LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Regular Meeting
of the

Board of Education

December 8, 2015

AGENDA

ADMINISTRATION
Sherine Smith, Ed.D., Superintendent of Schools
Darlene Messinger, Assistant Superintendent, Instructional Services
Dean West, Assistant Superintendent, Business Services
Leisa Winston, Director Human Resources & Public Communications

BOARD OF EDUCATION
Ketta Brown, President
William Landsiedel, Clerk
Carol Normandin, Member
Dee Perry, Member
Jan Vickers, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

December 8, 2015 Closed Session 5:30 P.M.
Open Session 6:00 P.M.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL TO ESTABLISH QUORUM**
3. **PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
4. **ADJOURN TO CLOSED SESSION**

A. NEGOTIATIONS

i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston

RECORDING OF SCHOOL BOARD MEETINGS
All Open Session School Board Meetings will be audio and video recorded.

5. **CALL TO ORDER - REGULAR SESSION**
6. **PLEDGE OF ALLEGIANCE**
7. **REPORT ON CLOSED SESSION ACTION**
8. **ADOPTION OF AGENDA**
9. **SPECIAL RECOGNITIONS**
   a. Laguna Beach Council of PTAs Reflections Winners
   b. TOW Teacher Tauna LaPierre
   c. LBHS STEM Careers: Robotics
   d. LBHS Teacher, Steve Sogo for CSBA Golden Bell Recognition of Advanced Chemical Research Course (ACR)

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are requested to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Auditor*
- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

ANNUAL ORGANIZATIONAL MEETING

Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting and election within a prescribed 15-day period. For 2015, the 15-day period is from December 4 through December 18. Laguna Beach Unified School District Board Bylaw 9100 also specifies that the Board shall hold an annual organizational meeting and elect its slate of officers.

The Superintendent will conduct nominations and election of the Board President.

A. <u>Election of Board President</u>

Call for nominations for the position of President of the Board of Education

Upon election, the Superintendent will turn the meeting over to the new Board President who will continue with elections and appointments, and conduct the balance of the meeting. Mrs. Ketta Brown served as President during 2015.

B. <u>Election of Board Clerk</u>

Call for nominations for the position of Clerk of the Board of Education. Mr. William Landsiedel served as clerk during 2015.

C. <u>Appointment of Secretary to the Board of Education</u>

Per Board Bylaw 9100, the Secretary to the Board of Education shall be appointed at the Annual Organizational Meeting and Board Bylaw 9006 designates the Superintendent as the Secretary to the Board.

D. Appointment of Board Representatives to the Following Groups:

1. Community Coalition (1 Representative, 1 Alternate)
2. District Representative for Orange County Nominating Committee and Orange County School Boards Association (1 Representative, 1 Alternate)
3. Laguna Beach Council of PTAs (1 Representative, 1 Alternate)
4. Laguna Beach Education Foundation School Power (1 Representative, 1 Alternate)
5. Laguna Beach Education Foundation School Power Endowment (1 Representative, 1 Alternate)
6. Superintendent Committees:
    a. Alcohol/Drugs Prevention Task Force (2 Representatives, 1 Alternate)
    b. Board Policy Committee (2 Representatives, 1 Alternate)
    c. Curriculum Committee (2 Representatives, 1 Alternate)
    d. Facilities Committee (2 Representatives, 1 Alternate)
    e. Joint Fiscal Management Committee (2 Representatives, 1 Alternate)
    f. Technology Committee (2 Representatives, 1 Alternate)

The Board President and Superintendent are ex-officio members of all committees. Board members will be advised of the Ralph M. Brown Act restrictions regarding participation on various types of committees. (Government Code Section 54954 and SB 139 amendments).

E. Setting Meeting Dates, Time and Place for 2016

Listed below are the recommended Regular Meeting dates for the Board of Education during 2016. These meetings will be held at a time to be determined by the Board of Education (typically the second and fourth Tuesday of the month at 6:00 p.m.) in the Board Room in the District Education Center, 550 Blumont Street, Laguna Beach, California.

Tuesday, January 12	Tuesday, April 26	Tuesday, August 23
Tuesday, January 26	Tuesday, May 10	Tuesday, September 13
Tuesday, February 9	Tuesday, May 24	Tuesday, September 27
Tuesday, March 8	Tuesday, June 14	Tuesday, October 11
Tuesday, March 22	Tuesday, June 28	Tuesday, October 25
Tuesday, April 12	Tuesday, July 26	Tuesday, November 15 (3rd Tuesday)
		Tuesday, December 13

F. Annual Reminders

1. Aliso Property Option Reminder

The Board of Education is reminded that the District has the opportunity to purchase the Aliso School Property in the year 2041 for one dollar. This special note is to remain a part of all Annual Organizational meetings until said purchase option is exercised or expires. A one dollar ($1) bill is on file in the Business Office as a reminder to future Boards of Education. This dollar bill may be used to exercise that option in 2041. The First Amendment to the Option to Repurchase, effective December 11, 2012, enabled the District to establish a trust account that holds the deed to the property pursuant to any default by the current property owner. The District may record the deed by satisfying the existing loan upon any future default by the current owner.

2. **Resolution No. 01-02 – Facilities Repair and Replacement Program**
   The Board of Education is reminded that by adoption of Resolution No. 01-02 on February 27, 2001, the intention and desire was to continue this program to ensure future repair and replacement of the District's facilities.

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

a. Approval of Minutes
   i. November 2, 2015 (Special Meeting)
   ii. November 9, 2015 (Regular Meeting)
   iii. November 16, 2015 (Special Meeting)

b. Approval/Ratification of Personnel Report

c. Approval of Conference/Workshop Attendance

d. Approval of Field Trip(s)

e. Approval of Interdistrict Attendance Agreements – Resident Students to Other District(s)

f. Denial of Interdistrict Attendance Agreements – Resident Students from Other District(s)

g. Approval of Agreements for Contracted Services – Special Education

h. Acceptance of Gifts-Checks Totaling $93,234.00

i. Warrants #384787 through # 385140 in the amount of $1,998,634.40
   Dates: 11/30/2015 through 12/01/2015

j. Approval of 2014-2015 District Audit

k. Approval of Quarterly Investment Report: Board Policy 3002 – Investments

l. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling $919.75

m. Approval of Award of contract for services related to preparing a Developer Fee Justification Study to Dolinka Group, LLC. in the amount of $3,850

n. Approval of Continuation of Agreement for Contracted Services with Jean Wu to Provide Mandarin Language Instruction – with a Not-to-Exceed Amount of $10,000

INFORMATION ITEMS

13. CITIZEN REQUEST FOR AGENDA ITEM PLACEMENT: SCIENCE TECHNOLOGY, ENGINEERING, AND MATH (STEM)
– Sherine Smith, Ed.D., Superintendent

Citizen Amy Hundhausen has requested that an item regarding STEM programs be placed on the Board agenda.

14. **MONTHLY FINANCIAL UPDATE**
    – Dean West, Assistant Superintendent, Business Services
    Staff will present the Monthly Financial Update to the Board of Education.

ACTION ITEMS

15. **APPROVAL OF RESOLUTION NO. 15-16: DESIGNATION OF DARLENE MESSINGER AS THE AUTHORIZED DISTRICT REPRESENTATIVE FOR SIGNATURE AND EXECUTION OF DOCUMENTS RELATED TO THE COOPERATIVE GRANT BETWEEN THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT AND THE DEPARTMENT OF REHABILITATION SERVICES THROUGH A TRANSITION PARTNERSHIP PROJECT (TPP)**
    – Darlene Messinger, Assistant Superintendent, Instruction
    It is proposed the Board approve designating Darlene Messinger as the authorized District representative for signature and execution of documents to request reimbursement for expenses from the Department of Rehabilitation incurred through the Transition Partnership Project (TPP).

16. **AWARD OF CONTRACT FOR PURCHASE OF THE TRACK SYSTEM FROM BENYON SPORTS SURFACES, INC., BASED ON CONTRACT NUMBER 4-12-78-0063A OF THE STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)**
    – Dean West, Assistant Superintendent, Business Services
    – Jeff Dixon, Director, Facilities
    It is proposed the Board award a contract for purchase of a Track System from Beynon Sports Surfaces Inc. based on contract number 4-12-78-0063A of the State of California Multiple Award Schedule (CMAS).

17. **AUTHORIZE THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES TO FILE A NOTICE OF COMPLETION (NOC) FOR THE LAGUNA BEACH HIGH SCHOOL TENNIS COURT RENOVATION PROJECT FOR THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT BY ZAINO TENNIS COURTS INC. FOR RECORDING BY THE COUNTY CLERK-RECORDER**
    – Dean West, Assistant Superintendent, Business Services
    – Jeff Dixon, Director, Facilities
    It is proposed the Board approve filing of a Notice of Completion (NOC) for the Laguna Beach High School Tennis Court Renovation Project for the Laguna Beach Unified School District by Zaino Tennis Courts Inc. for Recording by The County Clerk-Recorder by the Assistant Superintendent of Business Services.

18. **ADJOURNMENT – President, Board of Education**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board should complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Approval: **Minutes**

Board of Education
Minutes of Special Meeting
November 2, 2015

Call to Order

The meeting was called to order at 6:00 p.m.

Roll Call to Establish Quorum

Quorum was established.

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin

Present at Board Meeting

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin
Employee Group Representatives:	
Staff:	Leisa Winston, Director, Human Resources and Public Communications Victoria Webber, Executive Assistant

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in reciting the Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

It was moved by Member Vickers and seconded by Member Normandin to approve the agenda.

Discussion: None.

President Brown called for the vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to adopt the agenda.

Public Comment (Non-Agenda Items)

Howard Hills attended Community Coalition meeting and listened. Howard has co-authored a book, which is being published, on the history of the process of statehood. He offered to share his knowledge in a History or Government class at LBHS.

Interview and Selection of Executive Search Firm for New Superintendent

Board President Brown explained the process the Board would follow for the evening. Each firm would be allocated 30 minutes to respond to questions posed by Board members, with a wrap-up summary. President Brown stated all public comments would be heard at the conclusion of presentations.

Board members asked questions of each firm on a serpentine rotation using an identified group of suggested questions. The five firms interviewed were:

- The Cosca Group
- Dave Long & Associates
- Hazard, Young, Attea and Associates
- Leadership Associates
- McPherson and Jacobson

Public Comment

Margaret Warder, President, CSEA shared CSEA's vision for a superintendent. The required characteristics included:

- Community involvement from leaders
- Hands-on with school sites
- Learns names of students
- Involvement with arts, sports, sciences, etc.
- Has best experience available
- Commented LBUSD is not like Capistrano Unified. LBUSD is unique and special

Ray Thornton commented that the process used to date is amazing.

Howard Hills commented that he attended the Community Coalition meeting and listened. He stated he has co-authored a book, which is being published, on the history of the process of statehood. He offered to share his knowledge in a history or government class at LBHS.

Interview and Selection of Executive Search Firm for New Superintendent

Board President Brown explained the process the Board would follow for the evening. Each firm would be allocated 30 minutes to respond to questions posed by Board members, with a wrap-up summary. President Brown stated all public comments would be heard at the conclusion of presentations.

Board members asked each firm pre-identified questions. The five firms interviewed were:

- The Cosca Group
- Dave Long & Associates
- Hazard, Young, Attea and Associates
- Leadership Associates
- McPherson and Jacobson

Public Comment

Margaret Warder, President, CSEA shared CSEA's vision for a superintendent. The desired characteristics included:

- Community involvement from leaders
- Hands-on with school sites
- Learns names of students
- Involvement with arts, sports, sciences, etc.
- Has best experience available
- Commented LBUSD is unique and special

Ray Thornton commented that the process used to date is amazing.

Howard Hills commended the Board for the process. He stated the Board asked good questions and it was evident they were based on the community input received at the September 29 meeting. He was pleased the results of the community input were posted on the District website.

He commented on the culture of confidentiality regarding personnel hiring in education and believes it should be changed. He wanted the Board to understand that some people believe there should have been a change in superintendents earlier.

Glen Wilson commented that he seconded all comments previously made. He believes this is the most important decision the Board will make and commended the Board for the process they are using. He asked that all interest groups be included in information gathering forums.

The Board held discussion on the qualities and characteristics of each firm. The Board did not decide which firm to hire and directed staff to place the selection of the executive search firm on the November 9, 2015, agenda.

It was moved by Clerk Landsiedel and seconded by Member Vickers to adjourn the meeting.

Discussion: The next regular meeting of the Board of Education is Monday, November 9.

President Brown called for the vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to adjourn.

The meeting adjourned at 9:35 p.m.

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Clerk of the Board
December 8, 2015

12.a.ii. CONSENT/ACTION **December 8, 2015**

Approval: **Minutes**

Board of Education
Minutes of Regular Meeting
November 9, 2015

Call to Order

The Regular Meeting of the Board of Education was called to order by Board President Brown at 6:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, and Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin

Present at Board Meeting

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin
Employee Group Representatives:	Sara Hopper, Vice President, LaBUFA Elizabeth Phillips, Vice President, CSEA
Staff:	Sherine Smith, Ed.D., Superintendent Darlene Messinger, Assistant Superintendent, Instructional Services Dean West, Assistant Superintendent of Business Services Leisa Winston, Director, Human Resources and Public Communications Victoria Webber, Executive Assistant Irene White, Director, Special Education/Student Services Jeff Dixon, Director of Facilities Mike Morrison, Chief Technology Officer Amy Kernan, Coordinator, Assessment and Accountability Chris Duddy, Principal, El Morro Mike Conlon, Principal, Top of the World Jenny Salberg, Principal, Thurston Middle School Christopher Herzfeld, Principal, LBHS

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

It was moved by Clerk Landsiedel and seconded by Member Vickers to adopt the agenda with an amendment to item 8c., conference/workshop attendance. Carol Normandin will also attend the CSBA Golden Bell Awards Luncheon on December 5.

Discussion: None.

President Brown called for the vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to adopt the agenda as amended..

Special Recognitions

Laguna Beach Rotary – Donation of iPads and Dictionaries

Cecily Ginger presented the donation for iPads and described the dictionary donations. Rick Lang took photos on behalf of Laguna Beach Rotary. A brief video was shown of El Morro first grade students thanking Laguna Beach Rotary.

Public Comment (Non- Agenda Items)

There were no public comments.

Reports

LaBUFA Representative – Sara Hopper, LaBUFA Vice President

- LaBUFA representatives will attend the Interest Based Bargaining Training
- All sites are grateful for the air conditioning projects that were completed over the summer

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Thanked LBUSD Board and staff for participating in the CSEA scholarship fundraising events
- CSEA survey of classified staff is in process

Board Members
Board members reported as follows:

Member Normandin

- Attended Coffee Break's New Family Welcome Tea – it was very nice and well attended
- Attended 6th grade parent presentation at TOW
- Commented she has heard parents feel overwhelmed with academic issues
- Presentation by WithHope Foundation at LBHS was well received
- Commented that student backpacks weigh too much

Member Perry

- Attended Coffee Break's New Family Welcome Tea – it was very nice
- Attended the Science and Nature Conference at the Laguna Beach Art Museum

Member Vickers

- Received curriculum information on garden
- Attended Board Policy Committee meeting
- Attended PTA Council Meeting. Commented membership is doing well and there is a lot of enthusiasm in PTA meetings
- Attended parent education night. The presenter was very good
- Attended Coffee Break's New Family Welcome Tea
- Shared the following articles:
    - *The New College Model*
    - *What Makes a Good School?*
    - *Drivers Ed App*
    - *Workplace Jargon*

Clerk Landsiedel

- Attended Coffee Break's New Family Welcome Tea
- Commented on demographics information that was shared with the Board

President Brown

- No report

Superintendent Smith

- No report

Cabinet

Dean West, Assistant Superintendent, Business Services

- Thanked Jeff Dixon for providing demographics information to the Board in their weekly update

Darlene Messinger, Assistant Superintendent, Instructional Services

- 16 teachers and administrators attended the ELA/ELD Framework workshop on Nov. 6
- Cabinet visited TOW and saw wonderful evidence of speaking and listening and STEM
- Working with ROP on Career Tech Incentive Grant
- First grade special education teachers are piloting National Geographic for ELA
- Academic Task Force is underway

Leisa Winston, Director, Human Resources

- Commented on progress of video recording of Board meetings

Consent Calendar

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve the Consent Calendar, items a-h.

a. Approval of Minutes – October 27, 2015

b. Approval/Ratification of Personnel Report

c. Approval/Ratification of Conference/Workshop Attendance (amended)

d. Approval of Agreements for Contracted Services – Special Education

e. Approval/Ratification of Warrants #384654 through #384786 in the amount of $373,579.71 Dates: 10/22/2015 through 11/02/2015

f. Approval of Acceptance of Gifts-Checks Totaling $6,315.00

g. Ratification of Certificated Payroll 4A in the Amount of $1,960,108.62
Ratification of Classified Payroll 4B in the Amount of $733,157.86
Ratification of Certificated Payroll 4C in the Amount of $74,732.61

h. Approval of Establishment of Annual Organizational Meeting

Discussion: None

President Brown called for a roll call vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to approve the Consent Calendar, items a-h.

INFORMATION ITEMS

Board Policies – First Reading of Board Policies

Superintendent Smith stated the Board Policy Committee met on November 2, 2015 and reviewed the policies below. The Committee recommended a first reading by the Board, as described in Board Bylaw 9310:

Policy	Title	Recommendation/Action	Comments
BP 1009	Civil Conduct by Parents, Guardians, Invitees, Visitors, and Members of the Public on District Property	Replace existing policy and change title to Civility Policy	Updated to refresh policy and include email and social media.
BP 1113	District and School Web Sites	Create new policy and to provide design and content standards for school and District web sites	New policy
BP 1114	District-Sponsored Social Media	Create new policy to address District-sponsored social media	The District has added Facebook and Twitter to its menu of communication vehicles

Discussion:

The Board discussed BP 1009. Staff was directed to remove the word "bullying." Staff will work on language and bring back to Committee.

Howard Hills commented that the Board Policy Committee is a circumvention of the Brown Act and the District is doing a poor job with policies.

Staff was directed to contact Attorney Mark Bresee to ensure the District meets due process standards in the policy.

The Board reached consensus to have all of the policies that were presented placed on an agenda in January, after Carol and Dee attend the CSBA conference in December and the policies are reviewed again by the Committee.

Discussion of Real Property Acquisition

Dean West shared details about the process required to consider the purchase of residential property by a public entity.

The Board discussed options.

Presentation of LBUSD Arts Plan

Darlene Messinger provided an overview of the process used to draft the Laguna Beach Unified School District's Arts Education Plan.

Carol Reynolds commented on the process and the excellent work of the committee.

The committee identified six goals. One of the elements is the addition of a VAPA lead teacher, identified as a 20% FTE.

Board members discussed their support for the arts and commented on options for utilizing in-house and community support. Member Perry advocated for at least one full time VAPA teacher for elementary.

Howard Hills commented on his own experience as a student at LBHS. He believes students need a richer arts experience and commended Darlene Messinger for her leadership on the Arts Education Plan.

Action Items

Approval of Contract with Executive Search Firm to Conduct Superintendent Search

Member Normandin explained that she conducted reference checks as directed at the November 2 Board meeting. She received favorable feedback on HYA and Dr. Farley. Her reference checks were focused on HYA based on the previous Board meeting; however, she did receive unfavorable feedback on other firms.

Howard Hills commented that he thinks the Board and Leisa Winston should conduct the search and the District does not need to hire a firm. He stated the Board should hire Joanne Culverhouse as superintendent and believes the best search firm is Dave Long and Associates.

The Board discussed the references received by Member Normandin

It was moved by Clerk Landsiedel and seconded by Member Normandin to select Hazard, Young, Attea & Associates (HYA) as the consultants to conduct the superintendent search.

Discussion:

President Brown called for the vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to approve Hazard, Young, Attea & Associates (HYA) as the consultants to conduct the superintendent search.

Appointment by the LBUSD Board of Education of Two Board Representatives and One Alternative Representative to Serve on the South Coast ROP Board

It was moved by Member Vickers and seconded by Clerk Landsiedel to appoint Ketta Brown and Jan Vickers as ROP representatives and William Landsiedel as the alternate representative.

Discussion: None

President Brown called for the vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to approve appointing Ketta Brown and Jan Vickers as ROP representatives and William Landsiedel as the alternate representative.

Approval of Revision to Board Policy 3001

Dean West explained that this policy is brought to the Board each year for review and revision as needed. He commented that change is aligns the policy with the current funding model and protects LBUSD funds from the reserve cap.

Howard Hills commented these actions raise red flags and are based on political speculations.

The Board commented they have confidence in Mr. West and his projections.

President Brown called for a vote.

Motion carried 5-0 with members Brown, Landsiedel Vickers, Perry, and Normandin voting yes to approve revisions to Board Policy 3001.

Approval of Positive Certification of First Interim Report

Dean West gave a report on the 2015-16 first interim budget status.

Howard Hills stated that the Board misinterpreted his statement in the previous item and he believes that the change in policy is a great idea.

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve the positive certification of the first interim report for 2015-2016.

Discussion: None

President Brown called for a vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to approve the positive certification of the first interim report for 2015-2016.

Approval of Resolution 15-14: Designation of Representative and Alternate for Western Orange County Workers' Compensation Joint Powers Authority

Leisa Winston explained the requirement for the resolution designating a representative and an alternate for the JPA.

It was moved by Member Vickers and seconded by Member Normandin to approve Resolution 15-14: Designation of Representative and Alternate for Western Orange County Workers' Compensation Joint Powers Authority.

Discussion: None

President Brown called for a roll call vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to approve Resolution 15-14: Designation of Representative and Alternate for Western Orange County Workers' Compensation Joint Powers Authority.

Approval to authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the Laguna Beach High School – Elevator Replacement No. 2 for the Laguna Beach Unified School District by AZTech Elevator Company for Recording by the County Clerk-Recorder

Jeff Dixon explained the project has been completed and passed inspection.

It was moved by Member Vickers and seconded by Member Normandin to authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the Laguna Beach High School – Elevator Replacement No. 2 for the Laguna Beach Unified School District by AZTech Elevator Company for Recording by the County Clerk-Recorder.

Discussion: None

President Brown called for a vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the Laguna Beach High School – Elevator Replacement No. 2 for the Laguna Beach Unified School District by AZTech Elevator Company for Recording by the County Clerk-Recorder.

Approval of Award of Contract for Purchase of AstroTurf from Progressive Design Playgrounds Based on Contract Number 4-03-78-0023A of the State of California Multiple Award Schedule

Jeff Dixon explained the details of the contract.

It was moved by Member Vickers and seconded by Clerk Landsiedel to award the Contract for Purchase of AstroTurf from Progressive Design Playgrounds based on Contract Number 4-03-78-0023A of the State of California Multiple Award Schedule (CMAS).

Discussion: Jeff Dixon confirmed that a zeolite infield will be used.

President Brown called for a vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to award the Contract for Purchase of AstroTurf from Progressive Design Playgrounds based on Contract Number 4-03-78-0023A of the State of California Multiple Award Schedule (CMAS).

Approval of Resolution #15-15: Interfund Transfers of $2,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01)

Dean West explained the purpose of transferring the funds from Fund 17 to Fund 01 (general fund).

It was moved by Member Normandin and seconded by Clerk Landsiedel to approve Resolution #15-15: Interfund Transfers of $2,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01).

Discussion: None

President Brown called for roll call vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to approve Resolution #: 15-15: Interfund Transfers of $2,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01).

Adjournment

It was moved by Member Normandin and seconded by Member Vickers to adjourn.

Discussion: The next regular meeting of the Board of Education is Tuesday, December 8, at 6:00 p.m.

President Brown called for the vote.

Motion carried 5-0 with members Brown, Landsiedel, Vickers, Normandin, and Perry voting yes to adjourn. The meeting adjourned at 8:30 p.m.

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Clerk of the Board
December 8, 2015

Approval: Minutes

Board of Education
Minutes of Special Meeting
November 16, 2015

Call to Order

The meeting was called to order at 6:30 p.m.

Roll Call to Establish Quorum

Roll call to establish Quorum :

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin
Staff Present:	Sherine Smith, Ed.D., Superintendent Dean West, Assistant Superintendent, Business Services Leisa Winston, Director, Human Resources and Public Communications Jeff Dixon, Director, Facilities Victoria Webber, Executive Assistant
Council:	Andreas Chialtas, Attorney/Partner at Atkinson, Andelson, Loya, Ruud, & Romo

President Brown requested a moment of silence to pay tribute to all of those affected by the attacks in Paris.

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

It was moved by Member Vickers and seconded by Member Normandin to approve the agenda.

Discussion: None.

President Brown called for the vote.

Motion carried by a vote of 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to adopt the agenda.

Public Comment (Non-Agenda Items)

None.

Public Comment on Closed Session Agenda Item

Howard Hills commented on the potential purchase of the property located next to the District office. He said LBUSD has not been good neighbors to the residents by the baseball field and has not kept promises. He advised that District staff meet with neighbors before pursuing a purchase and reiterated the importance of good relationships.

Adjourn to Closed Session

It was moved by Member Normandin and seconded by Member Vickers to adjourn to Closed Session.

Discussion: None.

President Brown called for the vote.

Motion carried by a vote of 5-0, with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to adopt the agenda.

The meeting adjourned to Closed Session at 6:33 pm to discuss:

A. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government code 54956.8)

Property: An approximate 0.32 acre (13,800 sq. ft.) improved residential lot located at 631 Virginia Park, Laguna Beach, CA 92651, APN No. 641-352-46 ("Property").

Agency Negotiator: Dean West, Assistant Superintendent of Business Services and Andreas Chialtas, Attorney/Partner at Atkinson, Andelson, Loya, Ruud, & Romo, acting as District legal counsel

Negotiating Parties: Laguna Beach Unified School District ("Proposed Buyer"), Real Property Negotiators Dean West, Assistant Superintendent, Business; Jeff Dixon, Director, Facilities and Grounds; and District legal counsel ("Negotiators"); and Pomona College ("Seller") and Seller's real estate broker, Bob Bryson of Realatrends Real Estate Services, Inc.

Under Negotiation: Instruction to Negotiators will concern price and terms of payment associated with the possible purchase of the Property by the Proposed Buyer.

Victoria Webber was not in attendance for closed session.

Adjournment of Closed Session

It was moved by Clerk Landsiedel and seconded by Member Vickers to adjourn Closed Session.

President Brown called for the vote.

Motion carried by a vote of 5-0 with members Brown, Landsiedel, Vickers Perry, and Normandin voting yes to adjourn. Closed Session was adjourned at 7:00 p.m.

Reconvene Open Session

Open session was called to order at 7:08 p.m. Superintendent Sherine Smith, Assistant Superintendent, Dean West, and Director, Jeff Dixon were not present for the remainder of the meeting.

Report Out of Closed Session

President Brown reported the Board gave direction to staff regarding real property negotiations.

Meet with Hazard, Young, Attea & Associates Consultant, Dr. Joe Farley, to Discuss Specific Information Regarding the Upcoming Superintendent Search Process

Dr. Farley identified thirteen priority areas with the Board as discussion topics for the meeting. He gave an overview of the planning, recruiting, selection, and appointment process and provided a tentative timeline for interviews and selection of finalists. He stated a specific superintendent profile would be developed for the Board distilled from the information gathered from the staff, parent, and community focus groups and meetings that are held.

Dr. Farley asked the Board to identify a Board liaison with whom he could work with directly when issues arise. The Board selected Bill Landsiedel.

Dr. Farley sought direction from the Board regarding holding confidential interviews with Board members only, or panel interviews that included community members. The Board discussed concerns about the lack of confidentiality that could occur with panel interviews and the potential loss of qualified candidates. The Board chose to hold confidential interviews.

The Board provided input on the identification of groups to complete the online survey and groups to participate in interviews or focus groups.

Discussion was held regarding the number of candidates the search firm would present to the Board. The Board asked to review all applications. HYA will create a portal for Board members to allow review.

Board members will share any suggestions for internal candidates with HYA.

Dr. Farley requested input on the anticipated salary and fringe benefits to be offered. The Board requested a salary study of like districts be conducted. They also stated the District does not offer fringe benefits. The salary to be stated in the advertisement should indicate the salary is negotiable depending on experience.

The Board agreed they do not expect a superintendent to live in Laguna Beach; however, it is desired that a superintendent live close enough to attend evening and community events when possible.

The Board agreed to publicize of the position through an online brochure.

The Board will pay for candidate expenses for travel if a candidate is requested to come back for a second and/or subsequent interview(s).

Dr. Farley reminded the Board that due to the extensive background checks that are run, final selection of any candidate would require a seven to ten day delay before announcing the selection.

Public Comment:

Ray Thornton commented on the expectations of the term of employment and whether the Board would consider someone who was looking at this position as a stepping stone. He also commented on whether or not the person seeking this position would be required to have a doctorate and whether the doctorate should be an Ed.D., or Ph.D., or if it mattered.

The Board discussed both of Mr. Thornton's comments. Dr. Farley summarized what the Board desired is a long-term commitment of 8-10 years, with experience being a key factor. Lack of a doctorate may not necessarily be an eliminating factor. The person may already be a sitting superintendent, or may be an assistant or deputy superintendent of a larger district who has broader experience and knowledge.

Reporter Rita Robinson asked Dr. Farley to share the three areas that would be discussed with the focus groups. Dr. Farley stated they are:

- What are you proud of in LBUSD? What do you see LBUSD doing well?
- Identify issues, problems, areas of concern a new superintendent may have to confront
- What are the most desired characteristics in a new superintendent

It was moved by Member Normandin and seconded by Member Vickers to adjourn the meeting.

President Brown called for the vote.

Motion carried by a vote of 5-0 with members Brown, Landsiedel, Vickers, Perry, and Normandin voting yes to adjourn. The meeting was adjourned at 8:00 p.m.

