LAGUNA BEACH UNIFED SCHOOL DISTRICT

Board Policy No. 1002: RELEASE OF PUPIL DIRECTORY INFORMATION

A. At the beginning of the first semester of the regular school year the District shall notify the parent or guardian of each pupil of the categories of directory information which the school plans to release and of the categories of individuals and entities to whom the directory information may be released. The notice shall be included in the written notice of rights and responsibilities that is sent to the parent or guardian of each pupil at the time of registration for the first semester of the regular school year. The notice may be sent by regular mail or by any other method the District normally uses to communicate with parents and guardians in writing. The notice shall be signed by the parent or guardian and returned to the school.

B. The District may release the following categories of directory information regarding any pupil or former pupil of the District;

1. Name;
2. Address;
3. Telephone Number;
4. Date and Place of Birth;
5. The Pupil's Participation in Officially Recognized Activities and Sports;
6. Weight and Height of Members of Athletic Teams;
7. Dates of Attendance;
8. Degrees and Awards Received; and
9. The Most Recent Public or Private School Attended by the Student.

C. The directory information identified in paragraph B above may be released to the following categories of individuals and organizations.

1. A nonprofit organization, club or association organized to promote youth and school activities, including but not limited to:

   a) Girl Scouts, Boy Scouts, Camp Fire, Inc.;
   b) Parent-Teacher Associations;
   c) School-Community Advisory Councils; and
   d) Laguna Beach Education Foundation and its subsidiaries.

D. Notwithstanding paragraph C, the District may, in its discretion, limit or deny the release of specific categories of directory information to any public or private nonprofit organization based upon a determination of the best interests of the pupils.

E. The District shall not release the directory information identified in paragraph B to a private profit making entity other than as specified in subparagraph C1 above.

F. No directory information shall be released regarding a pupil when the pupil's parent or guardian has notified the District that directory information shall not be released.

Legal Reference:
Education Code sections 48981, 49061, 49063, 49073
Date Policy Adopted By The Board: January 25, 2000.