_____
Clerk of the Board
December 8, 2015

Laguna Beach Unified School District

12.b. CONSENT/ACTION **December 8, 2015**

Approval/Ratification: Personnel Report

Proposal

It is proposed that the Board of Education approve/ratify the Certificated and Classified Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various certificated and classified personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

It is recommended that the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

Prepared by:

Dawn Brown
Human Resources
Technician

Submitted by:

Leisa Winston
Director, Human Resources
and Public Communications

Sherine Smith, Ed.D.
Superintendent of Schools

PERSONNEL REPORT **December 8, 2015**

I. RESIGNATONS/RELEASES:

Name:	Position/Site:	Effective Date:
Margarita Padilla PC07SA0503	Instructional Assistant/Bilingual El Morro Elementary	November 6, 2015
Connie Tang PC05SA0906	Campus Supervisor Laguna Beach High School	November 20, 2015
Joseph Williams PC05SA0901	Campus Supervisor Laguna Beach High School	October 9, 2015

II. LEAVES:

Name:	Position/Site:	Effective Date:
Jeannie Brown	High School Counselor Laguna Beach High School	February 19, 2016 to May 26, 2016

III. EMPLOYMENT:

Name:	Position/Site:		Effective Date:
Ignazio Capano PC13IT0202	Technology System Specialist Central Offices 0113457175-2420 Range: 38 Step: E 8 hours per day/5 days per week/12 months per year New position - Board approved October 13, 2015	General Fund Probationary Employee $5850 per month	December 7, 2015
James Floren PC06SA0911	Campus Supervisor Thurston Middle School 0106011008-2910 Range: 24 Step: A 3.5 hours per day/5 days per week/10 month academic calendar Replaces: Tim Soobzokov	General Fund Probationary Employee $19.551 per hour	November 16, 2015
Spencer Harrell PC07SA0302	Instructional Assistant/Physical Education El Morro Elementary 0107011005-2110 Range: 22 Step: C 4.5 hours per day/5 days per week/10 month academic calendar Replaces: Everett Blanton	General Fund Probationary Employee $20.521 per hour	November 5, 2015

III. EMPLOYMENT: (continued)

Name:	Position/Site:		Effective Date:
Spencer Harrell	Playground Supervisor		November 5, 2015
PC07SA1004	El Morro Elementary	General Fund	
	0107011005-2110	Probationary Employee	
	Range: 20 Step: C	$19.551 per hour	
	2 hours per day/5 days per week/10 month academic calendar		
	Replaces: Everett Blanton		
Maggie Newton Neal	Instructional Assistant/Physical Education		November 13, 2015
PC07SA0301	El Morro Elementary	General Fund	
	0107011005-2110	Probationary Employee	
	Range: 22 Step: A	$18.616 per hour	
	2.25 hours per day/5 days per week/10 month academic calendar		
	Replaces: Spencer Harrell		
Maggie Newton Neal	Playground Supervisor		November 13, 2015
PC07SA1001	El Morro Elementary	General Fund	
	0107011005-2110	Probationary Employee	
	Range: 20 Step: A	$17.735 per hour	
	2 hours per day/5 days per week/10 month academic calendar		
	Replaces: Spencer Harrell		
Timerlan Soobzokov	Campus Supervisor		November 16, 2015
PC05SA0901	Laguna Beach High School	General Fund	
	0105011012-2910	Probationary Employee	
	Range: 24 Step: C	$21.591 per hour	
	3.5 hours per day/5 days per week/10 month academic calendar		
	Replaces: Joseph Williams		
Sharanda Wheeler	Workability I/TPP		December 1, 2015
PC04SE0401	Laguna Beach High School	Special Ed Grant	
	50% - 0104033200-2950	Probationary Employee	
	50% - 0104644575-2115	$20.077 per hour	
	Range: 25 Step: A		
	5.75 hours per day/5 days per week/10 month academic work calendar		
	Replaces: Mark Graham		

IV. EMPLOYMENT: Stipends

Name:	Position/Site:		Effective Date:
Carrie Denton	BTSA Mentor Laguna Beach High School 0102014586-1170	General Fund NTE: $2080	September 1, 2015 to June 23, 2016
Jon Mann	BTSA Mentor Thurston Middle School 0102014586-1170	General Fund NTE: $2080	September 1, 2015 to June 23, 2016
Christina Wiggins	Middle School Drama Director Thurston Middle School 0106311008-1170	General Fund NTE: $1414	September 1, 2015 to June 23, 2016

V. EMPLOYMENT: Short Term Assignments - Extra Duty

Name:	Position/Site:		Effective Date:
Peggy Ammerman	After School Program - Mandarin Thurston Middle School 0109015915-2145 NTE: 6 hours	General Fund Intermittent Work Hours $26.25 per hour	October 21, 2015 to November 9, 2015
Heather Besecker	After School Program - Math El Morro Elementary 0107011005-1110 NTE: 30 hours	General Fund Intermittent Work Hours $43.91 per hour	January 11, 2016 to May 12, 2016
Certificated Staff	Professional Development Activities District Wide 0102015380-1130 NTE: 8 hours per person	General Fund Intermittent Work Hours $38.424 per hour	October 1, 2015 to June 30, 2016
Theresa Chavez	Playground Supervision El Morro Elementary 0107011005-2950 Range: 20 Step: E + 4% longevity NTE: 90.5 hours	General Fund Intermittent Work Hours $22.454 per hour	September 8, 2015 to June 23, 2016

V. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:	Position/Site:		Effective Date:
Tim Crilly	Athletic Trainer		November 11, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0105011075-2280	Intermittent Work Hours	
	NTE: 20 hours	$27.68 per hour	
	Reason: Extra hours for CIF/playoffs		
Rachel Domiano	After School Program - Math		January 11, 2016 to
	El Morro Elementary	General Fund	May 12, 2016
	0107011005-2110	Intermittent Work Hours	
	NTE: 30 hours	$26.25 per hour	
Jolene Dugan	CPI Core Training		December 5, 2015
	El Morro/Top of the World	Special Ed Funds	
	0104292600-5220	Intermittent Work Hours	
	NTE: 1 hour	$38.44 per hour	
Lynn Gregory	High School Scholarship Clerk		September 1, 2015 to
	Laguna Beach High School	General Fund	October 23, 2015
	01050910125-2950	Intermittent Work Hours	
	NTE: 40 hours	$25.709 per hour	
	Reason: College Roundup		
Raquel Gutierrez	Instructional Assistant/Bilingual		October 28, 2015 to
	Top of the World Elementary	Title I	November 6, 2015
	0102013040-2110	Intermittent Work Hours	
	Range: 22 Step: E + 4% longevity	$23.617 per hour	
	NTE: 20 hours		
	Reason: CELDT calibration/Annual CELDT assessments		
Van Le	After School Program - Math		January 11, 2016 to
	El Morro Elementary	General Fund	May 12, 2016
	0107011005-2110	Intermittent Work Hours	
	NTE: 30 hours	$26.25 per hour	
Melissa Martinez	After School Program - Math		January 11, 2016 to
	El Morro Elementary	General Fund	May 12, 2016
	0107011005-1110	Intermittent Work Hours	
	NTE: 30 hours	$43.91 per hour	

V. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:	Position/Site:		Effective Date:
Alexandra Mendoza	After School Program - Math		January 11, 2016 to
	El Morro Elementary	General Fund	May 12, 2016
	0107011005-2110	Intermittent Work Hours	
	NTE: 30 hours	$26.25 per hour	
Eric Moore	Campus Supervisor		November 1, 2015 to
	Thurston Middle School	General Fund	December 30, 2015
	0106311008-2252	Intermittent Work Hours	
	Range: 24 Step: D	$22.709 per hour	
	NTE: 25 hours		
	Reason: Campus supervision for Sports Swap and French Film Festival		
Eric Moore	Campus Supervisor		October 1, 2015 to
	Thurston Middle School	General Fund	June 23, 2016
	0106011008-2252	Intermittent Work Hours	
	Range: 24 Step: D	$22.709 per hour	
	NTE: 20 hours		
	Reason: Assist with campus supervision for special events		
Missy Palino	Campus Supervision		October 23, 2015
	Laguna Beach High School	General Fund	
	0105311155-2990	Intermittent Work Hours	
	NTE: 5 hours	$26.25 per hour	
	Reason: Extra supervision at Homecoming football game		
Sophia Papadatos	Campus Supervisor		October 1, 2015 to
	Thurston Middle School	General Fund	June 23, 2016
	0106011008-2252	Intermittent Work Hours	
	Range: 24 Step: E	$23.863 per hour	
	NTE: 20 hours		
	Reason: Assist with campus supervision for special events		
Yadhira Rojas	Literacy Night and Parent Meetings		September 17, 2015 to
	District Wide	General Fund	June 30, 2016
	0102013040-1130	Intermittent Work Hours	
	NTE: 30 hours	$38.424 per hour	

V. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:	Position/Site:		Effective Date:
See Attendees:	CPI Core Training El Morro/Top of the World 0104292600-5220 NTE: 2.25 hours Attendees: Trinia Bilich, Eva Boni, Kasey Childs-Konkel, Andrew Romo, Arielle Redira, Noemi Shaw	Special Ed Funds Intermittent Work Hours Employee's hourly rate of pay	December 5, 2015
See Attendees:	School Readiness Training El Morro/Top of the World 0102115398-1130 NTE: 1 hour Attendees: Megan Bartlett, Brooke Bismack, Mary Blanton, Jenny Carlson, Tami Mays, Gretchen Sjule, Lisa Williams	Special Ed Funds Intermittent Work Hours $38.424 per hour	January 6, 2016
Timerlan Soobzokov	Campus Supervisor Laguna Beach High School 0105311155-2990 Range: 24 Step: C NTE: 20 hours Reason: Campus supervision for football games	General Fund Intermittent Work Hours $21.591 per hour	October 1, 2015 to November 5, 2015
Timerlan Soobzokov	Campus Supervisor Laguna Beach High School 05311155-2990/0105091012-2270 Range: 24 Step: C NTE: 60 hours Reason: Campus supervision for after school events	General Fund Intermittent Work Hours $21.591 per hour	December 1, 2015 to June 30, 2016
Mary Stinnett	After School Club Coordination El Morro Elementary 0107011005-2145 NTE: 65 hours	General Fund Intermittent Work Hours $26.26 per hour	September 1,2015 to May 31, 2016
Connie Tang	Campus Supervisor Laguna Beach High School 0105091012-2270 Range: 24 Step: C NTE: 5 hours Reason: Campus supervision for after school events	General Fund Intermittent Work Hours $21.591 per hour	November 6, 2015 to November 20, 2015

V. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:	Position/Site:		Effective Date:
Johnny Vasquez	School Community Liaison		October 12, 2015 to
	Thurston Middle School	General Fund	October 16, 2015
	0102014011-1170	Intermittent Work Hours	
	Range: 32 Step: C	$26.192 per hour	
	NTE: 15 hours		
	Reason: EL support on Catalina trip		
Jay Williams	After School Program - Math		January 11, 2016 to
	El Morro Elementary	General Fund	May 12, 2016
	0107011005-1110	Intermittent Work Hours	
	NTE: 30 hours	$43.91 per hour	

VI. EMPLOYMENT: Short Term Assignments - PTA

Name:	Position/Site:		Effective Date:
Tricia Davey	After School Program - Cooking		January 14, 2016 to
	Top of the World Elementary		May 26, 2016
	0108015060-1370	Intermittent Work Hours	
	NTE: 24 hours	$26.25 per hour	

VII. EMPLOYMENT: Short Term Assignments - Performing Arts

Name:	Position/Site:	Effective Date:
None		

VIII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

Name:	Effective Date:
None	

IX. EMPLOYMENT: Short Term Assignments - ASB Funds

Name:	Position/Site:	Effective Date:
None		

X. **EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund**

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2015/16:

Pre-Season:	July 10 - September 22, 2015
In-Season:	August 10 - November 28, 2015
CIF Playoff:	November 2 - Sudden Death

Winter Sports Calendar 2015/16:

Pre-Season:	July 10 - September 22, 2015
In-Season:	August 10 - November 28, 2015
CIF Playoff:	November 2 - Sudden Death

Spring Sports Calendar 2015/16:

Pre-Season:	September 8 - November 10 2015
In-Season:	November 23 - February 12, 2016
CIF Playoff:	February 16, 2016 to Sudden Death

Employment: Spring

Baseball

Name:	Position:	Stipend:
Ben Julianel	Assistant Coach, In Season	$3,700.00
Tim Soobzokov	Assistant Coach, In Season	$1,500.00

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School
Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2015/16:

Pre-Season:	July 10 - September 22, 2015
In-Season:	August 10 - November 28, 2015
CIF Playoff:	November 2 - Sudden Death

Winter Sports Calendar 2015/16:

Pre-Season:	July 10 - September 22, 2015
In-Season:	August 10 - November 28, 2015
CIF Playoff:	November 2 - Sudden Death

Spring Sports Calendar 2015/16:

Pre-Season:	September 8 - November 10 2015
In-Season:	November 23 - February 12, 2016
CIF Playoff:	February 16, 2016 to Sudden Death

Employment:

Baseball

Name:	Position:	Stipend:
Tim Soobzokov	Assistant Coach, Pre-Season	$1,500.00

Basketball - Boys

Name:	Position:	Stipend:
Jim Garvey	Assistant Coach, Pre-Season	$2,000.00
Rus Soobzokov	Assistant Coach, Pre-Season	$2,400.00

Soccer - Boys

Name:	Position:	Stipend:
Dan Harrison	Assistant Coach, Pre-Season	$750.00
Ben Helms	Assistant Coach, Pre-Season	$1,500.00

Volleyball - Girls

Name:	Position:	Stipend:
Raul Papaleo	Head Coach, Post-Season	$7,500.00
Ali Celentano	Assistant Coach, Post-Season	$622.00
Chase Frishman	Assistant Coach, Post-Season	$2,122.09
Kasia Ligwinska	Assistant Coach, Post-Season	$1,622.00

XII. **SUBSTITUTES: Employment and Resignations**

Resignations - Substitute Teachers & Classified Substitutes:

Name:	Position:	Effective Date:
Peggy Ammerman	Substitute Teacher	November 12, 2015
Christine Howe	Substitute Teacher	November 6, 2015
Diana Lloyd	Substitute Teacher	November 17, 2015
Elizabeth Smith	Substitute Teacher	November 16, 2015
Kyle Vaughn	Substitute Teacher	November 16, 2015

Employment:

Name:	Position:	Effective Date:
Jeff Peace	Substitute Instructional Assistant Special Education	November 4, 2015
Jeff Peace	Substitute Teacher	November 12, 2015

12.c. CONSENT/ACTION **December 8, 2015**

Approval/Ratification: Conference/Workshop Attendance

Sherine Smith - "ACSA Leadership Summit and ACSA Superintendency" November 5-7, 2015 – Sacramento, CA. Attendance to this conference was approved October 12, 2015. This amendment is to increase the transportation expenditure by $160.00.

Fiscal Impact:

$	160.00	Transportation
$	160.00	TOTAL

Account #0101377100 - 5220 Superintendent – Travel & Conference

Michelle Douglas – "Dance Curriculum for the K-6 Classroom" October 29, 2015, January 28, 2016 and April 14, 2016 – Costa Mesa, CA. These hands-on sessions will teach teachers how to engage students in dance in support of the District's arts plan.

Fiscal Impact:

$	58.30	Transportation
$	375.00	Substitutes
$	433.30	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Kimberly Mattson and Mike Conlon – "Using Interim Assessments Strategically" December 1, 2015 – Costa Mesa, CA. Training provided information on how to score and calibrate interim assessments and English language arts and Math.

Fiscal Impact:

$	120.00	Registration
$	19.43	Transportation
$	75.00	Substitutes
$	214.43	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Carol Normand and Dee Perry – "Annual CSBA Education Conference" December 2, 2015 – San Diego, CA. Attendance and costs for this conference were approved October 28, 2015. This amendment is to add one additional night's stay for early registration and participation.

Fiscal Impact:

$	380.48	Lodging
$	380.48	TOTAL

Account #0101377105 - 5220 Board – Travel & Conference

Yadhira Rojas, Johnny Vasquez, and Chris Duddy – "English Learner Summit" December 3, 2015 – Costa Mesa, CA. This workshop provided an opportunity to learn about equitable educational outcomes for English learners. Literacy and language across the curriculum and cultural linguistic responsiveness.

Fiscal Impact:

$	375.00	Registration
$	65.32	Transportation
$	440.32	TOTAL

Account #0102013040 - 5220 Title I – Travel & Conference

Mike Conlon – "Meetings Master" December 9, 2015 – Tustin, CA. Attendees will learn how to add value to meetings, help administrators accomplish large commitments while building satisfaction and leadership capacity.

Fiscal Impact:

$	365.00	Transportation
$	365.00	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference

Ann Moneymaker – "SB 854 Compliance Workshop" December 15, 2015 – Costa Mesa, CA. Receive up to the minute information, tips, and tools to understand and work with SB 854.

Fiscal Impact:

$	10.00	Registration
$	15.41	Transportation
$	25.41	TOTAL

Account #0102477408 - 5220 Travel & Conference

Laura Silver, Sarah Schaeffer, Richard Selin, and Katie Meyers – "UCI Writing Project" December 15, 2015 – Irvine, CA. The conference teaches practices and instructional strategies that position students closer to reading and writing excellence.

Fiscal Impact:

$	450.00	Registration
$	115.00	Transportation
$	500.00	Substitutes
$	80.00	Parking
$	1,145.00	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Jeremy Chung – "The Midwest Clinic – An International Band/Orchestra Conference" December 15, 2015 – Chicago, IL. The Midwest Clinic exists for educational purposes exclusively. The goals of the Clinic are to help raise the standards of music education; develop new teaching techniques; and to assist teachers in better pursuing their profession.

Fiscal Impact:

$ 175.00	Registration
$ 450.00	Lodging
$ 200.00	Meals
$ 360.00	Substitutes
$1,185.00	TOTAL

Account #0105011012 - 5220 – Travel & Conference
Account #0105011012 - 1190 – Substitutes

Darlene Messinger, Yadhira Rojas, Dustin Gowan, Amy Cochran, Tammy Bonneville, Chris Duddy, Tamara Wong, Gretchen Sjule, Greg Togawa, Mike Conlon, Rose Haynes, Kimberly Mattson, and M. Whitenack – "ELA/ELD Instructional Materials Series" December 17, 2015 and half days March 8, 2016, and May 16, 2016 – Costa Mesa, CA. This series provides our ELA/ELD team with tools to use a clear, data driven process to review ELA/ELD and intensive intervention materials and to articulate the guiding principles for the District adoption process.

Fiscal Impact:

$ 780.00	Registration
$ 588.00	Transportation
$ 2,000.00	Substitutes
$3,368.00	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Heather Besecker, Annie Bochenek, Denise Grey, and Kathy Vick – "Factwise" January 12, and February 1, 2016– Costa Mesa, CA. Teachers will learn how to build students fact fluency and set the foundation for learning Common Core math.

Fiscal Impact:

$ 1,200.00	Registration
$ 100.00	Transportation
$ 1,000.00	Substitutes
$2,300.00	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Irene White and Brad Rush – "You Want Me to Do What? An Administrators Guide to the Mental Health Treatment Plan" January 12, 2016 – Anaheim, CA. Participants will learn about new treatment model for children with emotional-behavioral disorders, as well as best practice supports and strategies for effective, time-limited plans for students.

Fiscal Impact:

$ 35.42	Transportation
$ 35.42	TOTAL

Account #0104072000 - 5220 Special Education - Travel & Conference

Dean West, Shannon Soto, and Raymond Lee – "Governor's Budget Workshop" January 14, 2016 – Ontario, CA. This workshop will focus on the major policy issues and funding proposals the Governor and legislature will address.

Fiscal Impact:

$ 585.00	Registration
$ 60.38	Transportation
$ 150.00	Meals
$ 795.38	TOTAL

Account #0102397406 - 5220 General Fund – Travel & Conference

Darlene Messinger and Mike Morrison – "HMH and Google Symposium – Leadership for the Learning Transformation" January 19-21, 2016 – San Jose, CA. The District's business partner, Houghton Mifflin Harcourt (HMH) has invited two LBUSD leaders to attend the leadership symposium. The focus is on teaching district leaders about the evolution of the digital classroom, and going digital and getting results.

Fiscal Impact:

$ 300.00	Meals
$ 300.00	TOTAL

Account #0109037150 - 5220 Instruction – Travel & Conference

Darlene Messinger, Yadhira Rojas, Dustin Gowan, Chris Duddy, Tamara Wong, Gretchen Sjule, Greg Togawa, Mike Conlon, Rose Haynes, Kimberly Mattson, and M. Whitenack – "Elementary ELA/ELD Best Practices" January 21 and April 18, 2016 – Costa Mesa, CA. Educators will explore the California ELA/ELD Framework and practice using instructional tools to prepare all students for college and careers.

Fiscal Impact:

$ 1,540.00	Registration
$ 359.26	Transportation
$ 1,500.00	Substitutes
$3,399.26	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Sherine Smith – "2016 ACSA Superintendent's Symposium" January 26-29, 2016 – Monterey, CA. Superintendents from across the state will participate in sessions regarding current topics in education.

Fiscal Impact:

$ 545.00	Registration
$ 250.00	Transportation
$ 150.00	Meals
$ 100.00	Taxi/Shuttle
$1,045.00	TOTAL

Account #0101377100 - 5220 Superintendent – Travel & Conference

Darlene Messinger, Yadhira Rojas, Dustin Gowan, Chris Duddy, Tamara Wong, Gretchen Sjule, Greg Togawa, Mike Conlon, Rose Haynes, Kimberly Mattson, and M. Whitenack, Jenny Salberg, Amy Cocran, and T. Bonneville – "ELA/ELD Publishers Faire" January 27, 2016 – Costa Mesa, CA. OCDE will host approved publishers to display their programs and conduct break-out sessions showcasing their resources for the ELA/ELD adoption.

Fiscal Impact:

$ 232.56	Transportation
$ 1,000.00	Substitutes
$1,232.56	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Victoria Webber – "Management Skills" February 10, 2016 – Ontario, CA. Attendees will learn how to better manage people, projects, and time.

Fiscal Impact:

$ 34.50	Transportation
$ 25.00	Meals
$ 10.00	
$ 69.50	TOTAL

Account #0101377100 - 5220 Superintendent – Travel & Conference

Jeff Dixon – "37th Annual C.A.S.H. Conference" February 22-24, 2016 – Sacramento, CA. The conference addresses current topics, emerging issues, and best practices for school facilities.

Fiscal Impact:

$ 924.00	Registration
$ 600.00	Transportation
$ 700.00	Lodging
$ 200.00	Meals
$2,424.00	TOTAL

Account #0102477408 - 5220 Facilities – Travel & Conference

Victoria Webber – "2016 ACSA Classified Educational Leaders" February 24-26, 2016 – Redondo Beach, CA. The conference is designed for classified educational leaders.

Fiscal Impact:

$ 265.00	Registration
$ 54.85	Transportation
$ 380.00	Lodging
$ 100.00	Meals
$ 40.00	Parking
$ 839.85	TOTAL

Account #0101377100 - 5220 Superintendent – Travel & Conference

Katie Meyers – "2016 California Association for the Gifted Conference" February 26-28, 2016 – Palm Springs, CA. Participants will build expertise to understand the nature of gifted students and the teaching/learning strategies that affect them.

Fiscal Impact:

$ 595.00	Registration
$ 115.00	Transportation
$ 555.00	Lodging
$ 150.00	Meals
$ 125.00	Substitutes
$ 60.00	Parking
$1,600.00	TOTAL

Account #0102015380 - 5220 Staff Development – Travel & Conference
Account #0102015380 - 1190 Staff Development – Substitutes

Leisa Winston and Anahi Velasco – "2016 CalSPRA Annual Conference" March 3-5, 2016 – North Hollywood, CA. The conference will provide training for effectively communicating with the District's stakeholders.

Fiscal Impact:

$ 418.00	Registration
$ 144.90	Transportation
$ 900.00	Lodging
$ 100.00	Meals
$ 88.00	Parking
$1,650.90	TOTAL

Account #0110397140 - 5220 HR – Travel & Conference

Total Expenses: $23,408.84

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

12.d. CONSENT/ACTION **December 8, 2015**

Approval: **Student Field Trips**

Proposal

It is proposed that the Board of Education approve the following student field trips:

1. Laguna Beach High School

Destination:	Stanford Track and Field Invitational 2016
Date:	March 31 – April 3, 2016
Chaperone(s):	Steve Lalim, Mark Harris and TBD
Cost to Student:	$500
Number of Students:	24
Transportation:	Airplane
Accommodations:	Crowne Plaza, Palo Alto, CA

This opportunity allows students to compete while building team spirt, collaboration, and cooperation. It also provides coaches with the opportunity to provide additional mentoring.

Background

The principal for each school has approved the teacher's Applications for Field Trip requests and submitted the applications for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians giving permission for their student(s) to participate in field trips and authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

12.e. CONSENT/ACTION **December 8, 2015**

Approval: Interdistrict Attendance Agreements – Resident Students to Other District(s)

Proposal

It is proposed that the Board of Education approve the following Interdistrict Attendance Agreement(s) for resident student(s) to attend another school district.

Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident student(s) to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the 2015/2016 school year.

Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment.

Recommended Action

It is recommended that the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

Prepared by:

Amy Kernan
Coordinator, Assessment Accountability & Special Projects

Submitted by:

Darlene Messinger
Assistant Superintendent Instructional Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

Interdistrict Attendance Agreements – Student(s) to Other District(s)
December 8, 2015

Name	Grade	District	Reason
Madelyn L.	12	SVUSD	4
Liam R.	12	SVUSD	4

(1) Child Care
(2) Geographic Location
(3) Renewal
(4) Relocated
(5) Senior Privilege
(6) Special Need/Request

Laguna Beach Unified School District

12.f. CONSENT/ACTION **December 8, 2015**

Denial: Interdistrict Attendance Agreements Student(s) From Other Districts.

Proposal

It is proposed that the Board of Education deny the following Interdistrict Attendance Agreement request(s) for student(s) to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

AB 97, which re-enacted SB 140 or the "Allen Bill", states that a district may (not must) grant admittance to a non-resident student if the parent(s) or guardian(s) of the student are employed by the district. Upon advice of County Counsel, the intent of the bill considers an employee to be a full-time employee with consideration to childcare.

Implications

This proposed action would deny the request of a non-resident student to attend Laguna Beach Unified Schools. The request(s) is/are for the 2015/2016 school year.

Budget Impact

No budget impact will occur as a result of this action.

Recommended Action

It is recommended that the Board of Education deny the attached request(s) for Interdistrict Attendance Agreements.

Prepared by: Submitted by:

Amy Kernan OT Darlene Messinger OT

Amy Kernan Coordinator, Assessment & Accountability	Darlene Messinger Assistant Superintendent Instructional Services	Sherine Smith, Ed.D. Superintendent of Schools

Interdistrict Attendance Agreements – Student(s) from Other District(s)
December 8, 2015

Name	Grade	District	Reason
Kai R.	K	SVUSD	6
Lexie R.	5	SVUSD	6

(1) Child Care
(2) Geographic Location
(3) Renewal
(4) Relocated
(5) Senior Privilege
(6) Special Need/Request

Laguna Beach Unified School District

12.g. CONSENT/ACTION **December 8, 2015**

Approval: Agreements for Contracted Services-Special Education

Proposal

It is proposed that the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

It is recommended that the Board of Education authorize the contracts.

Prepared by:	Submitted by:	
Debby Nash Special Education/Student Services Specialist	Irene White Director, Special Education/ Student Services	Sherine Smith, Ed.D. Superintendent of Schools

Laguna Beach Unified School District

Contracts – December 8, 2015

Contractor	Description of Services	Term	Funding	Cost
Independent Contractor David M. Lechuga, PhD	Neuropsychological Assessment for a special education student	11/30/15-06/30/16	Outside Assessments 0104132430-5895	$2,500
West Shield Adolescent Services	Escort Service to transport special education student to RTC	12/03/15-01/15/16	Pupil Transportation 0104256700-5881	$6,400
Independent Contract Cindy Cottier, SLP	Assistive Technology training to advise on applications; training to aides, RSP teacher, SLP for a Special education student	11/30/15-06/23/16	Outside Contractor 0104192430-5895	$1,240

Laguna Beach Unified School District

12.h. CONSENT/ACTION **December 8, 2015**

Approval: Acceptance of Gifts – Checks Totaling $93,234.00

Proposal

It is proposed that the Board of Education accept the following gift(s) to the District – checks totaling $93,234.00.

Implications

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

Recommended Action

It is recommended that the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	SchoolPower	$84,684.00	Teacher Grants
Checks	Multiple Donors	$7,000.00	TOW CLC Aide Donation
Check	Laguna Plein Air Painters Association	$50.00	TMS Leighton's Art Program
Check	Laguna Beach Garden Club, Inc.	$1,500.00	TMS Penny's Garden
Total		**$93,234.00**	

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

12.i. CONSENT/ACTION **December 8, 2015**

Approval: **Warrants #384787 Through #385140 In The Amount of $1,998,634.40**
Dates: 11/03/2015 through 12/01/2015

Proposal

It is proposed that the Board of Education approve/ratify Warrants #384787 through #385140 in the amount of $1,998,634.40.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2015/2016 District Operating Budgets.

Recommended Action

It is recommended that the Board of Education approve/ratify the warrants in the amount of $1,998,634.40.

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384787	11/03/15	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	265.92
						CHECK TOTAL:	265.92
00384788	11/03/15	Coyne & Associates Inc	SEPTEMBER 2015	0104602140	5894	IBI SUPERVISION	9,056.16
						CHECK TOTAL:	9,056.16
00384789	11/03/15	Office Depot	SOFTWARE - NON INSTRUCTIONAL	0102397406	4350	SOFTWARE - NON INSTRUCTI	32.39
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	51.78
						CHECK TOTAL:	84.17
00384790	11/03/15	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00384791	11/03/15	Southern Calif Gas Co.	UTILITIES - HEAT	0107477409	5510	UTILITIES - HEAT	122.48
						CHECK TOTAL:	122.48
00384792	11/03/15	Speech & Language Deve	OCTOBER 2015	0104632210	5875	TUITION	6,801.00
						CHECK TOTAL:	6,801.00
00384793	11/03/15	Verizon California	TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	392.96
			TELEPHONE SERVICE	0106477409	5920	TELEPHONE SERVICE	424.23
			TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	1.43
			TELEPHONE SERVICE	0108477409	5920	TELEPHONE SERVICE	493.08
			TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	2,423.90
			TELEPHONE SERVICE	0105477409	5920	TELEPHONE SERVICE	536.33
						CHECK TOTAL:	4,271.93
00384794	11/03/15	WEBBER, VICTORIA	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	44.55
						CHECK TOTAL:	44.55
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	20,696.21
			GRAND TOTAL				20,696.21

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384795	11/04/15	ACTIVE INTERNET TECHNO	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	20,000.00
						CHECK TOTAL:	20,000.00
00384796	11/04/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,329.24
						CHECK TOTAL:	1,329.24
00384797	11/04/15	Boomerang Project	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	150.00
						CHECK TOTAL:	150.00
00384798	11/04/15	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	313.20
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	24.50
						CHECK TOTAL:	337.70
00384799	11/04/15	CHAPMAN COAST ROOF COM	ROOFING	0105497408	6209	ROOFING	20,003.65
						CHECK TOTAL:	20,003.65
00384800	11/04/15	Curriculum Associates	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	344.19
						CHECK TOTAL:	344.19
00384801	11/04/15	Curriculum Associates	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	597.96
						CHECK TOTAL:	597.96
00384802	11/04/15	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	25,321.60
			PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	330.00
			PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	242.50
						CHECK TOTAL:	25,894.10
00384803	11/04/15	EZ Flex Sport Mats	EQUIPMENT - NEW	0105311075	6410	EQUIPMENT - NEW	7,633.00
						CHECK TOTAL:	7,633.00
00384804	11/04/15		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	650.00
						CHECK TOTAL:	650.00
00384805	11/04/15	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	101.55
						CHECK TOTAL:	101.55
00384806	11/04/15	Grainger	EQUIPMENT - NEW	0105477409	4410	EQUIPMENT - NEW	588.44
						CHECK TOTAL:	588.44
00384807	11/04/15	GST	EQUIPMENT - NEW	0106015040	6410	EQUIPMENT - NEW	5,313.44
			EQUIPMENT - NEW	0106015040	4410	EQUIPMENT - NEW	935.32
						CHECK TOTAL:	6,248.76
00384808	11/04/15	HERO ENTERPRISES INC.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	459.49

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	459.49
00384809	11/04/15	Illuminate Education I	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	8,250.00
						CHECK TOTAL:	8,250.00
00384810	11/04/15	Jenny Salberg	REFRESHMENTS - NOT FOOD SERV	0106095825	4325	REFRESHMENTS - NOT FOOD	82.25
						CHECK TOTAL:	82.25
00384811	11/04/15	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	27.22
						CHECK TOTAL:	27.22
00384812	11/04/15	Kim Adams	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	82.25
						CHECK TOTAL:	82.25
00384813	11/04/15	LA PIERRE, TAUNA	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	74.03
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	33.00
						CHECK TOTAL:	107.03
00384814	11/04/15	Magnatag Visible Syste	EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	485.50
						CHECK TOTAL:	485.50
00384815	11/04/15	Mardan Center of Educa	TUITION	0104632210	5875	TUITION	1,617.24
			OCTOBER 2015	0104632210	5100	SUBAGREEMENTS FOR SERVIC	9,914.28
						CHECK TOTAL:	11,531.52
00384816	11/04/15	MEYERS, KATHLEEN	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	44.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	43.84
						CHECK TOTAL:	87.84
00384817	11/04/15	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	2,800.00
						CHECK TOTAL:	2,800.00
00384818	11/04/15	NETSTYLE CORP.	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	25.00
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	350.00
						CHECK TOTAL:	375.00
00384819	11/04/15		MISC OUTSIDE VENDOR	0102315890	5860	MISC OUTSIDE VENDOR	1,000.00
						CHECK TOTAL:	1,000.00
00384820	11/04/15	OCDE	OTHER LOCAL AGENCY FEES	0104072000	5852	OTHER LOCAL AGENCY FEES	46.49
						CHECK TOTAL:	46.49
00384821	11/04/15	Plank Road Publishing	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	34.40
						CHECK TOTAL:	34.40

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384822	11/04/15	Practi-Cal Inc.	WARRANT DATED 10/30/15	0104292600	5831	CONSULTANTS-OTHER	14.60
						CHECK TOTAL:	14.60
00384823	11/04/15	Rothman, Jesse	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	104.31
						CHECK TOTAL:	104.31
00384824	11/04/15	Saddleback Educational	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	30.64
						CHECK TOTAL:	30.64
00384825	11/04/15	Scholastic Inc.	MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	351.56
						CHECK TOTAL:	351.56
00384826	11/04/15	SCHOOL OUTFITTERS	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	513.15
						CHECK TOTAL:	513.15
00384827	11/04/15	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	106.84
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	174.17
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	95.21
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	16.78
						CHECK TOTAL:	393.00
00384828	11/04/15	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	1,371.82
						CHECK TOTAL:	1,371.82
00384829	11/04/15	The LaunchPad Therapy	OCTOBER 2015	0104632900	5885	OCCUPATIONAL THERAPY	810.00
						CHECK TOTAL:	810.00
00384830	11/04/15	VANTAGE LEARNING USA L	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	325.00
						CHECK TOTAL:	325.00
00384831	11/04/15	Vavrinek Trine Day & C	AUDITS	0101377100	5840	AUDITS	14,866.00
						CHECK TOTAL:	14,866.00
00384832	11/04/15	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	134.87
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	112.96
						CHECK TOTAL:	247.83
00384833	11/04/15		OCTOBER 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,100.00
						CHECK TOTAL:	2,100.00
00384834	11/04/15	World Book Inc.	ANNUAL SOFTWARE LICENSE FEE	0107011005	5805	ANNUAL SOFTWARE LICENSE	422.00
						CHECK TOTAL:	422.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384835	11/04/15	AZTech Elevator Compan	BUILDING CAPITAL OUTLAY	2505498410	6210	BUILDING CAPITAL OUTLAY	19,000.00
						CHECK TOTAL:	19,000.00

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 149,797.49

GRAND TOTAL 149,797.49

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110515

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384836	11/05/15	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	371.79
						CHECK TOTAL:	371.79
00384837	11/05/15	Bandettini, Sandra	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	55.09
						CHECK TOTAL:	55.09
00384838	11/05/15	BEN'S MUSIC WORKSHOP I	MISC REPAIR	0102011190	5690	MISC REPAIR	321.00
						CHECK TOTAL:	321.00
00384839	11/05/15	Blue Shield of Califor	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	180,268.70
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	88,789.06
						CHECK TOTAL:	269,057.76
00384840	11/05/15	Blue Sky Outfitters	MATERIALS & SUPPLIES-INSTRUCT	0108015060	4310	MATERIALS & SUPPLIES-INS	230.13
						CHECK TOTAL:	230.13
00384841	11/05/15	BROWN, DAWN	TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	1,037.47
						CHECK TOTAL:	1,037.47
00384842	11/05/15	Brown, Jeanne	TRAVEL & CONFERENCE	0105111012	5220	TRAVEL & CONFERENCE	549.95
						CHECK TOTAL:	549.95
00384843	11/05/15		SEPTEMBER 2015	0104072000	5878	PARENT REIMBURSEMENT (LE	780.00
			PARENT REIMBURSEMENT (LEGAL)	0104072000	5878	PARENT REIMBURSEMENT (LE	140.00
			OCTOBER 2015 - MILEAGE	0104256700	5880	TRANSPORTATION-IN LIEU	130.91
			OCTOBER 2015	0104072000	5878	PARENT REIMBURSEMENT (LE	970.00
						CHECK TOTAL:	2,020.91
00384844	11/05/15	California Council of	TRAVEL & CONFERENCE	0104292600	5220	TRAVEL & CONFERENCE	100.00
						CHECK TOTAL:	100.00
00384845	11/05/15	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0102013045	4460	EQUIPMENT-COMPUTER	245.00
			EQUIPMENT-COMPUTER	0102013045	4460	EQUIPMENT-COMPUTER	2,350.67
						CHECK TOTAL:	2,595.67
00384846	11/05/15	Consolidated Electrica	ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	525.66
						CHECK TOTAL:	525.66
00384847	11/05/15	Copy & Print Center	OUTSIDE PRINTING	0105091012	5870	OUTSIDE PRINTING	266.76
						CHECK TOTAL:	266.76
00384848	11/05/15	Cox Communications	OCTOBER 2015	0113457175	5940	INTERNET CONNECTIVITY	1,390.54
						CHECK TOTAL:	1,390.54

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384849	11/05/15	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	294.15
						CHECK TOTAL:	294.15
00384850	11/05/15	Grainger	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	283.05
						CHECK TOTAL:	283.05
00384851	11/05/15	HAPARA	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	14,709.00
						CHECK TOTAL:	14,709.00
00384852	11/05/15	Hartford Financial Ser	OTHER INSURANCE	0102397400	5450	OTHER INSURANCE	3,030.00
						CHECK TOTAL:	3,030.00
00384853	11/05/15	HD SUPPLY CONSTRUCTION	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	876.96
						CHECK TOTAL:	876.96
00384854	11/05/15	Houghton Mifflin Harco	TEXTBOOKS	0102014100	4100	TEXTBOOKS	1,379.80
						CHECK TOTAL:	1,379.80
00384855	11/05/15	Jim's Music Center Inc	EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	1,300.32
						CHECK TOTAL:	1,300.32
00384856	11/05/15	Kaiser Foundation Heal	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	91,823.79
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	45,226.65
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	339.65
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	167.29
						CHECK TOTAL:	137,557.38
00384857	11/05/15	Konica Minolta	SOFTWARE/COPIER MAINTENANCE FE	0108091005	5650	SOFTWARE/COPIER MAINTENA	289.79
			SOFTWARE/COPIER MAINTENANCE FE	0107091005	5650	SOFTWARE/COPIER MAINTENA	268.35
			SOFTWARE/COPIER MAINTENANCE FE	0105091012	5650	SOFTWARE/COPIER MAINTENA	93.42
			SOFTWARE/COPIER MAINTENANCE FE	0102397400	5650	SOFTWARE/COPIER MAINTENA	29.09
			SOFTWARE/COPIER MAINTENANCE FE	0105091012	5650	SOFTWARE/COPIER MAINTENA	85.43
			SOFTWARE/COPIER MAINTENANCE FE	0106091008	5650	SOFTWARE/COPIER MAINTENA	306.61
			SOFTWARE/COPIER MAINTENANCE FE	0102397400	5650	SOFTWARE/COPIER MAINTENA	946.93
			SOFTWARE/COPIER MAINTENANCE FE	0102397400	5650	SOFTWARE/COPIER MAINTENA	112.75
			SOFTWARE/COPIER MAINTENANCE FE	0106091008	5650	SOFTWARE/COPIER MAINTENA	376.63
			SOFTWARE/COPIER MAINTENANCE FE	0105091012	5650	SOFTWARE/COPIER MAINTENA	801.04
			SOFTWARE/COPIER MAINTENANCE FE	0102397400	5650	SOFTWARE/COPIER MAINTENA	198.87
			SOFTWARE/COPIER MAINTENANCE FE	0107091005	5650	SOFTWARE/COPIER MAINTENA	243.00
			SOFTWARE/COPIER MAINTENANCE FE	0108091005	5650	SOFTWARE/COPIER MAINTENA	324.29
						CHECK TOTAL:	4,076.20
00384858	11/05/15	KRUGER TEAM SPORT	MATERIALS & SUPPLIES-INSTRUCT	0106015455	4310	MATERIALS & SUPPLIES-INS	365.36
						CHECK TOTAL:	365.36

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384859	11/05/15	Lara Greco-Ohana	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	122.12
						CHECK TOTAL:	122.12
00384860	11/05/15	Maintex	CUSTODIAL CONSUMABLES(PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES(PA	-316.88
			CUSTODIAL CONSUMABLES(PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES(PA	327.78
			CUSTODIAL CONSUMABLES(PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES(PA	375.16
			CUSTODIAL CONSUMABLES(PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES(PA	228.23
						CHECK TOTAL:	614.29
00384861	11/05/15	Ocean View School	OCTOBER 2015	0104632210	5100	SUBAGREEMENTS FOR SERVIC	10,748.53
						CHECK TOTAL:	10,748.53
00384862	11/05/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-160.54
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	9.69
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	703.49
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	108.97
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	17.77
						CHECK TOTAL:	679.38
00384863	11/05/15	Resilient Communicatio	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	3,445.20
						CHECK TOTAL:	3,445.20
00384864	11/05/15	Scholastic Inc.	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	228.70
						CHECK TOTAL:	228.70
00384865	11/05/15	Scholastic Inc.	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	344.68
						CHECK TOTAL:	344.68
00384866	11/05/15	SEACORE INDUSTRIAL INC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	2,445.00
						CHECK TOTAL:	2,445.00
00384867	11/05/15	Staples Advantage	COPIER PAPER	0106011008	4312	COPIER PAPER	783.00
						CHECK TOTAL:	783.00
00384868	11/05/15	VALLEY CREST LANDSCAPE	LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	1,495.00
						CHECK TOTAL:	1,495.00
00384869	11/05/15	Verizon California	TELEPHONE SERVICE	0105477409	5920	TELEPHONE SERVICE	3.17
			TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	3.17
			TELEPHONE SERVICE	0108477409	5920	TELEPHONE SERVICE	3.16
			TELEPHONE SERVICE	0106477409	5920	TELEPHONE SERVICE	3.17
			TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	3.16
						CHECK TOTAL:	15.83

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384870	11/05/15	Waste Management of OC	TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	1,162.89
			TRASH - UTILITIES	0107477409	5540	TRASH - UTILITIES	567.07
			TRASH - UTILITIES	0106477409	5540	TRASH - UTILITIES	601.39
			TRASH - UTILITIES	0102477409	5540	TRASH - UTILITIES	279.46
			TRASH - UTILITIES	0108477409	5540	TRASH - UTILITIES	540.81
			TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	179.29
						CHECK TOTAL:	3,330.91
00384871	11/05/15	WEBBER, VICTORIA	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	44.55
						CHECK TOTAL:	44.55
00384872	11/05/15	Division of State Arch	BUILDING CAPITAL OUTLAY	2502498410	6210	BUILDING CAPITAL OUTLAY	10,368.48
			PUBLIC AGENCY FEES	2507498410	6268	PUBLIC AGENCY FEES	500.00
			PUBLIC AGENCY FEES	2505498410	6268	PUBLIC AGENCY FEES	500.00
						CHECK TOTAL:	11,368.48
00384873	11/05/15	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	586.00
						CHECK TOTAL:	586.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	478,646.62
						GRAND TOTAL	478,646.62

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384874	11/09/15	ABOVE ALL AWNINGS	SITE IMPROVEMENT	0105497411	6110	SITE IMPROVEMENT	4,650.00
						CHECK TOTAL:	4,650.00
00384875	11/09/15	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	797.00
						CHECK TOTAL:	797.00
00384876	11/09/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,061.60
						CHECK TOTAL:	2,061.60
00384877	11/09/15	AT&T	TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	55.57
						CHECK TOTAL:	55.57
00384878	11/09/15	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	234.00
						CHECK TOTAL:	234.00
00384879	11/09/15	Blue Sky Outfitters	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	1,225.90
						CHECK TOTAL:	1,225.90
00384880	11/09/15	BOCHENEK, ANNIE	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	445.76
						CHECK TOTAL:	445.76
00384881	11/09/15	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	124.50
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	359.71
			EQUIPMENT-COMPUTER	0106015040	4460	EQUIPMENT-COMPUTER	1,575.70
						CHECK TOTAL:	2,059.91
00384882	11/09/15	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	2,608.34
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
						CHECK TOTAL:	4,776.74
00384883	11/09/15	City of Laguna Beach	SEWER FEES	0102477409	5555	SEWER FEES	9,773.37
						CHECK TOTAL:	9,773.37
00384884	11/09/15	COMMERCIAL AQUATIC SER	SITE IMPROVEMENT	0105497411	6110	SITE IMPROVEMENT	4,276.16
						CHECK TOTAL:	4,276.16
00384885	11/09/15	DESTINATION IMAGINATIO	MISC OUTSIDE VENDOR	0108011005	5860	MISC OUTSIDE VENDOR	615.00
						CHECK TOTAL:	615.00
00384886	11/09/15	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	175.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	175.00
00384887	11/09/15	HAWKINS, MELINDA	MISC OUTSIDE VENDOR	0102014342	5860	MISC OUTSIDE VENDOR	440.00
						CHECK TOTAL:	440.00
00384888	11/09/15	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	3,928.09
						CHECK TOTAL:	3,928.09
00384889	11/09/15	JENNIFER TONEY SPEECH	OCTOBER 2015	0104632900	5887	SPEECH THERAPY	9,052.50
						CHECK TOTAL:	9,052.50
00384890	11/09/15	LIGHTSPEED TECHNOLOGIE	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	3,506.73
						CHECK TOTAL:	3,506.73
00384891	11/09/15	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	320.37
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	-310.05
						CHECK TOTAL:	10.32
00384892	11/09/15	Matter Hackers Inc.	EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	322.92
						CHECK TOTAL:	322.92
00384893	11/09/15	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	326.80
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	182.75
						CHECK TOTAL:	509.55
00384894	11/09/15	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	57.74
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	64.65
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	50.61
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	17.26
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	31.63
						CHECK TOTAL:	221.89
00384895	11/09/15	Practi-Cal Inc.	CONSULTANTS-OTHER	0104292600	5831	CONSULTANTS-OTHER	12.15
						CHECK TOTAL:	12.15
00384896	11/09/15	PT FOR KIDS	PHYSICAL THERAPY	0104632900	5886	PHYSICAL THERAPY	2,137.50
						CHECK TOTAL:	2,137.50
00384897	11/09/15	SCHOOL OUTFITTERS	COMPUTER SUPPLIES	0108011005	4320	COMPUTER SUPPLIES	401.11
						CHECK TOTAL:	401.11
00384898	11/09/15	Service Solutions Grou	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	238.00
						CHECK TOTAL:	238.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384899	11/09/15	SimplexGrinnell	ALARM MONITORING	0105477408	5560	ALARM MONITORING	178.09
			ALARM MONITORING	0108477408	5560	ALARM MONITORING	272.25
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	186.00
			ALARM MONITORING	0106477408	5560	ALARM MONITORING	482.25
			ALARM MONITORING	0105477408	5560	ALARM MONITORING	1,485.92
			ALARM MONITORING	0107477408	5560	ALARM MONITORING	327.25
						CHECK TOTAL:	2,931.76
00384900	11/09/15	Southern California Ed	LIGHT & POWER	0106477409	5520	LIGHT & POWER	30,590.32
			LIGHT & POWER	0108477409	5520	LIGHT & POWER	6,496.99
						CHECK TOTAL:	37,087.31
00384901	11/09/15	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	192.46
						CHECK TOTAL:	192.46
00384902	11/09/15	TOM PHILLIPS CONSTRUCT	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	1,280.00
			CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	7,070.39
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	5,280.00
			CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	1,760.00
						CHECK TOTAL:	15,390.39
00384903	11/09/15	Tomark Sports Inc	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	495.00
						CHECK TOTAL:	495.00
00384904	11/09/15	Total Compensation Sys	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	1,800.00
						CHECK TOTAL:	1,800.00
00384905	11/09/15	TYCO INTEGRATED SECURI	ALARM MONITORING	0102477408	5560	ALARM MONITORING	191.67
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	47.92
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	4,004.65
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	3,610.90
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	191.67
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	4,348.61
						CHECK TOTAL:	12,395.42
00384906	11/09/15	Verizon Wireless LA	OCTOBER 2015	0113457175	5930	MOBILE COMMUNICATIONS	4,334.03
						CHECK TOTAL:	4,334.03
00384907	11/09/15	Virco Mfg Corporation	EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	327.50
						CHECK TOTAL:	327.50
00384908	11/09/15	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	72.45
						CHECK TOTAL:	72.45

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384909	11/09/15	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1,448.23
						CHECK TOTAL:	1,448.23
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	128,401.32
						GRAND TOTAL	128,401.32

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384910	11/10/15	B & H Photo Video Inc.	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	249.80
						CHECK TOTAL:	249.80
00384911	11/10/15	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	825.56
						CHECK TOTAL:	825.56
00384912	11/10/15	Get Inspired Inc.	CONSULTANTS-INSTRUCTIONAL	0106015040	5830	CONSULTANTS-INSTRUCTIONA	1,400.00
						CHECK TOTAL:	1,400.00
00384913	11/10/15	Grainger	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	86.19
						CHECK TOTAL:	86.19
00384914	11/10/15	GST	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	116,969.10
						CHECK TOTAL:	116,969.10
00384915	11/10/15	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	56.16
						CHECK TOTAL:	56.16
00384916	11/10/15	Orange County Therapy	OCTOBER 2015	0104632900	5886	PHYSICAL THERAPY	1,020.00
			OCTOBER 2015	0104632900	5885	OCCUPATIONAL THERAPY	17,680.00
						CHECK TOTAL:	18,700.00
00384917	11/10/15	PRB Construction Inc.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	49,417.92
						CHECK TOTAL:	49,417.92
00384918	11/10/15	Staples Advantage	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	310.90
			COPIER PAPER	0105011012	4312	COPIER PAPER	626.40
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	39.26
			EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	-246.21
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	201.14
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	258.38
						CHECK TOTAL:	1,189.87
00384919	11/10/15	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0108172850	4340	GENERAL SUPPLIES-NON INS	65.42
						CHECK TOTAL:	65.42
00384920	11/10/15	Xerox Corporation	SEPTEMBER 2015	0105011012	5620	RENTAL EXPENSE	2,343.48
						CHECK TOTAL:	2,343.48
00384921	11/10/15	A&R Wholesale Distribu	FOOD	1302277426	4700	FOOD	169.36
			FOOD	1302277426	4700	FOOD	1,391.02
			FOOD	1302277426	4700	FOOD	987.38
			FOOD	1302277426	4700	FOOD	83.20
			FOOD	1302277426	4700	FOOD	589.32

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Check #	Register	Payee Name	Description	Key	Object	Object Description		Check Amount
			FOOD	1302277426	4700	FOOD		340.20
							CHECK TOTAL:	3,560.48
00384922	11/10/15	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD		91.48
							CHECK TOTAL:	91.48
00384923	11/10/15	Gold Star Foods	FOOD	1302277426	4700	FOOD		39.72
			FOOD	1302277426	4700	FOOD		2,790.18
			FOOD	1302277426	4700	FOOD		22.47
			FOOD	1302277426	4700	FOOD		129.08
			FOOD	1302277426	4700	FOOD		-129.08
			FOOD	1302277426	4700	FOOD		257.79
			FOOD	1302277426	4700	FOOD		3,143.60
			FOOD	1302277426	4700	FOOD		103.85
							CHECK TOTAL:	6,357.61
00384924	11/10/15	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD		126.69
			FOOD	1302277426	4700	FOOD		164.49
			FOOD	1302277426	4700	FOOD		86.44
			FOOD	1302277426	4700	FOOD		102.04
			FOOD	1302277426	4700	FOOD		134.29
			FOOD	1302277426	4700	FOOD		174.16
			FOOD	1302277426	4700	FOOD		133.09
			FOOD	1302277426	4700	FOOD		110.99
			FOOD	1302277426	4700	FOOD		126.69
			FOOD	1302277426	4700	FOOD		318.11
			FOOD	1302277426	4700	FOOD		108.67
			FOOD	1302277426	4700	FOOD		61.74
			FOOD	1302277426	4700	FOOD		124.44
			FOOD	1302277426	4700	FOOD		256.16
			FOOD	1302277426	4700	FOOD		105.29
			FOOD	1302277426	4700	FOOD		86.37
			FOOD	1302277426	4700	FOOD		117.60
			FOOD	1302277426	4700	FOOD		123.83
			FOOD	1302277426	4700	FOOD		111.72
			FOOD	1302277426	4700	FOOD		150.15
			FOOD	1302277426	4700	FOOD		98.56
			FOOD	1302277426	4700	FOOD		126.28
			FOOD	1302277426	4700	FOOD		98.36
			FOOD	1302277426	4700	FOOD		82.53
							CHECK TOTAL:	3,128.69
00384925	11/10/15	Mandarin King	FOOD	1302277426	4700	FOOD		330.00
			FOOD	1302277426	4700	FOOD		360.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111015

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	690.00
00384926	11/10/15	P & R Paper Supply Co	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	2,733.20
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	-40.40
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	84.67
						CHECK TOTAL:	2,777.47
00384927	11/10/15	State of CA Nutrition	FOOD	1302277426	4700	FOOD	520.00
						CHECK TOTAL:	520.00
00384928	11/10/15	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	126.50
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	92.00
			FOOD	1302277426	4700	FOOD	165.00
						CHECK TOTAL:	713.50
00384929	11/10/15	STRAUB DISTRIBUTING CO	FOOD	1302277426	4700	FOOD	255.85
			FOOD	1302277426	4700	FOOD	297.50
			FOOD	1302277426	4700	FOOD	238.00
						CHECK TOTAL:	791.35
00384930	11/10/15	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	285.42
			FOOD	1302277426	4700	FOOD	64.89
			FOOD	1302277426	4700	FOOD	108.15
			FOOD	1302277426	4700	FOOD	315.54
			FOOD	1302277426	4700	FOOD	-2.93
			FOOD	1302277426	4700	FOOD	271.90
			FOOD	1302277426	4700	FOOD	49.35
			FOOD	1302277426	4700	FOOD	14.23
			FOOD	1302277426	4700	FOOD	160.53
			FOOD	1302277426	4700	FOOD	55.00
			FOOD	1302277426	4700	FOOD	54.49
			FOOD	1302277426	4700	FOOD	70.87
			FOOD	1302277426	4700	FOOD	267.79
			FOOD	1302277426	4700	FOOD	263.71
			FOOD	1302277426	4700	FOOD	169.52
			FOOD	1302277426	4700	FOOD	83.85
			FOOD	1302277426	4700	FOOD	102.80
			FOOD	1302277426	4700	FOOD	156.47
			FOOD	1302277426	4700	FOOD	303.59
			FOOD	1302277426	4700	FOOD	65.01
			FOOD	1302277426	4700	FOOD	99.74
			FOOD	1302277426	4700	FOOD	-63.20

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111015

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	2,896.72
00384931	11/10/15	# PIZZA INC	FOOD	1302277426	4700	FOOD	130.00
			FOOD	1302277426	4700	FOOD	243.00
			FOOD	1302277426	4700	FOOD	190.00
			FOOD	1302277426	4700	FOOD	216.00
			FOOD	1302277426	4700	FOOD	60.00
			FOOD	1302277426	4700	FOOD	180.00
			FOOD	1302277426	4700	FOOD	207.00
			FOOD	1302277426	4700	FOOD	252.00
			FOOD	1302277426	4700	FOOD	230.00
			FOOD	1302277426	4700	FOOD	60.00
			FOOD	1302277426	4700	FOOD	252.00
			FOOD	1302277426	4700	FOOD	160.00
			FOOD	1302277426	4700	FOOD	207.00
						CHECK TOTAL:	2,387.00
00384932	11/10/15	RUHNAU RUHNAU CLARKE	SITE IMPROVEMENT	4205498510	6110	SITE IMPROVEMENT	2,700.00
						CHECK TOTAL:	2,700.00
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	217,917.80
			GRAND TOTAL				217,917.80

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384933	11/13/15	Durham School Services	SUBAGREEMENTS FOR SERVICES	0102256700	5100	SUBAGREEMENTS FOR SERVIC	92,082.36
			SUBAGREEMENTS FOR SERVICES	0102256700	5100	SUBAGREEMENTS FOR SERVIC	121,117.90
						CHECK TOTAL:	213,200.26

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 213,200.26

GRAND TOTAL 213,200.26

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384934	11/16/15	3 DAY BLINDS SERVICE C	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	8,375.37
						CHECK TOTAL:	8,375.37
00384935	11/16/15	ALL CITY MANAGEMENT SE	MISC OUTSIDE VENDOR	0106098040	5860	MISC OUTSIDE VENDOR	685.60
						CHECK TOTAL:	685.60
00384936	11/16/15	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	563.00
			ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	862.00
						CHECK TOTAL:	1,425.00
00384937	11/16/15	California Mathematics	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE	800.00
						CHECK TOTAL:	800.00
00384938	11/16/15	CALIFORNIA SCHOOLS EMP	HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	820.34
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,350.57
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	18,984.49
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	1,665.55
						CHECK TOTAL:	30,820.95
00384939	11/16/15	CASBO	DUES & MEMBERSHIPS	0102397406	5310	DUES & MEMBERSHIPS	475.00
						CHECK TOTAL:	475.00
00384940	11/16/15	City of Laguna Beach	ALARM MONITORING	0102477408	5560	ALARM MONITORING	25.00
						CHECK TOTAL:	25.00
00384941	11/16/15	Cox Communications	NOVEMBER 2015	0113457175	5940	INTERNET CONNECTIVITY	3,425.18
			NOVEMBER 2015	0113457175	5940	INTERNET CONNECTIVITY	195.19
						CHECK TOTAL:	3,620.37
00384942	11/16/15	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	3,186.36
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,581.87
			EQUIPMENT - NEW	0113058640	4410	EQUIPMENT - NEW	5,173.20
			EQUIPMENT - NEW	0113058640	4410	EQUIPMENT - NEW	2,772.01
						CHECK TOTAL:	13,713.44
00384943	11/16/15	Digital Networks Group	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	390.00
						CHECK TOTAL:	390.00
00384944	11/16/15	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	915.22
						CHECK TOTAL:	915.22
00384945	11/16/15	Donna Todd	GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	48.03
						CHECK TOTAL:	48.03

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384946	11/16/15	Durham School Services	SEPTEMBER 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	22,443.06
			10/2 CENTIN FARMS	0108015570	5865	CHARTER BUS-ATHLETIC/FIE	185.74
			10/29 ENVIRO NTR CNTR	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	312.56
			OCTOBER 2015	0107011005	5855	CHARTER BUS-HOME TO SCHO	1,902.53
			OCTOBER 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	28,987.95
						CHECK TOTAL:	53,831.84
00384947	11/16/15	GILLINGER, MELINDA	SEPTEMBER 2015	0104632900	5889	OTHER THERAPY	1,837.50
						CHECK TOTAL:	1,837.50
00384948	11/16/15	Granicus Inc.	EQUIPMENT-COMPUTER	0110377145	4460	EQUIPMENT-COMPUTER	4,790.00
			EQUIPMENT-COMPUTER	0110377145	4460	EQUIPMENT-COMPUTER	232.26
			ANNUAL SOFTWARE LICENSE FEE	0110377145	5805	ANNUAL SOFTWARE LICENSE	800.00
						CHECK TOTAL:	5,822.26
00384949	11/16/15	HARRIS, ELIZABETH	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	41.63
						CHECK TOTAL:	41.63
00384950	11/16/15	Houghton Mifflin Harco	CONSULTANTS-INSTRUCTIONAL	0102034395	5830	CONSULTANTS-INSTRUCTIONA	2,800.00
			CONSULTANTS-INSTRUCTIONAL	0102034395	5830	CONSULTANTS-INSTRUCTIONA	2,800.00
						CHECK TOTAL:	5,600.00
00384951	11/16/15	Irene White	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	390.25
						CHECK TOTAL:	390.25
00384952	11/16/15		OCTOBER 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,622.00
						CHECK TOTAL:	2,622.00
00384953	11/16/15	KIMBALL, CYNDI	MILEAGE REIMBURSEMENT	0104644571	5210	MILEAGE REIMBURSEMENT	37.79
						CHECK TOTAL:	37.79
00384954	11/16/15	Laguna Beach Water Dis	WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	2,604.81
			WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	411.81
			WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	426.81
			WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	2,944.81
						CHECK TOTAL:	6,388.24
00384955	11/16/15	LBHS Band Boosters	DUES & MEMBERSHIPS	0105095040	5310	DUES & MEMBERSHIPS	160.00
						CHECK TOTAL:	160.00
00384956	11/16/15	LIGHTSPEED TECHNOLOGIE	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	1,802.88
						CHECK TOTAL:	1,802.88
00384957	11/16/15	MAX Interactive Inc	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,259.30

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	1,259.30
00384958	11/16/15		NOVEMBER 2015	0104602150	5877	PRESCHOOL TUITION	1,000.00
						CHECK TOTAL:	1,000.00
00384959	11/16/15	MORRISON, MICHAEL	GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	37.78
						CHECK TOTAL:	37.78
00384960	11/16/15	PRB Construction Inc.	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	3,450.00
			CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	4,600.00
						CHECK TOTAL:	8,050.00
00384961	11/16/15	Sand Canyon Urgent Car	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	1,800.00
						CHECK TOTAL:	1,800.00
00384962	11/16/15	SC Fuels	FUEL FOR VEHICLES	0105477408	4375	FUEL FOR VEHICLES	96.46
			FUEL FOR VEHICLES	0102477408	4375	FUEL FOR VEHICLES	221.14
						CHECK TOTAL:	317.60
00384963	11/16/15	School Services of CA	TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	198.00
						CHECK TOTAL:	198.00
00384964	11/16/15	Schuster and Sons	VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	117.10
						CHECK TOTAL:	117.10
00384965	11/16/15	Sigma Aldrich Corp.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	116.92
						CHECK TOTAL:	116.92
00384966	11/16/15	Southern Calif Gas Co.	UTILITIES - HEAT	0105477409	5510	UTILITIES - HEAT	119.89
			UTILITIES - HEAT	0105477409	5510	UTILITIES - HEAT	170.08
			UTILITIES - HEAT	0102477409	5510	UTILITIES - HEAT	13.81
			UTILITIES - HEAT	0102477409	5510	UTILITIES - HEAT	27.75
			UTILITIES - HEAT	0108477409	5510	UTILITIES - HEAT	47.44
			UTILITIES - HEAT	0106477409	5510	UTILITIES - HEAT	111.83
			UTILITIES - HEAT	0102477409	5510	UTILITIES - HEAT	14.76
						CHECK TOTAL:	505.56
00384967	11/16/15	Southern California Ed	LIGHT & POWER	0107477409	5520	LIGHT & POWER	6,298.41
						CHECK TOTAL:	6,298.41
00384968	11/16/15	State of CA/Department	FINGER PRINTING	0110397140	5845	FINGER PRINTING	341.00
						CHECK TOTAL:	341.00
00384969	11/16/15	Tangram Interiors	EQUIPMENT - NEW	0109397150	4410	EQUIPMENT - NEW	2,403.05

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	2,403.05
00384970	11/16/15		OCTOBER 2015	0104602150	5877	PRESCHOOL TUITION	290.00
						CHECK TOTAL:	290.00
00384971	11/16/15	Valorie Quigley	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	96.56
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	71.64
						CHECK TOTAL:	168.20
00384972	11/16/15	Verizon California	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	2.17
			TELEPHONE SERVICE	0105477409	5920	TELEPHONE SERVICE	2.18
			TELEPHONE SERVICE	0108477409	5920	TELEPHONE SERVICE	2.18
			TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	2.18
			TELEPHONE SERVICE	0106477409	5920	TELEPHONE SERVICE	2.18
						CHECK TOTAL:	10.89
00384973	11/16/15	Borges, Michael	FOOD	1302277426	4700	FOOD	100.00
						CHECK TOTAL:	100.00
00384974	11/16/15	Division of State Arch	BUILDING CAPITAL OUTLAY	2502498410	6210	BUILDING CAPITAL OUTLAY	10,368.48
						CHECK TOTAL:	10,368.48
00384975	11/16/15	Division of State Arch	PUBLIC AGENCY FEES	2507498410	6268	PUBLIC AGENCY FEES	500.00
						CHECK TOTAL:	500.00
00384976	11/16/15	Division of State Arch	PUBLIC AGENCY FEES	2505498410	6268	PUBLIC AGENCY FEES	500.00
						CHECK TOTAL:	500.00
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	174,210.66
			GRAND TOTAL				174,210.66

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384977	11/17/15	Angela Irish	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	66.10
						CHECK TOTAL:	66.10
00384978	11/17/15	B & H Photo Video Inc.	EQUIPMENT - NEW	0106015060	4410	EQUIPMENT - NEW	19.58
			EQUIPMENT - NEW	0106015060	4410	EQUIPMENT - NEW	1,833.75
			EQUIPMENT - NEW	0106011008	4410	EQUIPMENT - NEW	211.48
						CHECK TOTAL:	2,064.81
00384979	11/17/15	Barobo Inc	EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	7,394.96
						CHECK TOTAL:	7,394.96
00384980	11/17/15	CATHEDRAL HOME FOR CHI	OCTOBER 2015	0104632210	5889	OTHER THERAPY	5,731.28
			OCTOBER 2015	0104632210	5898	AB3632 ROOM & BOARD	7,967.00
			OCTOBER 2015	0104632210	5898	AB3632 ROOM & BOARD	7,967.00
			OCTOBER 2015	0104632210	5875	TUITION	3,562.44
			OCTOBER 2015	0104632210	5889	OTHER THERAPY	5,731.28
			OCTOBER 2015	0104632210	5898	AB3632 ROOM & BOARD	3,562.44
						CHECK TOTAL:	34,521.44
00384981	11/17/15	CINTAS FIRE PROTECTION	RISK MANAGEMENT	0102477408	5670	RISK MANAGEMENT	193.51
			RISK MANAGEMENT	0105477408	5670	RISK MANAGEMENT	1,792.44
			RISK MANAGEMENT	0108477408	5670	RISK MANAGEMENT	1,778.15
			RISK MANAGEMENT	0107477408	5670	RISK MANAGEMENT	694.41
			RISK MANAGEMENT	0106477408	5670	RISK MANAGEMENT	1,395.04
						CHECK TOTAL:	5,853.55
00384982	11/17/15	City of Laguna Beach	SEWER FEES	0102477409	5555	SEWER FEES	17,092.38
						CHECK TOTAL:	17,092.38
00384983	11/17/15	Colorado Time Systems	EQUIPMENT - NEW	0105497408	6410	EQUIPMENT - NEW	3,951.00
			EQUIPMENT - NEW	0105497408	6410	EQUIPMENT - NEW	4,443.00
						CHECK TOTAL:	8,394.00
00384984	11/17/15	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	6,467.31
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	405.00
						CHECK TOTAL:	6,872.31
00384985	11/17/15	DAVID A STUBBS II	CONSULTANTS-OTHER	0113058640	5831	CONSULTANTS-OTHER	2,502.00
						CHECK TOTAL:	2,502.00
00384986	11/17/15	Dick Blick	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	302.12
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	171.84
						CHECK TOTAL:	473.96

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00384987	11/17/15	GST	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,014.51
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	2,188.14
						CHECK TOTAL:	4,202.65
00384988	11/17/15	Gunthers/Riddell	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	11,672.86
						CHECK TOTAL:	11,672.86
00384989	11/17/15	ICE MACHINE SALE & SER	MISC REPAIR	0105011075	5690	MISC REPAIR	562.08
						CHECK TOTAL:	562.08
00384990	11/17/15	Irvine Ranch Water Dis	SEWER FEES	0107477409	5555	SEWER FEES	4,537.02
						CHECK TOTAL:	4,537.02
00384991	11/17/15	Jim's Music Center Inc	EQUIPMENT - NEW	0102015940	6410	EQUIPMENT - NEW	11,333.52
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	4,367.52
						CHECK TOTAL:	15,701.04
00384992	11/17/15		NOVEMBER 2015	0104632900	5886	PHYSICAL THERAPY	760.00
			OCTOBER 2015	0104632900	5886	PHYSICAL THERAPY	343.75
						CHECK TOTAL:	1,103.75
00384993	11/17/15	KRUGER TEAM SPORT	GENERAL SUPPLIES-NON INSTRUCT	0105095060	4340	GENERAL SUPPLIES-NON INS	1,175.58
						CHECK TOTAL:	1,175.58
00384994	11/17/15	MAXIM HEALTHCARE SERVI	OCTOBER 2015	0102172850	5100	SUBAGREEMENTS FOR SERVIC	4,099.52
			OCTOBER 2015	0104172850	5831	CONSULTANTS-OTHER	3,480.00
						CHECK TOTAL:	7,579.52
00384995	11/17/15	National Construction	RENTAL EXPENSE	0105477408	5620	RENTAL EXPENSE	170.60
						CHECK TOTAL:	170.60
00384996	11/17/15	NATIONAL HEALTH PROMOT	MATERIALS & SUPPLIES-INSTRUCT	0102015380	4310	MATERIALS & SUPPLIES-INS	1,045.00
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	2,350.00
						CHECK TOTAL:	3,395.00
00384997	11/17/15	NICK RAIL MUSIC	EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	757.91
						CHECK TOTAL:	757.91
00384998	11/17/15	OCDE	OTHER LOCAL AGENCY FEES	0113457175	5852	OTHER LOCAL AGENCY FEES	13,934.00
						CHECK TOTAL:	13,934.00
00384999	11/17/15	Safety 1st Pest Contro	PEST CONTROL	0105477409	5550	PEST CONTROL	175.00
			PEST CONTROL	0102477409	5550	PEST CONTROL	125.00
			PEST CONTROL	0106477409	5550	PEST CONTROL	100.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			PEST CONTROL	0107477409	5550	PEST CONTROL	100.00
			PEST CONTROL	0108477409	5550	PEST CONTROL	100.00
						CHECK TOTAL:	600.00
00385000	11/17/15	SCHOOLDUDE	ANNUAL SOFTWARE LICENSE FEE	0102477408	5805	ANNUAL SOFTWARE LICENSE	7,549.83
						CHECK TOTAL:	7,549.83
00385001	11/17/15	SHI International Corp	EQUIPMENT - NEW	0108011005	4410	EQUIPMENT - NEW	2,183.06
						CHECK TOTAL:	2,183.06
00385002	11/17/15		OCTOBER 2015 - ACAD SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	840.00
			OCTOBER 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,292.00
						CHECK TOTAL:	3,132.00
00385003	11/17/15	South Coast Air Qualit	HVAC	0105477408	5660	HVAC	386.98
						CHECK TOTAL:	386.98
00385004	11/17/15	TECTA AMERICA	ROOFING	0106477408	5609	ROOFING	1,000.00
			ROOFING	0107477408	5609	ROOFING	1,000.00
						CHECK TOTAL:	2,000.00
00385005	11/17/15	TOTAL RECALL CAPTIONIN	OCTOBER 2015	0104622510	5860	MISC OUTSIDE VENDOR	1,153.75
			OCTOBER 2015	0104622510	5860	MISC OUTSIDE VENDOR	2,025.00
						CHECK TOTAL:	3,178.75
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	169,058.14
						GRAND TOTAL	169,058.14

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385006	11/18/15	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	298.04
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	1,441.80
						CHECK TOTAL:	1,739.84
00385007	11/18/15	CALIFORNIA PROPERTY RE	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	18,478.11
						CHECK TOTAL:	18,478.11
00385008	11/18/15	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	775.55
						CHECK TOTAL:	775.55
00385009	11/18/15	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,283.16
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	2,340.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	433.68
						CHECK TOTAL:	5,791.56
00385010	11/18/15	COMMITTEE for CHILDREN	TESTS/SCORING	0104292600	4330	TESTS/SCORING	778.00
						CHECK TOTAL:	778.00
00385011	11/18/15	FLOCABULARY	ANNUAL SOFTWARE LICENSE FEE	0107011005	5805	ANNUAL SOFTWARE LICENSE	384.00
						CHECK TOTAL:	384.00
00385012	11/18/15	General Binding Corp	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	397.68
						CHECK TOTAL:	397.68
00385013	11/18/15	Go Rent-A-Van	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	604.08
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	145.96
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	145.96
						CHECK TOTAL:	896.00
00385014	11/18/15	IXL Learning Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	399.00
						CHECK TOTAL:	399.00
00385015	11/18/15	Jim's Music Center Inc	EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	5,734.80
						CHECK TOTAL:	5,734.80
00385016	11/18/15	Johnstone Supply	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	282.20
						CHECK TOTAL:	282.20
00385017	11/18/15	Learning A-Z	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	2,024.25
						CHECK TOTAL:	2,024.25

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385018	11/18/15	MAX Interactive Inc	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	6,073.21
						CHECK TOTAL:	6,073.21
00385019	11/18/15	Niles Biological	MATERIALS & SUPPLIES-INSTRUCT	0102015110	4310	MATERIALS & SUPPLIES-INS	34.65
						CHECK TOTAL:	34.65
00385020	11/18/15	OCC GATE	TRAVEL & CONFERENCE	0107014011	5220	TRAVEL & CONFERENCE	300.00
						CHECK TOTAL:	300.00
00385021	11/18/15	OCDE	CONSULTANTS-INSTRUCTIONAL	0102013080	5830	CONSULTANTS-INSTRUCTIONA	7,050.00
						CHECK TOTAL:	7,050.00
00385022	11/18/15	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	153.91
						CHECK TOTAL:	153.91
00385023	11/18/15	Pro Ed	TESTS/SCORING	0104613150	4330	TESTS/SCORING	64.90
						CHECK TOTAL:	64.90
00385024	11/18/15	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	256.60
						CHECK TOTAL:	256.60
00385025	11/18/15	SIERRA SCHOOL EQUIPMEN	SITE IMPROVEMENT	0105498520	6110	SITE IMPROVEMENT	2,249.28
						CHECK TOTAL:	2,249.28
00385026	11/18/15	STARFALL EDUCATION	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	270.00
						CHECK TOTAL:	270.00
00385027	11/18/15	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	12.93
						CHECK TOTAL:	12.93
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	54,146.47
			GRAND TOTAL				54,146.47

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385028	11/19/15	AMERICAN LOGISTICS COM	OCTOBER 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	40,227.50
						CHECK TOTAL:	40,227.50
00385029	11/19/15	BROWN, KETTA	REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	163.00
						CHECK TOTAL:	163.00
00385030	11/19/15	COWLES, KRISTIN	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	313.62
						CHECK TOTAL:	313.62
00385031	11/19/15	Dippel, Jeff	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	90.37
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	240.00
						CHECK TOTAL:	330.37
00385032	11/19/15	Fu, Kathy	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	57.00
						CHECK TOTAL:	57.00
00385033	11/19/15	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	102.97
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	144.16
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	8.60
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	74.39
						CHECK TOTAL:	330.12
00385034	11/19/15	Jonathan Todd	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	1,480.00
						CHECK TOTAL:	1,480.00
00385035	11/19/15	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	71.34
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	340.53
						CHECK TOTAL:	411.87
00385036	11/19/15	MEYERS, KATHLEEN	MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	218.98
						CHECK TOTAL:	218.98
00385037	11/19/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	62.07
						CHECK TOTAL:	62.07
00385038	11/19/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	610.14
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	134.95
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	282.27
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	12.38
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	28.06
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	55.70
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	75.82
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	8.63
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1,015.53

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	285.25
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	323.99
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	62.61
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	25.37
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	688.48
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	9.85
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	12.07
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	5.08
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	43.19
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	74.28
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	46.09
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	88.21
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	8.43
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	315.39
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	122.18
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	80.95
						CHECK TOTAL:	4,414.90
00385039	11/19/15	SCHAEFFER, SARAH	MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	36.68
						CHECK TOTAL:	36.68
00385040	11/19/15	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	187.11
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	246.34
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	108.52
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	181.65
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	10.28
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	83.62
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	16.16
			MATERIALS & SUPPLIES-INSTRUCT	0106015455	4310	MATERIALS & SUPPLIES-INS	15.81
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	51.19
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	25.23
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	180.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-187.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	15.41
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	20.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	160.70
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	238.95
						CHECK TOTAL:	1,354.39
00385041	11/19/15	RUHNAU RUHNAU CLARKE	SITE IMPROVEMENT	4205498510	6110	SITE IMPROVEMENT	2,500.00
						CHECK TOTAL:	2,500.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	51,900.50

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GRAND TOTAL				51,900.50

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112015

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385042	11/20/15	ACSA Foundation Educa	TRAVEL & CONFERENCE	0102095380	5220	TRAVEL & CONFERENCE	730.00
						CHECK TOTAL:	730.00
00385043	11/20/15	Andrew Crisp	SOFTWARE - NON INSTRUCTIONAL	0113457175	4350	SOFTWARE - NON INSTRUCTI	52.41
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	30.99
						CHECK TOTAL:	83.40
00385044	11/20/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,341.60
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	417.96
						CHECK TOTAL:	1,759.56
00385045	11/20/15	Grainger	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	506.10
						CHECK TOTAL:	506.10
00385046	11/20/15	GST	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	4,392.97
						CHECK TOTAL:	4,392.97
00385047	11/20/15	Houghton Mifflin Harco	CONSULTANTS-INSTRUCTIONAL	0102034395	5830	CONSULTANTS-INSTRUCTIONA	11,200.00
						CHECK TOTAL:	11,200.00
00385048	11/20/15	INOUYE, INA	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	154.68
						CHECK TOTAL:	154.68
00385049	11/20/15	Jenny Salberg	REFRESHMENTS - NOT FOOD SERV	0106095825	4325	REFRESHMENTS - NOT FOOD	103.44
						CHECK TOTAL:	103.44
00385050	11/20/15	Kajeet Inc.	INTERNET CONNECTIVITY	0113457175	5940	INTERNET CONNECTIVITY	1,167.31
						CHECK TOTAL:	1,167.31
00385051	11/20/15	Konica Minolta	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	10.00
						CHECK TOTAL:	10.00
00385052	11/20/15	Leah Prettyman	MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	22.41
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	154.95
						CHECK TOTAL:	177.36
00385053	11/20/15	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4360	CUSTODIAL CONSUMABLES(PA	1,498.99
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	953.77
			OTHER CUSTODIAL SUPPLIES	0108477408	4361	OTHER CUSTODIAL SUPPLIES	1,608.05
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	74.79
						CHECK TOTAL:	4,135.60
00385054	11/20/15	MANN, JONATHAN	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	106.05
						CHECK TOTAL:	106.05

SELECT Check ID's and Numbers: 768 ; Check Dates: 112015

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385055	11/20/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	13.61
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	366.25
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	86.39
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	204.58
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	122.30
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	434.10
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	117.22
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	13.17
						CHECK TOTAL:	1,357.62
00385056	11/20/15	ProGroup	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	3,268.35
						CHECK TOTAL:	3,268.35
00385057	11/20/15	Randi Beckley	MATERIALS & SUPPLIES-INSTRUCT	0106011500	4310	MATERIALS & SUPPLIES-INS	93.78
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	116.67
						CHECK TOTAL:	210.45
00385058	11/20/15	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106015455	4310	MATERIALS & SUPPLIES-INS	3.36
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	126.36
						CHECK TOTAL:	129.72
00385059	11/20/15	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	8,108.88
						CHECK TOTAL:	8,108.88

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 37,601.49

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385060	11/23/15	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	160.00
						CHECK TOTAL:	160.00
00385061	11/23/15	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	249.11
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	165.40
						CHECK TOTAL:	414.51
00385062	11/23/15	Copy & Print Center	OUTSIDE PRINTING	0105091012	5870	OUTSIDE PRINTING	225.28
						CHECK TOTAL:	225.28
00385063	11/23/15	DecisionInsite LLC	SOFTWARE>$500 PER ITEM	0102477408	4470	SOFTWARE>$500 PER ITEM	1,684.00
						CHECK TOTAL:	1,684.00
00385064	11/23/15	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	165.00
			PLUMBING REPAIRS	0107477408	5662	PLUMBING REPAIRS	13,235.89
			PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	249.50
			PLUMBING REPAIRS	0106477408	5662	PLUMBING REPAIRS	312.00
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	240.50
						CHECK TOTAL:	14,202.89
00385065	11/23/15	First Student Inc.	CHARTER BUS-ATHLETIC/FIELD TRP	0105311012	5865	CHARTER BUS-ATHLETIC/FIE	10,654.63
						CHECK TOTAL:	10,654.63
00385066	11/23/15	Gopher Sport	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	452.20
						CHECK TOTAL:	452.20
00385067	11/23/15	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	33.48
						CHECK TOTAL:	33.48
00385068	11/23/15	KAP 7 INTERNATIONAL IN	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	736.40
						CHECK TOTAL:	736.40
00385069	11/23/15	Lavin, Richelle	FEES TRANSPORTATION FR INDIV	0100006700	8675	FEES TRANSPORTATION FR I	412.60
						CHECK TOTAL:	412.60
00385070	11/23/15	LBUSD Revolving Cash F	MISC OUTSIDE VENDOR	0108015081	5860	MISC OUTSIDE VENDOR	588.00
			OTHER BOOKS	0110397140	4220	OTHER BOOKS	33.97
			SUBSCRIPTIONS - ONLINE	0110397140	5813	SUBSCRIPTIONS - ONLINE	26.00
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	449.00
			TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	289.01
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	36.71
			TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	588.20
			TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	6.60
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	427.88

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	89.00
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	11.63
			DUES & MEMBERSHIPS	0110397140	5310	DUES & MEMBERSHIPS	198.00
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	41.96
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	105.00
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	83.92
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	443.20
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	173.87
			TRAVEL & CONFERENCE	0101377105	5220	TRAVEL & CONFERENCE	35.00
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	-12.99
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	313.91
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	25.45
						CHECK TOTAL:	3,953.32
00385071	11/23/15	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	12.95
						CHECK TOTAL:	12.95
00385072	11/23/15	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	12.94
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	38.32
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	40.79
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	9.28
			PRINTERS <$250 & INK/SUPPLIES	0110397140	4322	PRINTERS <$250 & INK/SUP	800.55
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	17.92
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	5.39
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	53.59
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	10.35
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	92.86
			PRINTERS <$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <$250 & INK/SUP	246.43
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	26.99
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	90.31
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	9.48
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	98.42
						CHECK TOTAL:	1,553.62
00385073	11/23/15	Parsons Crime Preventi	MISC OUTSIDE VENDOR	0105091012	5860	MISC OUTSIDE VENDOR	680.00
						CHECK TOTAL:	680.00
00385074	11/23/15	PITNEY BOWES GLOBAL FI	RENTAL EXPENSE	0102397400	5620	RENTAL EXPENSE	183.58
			RENTAL EXPENSE	0102397400	5620	RENTAL EXPENSE	231.91
						CHECK TOTAL:	415.49
00385075	11/23/15	Pro Ed	TESTS/SCORING	0104613150	4330	TESTS/SCORING	220.80
						CHECK TOTAL:	220.80

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385076	11/23/15	R.E. SCHULTZ CONSTRUCT	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,949.00
						CHECK TOTAL:	1,949.00
00385077	11/23/15	SimplexGrinnell	ALARM MONITORING	0105477408	5560	ALARM MONITORING	608.84
						CHECK TOTAL:	608.84
00385078	11/23/15	Southern Calif Gas Co.	UTILITIES - HEAT	0107477409	5510	UTILITIES - HEAT	25.14
						CHECK TOTAL:	25.14
00385079	11/23/15	Tomark Sports Inc	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	2,216.02
						CHECK TOTAL:	2,216.02
00385080	11/23/15	TYCO INTEGRATED SECURI	ALARM MONITORING	0102477408	5560	ALARM MONITORING	250.00
			ALARM MONITORING	0102477408	5560	ALARM MONITORING	312.50
						CHECK TOTAL:	562.50
00385081	11/23/15	UNIVERSAL AWARDS PROGR	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	152.25
						CHECK TOTAL:	152.25
00385082	11/23/15	Verizon Business Netwo	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	1,089.74
						CHECK TOTAL:	1,089.74
00385083	11/23/15	Verizon California	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	14.99
						CHECK TOTAL:	14.99
00385084	11/23/15	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0108172850	4340	GENERAL SUPPLIES-NON INS	136.50
						CHECK TOTAL:	136.50
00385085	11/23/15	LBUSD Revolving Cash F	FOOD	1302277426	4700	FOOD	358.05
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	67.55
			FOOD	1302277426	4700	FOOD	411.60
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	43.18
						CHECK TOTAL:	880.38
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	43,447.53
			GRAND TOTAL				43,447.53

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385086	11/24/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,059.24
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,118.48
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,059.24
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,059.24
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	534.60
						CHECK TOTAL:	5,830.80
00385087	11/24/15	CALIFORNIA YOUTH SERVI	CONSULTANTS-OTHER	0101395985	5831	CONSULTANTS-OTHER	800.00
						CHECK TOTAL:	800.00
00385088	11/24/15	Companion Corp.	ANNUAL SOFTWARE LICENSE FEE	0106011008	5805	ANNUAL SOFTWARE LICENSE	100.00
						CHECK TOTAL:	100.00
00385089	11/24/15	Coyne & Associates Inc	OCTOBER 2015	0104602140	5894	IBI SUPERVISION	9,887.84
			OCTOBER 2015	0104602140	5100	SUBAGREEMENTS FOR SERVIC	1,181.84
						CHECK TOTAL:	11,069.68
00385090	11/24/15	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	61.47
						CHECK TOTAL:	61.47
00385091	11/24/15	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	159.23
						CHECK TOTAL:	159.23
00385092	11/24/15	Jim's Music Center Inc	EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	5,734.80
						CHECK TOTAL:	5,734.80
00385093	11/24/15	LBUSD Revolving Cash F	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,944.00
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	1,359.66
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	594.50
			REFRESHMENTS - NOT FOOD SERV	0102013080	4325	REFRESHMENTS - NOT FOOD	440.80
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	268.57
			TRAVEL & CONFERENCE	0102034395	5220	TRAVEL & CONFERENCE	750.00
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	119.88
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	1,917.15
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	421.20
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	155.19
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	119.60
						CHECK TOTAL:	8,090.55
00385094	11/24/15	Lila Samia	TRAVEL & CONFERENCE	0104613150	5220	TRAVEL & CONFERENCE	30.00
						CHECK TOTAL:	30.00
00385095	11/24/15	LPA Incorporated	SITE IMPROVEMENT	0105498520	6110	SITE IMPROVEMENT	7,363.31
			SITE IMPROVEMENT	0105498520	6110	SITE IMPROVEMENT	1,639.66

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			SITE IMPROVEMENT	0105498520	6110	SITE IMPROVEMENT	5,130.54
						CHECK TOTAL:	14,133.51
00385096	11/24/15	Mark Alverez	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE	194.87
						CHECK TOTAL:	194.87
00385097	11/24/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	5.08
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	37.11
						CHECK TOTAL:	42.19
00385098	11/24/15	Practi-Cal Inc.	CONSULTANTS-OTHER	0104292600	5831	CONSULTANTS-OTHER	506.06
						CHECK TOTAL:	506.06
00385099	11/24/15	Rojas, Yadhira	MILEAGE REIMBURSEMENT	0102013040	5210	MILEAGE REIMBURSEMENT	43.24
						CHECK TOTAL:	43.24
00385100	11/24/15	Rutan & Tucker	OCTOBER 2015	0104072000	5835	LEGAL EXPENSE	2,262.00
						CHECK TOTAL:	2,262.00
00385101	11/24/15	SCHAEFFER, SARAH	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE	31.64
						CHECK TOTAL:	31.64
00385102	11/24/15	VASQUEZ, JOHNNY	MILEAGE REIMBURSEMENT	0102013045	5210	MILEAGE REIMBURSEMENT	76.14
						CHECK TOTAL:	76.14
00385103	11/24/15	VELASCO, ANAHI	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	58.22
						CHECK TOTAL:	58.22
00385104	11/24/15	Zaino Tennis Courts In	SITE IMPROVEMENT	0105498520	6110	SITE IMPROVEMENT	147,385.50
						CHECK TOTAL:	147,385.50
				TOTAL FOR STOCK 76 Laguna Beach's check stock ID			196,609.90

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112515

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385105	11/25/15	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	70.20
						CHECK TOTAL:	70.20
00385106	11/25/15	CANYON CREEK	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	404.00
						CHECK TOTAL:	404.00
00385107	11/25/15	CDW GOVERNMENT LLC	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	3,110.85
						CHECK TOTAL:	3,110.85
00385108	11/25/15	COAST TO COAST COMPUTE	PRINTERS <$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <$250 & INK/SUP	733.32
						CHECK TOTAL:	733.32
00385109	11/25/15	Copy & Print Center	OUTSIDE PRINTING	0108091005	5870	OUTSIDE PRINTING	58.32
						CHECK TOTAL:	58.32
00385110	11/25/15	Demco	GENERAL SUPPLIES-NON INSTRUCT	0108054356	4340	GENERAL SUPPLIES-NON INS	385.96
						CHECK TOTAL:	385.96
00385111	11/25/15	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	308.98
						CHECK TOTAL:	308.98
00385112	11/25/15	Gunthers/Riddell	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	440.00
						CHECK TOTAL:	440.00
00385113	11/25/15	Hazard, Young, Attea a	CONSULTANTS-OTHER	0101377105	5831	CONSULTANTS-OTHER	11,250.00
						CHECK TOTAL:	11,250.00
00385114	11/25/15	Holtz, Alexandra	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	143.37
						CHECK TOTAL:	143.37
00385115	11/25/15	KX 93.5 FM	MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	200.00
						CHECK TOTAL:	200.00
00385116	11/25/15	Laguna Graphic Arts In	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	207.36
						CHECK TOTAL:	207.36
00385117	11/25/15	Lakeshore Learning Mat	GENERAL SUPPLIES-NON INSTRUCT	0104292600	4340	GENERAL SUPPLIES-NON INS	147.30
						CHECK TOTAL:	147.30
00385118	11/25/15	ProGroup	EQUIPMENT - NEW	0106011008	4410	EQUIPMENT - NEW	5,523.00
						CHECK TOTAL:	5,523.00
00385119	11/25/15	Sandra Johnson	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	71.33
						CHECK TOTAL:	71.33

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112515

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TOTAL FOR STOCK 76 Laguna Beach's check stock ID				23,053.99
			GRAND TOTAL				23,053.99

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120115

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00385120	12/01/15	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	136.52
						CHECK TOTAL:	136.52
00385121	12/01/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0110397140	4460	EQUIPMENT-COMPUTER	183.00
			EQUIPMENT-COMPUTER	0110397140	4460	EQUIPMENT-COMPUTER	2,549.64
						CHECK TOTAL:	2,732.64
00385122	12/01/15	CLC PTA	EQUIPMENT - NEW	0108011005	4410	EQUIPMENT - NEW	743.24
						CHECK TOTAL:	743.24
00385123	12/01/15	College Board, The	TEXTBOOKS	0102014041	4100	TEXTBOOKS	216.22
						CHECK TOTAL:	216.22
00385124	12/01/15	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	8.53
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	40.63
						CHECK TOTAL:	49.16
00385125	12/01/15	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	88.84
						CHECK TOTAL:	88.84
00385126	12/01/15	Laguna Graphic Arts In	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	118.80
						CHECK TOTAL:	118.80
00385127	12/01/15	OCDE	IAA-PAYMENTS TO COUNTY OFFICES	0104542110	7142	IAA-PAYMENTS TO COUNTY O	11,076.51
						CHECK TOTAL:	11,076.51
00385128	12/01/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	18.35
						CHECK TOTAL:	18.35
00385129	12/01/15	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	626.40
						CHECK TOTAL:	626.40
00385130	12/01/15	WESTERN YOUTH SERVICES	OCTOBER 2015	0104132980	5889	OTHER THERAPY	1,260.00
						CHECK TOTAL:	1,260.00
00385131	12/01/15	A&R Wholesale Distribu	FOOD	1302277426	4700	FOOD	170.10
			FOOD	1302277426	4700	FOOD	1,065.57
			FOOD	1302277426	4700	FOOD	229.74
			FOOD	1302277426	4700	FOOD	1,141.20
			FOOD	1302277426	4700	FOOD	108.40
			FOOD	1302277426	4700	FOOD	48.60
			FOOD	1302277426	4700	FOOD	985.44
						CHECK TOTAL:	3,749.05

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120115

Check #	Register	Payee Name	Description	Key	Object	Object Description		Check Amount
00385132	12/01/15	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD		95.56
			FOOD	1302277426	4700	FOOD		102.26
							CHECK TOTAL:	197.82
00385133	12/01/15	Gold Star Foods	FOOD	1302277426	4700	FOOD		35.04
			FOOD	1302277426	4700	FOOD		31.60
			FOOD	1302277426	4700	FOOD		33.22
			FOOD	1302277426	4700	FOOD		2,202.97
			FOOD	1302277426	4700	FOOD		262.62
			FOOD	1302277426	4700	FOOD		2,659.77
			FOOD	1302277426	4700	FOOD		49.71
			FOOD	1302277426	4700	FOOD		-29.29
			FOOD	1302277426	4700	FOOD		44.54
			FOOD	1302277426	4700	FOOD		353.31
			FOOD	1302277426	4700	FOOD		512.64
			FOOD	1302277426	4700	FOOD		1,070.72
			FOOD	1302277426	4700	FOOD		228.81
			FOOD	1302277426	4700	FOOD		57.45
							CHECK TOTAL:	7,513.11
00385134	12/01/15	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD		153.09
			FOOD	1302277426	4700	FOOD		86.09
			FOOD	1302277426	4700	FOOD		287.25
			FOOD	1302277426	4700	FOOD		129.53
			FOOD	1302277426	4700	FOOD		216.35
			FOOD	1302277426	4700	FOOD		64.72
			FOOD	1302277426	4700	FOOD		43.43
			FOOD	1302277426	4700	FOOD		86.09
			FOOD	1302277426	4700	FOOD		105.64
			FOOD	1302277426	4700	FOOD		73.63
			FOOD	1302277426	4700	FOOD		191.85
			FOOD	1302277426	4700	FOOD		129.49
			FOOD	1302277426	4700	FOOD		92.90
			FOOD	1302277426	4700	FOOD		86.09
			FOOD	1302277426	4700	FOOD		129.53
			FOOD	1302277426	4700	FOOD		104.99
			FOOD	1302277426	4700	FOOD		168.46
			FOOD	1302277426	4700	FOOD		206.01
			FOOD	1302277426	4700	FOOD		106.92
			FOOD	1302277426	4700	FOOD		150.85
							CHECK TOTAL:	2,612.91
00385135	12/01/15	Mandarin King	FOOD	1302277426	4700	FOOD		330.00
			FOOD	1302277426	4700	FOOD		360.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120115

Check #	Register	Payee Name	Description	Key	Object	Object Description		Check Amount
			FOOD	1302277426	4700	FOOD		360.00
			FOOD	1302277426	4700	FOOD		330.00
							CHECK TOTAL:	1,380.00
00385136	12/01/15	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD		208.70
							CHECK TOTAL:	208.70
00385137	12/01/15	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD		103.50
			FOOD	1302277426	4700	FOOD		165.00
			FOOD	1302277426	4700	FOOD		115.00
			FOOD	1302277426	4700	FOOD		165.00
			FOOD	1302277426	4700	FOOD		115.00
			FOOD	1302277426	4700	FOOD		148.50
							CHECK TOTAL:	812.00
00385138	12/01/15	STRAUB DISTRIBUTING CO	FOOD	1302277426	4700	FOOD		238.00
			FOOD	1302277426	4700	FOOD		178.50
			FOOD	1302277426	4700	FOOD		238.00
							CHECK TOTAL:	654.50
00385139	12/01/15	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD		197.50
			FOOD	1302277426	4700	FOOD		33.11
			FOOD	1302277426	4700	FOOD		40.53
			FOOD	1302277426	4700	FOOD		59.30
			FOOD	1302277426	4700	FOOD		313.93
			FOOD	1302277426	4700	FOOD		221.23
			FOOD	1302277426	4700	FOOD		77.59
			FOOD	1302277426	4700	FOOD		84.50
			FOOD	1302277426	4700	FOOD		-27.05
			FOOD	1302277426	4700	FOOD		-27.05
			FOOD	1302277426	4700	FOOD		52.29
			FOOD	1302277426	4700	FOOD		58.62
			FOOD	1302277426	4700	FOOD		242.46
			FOOD	1302277426	4700	FOOD		298.99
			FOOD	1302277426	4700	FOOD		41.55
			FOOD	1302277426	4700	FOOD		28.63
			FOOD	1302277426	4700	FOOD		98.58
			FOOD	1302277426	4700	FOOD		271.74
			FOOD	1302277426	4700	FOOD		124.43
			FOOD	1302277426	4700	FOOD		41.55
			FOOD	1302277426	4700	FOOD		43.92
			FOOD	1302277426	4700	FOOD		53.50
			FOOD	1302277426	4700	FOOD		235.07
			FOOD	1302277426	4700	FOOD		179.96

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120115

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	11.50
			FOOD	1302277426	4700	FOOD	242.87
						CHECK TOTAL:	2,999.25
00385140	12/01/15	Z PIZZA INC	FOOD	1302277426	4700	FOOD	60.00
			FOOD	1302277426	4700	FOOD	170.00
			FOOD	1302277426	4700	FOOD	225.00
			FOOD	1302277426	4700	FOOD	270.00
			FOOD	1302277426	4700	FOOD	230.00
			FOOD	1302277426	4700	FOOD	230.00
			FOOD	1302277426	4700	FOOD	261.00
			FOOD	1302277426	4700	FOOD	216.00
			FOOD	1302277426	4700	FOOD	170.00
			FOOD	1302277426	4700	FOOD	160.00
			FOOD	1302277426	4700	FOOD	54.00
			FOOD	1302277426	4700	FOOD	234.00
			FOOD	1302277426	4700	FOOD	252.00
			FOOD	1302277426	4700	FOOD	220.00
						CHECK TOTAL:	2,752.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	39,946.02
			GRAND TOTAL				39,946.02

Laguna Beach Unified School District

12.j. CONSENT/ACTION **December 8, 2015**

Accept: 2014-2015 District Audit

Proposal

It is proposed that the Board of Education accept the 2014/2015 District Audit as presented by the District's independent audit firm, Vavrinek, Trine, Day & Company, LLP.

Background

Pursuant to Education Code 41020, not later than December 15, an audit report for the preceding fiscal year shall be filed with the County Superintendent of Schools of the county in which the school district is located, the State Department of Education, and the Controller. This audit was performed by the independent auditing firm of Vavrinek, Trine, Day & Company, LLP. A copy of the audit for the 2014/2015 fiscal year was given to the Board on Friday, December 4, 2015.

Budget Impact

Acceptance of the annual audit has no impact upon the general budget.

Recommended Action

It is recommended that the Board of Education accept the 2014/2015 District Audit as presented by the District's independent audit firm, Vavrinek, Trine, Day & Company, LLP.

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed. D.
Superintendent of Schools

Laguna Beach Unified School District

12.k. CONSENT/ACTION **December 12, 2015**

Approval: Quarterly Report – Board Policy 3002 – Investments

Proposal

It is proposed that the Board of Education approve the attached Investment Report as per Board Policy No. 3002 – Investments.

Background

Senate Bill 564 added Government Code section 53646 requiring the chief fiscal officer of each local agency in California to annually render a statement of investment policy and to render quarterly reports to the governing board with respect to the agency's investments. A LBUSD District Investment Policy was adopted at the October 22, 2002 regular Board meeting.

In addition School Legal Services issued an advisory regarding implementation of the requirements in SB564, as follows:

> Government Code Section 53646 (e) states: "If a local agency has placed all of its investments in…a county investment pool…the chief fiscal officer may supply to the governing body…the most recent statement or statements received by the local agency from these institutions…".
>
> A memo from School Legal Services to districts says, "In most cases, districts in Orange County would be able to rely on the provisions of Section 53646 (e) and provide the most recent statements received by the local agency from the county treasurer. Only in cases where districts have invested surplus funds outside the county treasury, LAIF, or a bank or savings and loan will districts be required to prepare an individualized written report."

On July 3, 1995, the Office of the Treasury-Tax Collector established a separate bank and custody account entitled the Orange County Educational Investment Pool for public education funds. Available at the LBUSD Office for review is the September 2015 Treasurer's Management Report from the Orange County Treasurer's Office and the September 2015, bank statements for District funds held outside the County Treasury.

Government Section 53646 (b)(2) states: "the quarterly report shall state compliance of the portfolio to the statement of investment policy." Under section 3430(b), the investment policy specified that the District shall deposit in the Orange County Treasury, pursuant to Education Code section 41001, to be placed to the credit of the proper fund, all General funds, Adult Education funds, Cafeteria funds, Deferred Maintenance funds, General Obligation Bond funds, Capital Facilities funds, Developer Fees, School Facilities funds, Special Reserve funds, and Foundation Trust funds.

The District and the Orange County Treasury shall make investments of all such funds within the requirements of the "Prudent Investor Rule" in California Probate Code section 16045 et seq.

Budget Impact

District monies are deposited in compliance with Board Policy 3002 – Investments.

Recommended Action

It is recommended that the Board of Education approve the report on District investments and certify that the method of investments is in compliance with the District investment policy.

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Quarterly Financial Investment Report
Pursuant to Government Code Section 53646 and
Board Policy No. 3002 – Investments

December 8, 2015

As of September 30, 2015, Laguna Beach Unified School District had the following deposits:

At the Orange County Treasury	
General Fund	$ 4,348,898
Adult Education	10,432
Cafeteria Fund	153,688
Special Reserve Other Than C/O	11,939,135
Capital Facilities Fund	378,838
Special Reserve Fund – FRRP	5,753,507
Special Reserve – Aliso Property	5,653,804
Special Reserve – Capital Imp Plan	3,994,463
Total in County Treasury	**$32,252,765**
At Wells Fargo Bank	
LBUSD Revolving Cash Account	$ 25,126
Miscellaneous Clearing Account	409,522
Cafeteria Fund Clearing Account	61,121
Laguna Beach High School Student Body Account - Savings	79,735
Thurston Student Body Account – Checking	37,130
Total in Wells Fargo Bank	**$ 612,634**
At Citizen's Business Bank	
Laguna Beach High School Student Body Account – Checking	$ 117,739
At U.S. Bank	
Community Facilities District No. 98-1 (Crystal Cove)	
Bond Administration Fund	$ 32,993

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2015

INVESTMENT STATISTICS - By Investment Pool*

DESCRIPTION	CURRENT BALANCES		Average Days to Maturity	Daily Yield as of 09/30/15	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)							
Orange County Investment Pool (OCIP)	MARKET Value	$ 3,219,429,503	448	0.66%			1.00
	COST (Capital)	$ 3,223,136,891			0.64%		
	MONTHLY AVG Balance	$ 3,253,609,575				0.58%	
	QUARTERLY AVG Balance	$ 3,297,967,669					
	BOOK Value	$ 3,214,700,535					
Orange County Educational Investment Pool (OCEIP)	MARKET Value	$ 3,408,767,845	412	0.63%			1.00
	COST (Capital)	$ 3,412,668,492			0.62%		
	MONTHLY AVG Balance	$ 3,419,689,005				0.55%	
	QUARTERLY AVG Balance	$ 3,591,354,615					
	BOOK Value	$ 3,404,132,754					

INVESTMENT STATISTICS - Non Pooled Investments **

DESCRIPTION	CURRENT BALANCE		BOOK BALANCE BY INVESTMENT TYPE	
Specific Investment Funds: 100, 15B, 283, 505, 529, 650 FVSD	MARKET Value	$ 198,912,136	County General-Tax Exempt Non AMT	$ 118,390,621
	COST (Capital)	$ 198,801,735	GNMA Mortgage-Backed Securities	88,663
	MONTHLY AVG Balance	$ 198,841,277	John Wayne Airport Investment Pool	50,034,084
	QUARTERLY AVG Balance	$ 189,747,281	Repurchase Agreement	1,081,500
	BOOK Value	$ 198,723,834	Money Market Mutual Funds	1,257,301
			Fountain Valley School District Fund 40	27,949,566
				$ 198,801,735

MONTH END TOTALS

INVESTMENTS & CASH		FUND ACCOUNTING & SPECIFIC INVESTMENTS	
COUNTY MONEY MARKET FUND (OCMMF)			
County Money Market Fund	$ 608,424,294	County Funds	$ 3,322,985,521
County Cash	99,848,631	Educational Funds	3,468,706,888
EXTENDED FUND	5,152,712,597	Specific Investment Funds	198,801,735
EDUCATIONAL MONEY MARKET FUND (OCEMMF)			
Educational Money Market Fund	874,668,492		
Educational Cash	56,038,395		
NON-POOLED INVESTMENTS			
Non Pooled Investments @ Cost	198,801,735		
	$ 6,990,494,144		$ 6,990,494,144

KEY POOL STATISTICS

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	0.16%	OCMMF	54
OCEMMF - MONTHLY GROSS YIELD	0.16%	OCEMMF	42
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	0.18%	JOHN WAYNE AIRPORT WAM	59
OCIP - YTD NET YIELD***	0.51%	LGIP WAM (Standard & Poors)	39
OCEIP - YTD NET YIELD***	0.48%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	0.01%		

ORANGE COUNTY TREASURER-TAX COLLECTOR

INVESTMENT POOL STATISTICS

FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2015

INVESTMENT STATISTICS - By Investment Fund****

DESCRIPTION	CURRENT BALANCES		Average Days to Maturity	Daily Yield as of 09/30/15	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
County Money Market Fund (OCMMF)	MARKET Value	$ 608,245,209	54	0.17%			1.00
	COST (Capital)	$ 608,424,294			0.16%		
	MONTHLY AVG Balance	$ 640,570,234				0.15%	
	QUARTERLY AVG Balance	$ 690,009,181					
	BOOK Value	$ 608,130,879					
Educational Money Market Fund (OCEMMF)	MARKET Value	$ 874,192,632	42	0.15%			1.00
	COST (Capital)	$ 874,668,492			0.16%		
	MONTHLY AVG Balance	$ 813,689,005				0.15%	
	QUARTERLY AVG Balance	$ 977,354,615					
	BOOK Value	$ 874,036,791					
Extended Fund	MARKET Value	$ 5,145,759,506	540	0.78%			1.00
	COST (Capital)	$ 5,152,712,597			0.76%		
	MONTHLY AVG Balance	$ 5,219,039,341				0.70%	
	QUARTERLY AVG Balance	$ 5,221,958,488					
	BOOK Value	$ 5,136,665,619					

ALLOCATION OF EXTENDED FUND

Extended Fund							
OCIP Share	MARKET Value	$ 2,611,184,293	540	0.78%			1.00
	COST (Capital)	$ 2,614,712,597			0.76%		
	MONTHLY AVG Balance	$ 2,613,039,341				0.70%	
	QUARTERLY AVG Balance	$ 2,607,958,488					
	BOOK Value	$ 2,606,569,656					
OCEIP Share	MARKET Value	$ 2,534,575,213	540	0.78%			1.00
	COST (Capital)	$ 2,538,000,000			0.76%		
	MONTHLY AVG Balance	$ 2,606,000,000				0.70%	
	QUARTERLY AVG Balance	$ 2,614,000,000					
	BOOK Value	$ 2,530,095,963					
Modified Duration		1.46					

* The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.

** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.

*** The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.

**** Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.

Laguna Beach Unified School District

12.1. CONSENT/ACTION **December 8, 2015**

Approval/Ratification: **Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling $919.75**

Proposal

It is proposed that the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The $919.75 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be $919.75.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				$2,993.11
2	U.S. Bank	Transfer of Funds	$30,000.00		
3	Interest Earned	Sept - Oct 2015	$0.60		
4	David Taussig & Associates	Inv. 1510074		$919.75	
5	Ending Fund Balance				**$32,073.96**

Recommended Action

It is recommended that the Board of Education approve/ratify the disbursement as presented.

Prepared By:

Teri Holloway
Administrative Assistant
Business Services

Submitted By:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

12.m. Consent/Action **December 8, 2015**

Approval: **Award of Contract for Services Related to Preparing a Developer Fee Justification Study to Dolinka Group, LLC. in the amount of $3,850.**

Proposal

It is proposed that the Board of Education award the contract for services related to preparing a Developer Fee Justification Study to Dolinka Group, LLC. in the amount of $3,850.

Background

The Board approved advertising a request for proposals (RFP) for conducting a developer fee justification study at the October 13, 2015 regular meeting. The RFP was advertised on the Coalition of Adequate School Housing's (C.A.S.H.) website on October 15 and all proposals were due on November 20 at 2:00 pm. Firms were asked to provide the following:

- Letter of interest
- Project approach
- Assigned team members
- Proposed schedule and tasks
- Recent experience
- Financial stability and litigation history
- Insurance coverage
- Fee proposal for all applicable and required services

Four (4) firms responded to the RFP; all demonstrated the ability to successfully execute the services required for a developer fee justification study. The proposals submitted by each firm are shown below:

1. Dolinka Group, LLC. $3,850
2. Koppel & Gruber $5,740
3. David Taussic & Associates $8,000
4. Jack Schreder & Associates $8,860

Each firm presented a similar approach and had recent, relevant experience in preparing a developer fee justification study. As a result, staff is recommending award to Dolinka Group, LLC., based on their ability to successfully complete the study at the lowest cost and best value.

Budget Impact

The fixed fee will be paid from the Building Fund (Fund 25), also known as the Developer Fee Fund, in an amount of $3,850.

Recommended Action

It is recommended that the Board of Education award the contract for services related to preparing a Developer Fee Justification Study to Dolinka Group, LLC. in the amount of $3,850.

Prepared by:
Jeff Dixon
Director, Facilities

Submitted by:
Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

12.n. CONSENT/ACTION **December 8, 2015**

Approval: Continuation of Agreement for Contracted Services with Jean Wu to Provide Mandarin Language Instruction – with a Not-to-Exceed Amount of $10,000

Proposal

It is proposed that the Board of Education approve a contract with Jean Wu to provide the following Mandarin language instruction to Thurston Middle School students:

A) Mandarin Chinese Level "A" Summer Program at Thurston Middle School.
B) Mandarin Chinese Levels "A," "B," and "C" are taught after school Monday through Thursday at Thurston Middle School.

Background

Ms. Wu has provided Mandarin Language instruction for LBUSD students for seven years, first through the Berlitz Language Center and most recently as an independent contractor. Instruction is provided in reading, writing, listening, and speaking skills; cultural components and activities are also included. This program is a continuation of the Mandarin Language instruction that has been offered for the past seven years. Ms. Wu has indicated that is unable to continue to provide services at Laguna Beach High School for the 2015/16 school year. This results in a reduced contract amount this year.

Compensation: DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed ten thousand dollars ($10,000) as follows:

A) September 2015 - $2,000 (payment for 2015 Summer Program at TMS)
B) January 2016 - $4,000 (payment for Fall Semester: TMS Levels A/B and C)
C) June 2016 - $4,000 (payment for Spring Semester: TMS Levels A/B and C)

Expenses: DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing contractual services for the DISTRICT, except as follows: classroom, teaching materials, and student supplies.

Budget Impact

This General Fund expenditure is budgeted at a not-to-exceed amount of $10,000. This total represents a $10,000 decrease from the 2014-15 budget due to the discontinuation of classes at Laguna Beach High School.

Recommendation

It is recommended that the Board of Education approve a contract with Jean Wu to provide Mandarin Language instruction for Summer 2015 and after school for the 2015-16 school year for Thurston Middle School students at a not-to-exceed amount of $10,000, as specified above.

Prepared by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and **Jean Wu,** Address: **30376 Anamonte, Laguna Niguel, CA 92677,** Phone: **(626) 926-8118 (cell);** hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is in need of special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Scope of Work. CONTRACTOR shall perform services for the DISTRICT:

   A) Language Instructor for Mandarin Chinese Level A, 2015 Summer Program at Thurston Middle School.

   B) Language Instructor for Mandarin Chinese afterschool program at Thurston Middle School; Monday through Thursday teaching Mandarin A/B and C classes for the 2015/16 school year.

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform as required until **Thursday, June 23, 2016.**

3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed $10,000. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

   a. September 2015 - $2.000 (payment for 2014/15 Summer Program at TMS)
   b. January 2016 - $4,000 (payment for Fall Semester: TMS Levels A/B and C)
   c. June 2016 - $4,000 (payment for Spring Semester: TMS Levels A/B and C)

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **Classroom, Teaching Materials, and Student Supplies.**

5. Independent Contractor.

CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal,

state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Copyright/Trademark/Patent. CONTRACTOR further understands and agrees that in the event materials are produced pursuant to this AGREEMENT for the benefit of the DISTRICT for which a copyright, trademark and patent may be secured, the DISTRICT shall have the right to such copyright, trademark or patent. CONTRACTOR further understands and agrees that all materials produced for the benefit of the DISTRICT pursuant to this AGREEMENT shall become the DISTRICT'S property, and reuse is subject to the DISTRICT'S express written permission.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry automobile liability insurance with limits for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverage required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees (if applicable).

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment

and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

LAGUNA BEACH UNIFIED	**CONTRACTOR**
SCHOOL DISTRICT	**Jean Wu**
550 Blumont	**30376 Anamonte**
Laguna Beach, CA 92651	**Laguna Niguel , CA 92677**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 13th DAY OF October, 2015.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

By: _____
Signature

Darlene Messinger
Typed Name

Assistant Superintendent, Instruction
Title

CONTRACTOR

By: _____
Signature

Jean Wu
Typed Name

Independent Contractor, Instructor: Mandarin
Title

566-49-4119
Social Security or
Taxpayer Identification Number

Laguna Beach Unified School District

13. INFORMATION **December 8, 2015**

Citizen Request for Agenda Item Placement: Science, Technology, Engineering, and Math (STEM)

Proposal

Citizen Amy Hundhausen has requested that an item regarding STEM programs be placed on the Board agenda.

Background

Education Code 35145.5 gives members of the public the right to request that matters directly related to school district business be placed on the agenda of school district governing board meetings. Per Board Bylaw 9322, "A Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date.

Budget Impact

There is no budget impact for this report.

Recommended Action

It is recommended that the Board of Education hear the information presented by citizen Amy Hundhausen according to the provisions of Board Bylaw 9322 and regular board governing policies and practices.

Prepared and submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

14. INFORMATION **December 8, 2015**

Monthly Financial Update

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services, special education and technology.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

Prepared by:

Shannon Soto
Director, Fiscal Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTHLY FINANCIAL STATEMENT
AS OF OCTOBER 31, 2015

	Adopted Budget @ 07/01/2015	Receipts/ Expenditures YTD	Percent YTD
REVENUES			
Property Taxes/LCFF Hold Harmless/Prop. 30	45,796,119	2,028,934	4%
Federal Revenues	922,480	59,282	6%
Other State Revenues	2,766,163	14,203	1%
Other Local Revenues	3,413,079	856,440	25%
TOTAL REVENUE	52,897,841	2,958,859	6%
EXPENDITURES			
Certificated Salaries	20,814,593	4,536,412	22%
Classified Salaries	7,344,688	1,362,830	19%
Employee Benefits	9,227,557	2,416,742	26%
Books & Supplies	2,283,513	1,544,584	68%
Services and Operating Services	8,149,828	2,193,276	27%
Capital Outlay	2,549,320	1,913,185	75%
Other Outgo	423,309	91,895	22%
Transfers Out	1,507,517	665,000	44%
TOTAL EXPENDITURES	52,300,325	14,723,924	28%
ADJUSTED BEGINNING BALANCE AS OF 7/1/2015	$ 7,182,679		
SURPLUS / DEFICIT SPENDING	597,516		
ENDING FUND BALANCE PROJECTED FOR 6/30/2016	$ 7,780,195		
SPECIAL PROGRAM REPORTING			
Special Education	7,172,231	1,428,754	20%
Technology	1,817,856	1,098,624	60%
4CLE	1,035,937	554,734	54%
Educator Effectiveness	240,422	43,498	18%
Ongoing & Major Maintenance Account	3,605,169	1,923,600	53%
Capital Improvement Plan	2,400,000	227,719	9%
INTERFUND TRANSFERS			
Transferred from the General Fund to:			
Cafeteria Fund (Fund 13) Approved 6-25-15 processed July 2015	165,000	165,000	100%
Special Reserve for Non-Capital Outlay - Basic Aid Differential (Fund 17) Approved 6-25-15 processed September 2015	500,000	500,000	100%
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040) Approved 6-25-15 planned for January 2016	250,550	0	0%
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042) Approved 6-25-15 planned for January 2015	1,000,000	0	0%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
COMPONENTS OF ENDING FUND BALANCE
FISCAL YEAR 2015-2016
ADOPTED BUDGET WITH UNAUDITED ACTUAL ADJUSTED BEGINNING BALANCE

General Fund		
ADOPTED BEGINNING FUND BALANCE (6/23/2015)		$ 4,972,328
2014-15 YEAREND ADJUSTMENT (8/25/2015)		2,210,351
ADJUSTED BEGINNING BALANCE AS OF 7/1/2015		$ 7,182,679
SURPLUS / DEFICIT SPENDING		597,516
ENDING FUND BALANCE PROJECTED FOR 6/30/2016		$ 7,780,195
Nonspendable - (Revolving Cash)		
Revolving Cash	$ 50,000	
Restricted - (Categorical Programs)		
Medi-Cal Billing Option	49,536	
California Clean Energy Jobs Act	96,105	
Lottery: Instructional Materials	97,012	
Routine Restricted Maintenance (4%)	2,211,240	
Other Restricted Local	8,809	
Committed		
Special Reserve for Basic Aid Differential	500,000	
Assigned		
Carryover for Unrestricted Programs	1,453,179	
Educator Effectiveness	250,000	
Potential One-Time Expenditures Including:	449,314	
District Goals, Textbooks, Special Education Facilities, Common Core, and Litigation		
Unassigned / Unappropriated		
Reserve for Economic Uncertainties = 5%	2,615,000	
State required reserve for economic uncertainty 3%		
Local requirement under Policy 3101: Financial Reserves 2%		
Fund Balance		$ 7,780,195

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTH ENDING CASH BALANCE
AS OF OCTOBER 31, 2015

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2015					9,016,191.70
JULY	681,315.09	(1,791,651.69)	(1,682,366.92)	(2,792,703.52)	6,223,488.18
AUGUST	135,693.60	(2,824,784.86)	(546,551.20)	(3,235,642.46)	2,987,845.72
SEPTEMBER *	1,436,332.27	(5,606,042.63)	5,530,762.95	1,361,052.59	4,348,898.31
OCTOBER	705,517.87	(4,501,445.19)	938,042.26	(2,857,885.06)	1,491,013.25
NOVEMBER					
DECEMBER					
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
JUNE					
YTD	2,958,858.83	(14,723,924.37)	4,239,887.09	(7,525,178.45)	

* SEPTEMBER Includes $6 million cash flow transfer from Fund 17.

	Month Ending Cash Balance	2015-16 Projected Ending Fund Balance
FUND 01	$ 1,491,013.25	$ 7,780,195.13
FUND 11	13,913.04	-
FUND 13	132,951.24	22,466.16
FUND 17	11,946,303.08	17,451,341.24
FUND 25	367,089.55	281,626.35
FUND 4040	5,756,067.85	6,113,437.21
FUND 4041	5,656,320.83	5,671,673.64
FUND 4042	3,990,549.48	2,827,427.91
	$ 29,354,208.32	40,148,167.64

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FUND DESCRIPTIONS

FUND 01 **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.

FUND 11 **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).

FUND 13 **The Cafeteria Fund (Nutrition Services)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.

FUND 17 **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.

FUND 25 **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17626).

FUND 40 **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP).**

Sub-fund 4041 exists to account for the **Vista Aliso property reserve.** The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 0101 GENERAL FUND

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	1,491,013.25	
FAIR VALUE ADJUSTMENT TO CASH	9111	-12,742.67	
REVOLVING CASH ACCOUNT	9130	50,000.00	
ACCOUNTS RECEIVABLE MANUAL	9205	18,267.43	
DUE FROM GRANTOR GOVERNMENTS	9290	229,982.33	
MID MONTH PAYROLL	9360	125,099.83	
Total Assets:			**1,901,620.17**
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	228,435.90	
ACCTS PAY AUTOMATIC	9519	158,928.68	
AUTO YEAR END PAYROLL ACCRUAL	9521	2,276.72	
ACCRUED SUMMER PAY LIABILITY	9550	91,793.77	
CA USE TAX LIABILITY	9552	2,571.51	
DUE TO OTHER FUNDS	9610	6,000,000.00	
Total Liabilities:		**6,484,006.58**	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	7,182,679.13	
Total Beginning Fund Balance:		7,182,679.13	
Excess Revenue Over Expenditures:		-11,765,065.54	
Total Fund Balance:		**-4,582,386.41**	
Total Liabilities & Fund Balance:			**1,901,620.17**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 0101 GENERAL FUND

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	476,201.40	
Property Tax	(8020-8079)	1,552,732.16	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	59,282.32	
Other State Revenue	(8300-8599)	14,203.09	
Other Local Revenue	(8600-8799)	856,439.86	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**2,958,858.83**
EXPENDITURES			
Certificated Salaries	(1000-1999)	4,536,412.03	
Classified Salaries	(2000-2999)	1,362,829.86	
Employee Benefits	(3000-3999)	2,416,741.92	
Supplies and Services	(4000-5999)	3,737,860.83	
Capital Outlays	(6000-6999)	1,913,185.18	
Other Outgo	(7000-7399)	91,894.55	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	665,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			14,723,924.37
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**-11,765,065.54**
BEGINNING FUND BALANCE (9791)		**7,182,679.13**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**7,182,679.13**
ENDING FUND BALANCE			**-4,582,386.41**

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1111 ADULT EDUCATION

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	13,913.04	
Total Assets:			**13,913.04**
LIABILITIES			
Total Liabilities:		**0.00**	
Excess Revenue Over Expenditures:		13,913.04	
Total Fund Balance:		**13,913.04**	
Total Liabilities & Fund Balance:			**13,913.04**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1111 ADULT EDUCATION

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	13,911.00	
Other Local Revenue	(8600-8799)	2.04	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**13,913.04**
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**13,913.04**
BEGINNING FUND BALANCE (9791)		**0.00**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**0.00**
ENDING FUND BALANCE			**13,913.04**

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1313 CAFETERIA

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	132,951.24	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	7,868.50	
Total Assets:			**142,114.74**
LIABILITIES			
Total Liabilities:		**0.00**	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	43,191.16	
Total Beginning Fund Balance:		43,191.16	
Excess Revenue Over Expenditures:		98,923.58	
Total Fund Balance:		**142,114.74**	
Total Liabilities & Fund Balance:			**142,114.74**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1313 CAFETERIA

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	818.12	
Other State Revenue	(8300-8599)	56.55	
Other Local Revenue	(8600-8799)	68,532.51	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**234,407.18**
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	57,553.84	
Employee Benefits	(3000-3999)	11,246.65	
Supplies and Services	(4000-5999)	66,683.11	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			135,483.60
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**98,923.58**
BEGINNING FUND BALANCE (9791)		**43,191.16**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**43,191.16**
ENDING FUND BALANCE			**142,114.74**

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	11,946,303.08	
FAIR VALUE ADJUSTMENT TO CASH	9111	-24,388.28	
DUE FROM OTHER FUNDS	9310	6,000,000.00	
Total Assets:			**17,921,914.80**
FUND BALANCE			
BEGINNING FUND BALANCE	9791	17,401,341.24	
Total Beginning Fund Balance:		17,401,341.24	
Excess Revenue Over Expenditures:		520,573.56	
Total Fund Balance:		**17,921,914.80**	
Total Liabilities & Fund Balance:			**17,921,914.80**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	20,573.56	
Interfund Transfers In	(8910-8929)	500,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**520,573.56**
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**520,573.56**
BEGINNING FUND BALANCE (9791)		**17,401,341.24**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**17,401,341.24**
ENDING FUND BALANCE			**17,921,914.80**

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 2525 CAPITAL FACILITIES

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	367,089.55	
FAIR VALUE ADJUSTMENT TO CASH	9111	-758.38	
Total Assets:			**366,331.17**
LIABILITIES			
ACCTS PAY AUTOMATIC	9519	19,000.00	
Total Liabilities:		**19,000.00**	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	515,174.35	
Total Beginning Fund Balance:		515,174.35	
Excess Revenue Over Expenditures:		-167,843.18	
Total Fund Balance:		**347,331.17**	
Total Liabilities & Fund Balance:			**366,331.17**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 2525 CAPITAL FACILITIES

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	63,371.23	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**63,371.23**
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	1,758.00	
Capital Outlays	(6000-6999)	229,456.41	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			231,214.41
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**-167,843.18**
BEGINNING FUND BALANCE (9791)		**515,174.35**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**515,174.35**
ENDING FUND BALANCE			**347,331.17**

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4040 SPECIAL RESERVE

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,756,067.85	
FAIR VALUE ADJUSTMENT TO CASH	9111	-8,046.00	
Total Assets:			**5,748,021.85**
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,740,920.21	
Total Beginning Fund Balance:		5,740,920.21	
Excess Revenue Over Expenditures:		7,101.64	
Total Fund Balance:		**5,748,021.85**	
Total Liabilities & Fund Balance:			**5,748,021.85**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4040 SPECIAL RESERVE

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	7,101.64	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			7,101.64
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			7,101.64
BEGINNING FUND BALANCE (9791)		5,740,920.21	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			5,740,920.21
ENDING FUND BALANCE			5,748,021.85

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4041 Special Reserve Aliso Property

YTD For Month Ending: 10/31/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,656,320.83	
FAIR VALUE ADJUSTMENT TO CASH	9111	-7,906.90	
Total Assets:			**5,648,413.93**
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,641,673.64	
Total Beginning Fund Balance:		5,641,673.64	
Excess Revenue Over Expenditures:		6,740.29	
Total Fund Balance:		**5,648,413.93**	
Total Liabilities & Fund Balance:			**5,648,413.93**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4041 Special Reserve Aliso Property

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	6,740.29	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**6,740.29**
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**6,740.29**
BEGINNING FUND BALANCE (9791)		**5,641,673.64**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**5,641,673.64**
ENDING FUND BALANCE			**5,648,413.93**

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4042 Special Reserve Cap Imp plan

YTD For Month Ending: 11/30/2015

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	3,987,176.49	
FAIR VALUE ADJUSTMENT TO CASH	9111	-5,896.78	
Total Assets:			**3,981,279.71**
LIABILITIES			
Total Liabilities:		**0.00**	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	4,207,427.91	
Total Beginning Fund Balance:		4,207,427.91	
Excess Revenue Over Expenditures:		-226,148.20	
Total Fund Balance:		**3,981,279.71**	
Total Liabilities & Fund Balance:			**3,981,279.71**
Difference (Error):			**0.00**

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4042 Special Reserve Cap Imp plan

YTD For Month Ending: 10/31/2015

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	4,943.54	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			**4,943.54**
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	227,718.75	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			227,718.75
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			**-222,775.21**
BEGINNING FUND BALANCE (9791)		**4,207,427.91**	
BEGINNING ADJUSTED BALANCE (9793)		**0.00**	
BEGINNING RESTATED BALANCE (9795)		**0.00**	
TOTAL BEGINNING FUND BALANCE			**4,207,427.91**
ENDING FUND BALANCE			**3,984,652.70**

Laguna Beach Unified School District
Monthly Financial Statements
Object 5000 Series - Services and Other Operating Costs

As of: 10/31/2015

Object	Description	Budget	Enc To Date	Actual To Date	Balance	% Used
5100	SUBAGREEMENTS FOR SERVICES	1,833,500.00	1,775,843.20	57,411.09	245.71	100.0%
	Total for: 5100	1,833,500.00	1,775,843.20	57,411.09	245.71	100.0%
5210	MILEAGE REIMBURSEMENT	895.00	0.00	218.66	676.34	24.4%
5220	TRAVEL & CONFERENCE	70,282.00	39,573.17	30,706.54	2.29	100.0%
5230	MEETING EXPENSE-NON FOOD	200.00	0.00	0.00	200.00	0.0%
5240	RECRUITING	2,473.00	0.00	450.00	2,023.00	18.2%
	Total for: 5200	73,850.00	39,573.17	31,375.20	2,901.63	96.1%
5310	DUES & MEMBERSHIPS	32,743.00	1,990.00	29,792.05	960.95	97.1%
	Total for: 5300	32,743.00	1,990.00	29,792.05	960.95	97.1%
5450	OTHER INSURANCE	300,000.00	3,030.00	286,354.00	10,616.00	96.5%
	Total for: 5400	300,000.00	3,030.00	286,354.00	10,616.00	96.5%
5510	UTILITIES - HEAT	32,000.00	23,490.05	0.00	8,509.95	73.4%
5520	LIGHT & POWER	447,000.00	291,385.43	125,004.81	30,609.76	93.2%
5530	WATER - UTILITIES	146,000.00	115,934.01	29,665.99	400.00	99.7%
5540	TRASH - UTILITIES	58,000.00	33,602.86	12,597.14	11,800.00	79.7%
5545	TREE TRIMMING	30,300.00	0.00	0.00	30,300.00	0.0%
5550	PEST CONTROL	23,300.00	9,200.00	2,400.00	11,700.00	49.8%
5555	SEWER FEES	42,000.00	0.00	34,436.09	7,563.91	82.0%
5560	ALARM MONITORING	70,000.00	11,992.04	20,251.21	37,756.75	46.1%
5580	POOL COSTS	49,000.00	0.00	0.00	49,000.00	0.0%
	Total for: 5500	897,600.00	485,604.39	224,355.24	187,640.37	79.1%
5604	FLOOR COVERING	82,100.00	45,844.40	36,224.99	30.61	100.0%
5609	ROOFING	2,000.00	2,000.00	0.00	0.00	100.0%
5610	CONTRACT SERVICES	616,875.00	184,321.06	290,577.61	141,976.33	77.0%
5620	RENTAL EXPENSE	56,982.00	7,426.43	9,368.33	40,187.24	29.5%
5630	COMPUTER REPAIRS/MAINTENANCE	7,000.00	1,623.42	3,273.72	2,102.86	70.0%
5640	VEHICLE REPAIR	5,000.00	1,865.11	3,134.89	0.00	100.0%
5650	SOFTWARE/COPIER MAINTENANCE FEE	85,936.00	77,293.78	7,983.02	661.20	99.2%
5660	HVAC	141,000.00	107,191.61	33,472.21	336.18	99.8%
5661	ELECTRICAL REPAIRS	108,000.00	53,074.00	34,053.60	20,872.40	80.7%
5662	PLUMBING REPAIRS	175,000.00	23,736.06	112,760.69	38,503.25	78.0%
5670	RISK MANAGEMENT	39,160.00	0.00	22,577.00	16,583.00	57.7%
5675	PAINTING	30,000.00	0.00	12,007.62	17,992.38	40.0%
5680	LANDSCAPE/IRRIGATION	298,675.00	210,274.68	88,400.32	0.00	100.0%
5685	ATHLETIC FIELD SUPPLIES	539.00	0.00	0.00	539.00	0.0%
5690	MISC REPAIR	55,473.00	9,444.82	7,039.65	38,988.53	29.7%
5692	OTHER MAINTENANCE SERVICES	16,441.00	352.00	648.00	15,441.00	6.1%
	Total for: 5600	1,720,183.00	724,447.37	661,521.65	334,213.98	80.6%
5760	CATERING - FOOD SERVICES	20,000.00	0.00	848.29	19,151.71	4.2%
	Total for: 5700	20,000.00	0.00	848.29	19,151.71	4.2%

Laguna Beach Unified School District
Monthly Financial Statements
Object 5000 Series - Services and Other Operating Costs

As of: 10/31/2015

Object	Description	Budget	Enc To Date	Actual To Date	Balance	% Used
5805	ANNUAL SOFTWARE LICENSE FEE	310,926.00	80,462.87	229,765.59	697.54	99.8%
5813	SUBSCRIPTIONS - ONLINE	500.00	26.00	0.00	474.00	5.2%
5815	ADVERTISING	24,550.00	7,632.55	3,415.89	13,501.56	45.0%
5820	BANKING SERVICES	33,300.00	0.00	23,894.80	9,405.20	71.8%
5825	ADMIN FEE COUNTY TREASURER	2,900.00	0.00	75.55	2,824.45	2.6%
5830	CONSULTANTS-INSTRUCTIONAL	119,687.00	107,416.60	11,843.40	427.00	99.6%
5831	CONSULTANTS-OTHER	165,639.00	133,975.96	24,572.04	7,091.00	95.7%
5832	CONSULTANTS-COMPUTER SERVICES	33,260.00	3,928.09	19,278.35	10,053.56	69.8%
5835	LEGAL EXPENSE	251,030.00	103,015.51	28,016.76	119,997.73	52.2%
5838	INSPECTION SERVICES	3,450.00	0.00	0.00	3,450.00	0.0%
5840	AUDITS	37,000.00	21,634.00	14,866.00	500.00	98.6%
5845	FINGER PRINTING	5,000.00	818.00	3,182.00	1,000.00	80.0%
5850	REGULATORY FEES	250.00	0.00	0.00	250.00	0.0%
5852	OTHER LOCAL AGENCY FEES	189,990.00	56,746.21	18,995.85	114,247.94	39.9%
5855	CHARTER BUS-HOME TO SCHOOL	97,500.00	59,432.56	38,067.44	0.00	100.0%
5860	MISC OUTSIDE VENDOR	362,250.00	84,087.81	149,820.71	128,341.48	64.6%
5861	COPIER MAINTENANCE FEES	1,000.00	0.00	0.00	1,000.00	0.0%
5865	CHARTER BUS-ATHLETIC/FIELD TRP	116,460.00	99,409.07	17,017.82	33.11	100.0%
5870	OUTSIDE PRINTING	26,090.00	11,560.60	9,732.99	4,796.41	81.6%
5875	TUITION	374,000.00	232,176.87	58,886.49	82,936.64	77.8%
5877	PRESCHOOL TUITION	34,198.00	10,960.00	1,040.00	22,198.00	35.1%
5878	PARENT REIMBURSEMENT (LEGAL)	271,800.00	205,051.94	66,739.06	9.00	100.0%
5880	TRANSPORTATION-IN LIEU	10,300.00	5,858.60	141.40	4,300.00	58.3%
5881	NPS TRANSPORTATION-IN LIEU	13,800.00	7,172.26	6,600.54	27.20	99.8%
5885	OCCUPATIONAL THERAPY	36,000.00	27,790.00	5,940.00	2,270.00	93.7%
5886	PHYSICAL THERAPY	40,200.00	22,050.00	18,130.00	20.00	100.0%
5887	SPEECH THERAPY	91,000.00	80,192.50	10,777.50	30.00	100.0%
5888	VISION THERAPY	1,400.00	0.00	0.00	1,400.00	0.0%
5889	OTHER THERAPY	191,011.00	159,652.36	30,971.64	387.00	99.8%
5890	OTHER EXPENSE	1,000.00	0.00	0.00	1,000.00	0.0%
5894	IBI SUPERVISION	25,000.00	9,887.84	15,112.16	0.00	100.0%
5895	OUTSIDE ASSESSMENT FEES	18,000.00	8,070.00	1,180.00	8,750.00	51.4%
5898	AB3632 ROOM & BOARD	186,000.00	137,593.28	47,446.72	960.00	99.5%
	Total for: 5800	3,074,491.00	1,676,601.48	855,510.70	542,378.82	82.4%
5910	POSTAGE	30,500.00	7,426.73	13,538.37	9,534.90	68.7%
5920	TELEPHONE SERVICE	79,066.00	60,524.97	8,355.03	10,186.00	87.1%
5930	MOBILE COMMUNICATIONS	21,795.00	12,768.24	4,901.76	4,125.00	81.1%
5940	INTERNET CONNECTIVITY	66,100.00	46,768.05	19,312.79	19.16	100.0%
	Total for: 5900	197,461.00	127,487.99	46,107.95	23,865.06	87.9%
	Total for Major: 5000	8,149,828.00	4,834,577.60	2,193,276.17	1,121,974.23	86.2%

15. ACTION **December 8, 2015**

Approval: **Resolution 15-16: - Designation of Darlene Messinger as the Authorized District Representative for Signature and Execution of Documents Related to the Cooperative Grant Between the Laguna Beach Unified School District and the Department of Rehabilitation to Provide Vocational Rehabilitation Services through a Transition Partnership Project (TPP)**

Proposal

It is proposed the Board approve designating Darlene Messinger as the authorized District representative for signature and execution of documents to request reimbursement for expenses from the Department of Rehabilitation incurred through the Transition Partnership Project (TPP).

Background

The Laguna Beach Unified School District Transition Partnership Program (TPP) is a Cooperative Contract designed to jointly serve the mutual consumers receiving services from the Department of Rehabilitation (DOR), San Diego District, Laguna Hills Office and the Laguna Beach Unified School District. Staff and resources will be combined to provide vocational rehabilitation services through this Transition Partnership Project (TPP).

The State of California, Department of Rehabilitation requires completion of a Board Resolution to officially name the authorized District representative for request of expenses incurred as a result of the agreement between LBUSD and the Department of Rehabilitation.

Budget Impact

There is no budget impact.

Recommended Action

It is recommended that the Board of Education approve Resolution 15-16: Designation of Darlene Messinger as the Authorized District Representative for Signature and Execution of Documents Related to the Cooperative Grant Between the Laguna Beach Unified School District and the Department of Rehabilitation to Provide Vocational Rehabilitation Services through a Transition Partnership Project (TPP)

Prepared by:	Submitted by:	
Debby Nash Administrative Assistant, Special Education	Irene White Director, Special Education and Student Services	Sherine Smith, Ed.D. Superintendent of Schools

STATE OF CALIFORNIA
GRANT/CONTRACT SIGNATURE AUTHORIZATION
DR 325 (Rev. 12/98) Computer Generated

DEPARTMENT OF REHABILITATION

GRANTEE/CONTRACTOR:	SUBGRANTEE/CONTRACTEE: (Legal Corporation/Public Agency Name & Address)
STATE OF CALIFORNIA Department of Rehabilitation 721 Capitol Mall Sacramento, California 95814	

The following persons are authorized to request reimbursement of expenses incurred as a result of the agreement between the Grantee/Contractor and Subgrantee/Contractee named above:

Signature	Name (Please Type or Print)	Title (Please Type or Print)

I hereby delegate authority to request reimbursement of expenses as shown above.

Authorized Signature per Board Resolution	Name (Please Type or Print)	Date Signed

STATE OF CALIFORNIA
BOARD RESOLUTION
DR 324 (Rev 9/2011)

DEPARTMENT OF REHABILITATION

FULL Name of Corporation or Public Agency

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation (DOR), and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person/position

Name/Position of Person Authorized to Sign Agreement

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute any and all documents required by DOR to effectuate the execution of said Agreement and all amendments. This authorization shall remain in effect until the expiration of the contract and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

Address Where Board Meeting Held

Date of Board Meeting	Signature of Recording Secretary	Date Signed
	✍	

Laguna Beach Unified School District

16. ACTION **December 8, 2015**

Approval: **Award of Contract for Purchase of the Track System from Beynon Sports Surfaces Inc. Based on Contract Number 4-12-78-0063A of the State of California Multiple Award Schedule (CMAS)**

Proposal

It is proposed that the Board award a contract for purchase of a Track System from Beynon Sports Surfaces Inc. based on contract number 4-12-78-0063A of the State of California Multiple Award Schedule.

Background

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services, and information technology products and services at prices that have been assessed to be fair, reasonable, and competitive. Pursuant to Public Contract Code Sections 10290 et seq. and 12101.5, the State of California establishes multiple award contracts that can be used by State and local government agencies, including K-12 public school districts.

The CMAS contract for Beynon Sports Surfaces Inc. expires 11/30/2016. However, the District is not required to rely solely on this CMAS contract for all Track System installation projects and may at any time solicit new quotes or bids for the same scope of work. As an approved CMAS contractor, this ensures all pricing and warranties have been fully vetted and proven to be fair and competitive. This contract will allow staff to pursue the stadium turf replacement project quickly, as well as insure the most desirable replacement track system is utilized.

Budget Impact

There is no financial impact to allowing this purchasing option.

Recommended Action

It is recommended that the Board of Education award a contract for purchase of a Track System from Beynon Sports Surfaces Inc. based on contract number 4-12-78-0063A of the State of California Multiple Award Schedule.

Prepared by:

Jeff Dixon
Director, Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

DGS CALIFORNIA DEPARTMENT OF GENERAL SERVICES

Governor Edmund G. Brown Jr.

May 29, 2012

~~Ms. Lisa Hardin~~ Lori Johnson
Beynon Sports Surfaces, Inc.
~~19495 SW Teton Avenue~~ 19600 SW 129th Avenue
Tualatin, OR 97062

Subject: Beynon Sports Surfaces, Inc.'s California Multiple Award Schedule (CMAS)

CMAS Contract No.:	**4-12-78-0063A**
CMAS Contract Term:	**May 29, 2012 through November 30, 2016**
Base GSA Schedule No.:	**GS-07F-9631S**

The State of California is pleased to accept your firm's offer to establish a California Multiple Award Schedule (CMAS) contract, which we have assigned the CMAS contract number and term identified above. This contract number must be shown on each invoice rendered. Additionally, this letter shall not be construed as a commitment to purchase any or all of the State's requirements from your firm. Prior approval is required from the State for all news releases regarding this contract.

It is your firm's responsibility to furnish, upon request, a copy of this CMAS contract to State and local government agencies. A complete CMAS contract includes the following: **1)** this acceptance letter, **2)** CMAS cover pages (which includes the signature page, ordering instructions and special provisions, and any attachments or exhibits as prepared by the CMAS Unit), **3)** CMAS terms and conditions, **4)** Federal GSA terms and conditions, and **5)** product/service listing and prices. The CMAS Unit strongly recommends that government agencies place orders with Contractors who provide ALL of the contract elements described above.

To manage this contract, Contractors are directed to the "CMAS Contract Management and Information Guide", which can be accessed at www.dgs.ca.gov/pd/programs/leveraged/cmas.aspx, then select the "For Suppliers/Contractors" link. This guide covers topics such as CMAS Quarterly Reports, amendments, extensions, renewals, Contractor's change of address or contact person, company name change requests, and marketing your CMAS contract.

It is the Contractor's responsibility to submit on a timely basis detailed CMAS Quarterly Reports (along with any applicable incentive fees).

THE FIRST QUARTERLY REPORT DUE FOR THIS CONTRACT IS Q2-2012 (APRIL-JUNE) DUE BY JULY 15, 2012.

The "Approved CMAS Contractor" logo is only available to CMAS contract holders for display at conferences or on other marketing material. A login and password is required to download the logo. Go to www.dgs.ca.gov/pd/resources.aspx, then select "California Multiple Award Schedules (CMAS) Resources. At the prompt, enter the login: "cmassupplier" and the password: "cmas010194".

Should you have any questions regarding this contract, please contact me at 916/375-4580. Thank you for your continued cooperation and support of the CMAS Program.

Bruce Fong

BRUCE FONG, Program Analyst
California Multiple Award Schedules Unit

DGS CALIFORNIA DEPARTMENT OF GENERAL SERVICES

Procurement Division
707 Third Street, 2nd Floor, MS #2-202
West Sacramento, CA 95605-2811

State of California

MULTIPLE AWARD SCHEDULE

Beynon Sports Surfaces, Inc.

CONTRACT NUMBER:	**4-12-78-0063A**
SUPPLEMENT NO.:	N/A
CMAS CONTRACT TERM:	5/29/2012 through 11/30/2016
CONTRACT CATEGORY:	Non Information Technology Goods
APPLICABLE TERMS & CONDITIONS:	August 2010
MAXIMUM ORDER LIMIT:	$100,000
FOR USE BY:	State & Local Government Agencies
BASE GSA SCHEDULE NO.:	GS-07F-9631S
BASE SCHEDULE HOLDER:	FieldTurf USA, Inc.

This contract provides for the purchase, warranty and installation of synthetic turf, surface and flooring. Installation charges are included in the price of the product. (See page 2 for the specific brands and restrictions applicable to this contract.)

NOTICE: Products and/or services on this CMAS contract may be available on a Mandatory Statewide Contract (formerly Strategically Sourced Contract). If this is the case, the use of this CMAS contract is restricted unless the State agency has an approved exemption pursuant to MM 05-11, and as further explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.htm. This requirement is not applicable to local government entities.

The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated August 2010.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program. Contractor non-compliance with the requirements of this contract may result in contract termination.

Bruce Fong

Effective Date: **5/29/2012**

BRUCE FONG, Program Analyst, California Multiple Award Schedules Unit

CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
BEYNON SPORTS SURFACES, INC
CMAS NO. 4-12-78-0063A

CMAS PRODUCT & SERVICE CODES

The CMAS Product & Service Codes listed below are for marketing purposes only. Review this CMAS contract and the base contract identified below for the products and/or services available on this contract.

Brand-Beynon
Sport Surface-Synthetic Track

AVAILABLE PRODUCTS AND/OR SERVICES

Only products from the manufacturer(s) listed below are available within the scope of this contract:

Atlas
Beynon
Poly

The ordering agency must verify all products and/or services are currently available on the base GSA schedule at the GSA eLibrary. Access the GSA eLibrary at www.gsaelibrary.gsa.gov.

The services available under this contract are for the implementation and support of applications developed under this contract. Services to implement or support commercial off-the-shelf (COTS) products are not available under this contract.

CMAS BASE CONTRACT

This CMAS contract is based on some or all of the products and/or services and prices from GSA Schedule No. GS-07F-9631S (FieldTurf USA, Inc.) with a GSA term of 8/7/2011 through 8/6/2016. The term of this CMAS contract incorporates an extension of three months beyond the expiration of the base GSA contract, and is shown in the "CMAS Term Dates" on page 1.

Replace "FieldTurf USA, Inc." with "Beynon Sports Surfaces, Inc. where "FieldTurf USA, Inc." is referenced in the federal GSA multiple award Contract Terms and Conditions.

ISSUE PURCHASE ORDER TO

Agency purchase orders must be mailed to the following address, or faxed to **(503) 692-0491:**

Beynon Sports Surfaces, Inc.
~~**19495 SW Teton Avenue**~~ 19600 SW 129th Avenue
Tualatin, ~~OR~~ 97062
Attn: ~~Lisa Hardin~~ Lori Johnson

Agencies with questions regarding products and/or services may contact the contractor as follows:

Phone: (503) 691-2484 ext. ~~225~~ 238
E-mail: ~~lhardin@beynonsports.com~~
ljohnson@beynonsports.com

CALIFORNIA SELLER'S PERMIT

Beynon Sports Surfaces, Inc.'s California Seller's Permit No. is 102206625. Prior to placing an order with this company, agencies should verify that this permit is still valid at the following website: www.boe.ca.gov.

CONTRACT PRICES

The maximum prices allowed for the products and/or services available in this CMAS contract are those set forth in the base contract identified on page 2 of this contract.

The ordering agency is encouraged to seek prices lower than those on this CMAS contract. When responding to an agency's Request for Offer (RFO), the contractor can offer lower prices to be competitive.

DARFUR CONTRACTING ACT

This contractor has certified compliance to the Darfur Contracting Act per PCC section 10475, et seq.

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

Ordering departments executing purchases using ARRA funding must attach the ARRA Supplemental Terms and Conditions document to their individual RFOs and purchase documents. Departments are reminded that these terms and conditions supplement, but do not replace, standard State terms and conditions associated with this CMAS contract. The ARRA Supplemental Terms and Conditions can be accessed at www.documents.dgs.ca.gov/pd/poliproc/ARRATand%20C081009final.pdf.

WARRANTY

For warranties, see the federal GSA schedule and the CMAS Terms and Conditions, General Provisions, CMAS Warranty.

DELIVERY

60 days after receipt of order, or as negotiated between agency and contractor and included in the purchase order, or as otherwise stipulated in the contract.

PURCHASING AUTHORITY DOLLAR THRESHOLD

No CMAS order may be executed by a State agency that exceeds that agency's CMAS purchasing authority threshold or the CMAS maximum order limit, whichever is less.

CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
BEYNON SPORTS SURFACES, INC
CMAS NO. 4-12-78-0063A

HOW TO USE CMAS CONTRACTS

Agencies must adhere to the detailed requirements in the State Contracting Manual (SCM) when using CMAS contracts. The requirements for the following bullets are in the SCM, Volume 2, Chapter 6 (for non-IT) and the SCM, Volume 3, Chapter 6 (for IT):

- Develop a Request for Offer, which includes a Scope of Work (SOW), and Bidder Declaration form. For information on the Bidder Declaration requirements, see the SCM, Volume 2, Section 3.5.7 and Volume 3, Section 3.4.7.
- Search for potential CMAS contractors at www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, select "Find a CMAS Contract".
- Solicit offers from a minimum of 3 CMAS contractors including one small business and/or DVBE, if available, who are authorized to sell the products and/or services needed
- If soliciting offers from a certified DVBE, include the Disabled Veteran Business Enterprise Declarations form (Std. 843) in the Request for Offer. This declaration must be completed and returned by the DVBE prime contractor and/or any DVBE subcontractors. (See the SCM Volumes 2 and 3, Chapter 3)
- This is not a bid transaction, so the small business preference, DVBE participation goals, protest language, intents to award, evaluation criteria, advertising, etc., are not applicable.
- If less than 3 offers are received, State agencies must document their file with the reasons why the other suppliers solicited did not respond with an offer.
- Assess the offers received using best value methodology, with cost as one of the criteria.
- Issue a Purchase Order to the selected contractor.
- For CMAS transactions under $5,000 only one offer is required if the State agency can establish and document that the price is fair and reasonable.

Local governments set their own order limits, and are not bound by the order limits on the cover page of this contract.

SPLITTING ORDERS

Splitting orders to avoid any monetary limitations is prohibited.

Do not circumvent normal procurement methods by splitting purchases into a series of delegated purchase orders (SAM 3572).

Splitting a project into small projects to avoid either fiscal or procedural controls is prohibited (SAM 4819.34).

MINIMUM ORDER LIMITATION

There is no minimum dollar value limitation on orders placed under this contract.

ORDERING PROCEDURES

1. **Order Form**

   State agencies shall use a Contract/Delegation Purchase Order (Std. 65) for purchases and services.

   Local governments shall, in lieu of the State's Purchase Order (Std. 65), use their own purchase order document.

   Electronic copies of the State Standard Forms can be found at the Office of State Publishing website. The site provides information on the various forms and use with the Adobe Acrobat Reader. Beyond the Reader capabilities, Adobe Acrobat advanced features may be utilized if you have Adobe Business Tools or Adobe Acrobat 4.0 installed on your computer. Direct link to the Standard Form 65: www.dgs.ca.gov/osp/Programs/FormsManagementCenter/FillPrintList.aspx

2. **Purchase Orders**

   State and Local Government agencies are required to send a copy of each CMAS purchase order to:

   Department of General Services
   Procurement Division, Data Management Unit
   PO Box 989052, MS #2-203
   West Sacramento, CA 95798-9052
   (or via Interagency Mail Service #Z-1)

   The agency is required to complete and distribute the order form. For services, the agency shall modify the information contained on the order to include the service period (start and end date), and the monthly cost (or other intermittent cost), and any other information pertinent to the services being provided. The cost for each line item should be included in the order, not just system totals.

   The contractor must immediately reject orders that are not accurate. Discrepancies are to be negotiated and incorporated into the order prior to the products and services being delivered.

3. **Service and Delivery after Contract Expiration**

   The purchase order must be issued before the CMAS contract end term expires. However, delivery of the products or completion of the services may be after the contract end term expires (unless otherwise specifically stated in the contract), but must be as provided for in the contract and as specified in the purchase order.

4. **Multiple Contracts on STD. 65 Order Form**

   Agencies may include multiple CMAS contracts from the same contractor on a single Std. 65 Contract/Delegation Purchase Order. For guidelines, see the SCM, Volumes 2 & 3, Chapter 6.B4.1.

5. **Amendments to Agency's Purchase Orders**

   Agency purchase orders cannot be amended if the CMAS contract has expired.

   The SCM, Volumes 2 & 3, Chapter 6.A5.0 provides the following direction regarding amendments to all types of CMAS purchase orders:

   > Original orders, which include options for changes (e.g., quantity or time), that were evaluated and considered in the selection for award during the RFO process, may be amended consistent with the terms of the original order, provided that the original order allowed for amendments. If the original order did not evaluate options, then amendments are not allowed unless an NCB is approved for those amendments.

   Amendments unique to non-IT services are covered in the SCM, Volume 2, Chapter 6.B2.9 as follows:

   > If the original contract permitted amendments, but did not specify the changes (e.g., quantity or time), it may be amended. This only applies to the first amendment. The time shall not exceed one year, or add not more than 30% of the original order value and may not exceed $250,000. If the original contract did not have language permitting amendments, the NCB process must be followed.

   Also, see the SCM, Volumes 2 & 3, Chapter 8, Topic 6, for more information on amending purchase orders.

CONTRACTOR OWNERSHIP INFORMATION

Beynon Sports Surfaces, Inc. is a large business enterprise.

SMALL BUSINESS MUST BE CONSIDERED

Prior to placing orders under the CMAS program, State agencies shall whenever practicable first consider offers from small businesses that have established CMAS contracts [GC Section 14846(b)]. NOTE: The Department of General Services auditors will request substantiation of compliance with this requirement when agency files are reviewed.

The following website lists CMAS Small Business and Disabled Veteran Partners:
www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx
then select "Find a CMAS Contractor".

In response to our commitment to increase participation by small businesses, the Department of General Services **waives the administrative fee (a fee currently charged to customer agencies to support the CMAS program) for orders to certified small business enterprises.**

See the current fees in the DGS Price Book at:
www.dgs.ca.gov/ofs/Resources/Pricebook.aspx

SMALL BUSINESS/DVBE - TRACKING

State agencies are able to claim subcontracting dollars towards their small business or DVBE goals whenever the Contractor subcontracts a commercially useful function to a certified small business or DVBE. The Contractor will provide the ordering agency with the name of the small business or DVBE used and the dollar amount the ordering agency can apply towards its small business or DVBE goal.

SMALL BUSINESS/DVBE - SUBCONTRACTING

1. The amount an ordering agency can claim towards achieving its small business or DVBE goals is the dollar amount of the subcontract award made by the Contractor to each small business or DVBE.

2. The Contractor will provide an ordering agency with the following information at the time the order is quoted:

   a. The Contractor will state that, as the prime Contractor, it shall be responsible for the overall execution of the fulfillment of the order.

   b. The Contractor will indicate to the ordering agency how the order meets the small business or DVBE goal, as follows:

      - List the name of each company that is certified by the Office of Small Business and DVBE Certification that it intends to subcontract a commercially useful function to; and
      - Include the small business or DVBE certification number of each company listed, and attach a copy of each certification; and
      - Indicate the dollar amount of each subcontract with a small business or DVBE that may be claimed by the ordering agency towards the small business or DVBE goal; and
      - Indicate what commercially useful function the small business or DVBE subcontractor will be providing towards fulfillment of the order.

3. The ordering agency's purchase order must be addressed to the prime Contractor, and the purchase order must reference the information provided by the prime Contractor as outlined above.

SPECIAL MANUFACTURED GOODS

Any contract for goods to be manufactured by the contractor specially for the State and not suitable for sale to others may require progress payments.

For Non-IT goods contracts, see the CMAS contract Non-IT Commodities Terms & Conditions, Provision #69, Progress Payments.

PRODUCT INSTALLATION

The contractor is fully responsible for all installation services performed under the CMAS contract. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications.

The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project.

PUBLIC WORKS (INSTALLATION SERVICES ONLY)

A public works contract is defined as an agreement for "the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind" in accordance with the Public Contract Code (PCC) Section 1101. State agencies planning these types of projects need to review the SCM, Volume 1, Chapters 10 and 11 for applicable guidelines and regulations. Also, the Department of General Services (DGS), Real Estate Services Division (RESD) can be contacted at (916) 376-1748, if you have questions about these types of transactions.

Agency CMAS purchase orders may allow for public works installation only when it is incidental to the total purchase order amount. **The total dollar value of all public works services included in the purchase order must not exceed the dollar value of the products.**

Agencies are to ensure that the applicable laws and codes pertaining to the contractor and sub-contractor licensing, prevailing wage rates, bonding, labor code requirements, etc., are adhered to by the prime contractor as well as any sub-contractor during performance under the CMAS purchase order.

The bond amount for public works has increased to a sum not less than one hundred percent (100%) of the purchase order price.

NOTE: In accordance with Labor Code Section 1773.2, the ordering agency is responsible for determining the appropriate craft, classification or type of worker needed for any contract for public works. Also, the agency is to specify the applicable prevailing wage rates as determined by the Director of the Department of Industrial Relations (DIR).

In lieu of specifying the prevailing wage rates, the agency may include a statement on the order that the prevailing wage rates are on file at the agency's office, and will be made available upon request. The prevailing wage rates are available from the DIR at www.dir.ca.gov (select Statistics & Research) or (415) 703-4774.

Bonds: For guidelines, see CMAS contract, General Terms and Conditions, Public Works Requirements.

State Contractor's License: Public works services can be obtained through CMAS only if incidental to the overall purchase order. If incidental public works services are included in the purchase order, prior to issuing the order agencies should contact the State Contractor's License Board at 1-800-321-2752 or at www.cslb.ca.gov to verify that the Contractor's License shown below is still active and in good standing.

Beynon Sports Surfaces, Inc.'s California Contractor's License number is 883198. This is a Class C-15 license that is good through 8/31/2012.

OPEN MARKET/INCIDENTAL, NON-SCHEDULE ITEMS

The only time that open market/incidental, non-schedule items may be included in a CMAS order is when they fall under the parameters of the Not Specifically Priced (NSP) Items provision. If the NSP provision is not included in the schedule, or the products and/or services required do not qualify under the parameters of the NSP provision, the products and/or services must be procured separate from CMAS.

NOT SPECIFICALLY PRICED (NSP) ITEMS

Contractors must be authorized providers of the products and/or services they offer under the Not Specifically Priced (NSP) Items provision.

Agency and contractor use of the NSP provision is subject to the following requirements:

1. Purchase orders containing only NSP items are prohibited.

2. A purchase order containing NSP items may be issued only if it results in the lowest overall alternative to the State.

3. NSP items shall be clearly identified in the order. Any product or service already specifically priced and included in the contract may not be identified as an NSP item.

4. Maximum Order Limitation: For orders $250,000.00, or less, the total dollar value of all NSP products included in a purchase order shall not exceed $5,000.00. For orders exceeding $250,000.00, and at the option of the contractor, the total dollar value of all NSP products in a purchase order shall not exceed 5% of the total cost of the order, or

$25,000.00 whichever is lower. The total dollar value of all services included in a purchase order must not exceed the dollar value of the products. NSP may be used to cover labor for a "clean" install (typically new construction) or to prepare an "unclean" site for carpet installation. However, the total dollar value of ALL services (NSP services and line item services from the contract) must not exceed the total product cost.

5. An NSP item included in an order issued against a contract is subject to all of the terms and conditions set forth in the contract.

The following NSP items ARE SPECIFICALLY EXCLUDED from any order issued under this contract:

1. Items not intended for use in directly supporting the priced items included in the same order. An NSP item must be subordinate to the specifically priced item that it is supporting. For example, a cable, which is not otherwise specifically priced in the contract, is subordinate to a specifically priced printer or facsimile machine, and is eligible to be an NSP item subject to that cable meeting the remaining NSP requirements. However, a printer or facsimile machine, which is not otherwise specifically priced in the contract, is not subordinate to a specifically priced cable, and is not eligible to be an NSP item.

2. Supply type items, except for the minimum amount necessary to provide initial support to the priced items included in the same order.

3. Any other item or class of items specifically excluded from the scope of this contract.

4. Public Works components NOT incidental to the overall project requirements.

5. Products or services the contractor is NOT factory authorized or otherwise certified or trained to provide.

The contractor is required to reject purchase orders containing NSP items that do not conform to the above requirements. The contractor will promptly notify the agency issuing the non-conforming order of its non-acceptance and the reasons for its non-acceptance.

STATE AND LOCAL GOVERNMENTS CAN USE CMAS

State and local government agency use of CMAS contracts is optional. A local government is any city, county, city and county, district, or other local governmental body or corporation, including UC, CSU, K-12 schools and community colleges, that is empowered to expend public funds. While the State makes this contract available, each local government agency should make its own determination whether the CMAS program is consistent with their procurement policies and regulations.

UPDATES AND/OR CHANGES

A CMAS amendment is not required for updates and/or changes once the update and/or change becomes effective for the federal GSA schedule, except as follows:

- A CMAS amendment is required when the contract is based on products and/or services from another contractor's multiple award contract and the contractor wants to add a new manufacturer's products and/or services.
- A CMAS amendment is required for new federal contract terms and conditions that constitute a material difference from existing contract terms and conditions. A material change has a potentially significant effect on the delivery, quantity or quality of items provided, the amount paid to the contractor or on the cost to the State.
- A CMAS amendment is required for changes to contracts that require California Prison Industry Authority (CALPIA) approval.

A CMAS amendment is required to update and/or change terms and conditions and/or products and services based on a non-federal GSA multiple award contract.

SELF-DELETING FEDERAL GSA TERMS AND CONDITIONS

Instructions, or terms and conditions that appear in the Special Items or other provisions of the federal GSA and apply to the purchase, license, or rental (as applicable) of products or services by the U.S. Government in the United States, and/or to any overseas location shall be self-deleting. (Example: "Examinations of Records" provision).

Federal regulations and standards, such as Federal Acquisition Regulation (FAR), Federal Information Resources Management Regulation (FIRMR), Federal Information Processing Standards (FIPS), General Services Administration Regulation (GSAR), or Federal Installment Payment Agreement (FIPA) shall be self-deleting. Federal blanket orders and small order procedures are not applicable.

ORDER OF PRECEDENCE

The CMAS Terms and Conditions shall prevail if there is a conflict between the terms and conditions of the contractor's federal GSA (or other multiple award contract), packaging, invoices, catalogs, brochures, technical data sheets or other documents (see CMAS Terms and Conditions, CONFLICT OF TERMS).

APPLICABLE CODES, POLICIES AND GUIDELINES

All California codes, policies, and guidelines are applicable. THE USE OF CMAS DOES NOT REDUCE OR RELIEVE STATE AGENCIES OF THEIR RESPONSIBILITY TO MEET STATEWIDE REQUIREMENTS REGARDING CONTRACTING OR THE PROCUREMENT OF GOODS OR SERVICES.

Most procurement and contract codes, policies, and guidelines are incorporated into CMAS contracts. Notwithstanding this, there is no guarantee that "every" possible requirement that pertains to all the different and unique State processes has been included.

STATEWIDE PROCUREMENT REQUIREMENTS

Agencies must carefully review and adhere to all statewide procurement requirements in the SCM, Volumes 2 and 3, such as:

- Automated Accounting System requirements of State Administrative Manual (SAM) Section 7260-62
- Productive Use Requirements, per the SCM, Volume 3, Chapter 2, Section 2.B6.2.
- SAM Sections 4819.41 and 4832 certifications for information technology procurements and compliance with policies.
- Services may not be paid for in advance.
- Agencies are required to file with the Department of Fair Employment and Housing (DFEH) a Contract Award Report Std. 16 for each order over $5,000 within 10 days of award, including supplements that exceed $5,000.
- Pursuant to Public Contract Code Section 10359 State agencies are to report all Consulting Services Contract activity for the preceding fiscal year to DGS and the six legislative committees and individuals that are listed on the annual memorandum from DGS.
- Pursuant to Unemployment Insurance Code Section 1088.8, State and local government agencies must report to the Employment Development Department (EDD) all payments for services that equal $600 or more to independent sole proprietor contractors. See the Contractor's Std. Form 204, Payee Data Record, to determine sole proprietorship. For inquiries regarding this subject, contact EDD at (916) 651-6945 for technical questions or (888) 745-3886 for information and forms.
- Annual small business and disabled veteran reports.
- Post evaluation reports. Public Contract Code 10369 requires State agencies to prepare post evaluations on form Std. 4 for all completed non-IT consulting services contracts of more than $5,000. Copies of negative evaluations for non-IT consulting services only must be sent to the DGS, Office of Legal Services. The Bureau of State Audits requires State agencies annually to certify compliance with these requirements.

ETHNICITY/RACE/GENDER REPORTING REQUIREMENT

Effective January 1, 2007, in accordance with Public Contract Code 10111, State agencies are to capture information on ethnicity, race, and gender of business owners (not subcontractors) for all awarded contracts, including CAL-Card transactions. Each department is required to independently report this information to the Governor and the Legislature on an annual basis.

Agencies are responsible for developing their own guidelines and forms for collecting and reporting this information,

Contractor participation is voluntary.

PAYMENTS AND INVOICES

1. **Payment Terms**

   Payment terms for this contract are 1% 10 days, net 45 days.

   Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et. seq. Unless expressly exempted by statute, the Act requires State agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of goods or performance of services; or (ii) receipt of an undisputed invoice, whichever is later.

2. **Payee Data Record (Std. 204)**

   Each State accounting office must have a copy of the Contractor's Payee Data Record (Std. 204) in order to process payment of invoices. Contractors are required to provide a copy of their Std. 204 upon request from an agency customer. Agencies should forward a copy of the Std. 204 to their accounting office. Without the Std. 204, payment may be unnecessarily delayed.

3. **DGS Administrative and Incentive Fees**

   Orders from State Agencies:
   The Department of General Services (DGS) will bill each State agency directly an administrative fee for use of CMAS contracts. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS. This administrative fee is waived for CMAS purchase orders issued to California certified small businesses.

   See the current administrative fees in the DGS Price Book at:
   www.dgs.ca.gov/ofs/Resources/Pricebook.aspx.

   Orders from Local Government Agencies:
   Effective for CMAS orders dated 1/1/2010 or later, CMAS contractors, who are not California certified small businesses, are required to remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS contract(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this contract entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

4. Contractor Invoices

Unless otherwise stipulated, the contractor must send their invoices to the agency address set forth in the purchase order. Invoices shall be submitted in triplicate and shall include the following:

- Contract number
- Agency purchase order number
- Agency Bill Code
- Line item number
- Unit price
- Extended line item price
- Invoice total

State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

The company name on the CMAS contract, purchase order and invoice must match or the State Controller's Office will not approve payment.

5. Advance Payments

Advance payment is allowed for services only under limited, narrowly defined circumstances, e.g., between specific departments and certain types of non-profit organizations, or when paying another government agency (GC 11256 – 11263 and 11019).

It is NOT acceptable to pay in advance, except software maintenance and license fees, which are considered a subscription, may be paid in advance if a provision addressing payment in advance is included in the purchase order.

Warranty upgrades and extensions may also be paid for in advance, one time.

6. Credit Card

Beynon Sports Surfaces, Inc. does not accept the State of California credit card (CAL-Card).

7. Lease/Purchase Analysis

State agencies must complete a Lease/Purchase Analysis (LPA) to determine best value when contemplating a lease/rental, and retain a copy for future audit purposes (SAM 3700). Approval by the Department of General Services is not required.

8. Leasing

Except for Federal Lease to Own Purchase (LTOP) and hardware rental provisions with no residual value owed at end term ($1 residual value is acceptable), Federal GSA Lease provisions are NOT available through CMAS because the rates and contract terms and conditions are not acceptable or applicable to the State.

SEAT Management financing options are NOT available through this contract.

As an alternative, agencies may consider financing through the State's financial marketplace GS $Mart™. All terms and conditions and lenders are pre-approved for easy financing. The GS $Mart™ Internet address is www.dgs.ca.gov/pd/programs/statefinancialmarketplace.aspx. Buyers may contact the GS $Mart™ Administrator, Pat Mullen by phone at (916) 375-4617 or via e-mail at pat.mullen@dgs.ca.gov for further information.

CONTRACTOR QUARTERLY REPORT PROCESS

Contractors are required to submit a detailed CMAS Business Activity Report on a quarterly basis to the CMAS Unit. See Attachment B for a copy of this form and instructions. This report shall be mailed to:

Department of General Services
Procurement Division – CMAS Unit
Attention: Quarterly Report Processing
PO Box 989052, MS #2-202
West Sacramento, CA 95798-9052

Reports that include checks for incentive fees or that exceed a total of 5 pages must be mailed and shall not be faxed or e-mailed. All other reports may be faxed or e-mailed to the attention of Quarterly Report Processing as follows:

CMAS Unit Fax Number: (916) 375-4663
CMAS Unit E-Mail: cmas@dgs.ca.gov

For the full Instructions on completing and submitting CMAS Quarterly Business Activity Reports, and a soft copy of a blank quarterly report form, go to www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, then select "For Suppliers/Contractors".

Important things to remember regarding CMAS Quarterly Business Activity Reports (referred to as "reports" below):

- A report is required for each CMAS contract each quarter, even when no new purchase orders are received in the quarter.
- A separate report is required for each CMAS contract.
- Each purchase order must be reported only once in the quarter identified by the purchase order date, regardless of when the services were performed, the products were delivered, the invoice was sent, or the payment was received.

- Purchase orders from State and local government agencies must be separated on the report, as shown in the instructions.
- Contractors must report the sales activity for all resellers listed on their CMAS contract.
- Any report that does not follow the required format or that excludes required information will be deemed incomplete and returned to the contractor for corrections.
- Taxes and freight must not be included in the report.
- For CMAS orders dated 1/1/2010 or later, contractors are no longer required to attach copies of purchase orders to their reports. This changed requirement will start on Q1-2010 reports, which are due 4/15/2010.
- For CMAS orders dated 1/1/2010 or later, contractors who are not California certified small businesses must attach to their quarterly report a check covering the required incentive fee for all CMAS sales to local government agencies (see more information below). This new requirement will start on Q1-2010 reports, which are due 4/15/2010.
- New contracts, contract renewals or extensions, and contract modifications will be approved only if the contractor has submitted all required quarterly reports and incentive fees.

CMAS Quarterly Business Activity Reports are due in the CMAS Unit within two weeks after the end of each quarter as shown below:

Quarter 1	Jan 1 to Mar 31	Due Apr 15
Quarter 2	Apr 1 to Jun 30	Due Jul 15
Quarter 3	Jul 1 to Sep 30	Due Oct 15
Quarter 4	Oct 1 to Dec 31	Due Jan 15

CONTRACTOR QUARTERLY INCENTIVE FEES

CMAS contractors who are not California certified small businesses must remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS contract(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

CMAS contractors cannot charge local government agencies an additional 1% charge on a separate line item to cover the incentive fee. The contractor must include the 1% incentive fee in the price of the products or services offered, and the line item prices must not exceed the applicable GSA prices.

A local government agency is any city, county, district, or other local governmental body, including the California State University (CSU) and University of California (UC) systems, K-12 public schools and community colleges empowered to expend public funds.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this contract entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

CONTRACTOR PROVIDES COPY OF THE CONTRACT AND SUPPLEMENTS

CMAS contractors are required to provide the entire contract that consists of the following:

- Cover pages with DGS logo and CMAS analyst's signature, and Ordering Instructions and Special Provisions.
- California CMAS Terms and Conditions.
- Federal GSA Terms and Conditions.
- Federal GSA products, services, and price list.
- Supplements, if applicable.

It is important for the agency to confirm that the required products, services, and prices are included in the contract and are at, or below, contract rates. To streamline substantiation that the needed items are in the contract, the agencies should ask the contractor to identify the specific pages from the contract that include the required products, services, and prices. Agencies should save these pages for their file documentation.

CONTRACTORS ACTING AS FISCAL AGENTS ARE PROHIBITED

When a subcontractor ultimately provides all of the products or performs all of the services that a contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature, and does not provide a Commercially Useful Function (CUF). It is unacceptable to use fiscal agents in this manner because the agency is paying unnecessary administrative costs.

AGENCY RESPONSIBILITY

Agencies must contact contractors to obtain copies of the contracts and compare them for a best value purchasing decision.

Each agency is responsible for its own contracting program and purchasing decisions, including use of the CMAS program and associated outcomes.

This responsibility includes, but is not necessarily limited to, ensuring the necessity of the services, securing appropriate funding, complying with laws and policies, preparing the purchase order in a manner that safeguards the State's interests, obtaining required approvals, and documenting compliance with Government Code 19130.b (3) for outsourcing services.

It is the responsibility of each agency to consult as applicable with their legal staff and contracting offices for advice depending upon the scope or complexity of the purchase order.

If you do not have legal services available to you within your agency, the DGS Office of Legal Services is available to provide services on a contractual basis.

CONFLICT OF INTEREST

Agencies must evaluate the proposed purchase order to determine if there are any potential conflict of interest issues. See the attached CMAS Terms and Conditions, Conflict of Interest, for more information.

FEDERAL DEBARMENT

When federal funds are being expended, the agency is required to obtain (retain in file) a signed "Federal Debarment" certification from the contractor before the purchase order is issued.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants; responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

LIQUIDATED DAMAGES FOR LATE DELIVERY

The value of the liquidated damages must be included in the purchase order to be applicable, mutually agreed upon by agency and contractor, and cannot be a penalty.

ACCEPTANCE TESTING CRITERIA

If the agency wants to include acceptance testing for all newly installed technology systems, and individual equipment, and machines which are added or field modified (modification of a machine from one model to another) after a successful performance period, the test criteria must be included in the purchase order to be applicable.

SHIPPING INSTRUCTIONS

F.O.B. (Free On Board) Origin. Buying agency pays the freight charges.

State agencies (not local governments) must follow the instructions below for shipping charges exceeding $50.00.

All shipments will be made by ground transportation unless otherwise ordered on the Std. 65.

Before placing order, contact the DGS Transportation Management (916) 376-1888 to determine the routing of freight shipments. You will need to provide Transportation Management with the point of origin and destination. They will also want to know the commodity being shipped and the estimated shipping weight of the order. If shipping overnight, the account number must be included.

Routing information should be shown on the face of the Contract/Delegation Purchase Order (Std. 65) in the format shown below.

Shipping Instructions:
Supplier route via

_____
Carrier's telephone number

_____.
Annotate bill(s) of lading as follows:
"Freight for account of State of California. Tender Number _____applies. State of California Purchase Order Number _____
SHIP FREIGHT COLLECT."
Estimated Freight charges: _____.

If supplier is unable to use this carrier, call Transportation Management at (916) 376-1888.

The following statement must be noted on the purchase order when the commodities are being shipped via UPS (United Parcel Service) and the State is paying directly to UPS (Collect).

Shipping Instructions:
Supplier route via United Parcel Service (surface).
State of California, Department of
_____ UPS account number applies.
State of California Purchase Order Number _____.
SHIP COLLECT.
Estimated UPS charges: _____.

If supplier is unable to use UPS, call Transportation Management at (916) 376-1888.

Contractor Note: Additional shipping costs incurred by deviation to above shipping instructions, without Transportation Management approval, shall be charged to the contractor.

AMERICANS WITH DISABILITY ACT (ADA)

Section 504 of the Rehabilitation Act of 1973 as amended; Title VI and VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act, 42 USC 12101; California Code of Regulations, Title 2, Title 22; California Government Code, Sections 11135, et seq.; and other federal and State laws, and Executive Orders prohibit discrimination. All programs, activities, employment opportunities, and services must be made available to all persons, including persons with disabilities. See Attachment A for Procurement Division's ADA Compliance Policy of Nondiscrimination on the Basis of Disability.

Individual government agencies are responsible for self-compliance with ADA regulations.

Contractor sponsored events must provide reasonable accommodations for persons with disabilities.

DGS PROCUREMENT DIVISION CONTACT AND PHONE NUMBER

Department of General Services
Procurement Division, CMAS Unit
707 Third Street, 2nd Floor, MS 202
West Sacramento, CA 95605-2811

Phone # (916) 375-4363
Fax # (916) 375-4663

ATTACHMENT A

ADA NOTICE

Procurement Division (State Department of General Services) AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE
POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY

To meet and carry out compliance with the nondiscrimination requirements of the Americans With Disabilities Act (ADA), it is the policy of the Procurement Division (within the State Department of General Services) to make every effort to ensure that its programs, activities, and services are available to all persons, including persons with disabilities.

For persons with a disability needing a reasonable accommodation to participate in the Procurement process, or for persons having questions regarding reasonable accommodations for the Procurement process, please contact the Procurement Division at (916) 375-4400 (main office); the Procurement Division TTY/TDD (telephone device for the deaf) or California Relay Service numbers which are listed below. You may also contact directly the Procurement Division contact person who is handling this procurement.

IMPORTANT: TO ENSURE THAT WE CAN MEET YOUR NEED, IT IS BEST THAT WE RECEIVE YOUR REQUEST AT LEAST 10 WORKING DAYS BEFORE THE SCHEDULED EVENT (i.e., MEETING, CONFERENCE, WORKSHOP, etc.) OR DEADLINE DUE-DATE FOR PROCUREMENT DOCUMENTS.

The Procurement Division TTY telephone numbers are:

Sacramento Office:	(916) 376-1891
Fullerton Office:	(714) 773-2093

The California Relay Service Telephone Numbers are:

Voice	1-800-735-2922 or 1-888-877-5379
TTY:	1-800-735-2929 or 1-888-877-5378
Speech-to-Speech:	1-800-854-7784

ATTACHMENT B

CMAS QUARTERLY BUSINESS ACTIVITY REPORT

Contractor Name: _____

Contract Number: _____

For Questions Regarding This Report Contact:

Name: _____

Phone Number: _____

E-mail: _____

Reporting Calendar Year: _____ Revision ☐

Reporting Quarter: Q1 (Jan-Mar) ☐

Q2 (Apr-Jun) ☐

Q3 (Jul-Sep) ☐

Q4 (Oct-Dec) ☐

Check Here if No New Orders for This Quarter ☐

STATE AGENCY PURCHASES

State Agency Name	Purchase Order Number	Purchase Order Date	Agency Billing Code	Total Dollars Per Purchase Order	Agency Contact	Agency Address	Phone Number

Total State Agency Dollars Reported for Quarter: $ _____

LOCAL GOVERNMENT AGENCY PURCHASES

Local Government Agency Name	Purchase Order Number	Purchase Order Date	Total Dollars Per Purchase Order	Agency Contact	Agency Address	Phone Number

Total Local Government Agency Dollars for Quarter: $ _____ 1% Remitted to DGS (does not apply to CA certified S/Bs): $ _____

Total of State and Local Government Agency Dollars Reported for this Quarter: $ _____

16.1

Instructions for completing the CMAS Quarterly Business Activity Report.

1. Complete the top of the form with the appropriate information for your company.
2. **Agency Name** - Identify the State agency or Local Government agency that issued the order.
3. **Purchase Order Number** - Identify the purchase order number (and amendment number if applicable) on the order form. This is not your invoice number. This is the number the State agency or Local Government agency assigns to the order.
4. **Purchase Order Date** - Identify the date the purchase order was issued, as shown on the order. This is not the date you received, accepted, or invoiced the order.
5. **Agency Billing Code** - Identify the State agency billing code. This is a five-digit number identified on the upper right hand corner of the Std. 65 purchase order form. You must identify this number on all purchases made by State of California agencies. Billing codes are not applicable to Local Government agencies.
6. **Total Dollars Per PO** - Identify the total dollars of the order excluding tax and freight. Tax must NOT be included in the quarterly report, even if the agency includes tax on the purchase order. The total dollars per order should indicate the entire purchase order amount (less tax and freight) regardless of when you invoice order, perform services, deliver product, or receive payment.
7. **Agency Contact** - Identify the ordering agency's contact person on the purchase order.
8. **Agency Address** - Identify the ordering agency's address on the purchase order.
9. **Phone Number** - Identify the phone number for the ordering agency's contact person.
10. **Total State Sales & Total Local Sales** - Separately identify the total State dollars and/or Local Government agency dollars (pre-tax) for all orders placed in quarter.
11. **1% Remitted to DGS** - Identify 1% of the total Local Government agency dollars reported for the quarter. This is the amount to be remitted to DGS by contractors who are not California certified small businesses.
12. **Grand Total** - Identify the total of all State and Local Government agency dollars reported for the quarter.

Notes:

- A report is required for each CMAS contract, each quarter, even when there are no new orders for the quarter.
- Quarterly reports are due two weeks after the end of the quarter.

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

1. **DEFINITIONS:** The following terms shall be given the meaning shown, unless context requires otherwise or a unique meaning is otherwise specified.
   a) **"Business entity"** means any individual, business, partnership, joint venture, corporation, S-corporation, limited liability corporation, limited liability partnership, sole proprietorship, joint stock company, consortium, or other private legal entity recognized by statute.
   b) **"Buyer"** means the State's authorized Contracting official.
   c) **"Contract"** means this Contract or agreement (including any purchase order), by whatever name known or in whatever format used.
   d) **"Contractor"** means the Business Entity with whom the State enters into this Contract. Contractor shall be synonymous with "supplier", "vendor" or other similar term.
   e) **"Goods"** (commodities) means all types of tangible personal property, including but not limited to materials, supplies, and equipment (including computer equipment and telecommunications).
   f) **"State"** means the government of the State of California, its employees and authorized representatives, including without limitation any department, agency, or other unit of the government of the State of California.

2. **CONTRACT FORMATION:** If this Contract results from a Contract Offer, then Contractor's offer is deemed a firm offer and this Contract document is the State's acceptance of that offer.

3. **COMPLETE INTEGRATION:** This Contract, including any documents incorporated herein by express reference, is intended to be a complete integration and there are no prior or contemporaneous different or additional agreements pertaining to the subject matter of the Contract.

4. **SEVERABILITY:** The Contractor and the State agree that if any provision of this Contract is found to be illegal or unenforceable, such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. Either party having knowledge of such term or provision shall promptly inform the other of the presumed non-applicability of such provision.

5. **INDEPENDENT CONTRACTOR:** Contractor and the agents and employees of Contractor, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State.

6. **APPLICABLE LAW:** This Contract shall be governed by and shall be interpreted in accordance with the laws of the State of California; venue of any action brought with regard to this Contract shall be in Sacramento County, Sacramento, California. The United Nations Convention on Contracts for the International Sale of Goods shall not apply to this Contract.

7. **COMPLIANCE WITH STATUTES AND REGULATIONS:**
   a) Contractor warrants and certifies that in the performance of this Contract, it will comply with all applicable statutes, rules, regulations and orders of the United States and the State of California and agrees to indemnify the State against any loss, cost, damage or liability by reason of Contractor's violation of this provision.
   b) If this Contract is in excess of $554,000, it is subject to the requirements of the World Trade Organization (WTO) Government Procurement Agreement (GPA).

8. **CONTRACTOR'S POWER AND AUTHORITY:** The Contractor warrants that it has full power and authority to grant the rights herein granted and will hold the State harmless from and against any loss, cost, liability, and expense (including reasonable attorney fees) arising out of any breach of this warranty. Further, Contractor avers that it will not enter into any arrangement with any third party which might abridge any rights of the State under this Contract.
   a) The State will notify Contractor of any such claim in writing and tender the defense thereof within a reasonable time; and
   b) Contractor will have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; provided that (i) when substantial principles of government or public law are involved, when litigation might create precedent affecting future State operations or liability, or when involvement of the State is otherwise mandated by law, the State may participate in such action at its own expense with respect to attorneys' fees and costs (but not liability); (ii) the State will have the right to approve or disapprove any settlement or compromise, which approval will not unreasonably be withheld or delayed; and (iii) the State will reasonably cooperate in the defense and in any related settlement negotiations.

9. **CMAS -- ASSIGNMENT:** This Contract shall not be assignable by the Contractor in whole or in part without the written consent of the State. For the purpose of this paragraph, State will not unreasonably prohibit Contractor from freely assigning its right to payment, provided that Contractor remains responsible for its obligations hereunder.

   Should the State desire financing of the assets provided hereunder through GS $Mart, the State's financial marketplace, the Contractor agrees to assign to a State-designated lender its right to receive payment from the State for the assets in exchange for payment by the lender of the cash purchase price for the assets. Upon notice to do so from the State-designated lender at any time prior to payment by the State for the assets, the Contractor will execute and deliver to the State-designated lender an assignment agreement and any additional documents necessary for the State selected financing plan. The State-designated lender will pay the Contractor according to the terms of the Contractor's invoice upon acceptance of the assets by the State.

10. **WAIVER OF RIGHTS:** Any action or inaction by the State or the failure of the State on any occasion, to enforce any right or provision of the Contract, shall not be construed to be a waiver by the State of its rights hereunder and shall not prevent the State from enforcing such provision or right on any future occasion. The rights and remedies of the State herein are cumulative and are in addition to any other rights or remedies that the State may have at law or in equity.

11. **CMAS -- ORDER OF PRECEDENCE:** In the event of any inconsistency between the articles, attachments, specifications or provisions which constitute this Contract, the following order of precedence shall apply:

    a) these General Provisions -- Non-IT Commodities;
    b) Contract form, i.e., Purchase Order STD 65, etc., and any amendments thereto;
    c) federal GSA (or other multiple award) terms and conditions;

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d) Statement of Work, including any specifications incorporated by reference herein;
e) special terms and conditions; and
f) all other attachments incorporated in the Contract by reference.

12. **PACKING AND SHIPMENT:**
    a) All Goods are to be packed in suitable containers for protection in shipment and storage, and in accordance with applicable specifications. Each container of a multiple container shipment shall be identified to:
        i) show the number of the container and the total number of containers in the shipment; and
        ii) the number of the container in which the packing sheet has been enclosed.
    b) All shipments by Contractor or its subContractors must include packing sheets identifying: the State's Contract number; item number; quantity and unit of measure; part number and description of the Goods shipped; and appropriate evidence of inspection, if required. Goods for different Contracts shall be listed on separate packing sheets.
    c) Shipments must be made as specified in this Contract, as it may be amended, or otherwise directed in writing by the State's Transportation Management Unit within the Department of General Services, Procurement Division.

13. **TRANSPORTATION COSTS AND OTHER FEES OR EXPENSES:** No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, cost of bonds, or for any other purpose will be paid by the State unless expressly included and itemized in the Contract.
    a) Contractor must strictly follow Contract requirements regarding Free on Board (F.O.B.), freight terms and routing instructions. The State may permit use of an alternate carrier at no additional cost to the State with advance written authorization of the Buyer.
    b) If "prepay and add" is selected, supporting freight bills are required when over $50, unless an exact freight charge is approved by the Transportation Management Unit within the Department of General Services Procurement Division and a waiver is granted.
    c) On "F.O.B. Shipping Point" transactions, should any shipments under the Contract be received by the State in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined by the carrier or carriers with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, Contractor, on request of the State, shall at Contractor's own expense assist the State in establishing carrier liability by supplying evidence that the equipment and/or material was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions.

14. **TIME IS OF THE ESSENCE:** Time is of the essence in this Contract.

15. **DELIVERY:** Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract. Time, if stated as a number of days, shall mean calendar days unless otherwise specified. The quantities specified herein are the only quantities required. If Contractor delivers in excess of the quantities specified herein, the State shall not be required to make any payment for the excess Goods, and may return them to Contractor at Contractor's expense or utilize any other rights available to the State at law or in equity.

16. **SUBSTITUTIONS:** Substitution of Goods may not be tendered without advance written consent of the Buyer. Contractor shall not use any specification in lieu of those contained in the Contract without written consent of the Buyer.

17. **INSPECTION, ACCEPTANCE AND REJECTION:**
    a) Contractor and its subContractors will provide and maintain a quality assurance system acceptable to the State covering Goods and services under this Contract and will tender to the State only those Goods that have been inspected and found to conform to this Contract's requirements. Contractor will keep records evidencing inspections and their result, and will make these records available to the State during Contract performance and for three years after final payment. Contractor shall permit the State to review procedures, practices, processes and related documents to determine the acceptability of Contractor's quality assurance system or other business practices related to performance of the Contract.
    b) All Goods may be subject to inspection and test by the State or its authorized representatives.
    c) Contractor and its subContractors shall provide all reasonable facilities for the safety and convenience of inspectors at no additional cost to the State. Contractor shall furnish to inspectors all information and data as may be reasonably required to perform their inspection.
    d) All Goods to be delivered hereunder may be subject to final inspection, test and acceptance by the State at destination, notwithstanding any payment or inspection at source.
    e) The State shall give written notice of rejection of Goods delivered or services performed hereunder within a reasonable time after receipt of such Goods or performance of such services. Such notice of rejection will state the respects in which the Goods do not substantially conform to their specifications. If the State does not provide such notice of rejection within thirty (30) days, unless otherwise specified in the Statement of Work, of delivery, such Goods and services will be deemed to have been accepted. Acceptance by the State will be final and irreversible, except as it relates to latent defects, fraud, and gross mistakes amounting to fraud. Acceptance shall not be construed to waive any warranty rights that the State might have at law or by express reservation in this Contract with respect to any nonconformity.

18. **SAMPLES:**
    a) Samples of items may be required by the State for inspection and specification testing and must be furnished free of expense to the State. The samples furnished must be identical in all respects to the products offered and/or specified in the Contract.
    b) Samples, if not destroyed by tests, may, upon request made at the time the sample is furnished, be returned at Contractor's expense.

19. **CMAS -- WARRANTY:** The following warranty language is in addition to the warranty language provided in the federal GSA Multiple Award Schedule or other base Contract used to establish this CMAS Contract. When there is a conflict between the language, the following warranty language overrides.

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Unless otherwise specified, the warranties contained in this Contract begin after acceptance has occurred.

a) Contractor warrants that Goods and services furnished hereunder will conform to the requirements of this Contract (including all descriptions, specifications and drawings made a part hereof), and such Goods will be merchantable, fit for their intended purposes, free from all defects in materials and workmanship and to the extent not manufactured pursuant to detailed designs furnished by the State, free from defects in design. The State's approval of designs or specifications furnished by Contractor shall not relieve the Contractor of its obligations under this warranty.

b) All warranties, including special warranties specified elsewhere herein, shall inure to the State, its successors, assigns, customer agencies and users of the Goods or services.

20. **SAFETY AND ACCIDENT PREVENTION:** In performing work under this Contract on State premises, Contractor shall conform to any specific safety requirements contained in the Contract or as required by law or regulation. Contractor shall take any additional precautions as the State may reasonably require for safety and accident prevention purposes. Any violation of such rules and requirements, unless promptly corrected, shall be grounds for termination of this Contract in accordance with the default provisions hereof.

21. **INSURANCE:** When performing work on property in the care, custody or control of the State, Contractor shall maintain all commercial general liability insurance, workers' compensation insurance and any other insurance the State deems appropriate under the Contract. Contractor shall furnish an insurance certificate evidencing required insurance coverage acceptable to the State. Upon request by the Buyer, the Contractor may be required to have the State shown as an "additional insured" on selected policies.

22. **TERMINATION FOR NON-APPROPRIATION OF FUNDS:**

a) If the term of this Contract extends into fiscal years subsequent to that in which it is approved, such continuation of the Contract is contingent on the appropriation of funds for such purpose by the Legislature. If funds to effect such continued payment are not appropriated, Contractor agrees to take back any affected Goods furnished under this Contract, terminate any services supplied to the State under this Contract, and relieve the State of any further obligation therefor.

b) STATE AGREES THAT IF PARAGRAPH (a) ABOVE IS INVOKED, GOODS SHALL BE RETURNED TO THE CONTRACTOR IN SUBSTANTIALLY THE SAME CONDITION IN WHICH DELIVERED TO THE STATE, SUBJECT TO NORMAL WEAR AND TEAR. STATE FURTHER AGREES TO PAY FOR PACKING, CRATING, TRANSPORTATION TO CONTRACTOR'S NEAREST FACILITY AND FOR REIMBURSEMENT TO THE CONTRACTOR FOR EXPENSES INCURRED FOR THEIR ASSISTANCE IN SUCH PACKING AND CRATING.

23. **TERMINATION FOR THE CONVENIENCE OF THE STATE:**

a) The State may terminate performance of work under this Contract for its convenience in whole or, from time to time, in part, if the Department of General Services, Deputy Director, Procurement Division, or designee, determines that a termination is in the State's interest. The Department of General Services, Deputy Director, Procurement Division, or designee, shall terminate by delivering to the Contractor a Notice of Termination specifying the extent of termination and the effective date thereof. The parties agree that, as to the terminated portion of the Contract, the Contract shall be deemed to remain in effect until such time as the termination settlement, if any, is concluded and the Contract shall not be void.

b) After receipt of a Notice of Termination, and except as directed by the State, the Contractor shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any amounts due under this clause. The Contractor shall:

i) Stop work as specified in the Notice of Termination.

ii) Place no further subContracts for materials, services, or facilities, except as necessary to complete the continued portion of the Contract.

iii) Terminate all subContracts to the extent they relate to the work terminated.

iv) Settle all outstanding liabilities and termination settlement proposals arising from the termination of subContracts; the approval or ratification of which will be final for purposes of this clause.

24. **TERMINATION FOR DEFAULT:**

a) The State may, subject to the Force Majeure paragraph contained herein, by written notice of default to the Contractor, terminate this Contract in whole or in part if the Contractor fails to:

i) Deliver the Goods or to perform the services within the time specified in the Contract or any amendment thereto;

ii) Make progress, so as to endanger performance of this Contract (but see subparagraph (b) below); or

iii) Perform any of the other provisions of this Contract (but see subparagraph (b), below).

b) The State's right to terminate this Contract under subparagraphs (a)(ii) and (a)(iii) above, may be exercised if the Contractor does not cure such failure within the time frame stated in the cure notice issued by the Buyer.

c) If the State terminates this Contract in whole or in part, it may acquire, under the terms and in the manner the Buyer considers appropriate, Goods or services similar to those terminated, and the Contractor will be liable to the State for any excess costs for those Goods or services. However, the Contractor shall continue the work not terminated.

d) If the Contract is terminated for default, the State may require the Contractor to transfer title and deliver to the State, as directed by the Buyer, any:

i) Completed Goods, and

ii) Partially completed Goods and materials, parts, tools, dies, jigs, fixtures, plans, drawings, information, and Contract rights (collectively referred to as "manufacturing materials" in this clause) that the Contractor has specifically produced or acquired for the terminated portion of this Contract. Upon direction of the Buyer, the Contractor shall also protect and preserve property in its possession in which the State has an interest.

e) The State shall pay Contract price for completed Goods delivered and accepted. The Contractor and Buyer shall agree on the amount of payment for manufacturing materials delivered and accepted for the protection and preservation of the property. Failure to agree will be a dispute under the Disputes clause. The State may withhold from these amounts any sum the Buyer determines to be

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necessary to protect the State against loss because of outstanding liens or claims of former lien holders.

f) If, after termination, it is determined that the Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the State.

g) The rights and remedies of the State in this clause are in addition to any other rights and remedies provided by law or under this Contract.

25. **FORCE MAJEURE:**
Except for defaults of subContractors at any tier, the Contractor shall not be liable for any excess costs if the failure to perform the Contract arises from causes beyond the control and without the fault or negligence of the Contractor. Examples of such causes include, but are not limited to:
a) Acts of God or of the public enemy, and
b) Acts of the federal or state government in either its sovereign or Contractual capacity.
If the failure to perform is caused by the default of a subContractor at any tier, and if the cause of the default is beyond the control of both the Contractor and subContractor, and without the fault or negligence of either, the Contractor shall not be liable for any excess costs for failure to perform.

26. **RIGHTS AND REMEDIES OF STATE FOR DEFAULT:**
a) In the event any Goods furnished or services provided by the Contractor in the performance of the Contract should fail to conform to the requirements herein, or to the sample submitted by the Contractor, the State may reject the same, and it shall become the duty of the Contractor to reclaim and remove the item promptly or to correct the performance of services, without expense to the State, and immediately replace all such rejected items with others conforming to the Contract.
b) In addition to any other rights and remedies the State may have, the State may require Contractor, at Contractor's expense, to ship Goods via air freight or expedited routing to avoid or minimize actual or potential delay if the delay is the fault of the Contractor.
c) In the event of the termination of the Contract, either in whole or in part, by reason of default or breach by the Contractor, any loss or damage sustained by the State in procuring any items which the Contractor agreed to supply shall be borne and paid for by the Contractor.
d) The State reserves the right to offset the reasonable cost of all damages caused to the State against any outstanding invoices or amounts owed to Contractor or to make a claim against the Contractor therefore.

27. **CONTRACTOR'S LIABILITY FOR INJURY TO PERSONS OR DAMAGE TO PROPERTY:**
a) The Contractor shall be liable for damages arising out of injury to the person and/or damage to the property of the State, employees of the State, persons designated by the State for training, or any other person(s) other than agents or employees of the Contractor, designated by the State for any purpose, prior to, during, or subsequent to delivery, installation, acceptance, and use of the Goods either at the Contractor's site or at the State's place of business, provided that the injury or damage was caused by the fault or neligence of the Contractor.
b) Contractor shall not be liable for damages arising out of or caused by an alteration or an attachment not made or installed by the Contractor, or for damage to alterations or attachments that may result from the normal operation and maintenance of the Goods provided by the Contractor during the Contract.

28. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all Contractors, subContractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation which may be injured or damaged by Contractor in the performance of this Contract.

29. **INVOICES:** Unless otherwise specified, invoices shall be sent to the address set forth herein. Invoices shall be submitted in triplicate and shall include the Contract number; release order number (if applicable); item number; unit price, extended item price and invoice total amount. State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

30. **REQUIRED PAYMENT DATE:** Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et. seq. Unless expressly exempted by statute, the Act requires state agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of Goods or performance of services; or (ii) receipt of an undisputed invoice, whichever is later.

31. **TAXES:** Unless otherwise required by law, the State of California is exempt from Federal excise taxes. The State will only pay for any State or local sales or use taxes on the services rendered or Goods supplied to the State pursuant to this Contract.

32. **NEWLY MANUFACTURED GOODS:** All Goods furnished under this Contract shall be newly manufactured Goods; used or reconditioned Goods are prohibited, unless otherwise specified.

33. **CONTRACT MODIFICATION:** No amendment or variation of the terms of this Contract shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in the Contract is binding on any of the parties.

34. **CONFIDENTIALITY OF DATA:** All financial, statistical, personal, technical and other data and information relating to the State's operation which are designated confidential by the State and made available to the Contractor in order to carry out this Contract, or which become available to the Contractor in carrying out this Contract, shall be protected by the Contractor from unauthorized use and disclosure through the observance of the same or more effective procedural requirements as are applicable to the State. The identification of all such confidential data and information as well as the State's procedural requirements for protection of such data and information from unauthorized use and disclosure shall be provided by the State in writing to the Contractor. If the methods and procedures employed by the Contractor for the protection of the Contractor's data and information are deemed by the State to be adequate for the protection of the State's confidential information, such methods and procedures may be used, with the written consent

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of the State, to carry out the intent of this paragraph. The Contractor shall not be required under the provisions of this paragraph to keep confidential any data or information which is or becomes publicly available, is already rightfully in the Contractor's possession, is independently developed by the Contractor outside the scope of this Contract, or is rightfully obtained from third parties.

35. **NEWS RELEASES:** Unless otherwise exempted, news releases pertaining to this Contract shall not be made without prior written approval of the Department of General Services.

36. **PATENT, COPYRIGHT AND TRADE SECRET INDEMNITY:**
   a) Contractor shall hold the State of California, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the Contract.
   b) Contractor may be required to furnish a bond to the State against any and all loss, damage, costs, expenses, claims and liability for patent, copyright and trade secret infringement.
   c) Contractor, at its own expense, shall defend any action brought against the State to the extent that such action is based upon a claim that the Goods or software supplied by the Contractor or the operation of such Goods pursuant to a current version of Contractor supplied operating software infringes a United States patent or copyright or violates a trade secret. The Contractor shall pay those costs and damages finally awarded against the State in any such action. Such defense and payment shall be conditioned on the following:
      i) That the Contractor shall be notified within a reasonable time in writing by the State of any notice of such claim; and,
      ii) That the Contractor shall have the sole control of the defense of any action on such claim and all negotiations for its settlement or compromise, provided, however, that when principles of government or public law are involved, the State shall have the option to participate in such action at its own expense.
   d) Should the Goods or software, or the operation thereof, become, or in the Contractor's opinion are likely to become, the subject of a claim of infringement of a United States patent or copyright or a trade secret, the State shall permit the Contractor at its option and expense either to procure for the State the right to continue using the Goods or software, or to replace or modify the same so that they become non-infringing. If none of these options can reasonably be taken, or if the use of such Goods or software by the State shall be prevented by injunction, the Contractor agrees to take back such Goods or software and make every reasonable effort to assist the State in procuring substitute Goods or software. If, in the sole opinion of the State, the return of such infringing Goods or software makes the retention of other Goods or software acquired from the Contractor under this Contract impractical, the State shall then have the option of terminating such Contracts, or applicable portions thereof, without penalty or termination charge. The Contractor agrees to take back such Goods or software and refund any sums the State has paid Contractor less any reasonable amount for use or damage.
   e) The Contractor shall have no liability to the State under any provision of this clause with respect to any claim of patent, copyright or trade secret infringement which is based upon:
      i) The combination or utilization of Goods furnished hereunder with equipment or devices not made or furnished by the Contractor; or,
      ii) The operation of equipment furnished by the Contractor under the control of any operating software other than, or in addition to, the current version of Contractor-supplied operating software; or
      iii) The modification by the State of the equipment furnished hereunder or of the software; or
      iv) The combination or utilization of software furnished hereunder with non-Contractor supplied software.
   f) Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.
   g) The foregoing states the entire liability of the Contractor to the State with respect to infringement of patents, copyrights or trade secrets.

37. **EXAMINATION AND AUDIT:** Contractor agrees that the State, or its designated representative shall have the right to review and copy any records and supporting documentation pertaining to performance of this Contract. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subContract related to performance of this Contract.

38. **DISPUTES:**
   a) The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, *Contractor* shall submit to the Department Director or designee a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to or involving this Contract, unless the State, on its own initiative, has already rendered such a final decision. Contractor's written demand shall be fully supported by factual information, and if such demand involves a cost adjustment to the Contract, Contractor shall include with the demand a written statement signed by an authorized person indicating that the demand is made in good faith, that the supporting data are accurate and complete and that the amount requested accurately reflects the Contract adjustment for which Contractor believes the State is liable. If the Contractor is not satisfied with the decision of the Department Director or designee, the Contractor may appeal the decision to the Department of General Services, Deputy Director, Procurement Division. In the event that this Contract is for information technology Goods and/or services, the decision may be appealed to an Executive Committee of State and Contractor personnel.
   b) Pending the final resolution of any dispute arising under, related to or involving this Contract, Contractor agrees to diligently proceed with the performance of this Contract, including the delivery of Goods or providing of services in accordance with the State's instructions. Contractor's failure

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to diligently proceed in accordance with the State's instructions shall be considered a material breach of this Contract.

c) Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Department Director or designee or Deputy Director, Procurement Division if an appeal was made. If the State fails to render a final decision within 90 days after receipt of Contractor's demand, it shall be deemed a final decision adverse to Contractor's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless Contractor commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.

39. **STOP WORK:**
   a) The State may, at any time, by written Stop Work Order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this Contract for a period up to 90 days after the Stop Work Order is delivered to the Contractor, and for any further period to which the parties may agree. The Stop Work Order shall be specifically identified as such and shall indicate it is issued under this clause. Upon receipt of the Stop Work Order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the Stop Work Order during the period of work stoppage. Within a period of 90 days after a Stop Work Order is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the State shall either:
      i) Cancel the Stop Work Order; or
      ii) Terminate the work covered by the Stop Work Order as provided for in the termination for default or the termination for convenience clause of this Contract.
   b) If a Stop Work Order issued under this clause is canceled or the period of the Stop Work Order or any extension thereof expires, the Contractor shall resume work. The State shall make an equitable adjustment in the delivery schedule, the Contract price, or both, and the Contract shall be modified, in writing, accordingly, if:
      i) The Stop Work Order results in an increase in the time required for, or in the Contractor's cost properly allocable to the performance of any part of this Contract; and
      ii) The Contractor asserts its right to an equitable adjustment within 30 days after the end of the period of work stoppage; provided, that if the State decides the facts justify the action, the State may receive and act upon a proposal submitted at any time before final payment under this Contract.
   c) If a Stop Work Order is not canceled and the work covered by the Stop Work Order is terminated in accordance with the provision entitled Termination for the Convenience of the State, the State shall allow reasonable costs resulting from the Stop Work Order in arriving at the termination settlement.
   d) The State shall not be liable to the Contractor for loss of profits because of a Stop Work Order issued under this clause.

40. **PRIORITY HIRING CONSIDERATIONS:** If this Contract includes services in excess of $200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with PCC Section 10353.

41. **COVENANT AGAINST GRATUITIES:** The Contractor warrants that no gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by the Contractor, or any agent or representative of the Contractor, to any officer or employee of the State with a view toward securing the Contract or securing favorable treatment with respect to any determinations concerning the performance of the Contract. For breach or violation of this warranty, the State shall have the right to terminate the Contract, either in whole or in part, and any loss or damage sustained by the State in procuring on the open market any items which Contractor agreed to supply shall be borne and paid for by the Contractor. The rights and remedies of the State provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or in equity.

42. **NONDISCRIMINATION CLAUSE:**
   a) During the performance of this Contract, Contractor and its subContractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, and denial of family care leave. Contractor and subContractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subContractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12990 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this Contract by reference and made a part hereof as if set forth in full. Contractor and its subContractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
   b) The Contractor shall include the nondiscrimination and compliance provisions of this clause in all subContracts to perform work under the Contract.

43. **NATIONAL LABOR RELATIONS BOARD CERTIFICATION:** Contractor swears under penalty of perjury that no more than one final, unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of the National Labor Relations Board. This provision is required by, and shall be construed in accordance with, PCC Section 10296.

44. **ASSIGNMENT OF ANTITRUST ACTIONS:** Pursuant to Government Code Sections 4552, 4553, and 4554, the following provisions are incorporated herein:
   a) In submitting an offer to the State, the supplier offers and agrees that if the offer is accepted, it will assign to the State all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. 15)

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or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of Goods, material, or services by the supplier for sale to the State pursuant to the solicitation. Such assignment shall be made and become effective at the time the State tenders final payment to the supplier.

b) If the State receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the State any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the State as part of the offer price, less the expenses incurred in obtaining that portion of the recovery.

c) Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and
   i) the assignee has not been injured thereby, or
   ii) the assignee declines to file a court action for the cause of action.

45. **DRUG-FREE WORKPLACE CERTIFICATION:** The Contractor certifies under penalty of perjury under the laws of the State of California that the Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:
   a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
   b) Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b) to inform employees about all of the following:
      i) the dangers of drug abuse in the workplace;
      ii) the person's or organization's policy of maintaining a drug-free workplace;
      iii) any available counseling, rehabilitation and employee assistance programs; and,
      iv) penalties that may be imposed upon employees for drug abuse violations.
   c) Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed or resulting Contract:
      i) will receive a copy of the company's drug-free policy statement; and,
      ii) will agree to abide by the terms of the company's statement as a condition of employment on the Contract.

46. **FOUR-DIGIT DATE COMPLIANCE:** Contractor warrants that it will provide only Four-Digit Date Compliant (as defined below) Deliverables and/or services to the State. "Four Digit Date Compliant" Deliverables and services can accurately process, calculate, compare, and sequence date data, including without limitation date data arising out of or relating to leap years and changes in centuries. This warranty and representation is subject to the warranty terms and conditions of this Contract and does not limit the generality of warranty obligations set forth elsewhere herein.

47. **SWEATFREE CODE OF CONDUCT:**
   a) Contractor declares under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the State pursuant to the Contract have been produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. Contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.
   b) Contractor agrees to cooperate fully in providing reasonable access to its records, documents, agents or employees, or premises if reasonably required by authorized officials of the State, the Department of Industrial Relations, or the Department of Justice to determine Contractor's compliance with the requirements under paragraph (a).

48. **RECYCLING:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, Goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (PCC 12205).

49. **CHILD SUPPORT COMPLIANCE ACT:** For any Contract in excess of $100,000, the Contractor acknowledges in accordance with PCC Section 7110, that:
   a) The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with Section 5200) of Part 5 of Division 9 of the Family Code; and
   b) The Contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

50. **AMERICANS WITH DISABILITIES ACT:** Contractor assures the State that Contractor complies with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq).

51. **ELECTRONIC WASTE RECYCLING ACT OF 2003:** The Contractor certifies that it complies with the requirements of the Electronic Waste Recycling Act of 2003, Chapter 8.5, Part 3 of Division 30, commencing with Section 42460 of the Public Resources Code, relating to hazardous and solid waste. Contractor shall maintain documentation and provide reasonable access to its records and documents that evidence compliance.

52. **USE TAX COLLECTION:** In accordance with PCC Section 10295.1, Contractor certifies that it complies with the requirements of Section 7101 of the Revenue and Taxation Code. Contractor further certifies that it will immediately advise State of

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any change in its retailer's seller's permit or certification of registration or applicable affiliate's seller's permit or certificate of registration as described in subdivision (a) of PCC Section 10295.1.

53. **EXPATRIATE CORPORATIONS:** Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of PCC Section 10286 and 10286.1, and is eligible to Contract with the State.

54. **DOMESTIC PARTNERS:** For Contracts over $100,000 executed or amended after January 1, 2007, the Contractor certifies that the Contractor is in compliance with Public Contract Code section 10295.3.

55. **SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:**
   a) If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
   b) If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract;
   (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and
   (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

56. **LOSS LEADER:** It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10302(b).).

ADDITIONAL CMAS TERMS AND CONDITIONS

57. **CMAS -- CONTRACTOR'S LICENSE REQUIREMENTS:**
Contracts that include installation or the wording "Furnish and Install" require at the time of Contract award that Contractors possess a valid California State Contractor's License. If sub-Contractors are used, they must also possess a valid California State Contractor's License. All businesses which construct or alter any building, highway, road, parking facility, railroad, excavation, or other structure in California must be licensed by the California State License Board (CSLB) if the total cost (labor and materials) of the project is $500.00 or more. Failure to be licensed or to keep the license current and in good standing shall be grounds for Contract revocation.

58. **CMAS -- PUBLIC WORKS REQUIREMENTS (LABOR/INSTALLATION):**
   a) Prior to the commencement of performance, the Contractor must obtain and provide to the State, a payment bond, on Standard Form 807, when the Contract involves a public works expenditure (labor/installation costs) in excess of $5,000. Such bond shall be in a sum not less than one hundred percent (100%) of the Contract price. Forms shall be provided to the Contractor.
   b) In accordance with the provisions of Section 1773 of the California Labor Code, the Contractor shall, conform and stipulates to the general prevailing rate of wages, including employer benefits as defined in Section 1773.1 of the California Labor Code, applicable to the classes of labor to be used for public works such as at the delivery site for the assembly and installation of the equipment or materials under the purchase order. Pursuant to Section 1770 of the California Labor Code, the Department of Industrial Relations has ascertained the general prevailing rate of wages in the county in which the work is to be done, to be as listed in the Department of Transportation booklet entitled General Prevailing Wage Rates. The booklet is compiled monthly and copies of the same are available from the Department of Industrial Relations, Prevailing Wage Unit at www.dir.ca.gov (select Statistics & Research) or (415) 703-4774. The booklet is required to be posted at the job site.
   c) The Contractor hereby certifies by signing this Contract that:
      i) Contractor has met or will comply with the standards of affirmative compliance with the Non-Discrimination Clause Requirements included herein.
      ii) Contractor is aware of the provisions of Section 3700 of the Labor Code that require every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that Code, and Contractor will comply with such provisions before commencing the performance of the work of the purchase order.
   d) Laws to be Observed
      i) Labor
      Pursuant to Section 1775 of the California Labor Code the Contractor shall, as a penalty to the State or Political subdivision on whose behalf the purchase order is made or awarded, forfeit not more than fifty ($50.00) for each calendar day, or portions thereof, for each worker paid by him or subContractor under him, less than the prevailing wage so stipulated; and in addition, the Contractor further agrees to pay to each workman the difference between the actual amount paid for each calendar day, or portions thereof, and the stipulated prevailing wage rate for the same. This provision shall not apply to properly indentured apprentices.

      Pursuant to Sections 1810-1815 of the California Labor Code, inclusive, it is further agreed that the maximum hours a worker is to be employed is limited to eight hours a day and forty hours a week and the Contractor shall forfeit, as a penalty to the State, twenty-five ($25) for each worker employed in the execution of the purchase order for each calendar day during which a workman is required or permitted to labor more than eight hours in any calendar day or more than forty hours in any calendar week, in violation of California Labor Code Sections 1810-1815, inclusive.
      ii) Worker's Compensation Insurance

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The Contractor will be required to secure the payment of compensation to its employees in accordance with the provisions of Labor Code Section 3700.

iii) Travel and Subsistence Payments
Travel and subsistence payments shall be paid to each worker needed to execute the work, as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Labor Code Section 1773.8.

iv) Apprentices
Special attention is directed to Sections 1777.5, 1777.6, and 1777.7 of the California Labor Code and Title 8, California Administrative Code Section 200 et seq. Each Contractor and/or subContractor must, prior to commencement of the public works Contract/purchase order, contact the Division of Apprenticeship Standards, 525 Golden Gate Avenue, San Francisco, CA, or one of its branch offices to insure compliance and complete understanding of the law regarding apprentices and specifically the required ratio thereunder. Responsibility for compliance with this section lies with the prime Contractor.

v) Payroll
The Contractor shall keep an accurate payroll record /showing the name, social security account, and work classification specific and straight time and overtime hours worked by each employee. A certified copy of the employee's payroll record shall be available for inspection as specified in section 1776 of the California Labor Code.

59. **CMAS -- TERMINATION OF CMAS CONTRACT:**
   a) The State may terminate this CMAS Contract at any time upon 30 days prior written notice.
   b) If the Contractor's GSA Multiple Award Schedule is terminated within the term of the California Multiple Award Schedule, the California schedule shall also be considered terminated on the same date.
   c) Upon termination or other expiration of this Contract, each party will assist the other party in orderly termination of the Contract and the transfer of all assets, tangible and intangible, as may facilitate the orderly, nondisrupted business continuation of each party.
   d) Prior to the expiration of this Contract, this Contract may be terminated for the convenience of both parties by mutual consent.
   e) This provision shall not relieve the Contractor of the obligation to perform under any purchase order or other similar ordering document executed prior to the termination becoming effective.

60. **CMAS -- CONTRACT AMOUNT:** There is no guarantee of minimum purchase of Contractor's products or services by the State.

61. **CMAS -- DEBARMENT CERTIFICATION (FEDERALLY FUNDED CONTRACTS):** When Federal funds are being expended, the prospective recipient of Federal assistance funds is required to certify to the Buyer, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

62. **CMAS -- PURCHASE ORDERS FUNDED IN WHOLE OR PART BY THE FEDERAL GOVERNMENT:** All Contracts (including individual orders), except for State construction projects, which are funded in whole or in part by the federal government may be canceled with 30 days notice, and are subject to the following:
   a) It is mutually understood between the parties that this Contract (order) may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Contract (order) were executed after that determination was made.
   b) This Contract (order) is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal year during which the order was generated for the purposes of this program. In addition, this Contract (order) is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress that may affect the provisions, terms or funding of this Contract (order) in any manner.
   c) It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Contract (order) shall be amended to reflect any reduction in funds. The department has the option to void the Contract (order) under the 30-day cancellation clause or to amend the Contract to reflect any reduction of funds.

63. **CMAS -- CONFLICT OF INTEREST:**
   a) Current State Employees (Public Contract Code Section 10410):
      i) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any State agency, unless the employment, activity or enterprise is required as a condition of regular State employment.
      ii) No officer or employee shall Contract on his or her own behalf as an independent Contractor with any State agency to provide Goods or services.
   b) Former State Employees (Public Contract Code Section 10411):
      i) For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a Contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the Contract while employed in any capacity by any State agency.
      ii) For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a Contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed Contract within the twelve-month period prior to his or her leaving State service.

64. **CMAS -- SUBCONTRACTING REQUIREMENTS:**
Any subContractor that the CMAS supplier chooses to use in fulfilling the requirements of this Contract/purchase order, and which is expected to receive more than ten (10) percent of value of the Contract/purchase order, must also meet all Contractual, administrative, and technical requirements of the Contract/purchase order, as applicable.

65. **CMAS -- RENTAL AGREEMENTS:**

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The State does not agree to:

- Indemnify a Contractor;
- Assume responsibility for matters beyond its control;
- Agree to make payments in advance;
- Accept any other provision creating a contingent liability against the State; or
- Agree to obtain insurance to protect the Contractor.

The State's responsibility for repairs and liability for damage or loss is restricted to that made necessary by or resulting from the negligent act or omission of the State or its officers, employees, or agents.

If the Contractor maintains the equipment, the Contractor must keep the equipment in good working order and make all necessary repairs and adjustments without qualification. The State may terminate for default or cease paying rent should the Contractor fail to maintain the equipment properly.

Personal property taxes are not generally reimbursed when leasing equipment (SAM 8736).

66. **CMAS -- LEASE (Lease $Mart ™)**: If an agency desires to lease through Lease $Mart ™, the Contractor agrees to sell to lessor the assets at the same price as they agree to sell to the State.

67. **CMAS -- QUARTERLY REPORTS**: Contractors are required to submit quarterly business activity reports, as specified in this Contract, even when there is no activity. A separate report is required for each Contract, as differentiated by alpha suffix.

68. **CMAS -- LIQUIDATED DAMAGES:**
In the event that the Contractor fails to deliver in accordance with the Contract requirements, the parties agree that the delay will interfere with the proper implementation of the State's programs, to the loss and damage of the State. From the nature of the case, it would be impracticable and extremely difficult to fix the actual damages sustained in the event of any such delay. The State and Contractor, therefore, presume that in the event of any such delay the amount of damage which will be sustained from a delay will be the amounts set forth in the Statement of Work, and the State and the Contractor agree that in the event of any such delay, the Contractor shall pay such amounts as liquidated damages and not as a penalty. Amounts due the State as liquidated damages may be deducted by the State from any money payable to the Contractor. The State shall notify the Contractor in writing of any claim for liquidated damages pursuant to this paragraph on or before the date State deducts such sums from money payable to the Contractor.

69. **CMAS -- PROGRESS PAYMENTS/PERFORMANCE BONDS:**
In accordance with PCC 10314: Any Contract for Goods to be manufactured by the Contractor specially for the State and not suitable for sale to others in the ordinary course of the Contractor's business may provide, on such terms and conditions as the department deems necessary to protect the State's interests, for progress payments for work performed and costs incurred at the Contractor's shop or plant, provided that not less than 10 percent of the Contract price is required to be withheld until final delivery and acceptance of the Goods, and provided further, that the Contractor is required to submit a faithful performance bond, acceptable to the department, in a sum not less than one-half of the total amount payable under the Contract securing the faithful performance of the Contract by the Contractor.

BEYNON SPORTS SURFACES, INC.

A TARKETT SPORTS COMPANY

CMAS – SAMPLE TRACK REFERENCES

School	Location	Year	System	Price
• Acalanes High School	Lafayette, CA	2013	BSS 200 RE	$152,586.00
• Alta Loma High School	Rancho Cuca., CA	2015	BSS 2000	$541,196.00
• Antelope High School	Roseville, CA	2014	BSS 200 RE	$167,011.00
• Cathedral City High School	Cathedral City, CA	2014	BSS 200	$272,812.00
• College of the Canyons	Santa Clarita, CA	2013	BSS 2000 RE	$258,263.00
• Downey High School	Downey, CA	2013	BSS 100 RE	$97,440.00
• Etiwanda High School	Rancho Cuca , CA	2015	BSS 2000	$548,885.00
• Fallbrook High School	Fallbrook, CA	2014	BSS 100 RE	$110,271.00
• Foothill High School	Tustin, CA	2013	BSS 300	$374,278.00
• Gabrielino High School	San Gabriel, CA	2014	BSS 200 RE	$112,000.00
• Irvine High School	Irvine, CA	2015	BSS 2000 RE	$227,400.00
• Lodi High School	Lodi, CA	2014	BSS 300	$349,690.00
• Lynwood High School	Lynwood, CA	2015	BSS 200	$288,765.00
• Mountain House High School	Mountain House, CA	2014	BSS 300	$386,277.00
• Nevada Union High School	Grass Valley, CA BSS	2015	2000 RE	$203,000.00
• Newbury Park High School	Thousand Oaks, CA	2014	BSS 100 RE	$114,533.00
• Ontario High School	Ontario, CA	2015	BSS 2000	$527,482.00
• Rancho Cucamonga High School	Rancho Cucamonga, CA	2015	BSS 2000	$523,859.00
• Rialto High School	Rialto, CA	2013	BSS 300	$303,220.00
• Roseville High School	Roseville, CA	2014	BSS 200 RE	$170,937.00
• San Lorenzo Valley High School	Felton, CA	2015	BSS 200 RE	$209,222.00
• San Marino High School	San Marino, CA	2015	BSS 2000 RE	$216,452.00
• Tustin High School	Tustin, CA	2013	BSS 300	$398,718.00
• University High School	Irvine, CA	2014	BSS 300	$371,996.00
• Warren High School	Downey, CA	2014	BSS 100 RE	$98,636.00
• Woodcreek High School	Roseville, CA	2014	BSS 2000 RE	$245,955.00

Laguna Beach Unified School District

17. ACTION **December 8, 2015**

Approval: **Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the Laguna Beach High School Tennis Court Renovation Project for the Laguna Beach Unified School District by Zaino Tennis Courts Inc., for Recording by The County Clerk-Recorder**

Proposal

It is proposed that the Board of Education approve filing a Notice of Completion (NOC) for the Laguna Beach High School Tennis Court Renovation Project for the Laguna Beach Unified School District by Zaino Tennis Courts Inc., for Recording by The County Clerk-Recorder by the Assistant Superintendent of Business Services.

Background

The Notice of Completion (NOC), once executed and recorded by the Orange County Clerk-Recorder, serves to give formal notice to all subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due from any prime contractors. The filing of the NOC also generally serves to trigger the start of warranty/guarantee periods, including the extended period of applicable performance bonds by various contractors, which generally run for a period of one year from the recording date of NOC. While such action declares the project to be "completed," it does not require any retention funds to be automatically released to project engineers or contractors.

Budget impact

No budget impact will occur as a result of this action.

Recommended Action

It is recommended that the Board of Education approve filing a Notice of Completion (NOC) for the Laguna Beach High School Tennis Court Renovation Project for the Laguna Beach Unified School District by Zaino Tennis Courts Inc., for Recording by The County Clerk-Recorder by the Assistant Superintendent of Business Services.

Prepared by:

Jeff Dixon
Director of Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools