LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Regular Meeting
of the

Board of Education

July 28, 2015

AGENDA

ADMINISTRATION
Sherine Smith, Ed.D., Superintendent of Schools
Darlene Messinger, Assistant Superintendent, Instructional Services
Dean West, Assistant Superintendent, Business Services
Leisa Winston, Director Human Resources & Public Communications

BOARD OF EDUCATION
Ketta Brown, President
William Landsiedel, Clerk
Carol Normandin, Member
Dee Perry, Member
Jan Vickers, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

July 28, 2015

Open Session 6:00 PM

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

All Open Session School Board Meetings will be audio recorded.

1. **CALL TO ORDER**

2. **ROLL CALL TO ESTABLISH QUORUM**

3. **PLEDGE OF ALLEGIANCE**

4. **ADOPTION OF AGENDA**

5. **SPECIAL RECOGNITIONS**

6. **PUBLIC COMMENT (Non- Agenda Items)**

   Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

   Persons wishing to address the Board are requested to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

7. **REPORTS**

   - *LaBUFA Representative*
   - *CSEA Representative*
   - *Organizations – Boosters, PTA, SchoolPower*
   - *Board Members*
   - *Superintendent*
   - *Cabinet Members*

8. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

a. Approval of Minutes
   i. June 23, 2015 Regular Minutes
   ii. June 24, 2015 Special Meeting
   iii. July 16, 2015 Special Meeting

b. Approval/Ratification of Personnel Report

c. Approval of Conference/Workshop Attendance

d. Approval of Interdistrict Attendance Agreements –Students from Other District(s)

e. Approval of Interdistrict Attendance Agreements –Students to Other District(s)

f. Approval of Agreements for Contracted Services – Special Education

g. Approval/Ratification of Warrants #383469 through #383758 in the amount of $2,382,125.63 Dates: 06/16/2015 through 07/15/2015

h. Ratification of Certificated Payroll 12A in the Amount of $1,894,892.16
Ratification of Classified Payroll 12B in the Amount of $822,815.96
Ratification of Certificated Payroll 12C in the Amount of $140,650.82

i. Approval of Closure of Central Offices from Wednesday, November 25, 2015 through Friday, November 27, 2015 and Monday, December 21, 2015 through Friday, January 1, 2016

j. Approval of Fourth Quarter Report to County Superintendent of Schools on Williams Uniform Complaints (Required by Education Code Section 35186)

k. Approval of Declaration of Need for Fully Qualified Educators

l. Approval of Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of $28,000

m. Approval of a Memorandum of Understanding Between the Orange County Superintendent of Schools and the Laguna Beach Unified School District for the Provision of Special Education Students

n. Approval of Addendum One to Durham School Services for Bus Transportation Agreement for 2015/2016 with a Not-To-Exceed Amount of $1,350,000

o. Approval of Annual Bus Pass Rates for Home to School Transportation

p. Approval of Award of Contract for the Purchase of Frozen Foods and Canned Foods from Gold Star for 2015-16 with A Cost Not-to-Exceed $120,000

q. Approval for Continuance of Current Meal Prices for the Nutrition Services Program for 2015-16

r. Approval to Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the replacement of a distressed retaining wall along the northern side of Tennis Court No. 6 within the Laguna Beach High School campus with a soil nail reinforced slope by JC Baldwin Construction Company for Recording by The County Clerk-Recorder

s. Approval of SELPA Community Advisory Council Members

INFORMATION ITEMS

9. BOARD POLICIES - FIRST READING

- Sherine Smith, Ed.D., Superintendent of Schools

The Superintendent's Board Policy Committee met on July 16, 2015 to review and discuss adopting, revising, and/or replacing Board Policies and deleting Board Policies as necessary. As State and federal laws and regulations are enacted or revised, new polices must be implemented and affected policies already in place must be revised or updated.

		Name	Comments	Status
a.	BP 0460	Local Control Accountability Plan	Policy incorporates current Title 5 Regulations.	New Policy
b.	BP 1312.3	Uniform Complaint Procedures	Policy updated to reflect California Department of Education compliance requirements for 2015-16 school year.	Revise Policy
c.	BP 5125	Student Records	Mandated policy updated to reflect new laws (AB 1442, SB 1177, and AB 1584).	Revise Policy Replace and Delete 5012
d.	BP 6146.1	Graduation Requirements		Revise Policy Replace and Delete 6015

ACTION ITEMS

10. APPROVAL OF AWARD OF CONTRACT FOR TENNIS COURT RENOVATION PROJECT AT LAGUNA BEACH HIGH SCHOOL TO ZAINO TENNIS COURTS, INC. IN THE AMOUNT OF $611,038.00

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director of Facilities

It is proposed that the Board of Education award the contract for Tennis Court Renovation Project at Laguna Beach High School to Zaino Tennis Courts, Inc. in the amount of $611,038.00.

11. APPROVAL OF HOUGHTON MIFFLIN HARCOURT (HMH) PROFESSIONAL LEARNING SERVICE FOR LBUSD TEACHERS

- Darlene Messinger, Assistant Superintendent, Instructional Services

It is proposed that the Board of Education approve professional development services provided by HMH for all our K-5 teachers. HMH will send teacher experts during the first semester of the 2015-16 school year to provide a total of 3.5 days for each teacher as well as a Grade Level Chair articulation day for leaders from both El Morro and Top of the World.

12. APPROVAL OF OCDE TRAINING IN PROJECT BASED LEARNING (PBL) SUMMER PROFESSIONAL DEVELOPMENT FOR LBUSD TEACHERS

- Darlene Messinger, Assistant Superintendent, Instructional Services

It is proposed that the Board of Education approve training by OCDE experts in Project Based Learning (PBL) professional development. OCDE will provide a follow-up training day for the Cohort 1 teachers (trained last summer) on August 28, as well as a three-day training for our new Cohort 2 on August 11-13, 2015.

13. APPROVAL OF RESOLUTION #15-07: RESOLUTION OF THE BOARD OF EDUCATION ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT AUTHORIZING THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 98-1 FOR FISCAL YEAR 2015/16

- Dean West, Assistant Superintendent, Business Services

It is proposed that the Board of Education approve Resolution #15-07: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes within Community Facilities District No. 98-1 for Fiscal Year 2015/16.

14. APPROVAL OF BOARD POLICIES – SECOND READING OF BOARD POLICIES FOR APPROVAL

-Sherine Smith, Ed.D., Superintendent

The Board of Education conducted a first reading of the Board Policies listed below at the June 23, 2015 Board meeting. As State and federal laws and regulations are enacted or revised, new polices must be implemented and affected policies already in place must be revised or updated. The policies are presented for a second reading and consideration for Board approval.

		Name	Description	Status
a.	BP 5131	Student Conduct	Policy includes requirements of Assembly Bill 9 and Assembly Bill 1156.	New District Policy for Approval Replace and Delete 5033
b.	BP 5145.7	Sexual Harassment-Students	Education Code 231.5 mandates the District to have written policies on sexual harassment. Mandated policy has been revised to provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student.	New District Policy for Approval Replace and Delete 5002 and 5003
c.	BP 5145.12	Search and Seizure	Policy updated to reflect current procedures and legal requirements for administrative searches.	New District Policy for Approval Replace and Delete 5029
d.	BP 6145.2	Athletic Competition	Policy updated to reflect Title IX and CIF eligibility requirements.	New Policy for Approval

15. APPROVAL OF REVISED JOB DESCRIPTIONS AND RE-CLASSIFICATIONS OF CSEA POSITIONS

– Leisa Winston, Director, Human Resources and Public Communications

It is proposed that the Board of Education approve revisions to job descriptions and titles along with the re-classification of CSEA positions.

16. APPROVAL OF PERSONNEL TO SUPPORT VIDEO BROADCASTING OF BOARD MEETINGS

– Leisa Winston, Director, Human Resources and Public Communications

Staff requests that the Board approve personnel to support video streaming Board of Education meetings and archiving meeting videos on the District website.

17. APPROVAL TO CREATE THE POSITION OF COLLEGE AND CAREER SPECIALIST, EIGHT (8) HOURS/DAY, 10 MONTHS PER YEAR, AT LAGUNA BEACH HIGH SCHOOL

– Leisa Winston, Director, Human Resources and Public Communications

Staff recommends the creation of a College and Career Specialist position at Laguna Beach High School for eight (8) hours per day, 10 months per year.

18. APPROVAL OF REVISED JOB DESCRIPTION AND TITLE: TEXTBOOK CLERK TO LIBRARY MEDIA ASSISTANT

– Leisa Winston, Director, Human Resources and Public Communications

It is proposed that the Board of Education approve revisions to the title and job description of Textbook Clerk to Library Media Assistant.

19. APPROVAL FOR AWARD OF CONTRACT FOR ROOFING RESTORATION AT TOP OF THE WORLD ELEMENTARY TO CI SERVICES, INC., IN THE AMOUNT OF $180,000.00

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director of Facilities

It is proposed that the Board of Education award the contract for Roofing Restoration at Top of the World Elementary to CI Services, Inc. in the amount of $180,000.00.

20. APPROVAL OF AWARD OF CONTRACT FOR CONSTRUCTION ADMINISTRATION SUPPORT SERVICES TO LPA ARCHITECTS FOR THE TENNIS COURT RENOVATION PROJECT AT LAGUNA BEACH HIGH SCHOOL, NOT-TO-EXCEED $14,000

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director of Facilities

It is proposed that the Board of Education award the contract for construction administration support services to LPA Architects for the Tennis Court Renovation Project at Laguna Beach High School, Not-to-Exceed $14,000.

21. AWARD OF CONTRACT FOR PURCHASE OF FLOOR COVERINGS FROM SHAW INDUSTRIES, INC. BASED ON CONTRACT NUMBER 4-13-72-0008C OF THE STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director of Facilities

It is proposed that the Board approval award of a contract for purchase of floor coverings from Shaw Industries, Inc. based on contract number 4-13-72-0008C of the State of California Multiple Award Schedule.

22. **<u>CITIZEN REQUEST FOR AGENDA ITEM PLACEMENT</u>: DECLARATION OF VACANCY ON THE BOARD OF EDUCATION AND ACTIONS REGARDING FILLING THE VACANCY**
- Sherine Smith, Superintendent
It is proposed by staff that the Board of Education take no action with regard to the elected Board member at issue.

23. **ADJOURNMENT – Ketta Brown, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, August 25 2015, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board should complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

Board of Education
Minutes of Regular Meeting
June 23, 2015

Call to Order

The Regular Meeting of the Board of Education was called to order by Board President Brown at 6:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin – absent

Victoria Webber stated for the record "Board Member Normandin has been excused from this meeting due to a family member's illness, a hardship the Board finds acceptable under its legal authority."

Present at Board Meeting

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin - absent
Employee Group Representatives:	Margaret Warder, President, CSEA
Staff:	Sherine Smith, Ed.D., Superintendent Darlene Messinger, Assistant Superintendent, Instructional Services Dean West, Assistant Superintendent of Business Services Leisa Winston, Director, Human Resources and Public Communications Victoria Webber, Executive Assistant Irene White, Director, Special Education/Student Services Shannon Soto, Director, Fiscal Services Jeff Dixon, Director, Facilities Mike Morrison, Chief Technology Officer Amy Kernan, Coordinator, Assessment and Accountability

Chris Duddy, Principal, El Morro
Mike Conlon, Principal, Top of the World
Jenny Salberg, Principal, Thurston Middle School
Christopher Herzfeld, Principal, LBHS
Kevin Yates, Public Communications and Relations Liaison

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

It was moved by Member Vickers and seconded by Clerk Landsiedel to adopt the agenda, minus item 13.d., Board Policy 6015, Graduation Requirements.

Discussion: Staff requested 13.d. be pulled from the agenda to allow for further review.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry voting yes to adopt the agenda. Member Normandin was absent.

Special Recognitions

There were no special recognitions.

Public Comment (Non- Agenda Items)

Mary Minerman, retiring teacher, thanked the Board for allowing her to work in a district that values teachers and continues to attract the best and brightest in the field. She stated she was very grateful for her 23 years in Laguna Beach Unified.

Bruce Hopping shared the Kalos Kagathos Foundation's philosophy of physical distinction, nobility of mind and the importance of instilling self-esteem in youth of all ages.

Kevin Yates, retiring community liaison, thanked the Board for the opportunity she was given to work in LBUSD.

Ganka Brown stated the plants on the newly planted hillside are all dying and wanted to be sure the District had a plan to replant.

Reports

LaBUFA Representative – No Report

CSEA Representative – Margaret Warder, CSEA President
Ms. Warder's update included:

- Shared that CSEA and the District had a great year together and that communication and working collaboratively are key

PTA – Kathleen Fay, Council President

- Provided a recap of the many contributions and benefits provided to the entire LBUSD school community through PTA
- Introduced next year's PTA Council President, Tammy Skendarian

Board Members
Board members reported as follows:

Member Normandin

- Absent

Member Perry

- Attended graduation/promotion activities at all sites and they were all fabulous

Member Vickers

- Attended TMS PTA meeting
- Recognized Kathleen Fay for her leadership throughout PTA
- Attended TMS Blue and Gold Ceremony
- Acknowledged the importance of parent involvement throughout the District and how lucky LBUSD is to have such vibrant participation
- Attended the LBUSD Staff Appreciation barbeque
- Attended South Coast ROP Meeting and shared LBUSD concerns regarding availability of classes for students
- Shared Laguna Beach Library has increased summer programs

Clerk Landsiedel

- Attended graduation/promotion activities at all sites, noting each site's unique ceremony
- Stated that all sites had a successful end-of-year
- Advocated for parents to take an interest in becoming a school board member

President Brown

- Asked Dean West for an update on the request from the City and Friendship Shelter for permanent support of housing. Mr. West stated that we are not moving forward with that request.
- Attended many end-of-the-year events, including LBUSD Staff Appreciation barbeque, promotions, graduation, and more.
- Thanked teachers and staff for all of their support over the last 21 years, while her children attended schools in LBUSD

Superintendent Smith

- Thanked principals for their leadership and moving schools and students forward
- Thanked Kevin Yates for her service
- Thanked members of the leadership team
- Thanked Margaret Warder for her leadership and work with CSEA

Cabinet

Darlene Messinger, Assistant Superintendent, Instructional Services

- Stated graduations/promotions were wonderful
- Shared summer school was off to a great start
- Thanked Kevin Yates

Leisa Winston, Director, Human Resources

- Thanked Kevin Yates
- Commented on the hiring process, many positions being filled with outstanding candidates

Dean West, Assistant Superintendent, Business Services

- Thanked Kevin for her service
- Attended the LBHS Special Education program Vocational Education breakfast
- Shared the State budget was in process of being signed by the Governor

PUBLIC HEARING

a. Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Classified School Employees Association (CSEA), Chapter 131 (Item brought for approval under Action Item 17).

President Brown opened the Public Hearing at 6:45 p.m.

Leisa Winston stated that the District and CSEA have reached agreement.

Comments/Discussion: None.

President Brown closed the Public Hearing at 6:46 p.m.

Consent Calendar

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve the Consent Calendar, items a-l.

a. Approval of Minutes – June 9, 2015 Regular Minutes
b. Approval/Ratification of Personnel Report
c. Approval of Conference/Workshop Attendance
d. Approval of Interdistrict Attendance Agreements –Students from Other District(s)
e. Approval of Agreements for Contracted Services – Special Education
f. Approval of Gifts-Checks and In-Kind Donations Totaling $154,498.00
g. Approval/Ratification of Warrants #383309 through #383648 in the amount of $456,929.48 Dates: 06/02/2015 through 06/15/2015
h. Ratification of Certificated Payroll 11A in the Amount of $1,906,307.19
Ratification of Classified Payroll 11B in the Amount of $682,992.86
Ratification of Certificated Payroll 11C in the Amount of $132,766.87
i. Approval of Consolidated Application Reporting Systems (CARS) Spring Data Collection for the 2015-2016 School Year
j. Approval of Mandated Block Grant Funding for 2015-16
k. Approval of Quarterly Report – Board Policy 3002 – Investments
l. Approval of My Access On-line Writing Resource and Professional Development for LBHS English Department

Discussion: Member Vickers commented on the added training/planning day for summer school. She also asked for a few examples of Mandated Block Grant Funding from Mr. West.

Member Perry asked for clarification on teacher pay for a conference.

President Brown called for a roll call vote.

Motion carried 4-0-1 with members Brown, Landsiedel Vickers, and Perry, voting yes to approve the Consent Calendar, items a-l. Member Normandin was absent.

INFORMATION ITEMS

Technology Update
Darlene Messinger introduced Mike Morrison, Chief Technology Officer. Mike gave a presentation on the status of technology initiatives across the District.

Review of Approved Supplementary Materials for 2015/16
Darlene Messinger provided an update on supplementary materials recently approved by the Curriculum Committee.

Joint Fiscal Management Committee Report
Dean West gave a presentation on the Joint Fiscal Management Committee meeting, which included an update on District reserves, assigned and unassigned balances, the District Capital Improvement Plan, and Other Post-Employment Benefits.

Board Policies First Reading
Sherine Smith stated that the State recently completed a successful Civil Rights Review of the LBUSD and the policies below were brought for review as an outcome. The Superintendent's Board Policy Committee met on June 10, 2015 to review and discuss adopting, revising, and/or replacing Board Policies and deleting Board Policies as necessary.

		Number	Description	Status
a.	BP	5131	Student Conduct	New Policy Replace and Delete 5033
b.	BP	5145.7	Sexual Harassment – Students	New Policy Replace and Delete 5002 and 5003
c.	BP	5145.12	Search and Seizure	New Policy Replace and Delete 5029
d.	BP	6015	Graduation Requirements **PULLED for further review**	Update
e.	BP	6145.2	Athletic Competition	New Policy

Board members asked clarifying questions. Staff will review each policy and bring back for a second reading with additional information as requested. Member Vickers asked that the high school principal and/or athletic director provide regular updates to the Board regarding important CIF issues.

ACTION ITEMS

Approval of Local Control Accountability Plan (LCAP)

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve the Local Control Accountability Plan.

A Public Hearing was held June 9, 2015. Amy Kernan stated that one correction was made to Goal 6 since the Public Hearing and that was regarding meaningful participation. The Instructional Services Division will provide an Executive Summary of the LCAP.

Wenjie Li asked about parent involvement. Amy explained that a School Advisory Committee had been created at each school site and input was solicited via a survey. In addition a District LCAP Advisory Committee was created last year and continued this year. Amy and Darlene attended PTA meetings at all sites as well as ASB and DELAC meetings.

Wenjie asked if GATE parents were specifically solicited for input.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve the LBUSD Local Control Accountability Plan.

Approval of 2015-2016 All Funds Budget

It was moved by Member Vickers and seconded by Member Perry to approve the LBUSD 2015-2016 All Funds Budget.

Dean West explained that the information was the same as that given during the Public Hearing on June 9, 2015. Dean thanked his staff for their hard work.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve the LBUSD 2015-2016 All Funds Budget.

Approval of Textbook Adoption

Darlene Messinger explained the Curriculum Committee recommends adoption of the Big Ideas Math textbook for the middle school. The Geometry textbook is already being used by 9th grade students at the LBHS.

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve textbook adoption of Big Ideas Math.

Discussion: Wenjie Li stated she was concerned with what she believed to be a lack of parent feedback in the decision.

Gunn Marie Hansen asked for clarification of course titles and what textbook would be used for each course. She also asked about Board Policy 6161.1 and if parents had been given the opportunity to provide input. She believes it is premature to adopt the textbook without parent feedback and did not know that the books were on display for review. She requested

the District offer a compacted 6/7 math course and 7/8 math course so GATE students can take Algebra (CCSS) in 8th grade.

The Board discussed whether teachers are ready to serve GATE students who are clustered with "regular" students. Wenjie Li thinks students should be grouped by achievement level/ability.

Darlene Messinger stated that teachers will continue to be given training on Cognitively Guided Instruction (CGI) in 2015-2016.

Teachers piloted the Big Ideas Math book and believe it is the best approach. Several staff members attended the OCDE textbook fair and had the opportunity to view many books.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve textbook adoption of Big Ideas Math.

Approval/Ratification of Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Classified School Employees Association (CSEA), Chapter 131

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve/ratify the agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Classified School Employees Association (CSEA), Chapter 131.

Discussion: Leisa Winston recommended approval.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve/ratify the agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Classified School Employees Association (CSEA), Chapter 131

Approval of Board Policies – Second Reading of Board Policy 6173, Education for Homeless Children

The Board of Education conducted a first reading of Board Policy 6173, Education for Homeless Children, at the June 9, 2015 Board meeting. It is now presented for a second reading and consideration for Board approval.

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve Board Policy 6173, Education for Homeless Children.

	Number	Description	Status
BP	6173	Education for Homeless Children	Approval

Discussion: Member Perry asked for clarification of the definition of "homeless" children. She is concerned that students are not being identified.

Amy Kernan stated that families must self-declare if they need assistance and the District will be sending forms out to all families and those who choose to declare will have the option.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve Board Policy 6173, Education for Homeless Children.

Approval of Revised Job Descriptions and Re-Classifications of CSEA Positions

Leisa Winston explained the process and rationale for revisions to job descriptions, titles and reclassification of positions.

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve revisions to job descriptions and titles along with the re-classification of CSEA positions as listed.

Current Position Title	Proposed Position Title	Current Salary Range	Proposed Salary Range	Revisions to Job Description
a. Campus Supervisor	No change	No change	No change	Yes
b. Instructional Aide I, Classroom	Instructional Assistant, Classroom	No change	No change	Yes
c. Instructional Aide II, Bilingual	Instructional Assistant, Bilingual Support	No change	No change	Yes
d. Instructional Aide II, Physical Education	Instructional Assistant, Physical Education	No change	No change	Yes

e. Instructional Aide III, Physical Education (Grandfathered position)	Lead Instructional Assistant, Physical Education	No change	No change	Yes
f. Instructional Aide III, High School Labs	Instructional Assistant, High School Labs	No change	No change	Yes
g. Intervention Paraeducator	No change	No change	No change	Yes
h. Playground Supervisor	No change	No change	No change	Yes
i. Technology Paraeducator	No change	No change	No change	Yes
j. Instructional Aide II, Special Education	Instructional Assistant, Special Education	No change	No change	Yes
k. IBI Aide, Special Education and Preschool Instructional Aide	Instructional Assistant, Preschool/IBI	No change	No change	Yes
l. Transition Services Coordinator	No change	No change	No change	Yes
m. Workability I Employment Specialist	No change	No change	No change	Yes
n. Administrative Assistant, Education Support	Administrative Assistant, Instructional Services	37 ($4,499 to $5,482 per month)	39 ($4,727 to $5,767 per month)	Yes
o. School Support Secretary	High School Athletics Office Assistant	30 ($3,786 to $4,613 per month)	31 ($3,880 to $4,727 per month)	Yes
p. Secretary I	Technology and Reception Office Assistant	29 ($3,694 to $4,499 per month)	30 ($3,786 to $4,613 per month)	Yes

q. Attendance and Student Records Clerk II	Attendance and Student Records Specialist	No change	No change	Yes
r. Attendance Clerk	Attendance Specialist	No change	No change	Yes
s. Clerk Typist II	Middle School Enrollment and Office Assistant	No change	No change	Yes
t. Clerk Typist I*	Office Assistant	25 ($19.304 to $23.536 per hour)	20 ($17.053 to $20.761 per hour)	Yes

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve revisions to job descriptions and titles along with the re-classification of CSEA positions as listed.

Approval to Create Position of Campus Supervisor, 3.5 hours/day at Thurston Middle School

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve creating the position of Campus Supervisor, 3.5 hours/day at Thurston Middle School.

Discussion: It was clarified that this position will help supervise in the boys P.E. Locker Room in the afternoon.

President Brown called for the vote.

Motion carried 4-0-1with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve creating the position of Campus Supervisor, 3.5 hours/day at Thurston Middle School.

Approval of Revised Job Description: Elementary Counselor

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve the revised job description for the position of elementary counselor.

Discussion: Superintendent Smith asked that the Board consider adding a second position. The Board asked for rationale.

Member Perry asked that position be used to help identify and lead social/emotional curriculum for grades K-2.

President Brown called for the vote.

Motion carried 3-1-1 with members Brown, Landsiedel, and Vickers, voting yes to approve the revised job description for the position of elementary counselor. Member Perry voted no.

Approval to Create the Position of Office Assistant, 2 hours/day, 10.5 months per year at Laguna Beach High School

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve the creation of the position of office assistant, 2 hours/day, 10.5 months per year at Laguna Beach High School.

Discussion: No discussion occurred.

President Brown called for the vote.

Motion carried 4-0-1with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve the creation of the position of office assistant, 2 hours/day, 10.5 months per year at Laguna Beach High School.

Create Position of Office Assistant, 3 hours/day, 10.5 months per year at Top of the World Elementary School

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve the creation of the position of office assistant, 3 hours/day, 10.5 months per year at Top of the World Elementary School.

Discussion: No discussion occurred.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve the creation of the position of office assistant, 3 hours/day, 10.5 months per year at Top of the World Elementary School.

Authorize District representatives for the School Facilities Program under the State Allocations Board and Office of Public School Construction

It was moved by Member Vickers and seconded by Clerk Landsiedel to authorize Sherine Smith, Dean West, and Jeff Dixon as District representatives for the School Facilities Program under the State Allocations Board and Office of Public School Construction.

Discussion: Jeff Dixon stated the State will not change the paperwork without Board action.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to authorize Sherine Smith, Dean West, and Jeff Dixon as District representatives for the School Facilities Program under the State Allocations Board and Office of Public School Construction.

Change Order to AZtech Elevator Company in the amount of $4,245.00 for the removal and replacement of Elevator No. 2 (State # 134133) at Laguna Beach High School

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve a change order to AZtech Elevator Company for the removal and replacement of Elevator No. 2 (State # 134133) at Laguna Beach High School. The original contract was for $118,700.00. The change order of $4,245.00 brings the revised contract amount to $122,945.00.

Discussion: No discussion occurred.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve a change order to AZtech Elevator Company for the removal and replacement of Elevator No. 2 (State # 134133) at Laguna Beach High School. The original contract was for $118,700.00. The change order of $4,245.00 brings the revised contract amount to $122,945.00.

Permission to Advertise an Invitation to Bidders in a General Circulation Newspaper for the Purchase and Installation of Audio and Video Equipment to record Public Meetings

It was moved by Member Vickers and seconded by Clerk Landsiedel to grant permission to advertise an invitation to bidders in a general circulation newspaper for the purchase and installation of audio and video equipment to record Board meetings.

Discussion: No discussion occurred.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry, voting yes to grant permission to advertise an invitation to bidders in a general circulation newspaper for the purchase and installation of audio and video equipment to record Board meetings.

Award of Contract to Armstrong & Brooks Consulting Engineers to Provide Topographical Surveying Services and Record of Survey for Laguna Beach High School, in the Amount of $31,990

It was moved by Member Vickers and seconded by Clerk Landsiedel to approve the award of a contract to Armstrong & Brooks Consulting Engineers to provide topographical surveying services and record of survey for Laguna Beach High School, in the amount of $31,990.

Discussion: No discussion occurred.

President Brown called for the vote.

Motion carried 4-01- with members Brown, Landsiedel, Vickers, and Perry, voting yes to approve the award of a contract to Armstrong & Brooks Consulting Engineers to provide topographical surveying services and record of survey for Laguna Beach High School, in the amount of $31,990.

Adjournment

It was moved by Member Vickers and seconded by Clerk Landsiedel to adjourn the meeting.

President Brown stated the next regular meeting of the Board of Education is Tuesday, July 28. There is a Special meeting on June 24 for the Superintendent's Evaluation session.

President Brown called for the vote.

Motion carried 4-0-1 with members Brown, Landsiedel, Vickers, and Perry voting yes to adjourn. The meeting adjourned at 9:19 p.m.

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William Landsiedel
Clerk of the Board
July 28, 2015

Laguna Beach Unified School District

Board of Education
Minutes of Special Meeting
June 24, 2015

Call to Order

The meeting was called to order at 9:02 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum :

Members Present:	Ketta Brown William Landsiedel Jan Vickers Dee Perry Carol Normandin – absent
Staff Present:	Sherine Smith, Ed.D., Superintendent Victoria Webber, Executive Assistant

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

It was moved by Clerk Landsiedel and seconded by Member Vickers to approve the agenda as presented.

Discussion: None.

President Brown called for the vote.

Motion carried by a vote of 4-0-1 with members Brown, Landsiedel, Vickers, and Perry voting yes to adopt the agenda. Member Normandin was absent.

Public Comment

Mr. David Flores stated he was not happy with the performance of the superintendent. He alleged that the District had violated Board Policy and Education Code on textbook adoptions. He is going to bring in a public policy group to keep an eye on the District. He stated that the District only focuses on mid-achieving students, not low or high achieving students. He opposes the math pathways that have been adopted and believes that the District should offer a compacted course in middle school. He stated he will be filing a formal complaint against Dr. Smith.

Adjourn to Closed Session

It was moved by Clerk Landsiedel and seconded by Member Perry to adjourn to Closed Session.

Discussion: None.

President Brown called for the vote.

Motion carried by a vote of 4-0-1 with members Brown, Landsiedel, Vickers, and Perry voting yes to adjourn to Closed Session.

The meeting adjourned to Closed Session at 9:08 a.m. for the regular quarterly Board/Superintendent evaluation session and progress report on goals.

A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOALS**
Government code 54957
Title: Superintendent of Schools

Victoria Webber was not in attendance for closed session.

Adjournment of Closed Session

It was moved by Clerk Landsiedel and seconded by Member Perry to adjourn Closed Session.

Discussion.

Motion carried by a vote of 4-0-1 with members Brown, Landsiedel, Vickers, and Perry voting yes to adjourn. Closed Session was adjourned at 10:51 a.m.

Report Out of Closed Session

President Brown reported the Board was very pleased with the strides the District has made under Dr. Smith's leadership this year. She has achieved the goals the Board set for the District. Dr. Smith informed the Board in April that she will be retiring at the end of the next school year. This advance notice allows the Board to get an early start on the search for a new superintendent. The Board will start that process in October.

The Board looks forward to another very productive school year with Dr. Smith as we focus on student learning and plan the transition to new leadership.

It was moved by Member Vickers and seconded by Clerk Landsiedel to adjourn the meeting.

President Brown called for the vote.

Motion carried by a vote of 4-0-1 with members Brown, Landsiedel, Vickers, and Perry voting yes to adjourn. The meeting was adjourned at 10:56 a.m.

William Landsiedel
Clerk of the Board
July 28, 2015

Laguna Beach Unified School District

Board of Education
Minutes of Special Meeting
July 16, 2015

Call to Order

The meeting was called to order at 9:04 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum :

Members Present:	Ketta Brown William Landsiedel – absent Dee Perry Carol Normandin - absent Jan Vickers
Staff Present:	Sherine Smith, Ed.D., Superintendent Victoria Webber, Executive Assistant

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

It was moved by Member Vickers and seconded by Member Perry to approve the agenda as presented.

Discussion: None.

President Brown called for the vote.

Motion carried by a vote of 3-0-2 with members Brown, Vickers, and Perry voting yes to adopt the agenda. Members Landsiedel and Normandin were absent.

Public Comment (Non-Agenda Items)

There were no public comments.

Approval/Ratification of Personnel Report
It is proposed that the Board of Education approve/ratify the Certificated and Classified Personnel report including various actions which are required to meet the needs of the District.

It was moved by Member Vickers and seconded by Member Perry to approve/ratify the Personnel Report.

Discussion:

Member Perry stated she had received six phone calls from individuals with questions regarding the hiring practices in the District. She indicated some of them were upset that they were not moved forward to the next phases of the interview process.

Superintendent Smith stated that the District's decisions are made in the best interest of the students. She stated she understands it is disappointing to not be chosen for a position. Human resources has a rigorous process in place that includes paper screening, screening interviews, panel interview, and final interviews.

Member Perry believes principals should not sit on interview panels too early in the process. The Board discussed.

Mr. David Flores stated he was in education for several years and never had principals participate in screening interviews.

The Board directed Superintendent Smith to have staff conduct two surveys; 1) regarding the morale of teachers; and, 2) hiring process for other districts

President Brown called for the vote.

Motion carried by a vote of 3-0-2, with members Brown, Vickers, and Perry voting yes to approve/ratify the personnel report.

It was moved by Member Vickers and seconded by Member Perry to adjourn the meeting at 9:23 a.m.

Discussion: Next Regular Board meeting is July 28 at 6:00 p.m.

President Brown called for the vote.

Motion carried by a vote of 3-0-2, with members Brown, Vickers, and Perry voting yes to adjourn.

William Landsiedel
Clerk of the Board
July 28, 2015

Laguna Beach Unified School District

8.b. CONSENT/ACTION **July 28, 2015**

Approval/Ratification: Personnel Report

Proposal

It is proposed that the Board of Education approve/ratify the Certificated and Classified Personnel Report including various actions which are required to meet the needs of the District.

Background

Processing of various certificated and classified personnel actions are required for the operation of the District. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

It is recommended that the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

Prepared by:

Dawn Brown
Human Resources
Technician

Submitted by:

Leisa Winston
Director, Human Resources
and Public Communications

Sherine Smith, Ed.D.
Superintendent of Schools

PERSONNEL REPORT **July 28, 2015**

I. RESIGNATONS:

Name:	Position/Site:	Effective Date:
Mark Avalos PC04SE0102	Instructional Assistant/Special Education El Morro Elementary	July 13, 2015

II. RETIREMENTS:

Name:	Position/Site:	Effective Date:
Tami Burns PC07SA0201 and PC07SA1002	Lead Instructional Assistant/PE & Playground Supervisor El Morro Elementary	November 1, 2015
Ron Monn PC05OS0302	Custodian II Laguna Beach High School	September 30, 2015

III. EMPLOYMENT:

Name:	Position/Site:		Effective Date:
Dustin Gowan PC02TOSA01	Teacher on Special Assignment - Instruction Instructional Services 0102037165-1110 Teacher Salary Schedule 7 hours per day/5 days per week/187 day contract Replaces: Linda Barker	General Fund Permanent Employee $108,632.61 Annual Salary	September 1, 2015

IV. EMPLOYMENT: Stipends 2015/16 School Year

Name:	Position/Site:		Effective Date:
Jeanne Brown	Counselor Coordinating Events Laguna Beach High School 0105111012-1180	General Fund NTE: $2500.00	September 8, 2015 to June 23, 2016
James Brusky	Newspaper Advisor Laguna Beach High School 0105011012-1180	General Fund NTE: $2828.00	September 8, 2015 to June 23, 2016
Estee Carrizosa	Dance Production Advisor Laguna Beach High School 0105011012-1180	General Fund NTE: $2828.00	September 8, 2015 to June 23, 2016
Jeremy Chung	Band Director Laguna Beach High School 0105011012-1180	General Fund NTE: $2828.00	September 8, 2015 to June 23, 2016
Jeremy Chung	Division Chair - Performing Arts Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016

IV. **EMPLOYMENT: Stipends 2015/16 School Year (continued)**

Name:	Position/Site:		Effective Date:
Ted Clarke	Athletic Director Laguna Beach High School 0105011075-1180	General Fund NTE: $5725.00	September 8, 2015 to June 23, 2016
Michelle Foster	Division Chair - Special Education Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016
Jim Garvey	Division Chair - Foreign Language Department Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016
Jon Hendrickson	Division Chair - English Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016
Yvette Kelly	Activities Director Laguna Beach High School 0105091012-2270	General Fund NTE: $5725.00	September 8, 2015 to June 23, 2016
Yvette Kelly	Pep Team Advisor Laguna Beach High School 0105091012-2270	General Fund NTE: $5090.00	September 8, 2015 to June 23, 2016
Nancy Mooers	Division Chair - Math Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016
Angela Pilon	Counselor Coordinating Events Laguna Beach High School 0105111012-1180	General Fund NTE: $2500.00	September 8, 2015 to June 23, 2016
Angela Pilon	Division Chair - Counselors Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016
Nichole Rosa	Counselor Coordinating Events Laguna Beach High School 0105111012-1180	General Fund NTE: $2500.00	September 8, 2015 to June 23, 2016
Carolen Sadler	Yearbook Advisor Laguna Beach High School 0105011012-1180	General Fund NTE: $2828.00	September 8, 2015 to June 23, 2016

IV. EMPLOYMENT: Stipends 2015/16 School Year (continued)

Name:	Position/Site:		Effective Date:
Roxanna Ward	Choral Director Laguna Beach High School 010501101-1180	General Fund NTE: $2828.00	September 8, 2015 to June 23, 2016
Scott Wittkop	Division Chair - Visual Arts Laguna Beach High School 0105011012-1180	General Fund NTE: $2000.00	September 8, 2015 to June 23, 2016

V. EMPLOYMENT: Short Term Assignments - Extra Duty

Name:	Position/Site:		Effective Date:
Mark Alvarez	Link Crew Advisor Laguna Beach High School 0105011012-1180 NTE: 15 hours	General Fund $38.424 per hour	August 1, 2015 to August 31, 2015
Bjorn Avila	Prep for teaching Tech Class - Professional Development Day Thurston Middle School 0113457175-1360 NTE: 2 hours	General Fund $38.424 per hour	August 1, 2015 to August 30, 2015
Peggy Ammermann	Mandarin Teacher Top of the World Elementary 0112011055-1130 NTE: 24 hours	General Fund Short Term/Intermittent Work Hours $42.224 per hour	June 19, 2015 to July 17, 2015
Ted Clarke	Transitional Support Athletic Director Laguna Beach High School 0105011075-1180 NTE: 175 hours	General Fund $38.424 per hour	June 15, 2015 to August 31, 2015
Aaron Contreras	Waverider Day Thurston Middle School 0106011008-2880 NTE: 8 hours	General Fund Short Term/Intermittent Work Hours $26.250 per hour	August 31, 2015
Tim Crilly	Football Practice & Fall Prep -Athletic Trainer Laguna Beach High School 0105011075-2280 NTE: 136 hours	General Fund Short Term/Intermittent Work Hours $26.250 per hour	August 3, 2015 to August 25, 2015

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

Name:	Position/Site:		Effective Date:
Jeff Dippel	Prep for teaching Tech Class - Professional Development Day		August 1, 2015 to
	Thurston Middle School	General Fund	August 30, 2015
	0113457175-1360	$38.424 per hour	
	NTE: 2 hours		
Michelle Foster	Support Class Meetings		June 23, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0102013080-1130	$38.424 per hour	
	NTE: 10 hours		
Lara Greco	Support Class Meetings		June 23, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0102013080-1130	$38.424 per hour	
	NTE: 10 hours		
Samantha Hampton	Link Crew		August 1, 2015 to
	Laguna Beach High School	General Fund	August 31, 2015
	0105011012-1180	$38.424 per hour	
	NTE: 15 hours		
Mark Harris	Link Crew		August 1, 2015 to
	Laguna Beach High School	General Fund	August 31, 2015
	0105091012-2252	$38.424 per hour	
	NTE: 15 hours		
Jan Hedden	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Jon Hendrickson	Support Class Meetings		June 23, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0102013080-1130	$38.424 per hour	
	NTE: 10 hours		
Dawn Hunnicutt	Link Crew Advisor		August 1, 2015 to
	Laguna Beach High School	General Fund	August 31, 2015
	0105011012-1180	$38.424 per hour	
	NTE: 15 hours		
Marlo Jensma	Technology Support Assistant - Short Term/Substitute		July 20, 2015 to
	Information Technology Department	General Fund	August 31, 2015
	0113457175-2290	Short Term /Intermittent Work Hours	
	NTE: 80 hours	$26.250 per hour	
	Reason: Assist with inventory, chromebook set-up and online registration		

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

Name:	Position/Site:		Effective Date:
Jill Irby	Waverider Day Prep - Textbooks		August 24, 2015 to
	Thurston Middle School	General Fund	August 25, 2015
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 16 hours	$26.250 per hour	
Brian Kull	Prep for teaching Tech Class - Professional Development Day		August 1, 2015 to
	Top of the World Elementary	General Fund	August 30, 2015
	0113457175-1360	$38.424 per hour	
	NTE: 2 hours		
Cynthia LeMotte-Dale	Technology Support Assistant - Short Term/Substitute		July 20, 2015 to
	Information Technology Department	General Fund	August 31, 2015
	0113457175-2290	Short Term /Intermittent Work Hours	
	NTE: 80 hours	$26.250 per hour	
	Reason: Assist with inventory, chromebook set-up and online registration		
Jennifer Lundblad	Support Class Meetings		June 23, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0102013080-1130	$38.424 per hour	
	NTE: 10 hours		
Jennifer Lundblad	Prep for teaching Tech Class - Professional Development Day		August 1, 2015 to
	Laguna Beach High School	General Fund	August 30, 2015
	0113457175-1360	$38.424 per hour	
	NTE: 2 hours		
Megan Matthias	Prep for teaching Tech Class - Professional Development Day		August 1, 2015 to
	Thurston Middle School	General Fund	August 30, 2015
	0113457175-1360	$38.424 per hour	
	NTE: 2 hours		
Amy McNeely	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Noah Montes	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Nance Mooers	Support Class Meetings		June 23, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0102013080-1130	$38.424 per hour	
	NTE: 10 hours		

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

Name:	Position/Site:		Effective Date:
Eric Moore	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Sophia Papadatos	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Peggy Richardson	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Lila Samia	Training - School Psychologist		September 8, 2015 to
	District Wide Services	PPS Service funds	June 23, 2016
	0104292600-1280	$38.424 per hour	
	NTE: 40 hours		
Jun Shen	Prep for teaching Tech Class - Professional Development Day		August 1, 2015 to
	Laguna Beach High School	General Fund	August 30, 2015
	0113457175-1360	$38.424 per hour	
	NTE: 2 hours		
Rachel Sweet	Support Class Meetings		June 23, 2015 to
	Laguna Beach High School	General Fund	June 23, 2016
	0102013080-1130	$38.424 per hour	
	NTE: 10 hours		
Eleanor Tiner	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
John Uhlman	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Johnny Vasquez	Technology Support Assistant - Short Term/Substitute		July 20, 2015 to
	Information Technology Department	General Fund	August 31, 2015
	0113457175-2290	Short Term/Intermittent Work Hours	
	NTE: 80 hours	$26.250 per hour	
	Reason: Assist with inventory, chromebook set-up and online registration		

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

Name:	Position/Site:		Effective Date:
Sylvia Waimrin	Waverider Day		August 31, 2015
	Thurston Middle School	General Fund	
	0106011008-2880	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Margaret Warder	Technology Support Assistant - Short Term/Substitute		July 20, 2015 to
	Information Technology Department	General Fund	August 31, 2015
	0113457175-2290	Short Term /Intermittent Work Hours	
	NTE: 80 hours	$26.250 per hour	
	Reason: Assist with inventory, chromebook set-up and online registration		
Heidi Winegard	Health Clerk - Breaker Day		August 31, 2015
	Laguna Beach High School	General Fund	
	0105091012-2450	Short Term/Intermittent Work Hours	
	NTE: 8 hours	$26.250 per hour	
Julie Yaccino	Special Education Teacher		August 17, 2015 to
	Laguna Beach High School	Special Ed funds	August 28, 2015
	0104602110-1130	$38.424 per hour	
	Reason: Planning for student caseload and scheduling		

VI. **EMPLOYMENT: Short Term Assignments - Performing Arts**

Name:	Position/Site:		Effective Date:
Rudi Moore	Drum Line Coach		September 8, 2015 to
	Laguna Beach High School	PA Funds	June 23, 2016
	0102315890-2970	NTE: $2639.00	

VIII. **EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund**

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2014/15:

Pre-Season:	July 31 - August 13, 2014
In-Season:	August 14 - November 7, 2014
CIF Playoff:	November 4 - Sudden Death

Winter Sports Calendar 2014/15:

Pre-Season:	October 27 - November 17 2014
In-Season:	November 10 - February 13, 2015
CIF Playoff:	February 17, 2014 to Sudden Death

Spring Sports Calendar 2014/15:

Pre-Season:	January 26 - February 6, 2015
Pre-Season Baseball:	February 9 - February 27, 2015
In-Season:	February 9 - May 15, 2015
CIF Playoff:	May 9, 2015 to Sudden Death

Employment - Spring Season:

Employment - Baseball:

Name:	Position:	Stipend:
Chad Concolino	Assistant Coach, In-Season	$1,420.00

VII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2014/15:

Pre-Season:	July 31 - August 13, 2014
In-Season:	August 14 - November 7, 2014
CIF Playoff:	November 4 - Sudden Death

Winter Sports Calendar 2014/15:

Pre-Season:	October 27 - November 17 2014
In-Season:	November 10 - February 13, 2015
CIF Playoff:	February 17, 2014 to Sudden Death

Spring Sports Calendar 2014/15:

Pre-Season:	January 26 - February 6, 2015
Pre-Season Baseball:	February 9 - February 27, 2015
In-Season:	February 9 - May 15, 2015
CIF Playoff:	May 9, 2015 to Sudden Death

Employment - Fall Season:

Football:		Stipend:
Spencer Harrell	Assistant Coach, Post Season	$1,000.00

VIII. SUBSTITUTES: Employment and Resignations

Employment:

Employment - Substitute Teachers & Classified Substitutes:

Name:	Position/Site:	Effective: Effective Date:
Elaine Simler	Substitute Summer School Teacher	June 22, 2015 through July 24, 2015

Releases:

Name:	Position/Site:	Effective Date:
John Berz	Substitute Teacher	June 30, 2015
Jennifer Parsons	Substitute School Psychologist	June 18, 2015
Fatemeh Vaziri	Substitute Teacher	June 29, 2015

8.c. CONSENT/ACTION **July 28, 2015**

Approval/Ratification: Conference/Workshop Attendance

Richard Selin – "Catalina Science Camp" June 3, 2015 – Catalina Island, CA. Attended camp for a day to meet with camp staff and prepare Next Generation Science Standards for 6th grade science camp.

Fiscal Impact:

$ 189.68	Transportation
$ 125.00	Substitute
$ 50.00	Parking
$ 339.00	TOTAL

Account #0106015955 - 5220 TMS Science Camp Travel & Conference
Account #0106011008 - 1190 TMS Substitute

Dustin Gowan and Jennifer Carlson – "Thinking Maps – Trainer of Trainers" July 7-9 and October 6-7, 2015– OCDE, Costa Mesa, CA. Registration includes five days of professional development training to earn a Trainer of Trainers Certification.

Fiscal Impact:

$ 2,200.00	Registration
$ 175.95	Transportation
$ 250.00	Meals
$ 1,250.00	Substitutes
$ 50.00	Parking
$ 3,925.95	TOTAL

Account #0102035380 - 5220 Staff Development Travel & Conference
Account #0102035380 - 1190 Staff Development Substitutes

Leah Prettyman – "Thinking Maps – A Language for Learning" July 27, 2015 – Costa Mesa, CA. The conference will provide teachers with an understanding of the eight Cognitive Thinking Strategies and tools to teach students the eight maps.

Fiscal Impact:

$ 200.00	Registration
$ 18.40	Meals
$ 218.40	TOTAL

Account #0102013080 - 5220 Title II Travel & Conference

Sherine Smith– "CSEA Annual Conference Member Recognition" July 29, 2015 –Las Vegas, NV. Sherine will attend the CSEA Member of the Year Recognition event in support of Margaret Warder.

Fiscal Impact:

$ 339.00	Transportation
$ 50.00	Meals
$ 100.00	Parking/Taxi
$ 489.00	TOTAL

Account #0101377100 - 5220 Superintendent Travel & Conference

Dustin Gowan and Kim Mattson – "NGSS Awareness for Elementary Science" August 3-4, 2015 – Downey, CA. The conference will provide attendees with a deeper understanding of what 3-D teaching will look like in the classroom. Participants will be provided with models, updates and information to assist in the implementation of the next phases of 3-D Teaching.

Fiscal Impact:

$ 390.00	Registration
$ 184.00	Transportation
$ 100.00	Meals
$ 40.00	Parking
$ 1,230.00	Teacher Pay
$ 1,944.00	TOTAL

Account #0102013080 - 5220 Title III Travel & Conference
Account #0102013080 - 1170 Teacher/Classified Pay

Sarah Pearlman, Elizabeth Phillips, Gwen Myers, and Anne Sadler – "Exceptional Assistant" August 18, 2015 – Ontario, CA. Participants will learn skills to manage people, problems, and priorities.

Fiscal Impact:

$ 297.00	Registration
$ 172.50	Transportation
$ 200.00	Meals
$ 80.00	Parking
$ 749.50	TOTAL

Account #0106011008 - 5220 TMS Travel & Conference

Launa Kirkey – "Train the Trainer Institute: Using the DRDP (2015) for Special Education" September 9, 2015 – Costa Mesa, CA. The conference will help to prepare qualified ECSE training teams from school districts and SELPAs to train local staff in using the DRDP instrument for early intervention and preschool education.

Fiscal Impact:

$ 17.83	Transportation
$ 17.83	TOTAL

Account #0104292600 - 5220 Special Education Travel & Conference

Sherine Smith – "California City School Superintendents Fall Conference" September 23-25, 2015 – Burlingame (SF), CA. Superintendent's will focus on leadership and current hot topics in education.

Fiscal Impact:

$ 150.00	Registration
$ 250.00	Transportation
$ 427.88	Lodging
$ 150.00	Meals
$ 80.00	Parking
$ 1,057.88	TOTAL

Account #0101377100 - 5220 Superintendent Travel & Conference

Sherine Smith, Dean West, Darlene Messinger, Leisa Winston and Victoria Webber – "2015 Education Law Workshop" November 17, 2015 – Cerritos CA. Participants will learn about the changing education environment in California.

Fiscal Impact:

$ 245.00	Registration
$ 20.00	Parking
$ 265.00	TOTAL

Account #0101377100 - 5220 Superintendent Travel & Conference

Total Expenses: $9,006.56

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.d. CONSENT/ACTION **July 28, 2015**

Approval: Interdistrict Attendance Agreements Student(s) From Other Districts

Proposal

It is proposed that the Board of Education approve the following Interdistrict Attendance Agreement request(s) for student(s) to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The request(s) is/are for the **2015/2016 school year**.

Budget Impact

The budget impact that will occur as a result of this action is approximately $8,500.00 per school year per student. This represents the estimated annual cost per student. The projected number of Interdistrict Transfers into LBUSD for 2015/16 is outlined below:

Summary of Projected IDT's for Staff Members - 2015-16
Based on Aeries query of currently enrolled students who are living outside district boundaries.
Projection does not include new students to the district.

Requested School	IDT's in Progress or Approved for 15-16 *	Projected Additional IDT's based on Query (have not submitted transfer requests)	Total Projected IDT's IN	Estimated Cost ($8500 per student)
LBHS	9	0	9	$ 76,500.00
TMS	8	1	9	$ 76,500.00
TOW/ELM	26	1	27	$ 229,500.00
Total	43	2	45	$ 382,500.00

*IDT's in Progress or Approved: 3 IDT's on 7/28/15 Board Agenda for approval
+40 IDT's already board approved
=43 Total IDT's in progress or approved to date

Recommended Action

It is recommended that the Board of Education approve the attached request(s) for Interdistrict Attendance Agreement.

Prepared by:

Amy Kernan
Coordinator, Assessment,
Accountability & Special Projects

Submitted by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Sherine Smith, Ed.D
Superintendent of Schools

Interdistrict Attendance Agreements – Student(s) from Other District(s)
July 28, 2015

Name	Grade	District	Reason
Elijah M.	6	Saddleback USD	6
Jacob M.	3	Saddleback USD	6
Mia A.	7	Saddleback USD	6

(1) Child Care
(2) Geographic Location
(3) Renewal
(4) Relocated
(5) Senior Privilege
(6) Special Need/Request

Laguna Beach Unified School District

8.e. CONSENT/ACTION **July 28, 2015**

Approval: Interdistrict Attendance Agreements – Resident Students to Other District(s)

Proposal

It is proposed that the Board of Education approve the following Interdistrict Attendance Agreement(s) for resident student(s) to attend another school district.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. These agreements are based upon factors that will positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident student(s) to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately in approving or denying requests. These requests are for the 2015/2016 school year.

Budget Impact

The District will experience a reduction in expenditures associated with student instruction as a result of reduced student enrollment.

Recommended Action

It is recommended that the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

Prepared by:

Amy Kernan
Coordinator, Assessment Accountability & Special Projects

Submitted by:

Darlene Messinger
Assistant Superintendent Instructional Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

Interdistrict Attendance Agreements – Student(s) to Other District(s)
July 28, 2015

Name	Grade	District	Reason
Hailey F.	K	Saddleback USD	2
Even H.	10	Saddleback USD	4
Faith D.	3	Capistrano USD	2

(1) Child Care
(2) Geographic Location
(3) Renewal
(4) Relocated
(5) Senior Privilege
(6) Special Need/Request

Laguna Beach Unified School District

8.f. CONSENT/ACTION **July 28, 2015**

Approval: Agreements for Contracted Services-Special Education

Proposal

It is proposed that the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Implications

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

It is recommended that the Board of Education authorize the contracts.

Prepared by:	Submitted by:	
Debby Nash Special Education/Student Services Specialist	Irene White Director, Special Education/ Student Services	Sherine Smith, Ed.D. Superintendent of Schools

Laguna Beach Unified School District

Contracts – July 28, 2015

Contractor	Description of Services	Term	Funding	Cost
Master Contract Coyne & Associates Education Corporation	Behavior Intervention for special education students	07/01/15-06/30/16		
Individual Contract Coyne & Associates Education Corporation	Behavior Intervention for a special education student	07/01/15-06/30/16	Non-Public Agency 0104602140-5894-$25,000 0104602140-5100-$63,476	$88,476
Hear Now dba Abramson Audiology	Central Auditory Processing evaluations, IEP attendance, student consultations for special education students	07/01/15-06/30/16	Outside Agency 0104632900-5889	$ 4,500
Individual Contract Ocean View School	Day School tuition for a special education student	06/29/15-07/31/15	Non-Public School 0104632210-5875	$ 8,424
Parent Reimbursement / Legal	Reimbursement per settlement agreement dtd 6/26/15 for educational placement for a special education Student	07/01/15-06/30/16	Parent Reimbursement/ Legal 0104632900-5878	$27,559
Parent Reimbursement / Legal	Reimbursement per settlement agreement dtd 6/26/15 for educational placement for a special education Student	07/01/15-06/30/16	Parent Reimbursement/ Legal 0104632900-5878	$27,559
Parent Reimbursement / Legal	Reimbursement per settlement agreement dtd 7/8/15 for educational placement for a special education Student	07/01/15-06/30/16	Parent Reimbursement/ Legal 0104632900-5878	$37,879
Parent Reimbursement / Legal	Reimbursement per settlement agreement dtd 7/7/15 for educational placement for a special education Student	07/01/15-06/30/16	Parent Reimbursement/ Legal 0104632900-5878	$32,089
Independent Contract Orange County Therapy Services, Inc.	Occupational and Physical Therapy for a special education student	07/01/15-06/30/16	Non-Public Agency 0104632900-5885-$25,000 0104632900-5886-$17,000 0104632900-5100-125,000	$167,000

Independent Contract Kelly McKinnon & Associates	Social Skills group participation/ consultation to IEP team for a special education student	07/01/15-06/30/16	Outside Agency 0104632900-5889	$6,125
Individual Contract Speech & Language Development Center	Non Public Day School tuition for a special education student	07/01/15-06/30/16	Non-Public School 0104632210-5875-$25,000 0104632210-5100-$40,530	$65,530
Parent Reimbursement / Legal	Reimbursement per settlement agreement dtd 7/2/15 for educational placement for a special education Student	07/01/15-06/30/16	Parent Reimbursement/ Legal 0104632900-5878	$32,950
West Shield Adolescent Services	Escort service to transport special education student to Residential Treatment Center	07/13/15-07/17/15	Outside Agency 0104256700-5881	$ 6,450
American Logistics	Transportation for special education students served outside of District	07/01/15-06/30/16	Transportation 0104256700-5855-$25,000 0104256700-5100-$290,000	$315,000

Laguna Beach Unified School District

8.g. CONSENT/ACTION **July 28, 2015**

Approval: **Warrants #383469 Through #383758 In The Amount of $2,382,125.63**
Dates: 06/16/2015 through 07/15/2015

Proposal

It is proposed that the Board of Education approve/ratify Warrants #383469 through #383758 in the amount of $2,382,125.63.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2014/2015 and 2015/2016 District Operating Budgets.

Recommended Action

It is recommended that the Board of Education approve/ratify the warrants in the amount of $2,382,125.63.

Prepared by:
Teri Holloway
Administrative Assistant
Business Services

Submitted by:
Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383469	06/16/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	560.84
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	80.95
						CHECK TOTAL:	641.79
00383470	06/16/15	AT&T	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	774.88
			TELEPHONE SERVICE	0106477409	5920	TELEPHONE SERVICE	75.37
			TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	630.82
						CHECK TOTAL:	1,481.07
00383471	06/16/15	CALLAHAN, PATRICK	CONSULTANTS-INSTRUCTIONAL	0102037165	5830	CONSULTANTS-INSTRUCTIONA	10,500.00
						CHECK TOTAL:	10,500.00
00383472	06/16/15	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	295.16
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	390.99
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	134.99
						CHECK TOTAL:	821.14
00383473	06/16/15	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	110.99
						CHECK TOTAL:	110.99
00383474	06/16/15	Laguna Beach Water Dis	WATER - UTILITIES	0102477409	5530	WATER - UTILITIES	102.92
						CHECK TOTAL:	102.92
00383475	06/16/15	National Construction	RENTAL EXPENSE	0105477408	5620	RENTAL EXPENSE	170.60
						CHECK TOTAL:	170.60
00383476	06/16/15	OCDE	TEXTBOOKS	0102017165	5830	CONSULTANTS-INSTRUCTIONA	7,200.00
			OUTSIDE PRINTING	0109397150	5870	OUTSIDE PRINTING	91.80
						CHECK TOTAL:	7,291.80
00383477	06/16/15	ParCode Symbology Inc.	GENERAL SUPPLIES-NON INSTRUCT	0102397400	4340	GENERAL SUPPLIES-NON INS	688.00
						CHECK TOTAL:	688.00
00383478	06/16/15	Precision Data Product	TESTS/SCORING	0105011012	4330	TESTS/SCORING	508.40
						CHECK TOTAL:	508.40
00383479	06/16/15	Randi Beckley	GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	108.00
						CHECK TOTAL:	108.00
00383480	06/16/15	RIVAS, LAURA	MISC OUTSIDE VENDOR	0104116100	5860	MISC OUTSIDE VENDOR	800.00
			MISC OUTSIDE VENDOR	0104116100	5860	MISC OUTSIDE VENDOR	2,400.00
			MISC OUTSIDE VENDOR	0104116100	5860	MISC OUTSIDE VENDOR	313.52
						CHECK TOTAL:	3,513.52

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383481	06/16/15	SADDLEBACK CONSTRUCTIO	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	570.00
			CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	2,810.00
			CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	1,490.00
						CHECK TOTAL:	4,870.00
00383482	06/16/15	SADLER, ANNE	GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	21.96
						CHECK TOTAL:	21.96
00383483	06/16/15	Safety 1st Pest Contro	PEST CONTROL	0102477409	5550	PEST CONTROL	600.00
						CHECK TOTAL:	600.00
00383484	06/16/15	Service Solutions Grou	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	427.79
			CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	658.56
						CHECK TOTAL:	1,086.35
00383485	06/16/15	Southern Calif Gas Co.	UTILITIES - HEAT	0106477409	5510	UTILITIES - HEAT	3.14
			UTILITIES - HEAT	0102477409	5510	UTILITIES - HEAT	125.88
						CHECK TOTAL:	129.02
00383486	06/16/15	Staples Advantage	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	66.29
						CHECK TOTAL:	66.29
00383487	06/16/15	Tangram Interiors	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	29,287.61
						CHECK TOTAL:	29,287.61
00383488	06/16/15	THE PRENTICE SCHOOL	JUNE 2015	0104632210	5875	TUITION	225.00
						CHECK TOTAL:	225.00
00383489	06/16/15	VALLEY CREST LANDSCAPE	LANDSCAPE/IRRIGATION	0105477408	5680	LANDSCAPE/IRRIGATION	768.50
			LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	1,560.00
						CHECK TOTAL:	2,328.50
00383490	06/16/15	Verizon Business Netwo	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	1,931.04
			TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	9.81
			TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	22.36
						CHECK TOTAL:	1,963.21
00383491	06/16/15		APRIL 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,083.33
			MAY 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,083.33
						CHECK TOTAL:	4,166.66
00383492	06/16/15	Mandarin King	FOOD	1302277426	4700	FOOD	340.00
			FOOD	1302277426	4700	FOOD	310.00
						CHECK TOTAL:	650.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TOTAL FOR STOCK 76 Laguna Beach's check stock ID				71,332.83
			GRAND TOTAL				71,332.83

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383493	06/17/15	A 1 Fence	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	3,151.00
						CHECK TOTAL:	3,151.00
00383494	06/17/15	Anna Tejchman	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	295.00
						CHECK TOTAL:	295.00
00383495	06/17/15	Blue Shield of Califor	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	319,186.08
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	157,211.05
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	1,587.94
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	782.12
						CHECK TOTAL:	478,767.19
00383496	06/17/15	BROWN, COREY	MILEAGE NOV-DEC 2015	0104033200	5210	MILEAGE REIMBURSEMENT	77.98
			MILEAGE OCT 2014 - JUNE 2015	0104644575	5210	MILEAGE REIMBURSEMENT	252.29
						CHECK TOTAL:	330.27
00383497	06/17/15	BROWN, DAWN	REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	149.85
						CHECK TOTAL:	149.85
00383498	06/17/15	CALIFORNIA SCHOOLS EMP	HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,232.82
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	18,745.42
						CHECK TOTAL:	27,978.24
00383499	06/17/15	Chris Duddy	REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	433.95
						CHECK TOTAL:	433.95
00383500	06/17/15	Chris Shea	TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	97.65
						CHECK TOTAL:	97.65
00383501	06/17/15		MAY 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	200.00
						CHECK TOTAL:	200.00
00383502	06/17/15	HAWKINS, MELINDA	REFRESHMENTS - NOT FOOD SERV	0102014342	4325	REFRESHMENTS - NOT FOOD	247.19
			MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	1,235.35
			MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	317.68
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	1,911.00
						CHECK TOTAL:	3,711.22
00383503	06/17/15	Jackie Parker	MILEAGE JAN - MAY 2015	0113457175	5210	MILEAGE REIMBURSEMENT	59.28
						CHECK TOTAL:	59.28
00383504	06/17/15	Kaiser Foundation Heal	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	186,667.23
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	715.05
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	91,940.57

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	352.19
						CHECK TOTAL:	279,675.04
00383505	06/17/15	Laguna Beach Water Dis	WATER - UTILITIES	0102477409	5530	WATER - UTILITIES	53.07
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	439.60
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	382.06
			WATER - UTILITIES	0106477409	5530	WATER - UTILITIES	1,040.81
			WATER - UTILITIES	0106477409	5530	WATER - UTILITIES	2,970.05
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	394.28
						CHECK TOTAL:	5,279.87
00383506	06/17/15	Leah Prettyman	5/22-5/23 GOLD RIBBON CEREMONY	0101377100	5220	TRAVEL & CONFERENCE	339.97
						CHECK TOTAL:	339.97
00383507	06/17/15	Linda Barker	MILEAGE - MAY 2015	0102017165	5210	MILEAGE REIMBURSEMENT	77.28
						CHECK TOTAL:	77.28
00383508	06/17/15	Linda Hill Lindsay	12/4-12/6 NSTA CONF	0102017165	5220	TRAVEL & CONFERENCE	770.88
						CHECK TOTAL:	770.88
00383509	06/17/15	Michelle Martinez	5/22-5/23 GOLD RIBBON CEREMONY	0101377100	5220	TRAVEL & CONFERENCE	354.53
						CHECK TOTAL:	354.53
00383510	06/17/15	Mike Churchill	MILEAGE - JAN-MAY 2015	0105311075	5210	MILEAGE REIMBURSEMENT	429.53
						CHECK TOTAL:	429.53
00383511	06/17/15	OCDE	TRAVEL & CONFERENCE	0102013045	5220	TRAVEL & CONFERENCE	180.00
			TRAVEL & CONFERENCE	0102037165	5220	TRAVEL & CONFERENCE	900.00
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	375.00
						CHECK TOTAL:	1,455.00
00383512	06/17/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	83.33
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	76.68
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-95.03
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	345.60
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	31.40
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	190.71
						CHECK TOTAL:	632.69
00383513	06/17/15	PILON, ANGELA	9/9/14 UC CONF	0105111012	5220	TRAVEL & CONFERENCE	64.00
						CHECK TOTAL:	64.00
00383514	06/17/15	SKON, KELLY	5/22-5/23 GOLD RIBBON CEREMONY	0101377100	5220	TRAVEL & CONFERENCE	333.52
						CHECK TOTAL:	333.52

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383515	06/17/15	SMITH, SHERINE	OTHER BOOKS	0101377100	4220	OTHER BOOKS	73.36
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	26.99
						CHECK TOTAL:	100.35
00383516	06/17/15	Southern California Ed	LIGHT & POWER	0107477409	5520	LIGHT & POWER	12,804.19
			LIGHT & POWER	0105477409	5520	LIGHT & POWER	21,536.35
						CHECK TOTAL:	34,340.54
00383517	06/17/15	Steve Lalim	MATERIALS & SUPPLIES-INSTRUCT	0106015060	4310	MATERIALS & SUPPLIES-INS	150.00
						CHECK TOTAL:	150.00
00383518	06/17/15	Tavares, Shadi	TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	47.26
						CHECK TOTAL:	47.26
00383519	06/17/15	Teryl Campbell	MATERIALS & SUPPLIES-INSTRUCT	0108015640	4310	MATERIALS & SUPPLIES-INS	131.40
						CHECK TOTAL:	131.40
00383520	06/17/15	TINER, ELEANOR	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	12.95
						CHECK TOTAL:	12.95
00383521	06/17/15	Verizon Business Netwo	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	442.95
						CHECK TOTAL:	442.95
00383522	06/17/15	Verizon Business Netwo	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	509.72
						CHECK TOTAL:	509.72
00383523	06/17/15	Verizon California	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	9.65
						CHECK TOTAL:	9.65
00383524	06/17/15	WEBBER, VICTORIA	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	23.06
						CHECK TOTAL:	23.06

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 840,353.84

GRAND TOTAL

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383525	06/18/15	ARC Reprographics	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	13.50
			OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	101.56
			OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	25.00
						CHECK TOTAL:	140.06
00383526	06/18/15	B & H Photo Video Inc.	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	115.95
						CHECK TOTAL:	115.95
00383527	06/18/15	CALIFORNIA YOUTH SERVI	CONSULTANTS-OTHER	0101395985	5831	CONSULTANTS-OTHER	400.00
			CONSULTANTS-OTHER	0101395985	5831	CONSULTANTS-OTHER	1,200.00
						CHECK TOTAL:	1,600.00
00383528	06/18/15	CDW Computer Centers I	COMPUTER SUPPLIES	0108011005	4320	COMPUTER SUPPLIES	517.32
			COMPUTER SUPPLIES	0108011005	4320	COMPUTER SUPPLIES	-254.38
						CHECK TOTAL:	262.94
00383529	06/18/15	First Student Inc.	CHARTER BUS-ATHLETIC/FIELD TRP	0105015060	5865	CHARTER BUS-ATHLETIC/FIE	956.31
						CHECK TOTAL:	956.31
00383530	06/18/15	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	11.34
						CHECK TOTAL:	11.34
00383531	06/18/15	KNOX EDUCATION	CONSULTANTS-INSTRUCTIONAL	0102017165	5830	CONSULTANTS-INSTRUCTIONA	3,300.00
						CHECK TOTAL:	3,300.00
00383532	06/18/15	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	299.98
						CHECK TOTAL:	299.98
00383533	06/18/15	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	556.48
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	211.68
			CUSTODIAL CONSUMABLES (PAPER)	0105477409	4360	CUSTODIAL CONSUMABLES (PA	1,411.87
						CHECK TOTAL:	2,180.03
00383534	06/18/15	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	402.50
						CHECK TOTAL:	402.50
00383535	06/18/15	OCDE	TRAVEL & CONFERENCE	0102013045	5220	TRAVEL & CONFERENCE	450.00
			TRAVEL & CONFERENCE	0102017165	5220	TRAVEL & CONFERENCE	525.00
						CHECK TOTAL:	975.00
00383536	06/18/15	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00383537	06/18/15	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	37.91
			MATERIALS & SUPPLIES-INSTRUCT	0102017165	4310	MATERIALS & SUPPLIES-INS	44.52

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			PRINTERS <$250 & INK/SUPPLIES	0110397140	4322	PRINTERS <$250 & INK/SUP	375.03
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	345.60
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	57.67
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	24.85
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	4.31
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	136.06
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	19.66
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	135.17
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	12.88
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	30.23
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	27.26
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	14.77
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	190.77
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	18.27
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	53.23
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	16.08
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	26.99
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	44.45
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	55.61
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	127.55
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	106.76
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	345.60
			GENERAL SUPPLIES-NON INSTRUCT	0110377145	4340	GENERAL SUPPLIES-NON INS	24.55
			GENERAL SUPPLIES-NON INSTRUCT	0110377145	4340	GENERAL SUPPLIES-NON INS	14.93
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	10.79
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	145.03
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	59.39
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	68.33
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	1.93
			PRINTERS <$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <$250 & INK/SUP	306.12
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	5.19
			PRINTERS <$250 & INK/SUPPLIES	0110397140	4322	PRINTERS <$250 & INK/SUP	925.56
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	18.99
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	101.57
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	93.20
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	76.73
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	345.60
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	30.95
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	51.80
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	71.95
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	263.62
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	2.69
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	481.02
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	47.04

6.3.8

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	261.98
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	51.90
						CHECK TOTAL:	5,712.09
00383538	06/18/15	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
			OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	100.00
00383539	06/18/15	Pearson Assessments	TESTS/SCORING	0104132750	4330	TESTS/SCORING	469.68
						CHECK TOTAL:	469.68
00383540	06/18/15	School Services of CA	TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	465.00
						CHECK TOTAL:	465.00
00383541	06/18/15	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	274.22
						CHECK TOTAL:	274.22
00383542	06/18/15	UPS	POSTAGE	0110397140	5910	POSTAGE	25.66
						CHECK TOTAL:	25.66
00383543	06/18/15	VALLEY CREST LANDSCAPE	LANDSCAPE/IRRIGATION	0102477408	5680	LANDSCAPE/IRRIGATION	1,560.00
			LANDSCAPE/IRRIGATION	0105477408	5680	LANDSCAPE/IRRIGATION	110.00
			LANDSCAPE/IRRIGATION	0106477408	5680	LANDSCAPE/IRRIGATION	627.10
						CHECK TOTAL:	2,297.10
00383544	06/18/15	Zones Inc	EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	86.38
						CHECK TOTAL:	86.38
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	19,674.24
			GRAND TOTAL				19,674.24

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383545	06/19/15	ABDO Rock Bottom	LIBRARY BOOKS	0108054356	4210	LIBRARY BOOKS	3,458.43
						CHECK TOTAL:	3,458.43
00383546	06/19/15		MAY 2015	0104256700	5880	TRANSPORTATION-IN LIEU	31.97
			MAY 2015	0104072000	5878	PARENT REIMBURSEMENT (LE	1,215.00
						CHECK TOTAL:	1,246.97
00383547	06/19/15	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	6,030.72
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,351.73
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,089.95
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	18,706.90
						CHECK TOTAL:	29,179.30
00383548	06/19/15	Firebrand Media LLC	ADVERTISING	0102477408	5815	ADVERTISING	190.00
						CHECK TOTAL:	190.00
00383549	06/19/15	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	896.92
						CHECK TOTAL:	896.92
00383550	06/19/15	Gunthers/Riddell	MISC REPAIR	0105011075	5690	MISC REPAIR	5,858.59
						CHECK TOTAL:	5,858.59
00383551	06/19/15	LA PIERRE, TAUNA	MILEAGE - 5/5 CCSS TRAINING	0108011005	5210	MILEAGE REIMBURSEMENT	19.07
						CHECK TOTAL:	19.07
00383552	06/19/15	Oak Grove Institute	MAY 2015	0104632210	5875	TUITION	1,375.00
						CHECK TOTAL:	1,375.00
00383553	06/19/15	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	18.47
			PRINTERS <$250 & INK/SUPPLIES	0110397140	4322	PRINTERS <$250 & INK/SUP	87.75
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	29.13
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	4.31
			GENERAL SUPPLIES-NON INSTRUCT	0110377145	4340	GENERAL SUPPLIES-NON INS	32.39
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	194.30
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	28.16
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	31.74
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	8.85
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	107.10
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	71.59
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	68.83
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	25.50
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	77.54
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	36.82
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	839.11

SELECT Check ID's and Numbers: 76@ ; Check Dates: 061915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	17.85
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	49.67
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	100.86
						CHECK TOTAL:	1,829.97
00383554	06/19/15	Officemax Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	131.09
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	138.80
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	77.91
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	226.15
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	5.42
						CHECK TOTAL:	579.37
00383555	06/19/15	SCHAEFFER, SARAH	REFRESHMENTS - NOT FOOD SERV	0106015040	4325	REFRESHMENTS - NOT FOOD	47.22
						CHECK TOTAL:	47.22
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	44,680.84
						GRAND TOTAL	44,680.84

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383556	06/23/15	Acorn Media	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	140.00
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	142.56
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,824.40
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	553.50
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	839.76
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	367.41
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	123.93
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	96.85
						CHECK TOTAL:	4,088.41
00383557	06/23/15	ACTIVITIES FOR LEARNIN	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	535.00
						CHECK TOTAL:	535.00
00383558	06/23/15	Anna Tejchman	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	352.27
						CHECK TOTAL:	352.27
00383559	06/23/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,681.32
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	1,028.92
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,028.92
						CHECK TOTAL:	4,739.16
00383560	06/23/15	Blue Shield of Califor	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	159,888.10
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	78,750.86
						CHECK TOTAL:	238,638.96
00383561	06/23/15	BROWN, DAWN	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	163.84
						CHECK TOTAL:	163.84
00383562	06/23/15	CALIFORNIA SCHOOLS EMP	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	1,587.94
			HEALTH & WELFARE, classified	0102397400	3402	HEALTH & WELFARE,CLASSIF	782.12
						CHECK TOTAL:	2,370.06
00383563	06/23/15	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0102013045	4460	EQUIPMENT-COMPUTER	2,931.65
						CHECK TOTAL:	2,931.65
00383564	06/23/15	Copy & Print Center	OUTSIDE PRINTING	0105091012	5870	OUTSIDE PRINTING	36.72
						CHECK TOTAL:	36.72
00383565	06/23/15	Coyne & Associates Inc	IBI SUPERVISION	0104602140	5894	IBI SUPERVISION	1,253.60
						CHECK TOTAL:	1,253.60
00383566	06/23/15	DIXON, JEFF	MILEAGE REIMBURSEMENT	0102397406	5210	MILEAGE REIMBURSEMENT	78.43
						CHECK TOTAL:	78.43

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383567	06/23/15	Donna Todd	REFRESHMENTS - NOT FOOD SERV	0102017165	4325	REFRESHMENTS - NOT FOOD	132.86
						CHECK TOTAL:	132.86
00383568	06/23/15	HAWKINS, MELINDA	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	115.55
						CHECK TOTAL:	115.55
00383569	06/23/15	Houghton Mifflin Harco	TEXTBOOKS	0102014100	4100	TEXTBOOKS	234.14
						CHECK TOTAL:	234.14
00383570	06/23/15	Julie Olsen	MILEAGE REIMBURSEMENT	0102115398	5210	MILEAGE REIMBURSEMENT	25.30
						CHECK TOTAL:	25.30
00383571	06/23/15	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	398.08
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-317.54
						CHECK TOTAL:	80.54
00383572	06/23/15	LEE, RAYMOND	MILEAGE REIMBURSEMENT	0102397406	5210	MILEAGE REIMBURSEMENT	62.62
						CHECK TOTAL:	62.62
00383573	06/23/15	Maintex	EQUIPMENT - NEW	0107477408	4410	EQUIPMENT - NEW	82.06
						CHECK TOTAL:	82.06
00383574	06/23/15	Mardan Center of Educa	TUITION	0104632210	5875	TUITION	13,932.00
						CHECK TOTAL:	13,932.00
00383575	06/23/15	MAXIM HEALTHCARE SERVI	MAY 2015	0104622510	5860	MISC OUTSIDE VENDOR	3,220.00
						CHECK TOTAL:	3,220.00
00383576	06/23/15	Mountain Water Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	30.75
						CHECK TOTAL:	30.75
00383577	06/23/15	Netreo Inc.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,880.00
						CHECK TOTAL:	2,880.00
00383578	06/23/15	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	402.50
						CHECK TOTAL:	402.50
00383579	06/23/15	OCDE	TRAVEL & CONFERENCE	0102017165	5220	TRAVEL & CONFERENCE	325.00
						CHECK TOTAL:	325.00
00383580	06/23/15	Officemax Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	9.12
						CHECK TOTAL:	9.12
00383581	06/23/15	ProGroup	MISC OUTSIDE VENDOR	0113457175	5860	MISC OUTSIDE VENDOR	816.04

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	816.04
00383582	06/23/15	Rojas, Yadhira	MILEAGE REIMBURSEMENT	0102013040	5210	MILEAGE REIMBURSEMENT	74.12
						CHECK TOTAL:	74.12
00383583	06/23/15	Rutan & Tucker	LEGAL EXPENSE	0104072000	5835	LEGAL EXPENSE	650.00
						CHECK TOTAL:	650.00
00383584	06/23/15	Safety 1st Pest Contro	PEST CONTROL	0108477409	5550	PEST CONTROL	600.00
						CHECK TOTAL:	600.00
00383585	06/23/15		JUNE 2015	0104602150	5877	PRESCHOOL TUITION	120.00
						CHECK TOTAL:	120.00
00383586	06/23/15		MAY 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,083.33
						CHECK TOTAL:	2,083.33
00383587	06/23/15	University of Oregon	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	11.00
						CHECK TOTAL:	11.00
00383588	06/23/15	VASQUEZ, JOHNNY	MILEAGE - MARCH - MAY 2015	0102013040	5210	MILEAGE REIMBURSEMENT	100.98
						CHECK TOTAL:	100.98
00383589	06/23/15	WEBBER, VICTORIA	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	81.21
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	244.14
						CHECK TOTAL:	325.35
00383590	06/23/15	A&R Wholesale Distribu	FOOD	1302277426	4700	FOOD	139.05
			FOOD	1302277426	4700	FOOD	83.94
			FOOD	1302277426	4700	FOOD	137.42
						CHECK TOTAL:	360.41
00383591	06/23/15	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	16.32
						CHECK TOTAL:	16.32
00383592	06/23/15	Gold Star Foods	FOOD	1302277426	4700	FOOD	248.43
			FOOD	1302277426	4700	FOOD	1,391.60
			FOOD	1302277426	4700	FOOD	-20.19
			FOOD	1302277426	4700	FOOD	467.30
			FOOD	1302277426	4700	FOOD	966.88
			FOOD	1302277426	4700	FOOD	26.38
			FOOD	1302277426	4700	FOOD	-6.57
						CHECK TOTAL:	3,073.83

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383593	06/23/15	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	160.99
			FOOD	1302277426	4700	FOOD	265.90
			FOOD	1302277426	4700	FOOD	133.63
			FOOD	1302277426	4700	FOOD	89.01
			FOOD	1302277426	4700	FOOD	238.55
			FOOD	1302277426	4700	FOOD	96.07
			FOOD	1302277426	4700	FOOD	163.97
			FOOD	1302277426	4700	FOOD	196.30
			FOOD	1302277426	4700	FOOD	156.12
			FOOD	1302277426	4700	FOOD	76.17
			FOOD	1302277426	4700	FOOD	133.67
			FOOD	1302277426	4700	FOOD	229.90
			FOOD	1302277426	4700	FOOD	68.48
			FOOD	1302277426	4700	FOOD	162.55
			FOOD	1302277426	4700	FOOD	143.14
			FOOD	1302277426	4700	FOOD	12.69
			FOOD	1302277426	4700	FOOD	25.39
			FOOD	1302277426	4700	FOOD	86.10
			FOOD	1302277426	4700	FOOD	38.23
						CHECK TOTAL:	2,476.86
00383594	06/23/15	Mandarin King	FOOD	1302277426	4700	FOOD	340.00
			FOOD	1302277426	4700	FOOD	310.00
						CHECK TOTAL:	650.00
00383595	06/23/15	Shirley's Bagels	FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	5.40
			FOOD	1302277426	4700	FOOD	5.40
			FOOD	1302277426	4700	FOOD	5.40
			FOOD	1302277426	4700	FOOD	5.40
						CHECK TOTAL:	48.60
00383596	06/23/15	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	90.00
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	78.75
						CHECK TOTAL:	498.75
00383597	06/23/15	STRAUB DISTRIBUTING CO	FOOD	1302277426	4700	FOOD	297.50
			FOOD	1302277426	4700	FOOD	107.10
			FOOD	1302277426	4700	FOOD	208.25
						CHECK TOTAL:	612.85

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383598	06/23/15	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	230.82
			FOOD	1302277426	4700	FOOD	113.13
			FOOD	1302277426	4700	FOOD	87.78
			FOOD	1302277426	4700	FOOD	41.65
			FOOD	1302277426	4700	FOOD	350.53
			FOOD	1302277426	4700	FOOD	168.66
			FOOD	1302277426	4700	FOOD	27.89
			FOOD	1302277426	4700	FOOD	31.27
			FOOD	1302277426	4700	FOOD	114.95
			FOOD	1302277426	4700	FOOD	46.06
			FOOD	1302277426	4700	FOOD	223.10
			FOOD	1302277426	4700	FOOD	47.35
			FOOD	1302277426	4700	FOOD	60.17
			FOOD	1302277426	4700	FOOD	36.80
			FOOD	1302277426	4700	FOOD	7.70
			FOOD	1302277426	4700	FOOD	12.43
			FOOD	1302277426	4700	FOOD	121.50
			FOOD	1302277426	4700	FOOD	15.62
			FOOD	1302277426	4700	FOOD	85.35
			FOOD	1302277426	4700	FOOD	290.70
			FOOD	1302277426	4700	FOOD	84.75
			FOOD	1302277426	4700	FOOD	41.65
						CHECK TOTAL:	2,239.86
00383599	06/23/15	Z PIZZA INC	FOOD	1302277426	4700	FOOD	54.00
			FOOD	1302277426	4700	FOOD	171.00
			FOOD	1302277426	4700	FOOD	225.00
			FOOD	1302277426	4700	FOOD	150.00
			FOOD	1302277426	4700	FOOD	270.00
			FOOD	1302277426	4700	FOOD	54.00
			FOOD	1302277426	4700	FOOD	252.00
			FOOD	1302277426	4700	FOOD	130.00
			FOOD	1302277426	4700	FOOD	120.00
			FOOD	1302277426	4700	FOOD	216.00
						CHECK TOTAL:	1,642.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	293,120.84
			GRAND TOTAL				293,120.84

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383600	06/24/15	ALL CITY MANAGEMENT SE	MAY 24 - JUNE 6, 2015	0106098040	5860	MISC OUTSIDE VENDOR	617.04
						CHECK TOTAL:	617.04
00383601	06/24/15	B & H Photo Video Inc.	COMPUTER PRINTERS $250-$5,000	0102014100	4462	COMPUTER PRINTERS $250-$	579.99
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	132.50
						CHECK TOTAL:	712.49
00383602	06/24/15	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2,300.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	500.00
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	84.47
						CHECK TOTAL:	2,884.47
00383603	06/24/15	CDW GOVERNMENT LLC	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	390.99
						CHECK TOTAL:	390.99
00383604	06/24/15	Digital Networks Group	EQUIPMENT - NEW	0113457175	6410	EQUIPMENT - NEW	12,000.00
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	16,588.74
						CHECK TOTAL:	28,588.74
00383605	06/24/15	Hear Now	OTHER THERAPY	0104632900	5889	OTHER THERAPY	85.00
						CHECK TOTAL:	85.00
00383606	06/24/15		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	2,413.33
						CHECK TOTAL:	2,413.33
00383607	06/24/15		JUNE 2015	0104602150	5877	PRESCHOOL TUITION	120.00
						CHECK TOTAL:	120.00
00383608	06/24/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	27.18
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	33.96
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	920.52
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	9.14
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	83.58
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	47.57
						CHECK TOTAL:	1,121.95
00383609	06/24/15	PITNEY BOWES GLOBAL FI	MARCH 30 - JUNE 30,2015	0105091012	5620	RENTAL EXPENSE	414.04
						CHECK TOTAL:	414.04
00383610	06/24/15	Purchase Power	POSTAGE	0105091012	5910	POSTAGE	890.99
						CHECK TOTAL:	890.99
00383611	06/24/15	University of Californ	TRAVEL & CONFERENCE	0105015040	5220	TRAVEL & CONFERENCE	1,299.00
						CHECK TOTAL:	1,299.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TOTAL FOR STOCK 76	Laguna Beach's check stock ID			39,538.04
			GRAND TOTAL				39,538.04

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383612	06/25/15	Acorn Media	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	740.02
						CHECK TOTAL:	740.02
00383613	06/25/15	ACTIVITIES FOR LEARNIN	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	577.80
						CHECK TOTAL:	577.80
00383614	06/25/15	All American Trophy &	MATERIALS & SUPPLIES-INSTRUCT	0105015590	4310	MATERIALS & SUPPLIES-INS	458.90
			MATERIALS & SUPPLIES-INSTRUCT	0105015590	4310	MATERIALS & SUPPLIES-INS	79.24
						CHECK TOTAL:	538.14
00383615	06/25/15	Anna Tejchman	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1,088.78
						CHECK TOTAL:	1,088.78
00383616	06/25/15	Bakker & Sons	CUSTODIAL CONSUMABLES(PAPER)	0107477409	4360	CUSTODIAL CONSUMABLES(PA	84.51
			CUSTODIAL CONSUMABLES(PAPER)	0107477409	4360	CUSTODIAL CONSUMABLES(PA	469.18
						CHECK TOTAL:	553.69
00383617	06/25/15	BARCODES LLC	EQUIPMENT - NEW	0106011008	4410	EQUIPMENT - NEW	163.82
						CHECK TOTAL:	163.82
00383618	06/25/15	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	106.64
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,328.51
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,538.60
						CHECK TOTAL:	4,973.75
00383619	06/25/15		MAY 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	715.00
						CHECK TOTAL:	715.00
00383620	06/25/15	INDIGO BRIDGE TECHNOLO	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	3,376.92
						CHECK TOTAL:	3,376.92
00383621	06/25/15	Johnstone Supply	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	104.04
						CHECK TOTAL:	104.04
00383622	06/25/15	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	1,777.74
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	1,078.05
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	1,255.74
			CUSTODIAL CONSUMABLES(PAPER)	0105477409	4360	CUSTODIAL CONSUMABLES(PA	1,230.52
			CUSTODIAL CONSUMABLES(PAPER)	0105477409	4360	CUSTODIAL CONSUMABLES(PA	248.96
						CHECK TOTAL:	5,591.01
00383623	06/25/15	MAJD, PAMELA	MILEAGE REIMBURSEMENT	0102172850	5210	MILEAGE REIMBURSEMENT	60.67
						CHECK TOTAL:	60.67

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062515

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383624	06/25/15	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	2,903.75
			CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	1,173.00
						CHECK TOTAL:	4,076.75
00383625	06/25/15	Pearson Assessments	TESTS/SCORING	0104132750	4330	TESTS/SCORING	2.40
			TESTS/SCORING	0104132750	4330	TESTS/SCORING	212.85
						CHECK TOTAL:	215.25
00383626	06/25/15	Richard Selin	TRAVEL & CONFERENCE	0102017165	5220	TRAVEL & CONFERENCE	297.61
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	214.68
						CHECK TOTAL:	512.29
00383627	06/25/15	Rosie Haynes	MILEAGE REIMBURSEMENT	0102017165	5210	MILEAGE REIMBURSEMENT	25.22
						CHECK TOTAL:	25.22
00383628	06/25/15	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	427.77
						CHECK TOTAL:	427.77
00383629	06/25/15	Speech & Language Deve	MAY 2015	0104632210	5100	SUBAGREEMENTS FOR SERVIC	5,853.50
						CHECK TOTAL:	5,853.50
00383630	06/25/15	UNIVERSAL AWARDS PROGR	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	174.00
						CHECK TOTAL:	174.00
00383631	06/25/15	VASQUEZ, JOHNNY	REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	76.30
						CHECK TOTAL:	76.30
00383632	06/25/15	Waste Management of OC	TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	64.65
			TRASH - UTILITIES	0108477409	5540	TRASH - UTILITIES	532.82
			TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	1,145.70
			TRASH - UTILITIES	0107477409	5540	TRASH - UTILITIES	558.69
			TRASH - UTILITIES	0106477409	5540	TRASH - UTILITIES	842.31
			TRASH - UTILITIES	0102477409	5540	TRASH - UTILITIES	275.33
						CHECK TOTAL:	3,419.50
00383633	06/25/15	WESTERN YOUTH SERVICES	MAY 2015	0104132980	5889	OTHER THERAPY	2,040.00
						CHECK TOTAL:	2,040.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	35,304.22
						GRAND TOTAL	35,304.22

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383634	06/26/15	Durham School Services	FEBRUARY 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	99,151.58
			MAY 2015	0108015600	5865	CHARTER BUS-ATHLETIC/FIE	399.65
			MAY 2015	0108011005	5855	CHARTER BUS-HOME TO SCHO	555.24
			MAY 2015	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	1,538.14
			MAY 2015	0106011008	5855	CHARTER BUS-HOME TO SCHO	971.28
			CHARTER BUS-ATHLETIC/FIELD TRP	0102013045	5865	CHARTER BUS-ATHLETIC/FIE	310.90
			MAY 2015 - MAY 29TH	0102256700	5100	SUBAGREEMENTS FOR SERVIC	154.39
			MAY 2015 - MAY 28	0102256700	5100	SUBAGREEMENTS FOR SERVIC	325.68
			MAY 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	107,751.77
			MAY 2015	0106015600	5855	CHARTER BUS-HOME TO SCHO	971.28
			MAY 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	21,227.52
			6/1 - TESSMAN PLANETARIUM	0108015570	5865	CHARTER BUS-ATHLETIC/FIE	409.54
			6/3 DISNEYLAND	0105015040	5865	CHARTER BUS-ATHLETIC/FIE	239.32
			6/8 REEF POINT RANGER	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	128.36
			6/5 - TESSMAN PLANETARIUM	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	440.16
			6/9 CITY HALL	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	138.91
						CHECK TOTAL:	234,713.72
00383635	06/26/15	GST	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,719.55
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	86,018.46
						CHECK TOTAL:	88,738.01
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	323,451.73
						GRAND TOTAL	323,451.73

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383636	07/02/15	All Kinds of Signs Inc	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	2,232.05
						CHECK TOTAL:	2,232.05
00383637	07/02/15	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	160.00
			ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	652.00
			ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	120.00
			ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	120.00
						CHECK TOTAL:	1,052.00
00383638	07/02/15	Apple Computer Inc.	GENERAL SUPPLIES-NON INSTRUCT	0113018640	4340	GENERAL SUPPLIES-NON INS	971.19
						CHECK TOTAL:	971.19
00383639	07/02/15	Atkinson Andelson Loya	LEGAL EXPENSE	0110397140	5835	LEGAL EXPENSE	2,184.00
			LEGAL EXPENSE	0102397400	5835	LEGAL EXPENSE	3,888.94
						CHECK TOTAL:	6,072.94
00383640	07/02/15		JUNE 2015	0104602150	5877	PRESCHOOL TUITION	155.00
						CHECK TOTAL:	155.00
00383641	07/02/15	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	74.77
						CHECK TOTAL:	74.77
00383642	07/02/15	BLUE OCEAN ORNAMENTAL	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	875.00
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	625.00
						CHECK TOTAL:	1,500.00
00383643	07/02/15	Boss Graphics Inc.	MISC OUTSIDE VENDOR	0101377105	5860	MISC OUTSIDE VENDOR	1,990.00
						CHECK TOTAL:	1,990.00
00383644	07/02/15	BROWN, COREY	MATERIALS & SUPPLIES-INSTRUCT	0104644575	4310	MATERIALS & SUPPLIES-INS	49.51
						CHECK TOTAL:	49.51
00383645	07/02/15	Copy & Print Center	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	35.64
						CHECK TOTAL:	35.64
00383646	07/02/15	Digital Networks Group	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	11,549.06
						CHECK TOTAL:	11,549.06
00383647	07/02/15	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	580.00
						CHECK TOTAL:	580.00
00383648	07/02/15	Dustin Gowan	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	199.00
						CHECK TOTAL:	199.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383649	07/02/15	Executive Environmenta	RISK MANAGEMENT	0105477408	5670	RISK MANAGEMENT	573.10
			RISK MANAGEMENT	0108477408	5670	RISK MANAGEMENT	431.20
						CHECK TOTAL:	1,004.30
00383650	07/02/15	Firebrand Media LLC	PUBLICATIONS & JOURNALS	0110377145	4365	PUBLICATIONS & JOURNALS	3,605.00
						CHECK TOTAL:	3,605.00
00383651	07/02/15	FIVE STAR TROPHIES	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	146.88
						CHECK TOTAL:	146.88
00383652	07/02/15	Gary Howard Metzker	CONSULTANTS-OTHER	0110377145	5831	CONSULTANTS-OTHER	800.24
						CHECK TOTAL:	800.24
00383653	07/02/15	HARTSHORNE RD, MEGAN	CONSULTANTS-OTHER	0102271550	5831	CONSULTANTS-OTHER	2,500.00
			CONSULTANTS-OTHER	0102271550	5831	CONSULTANTS-OTHER	2,400.00
						CHECK TOTAL:	4,900.00
00383654	07/02/15	HIDDLESON LISTENING LA	MAY 2015	0104632900	5889	OTHER THERAPY	1,500.00
						CHECK TOTAL:	1,500.00
00383655	07/02/15	INOUYE, INA	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	6.57
						CHECK TOTAL:	6.57
00383656	07/02/15	JC BALDWIN CONSTRUCTIO	PROF/CONSULTING & OPER EXPENSE	0105498520	6110	SITE IMPROVEMENT	90,250.00
						CHECK TOTAL:	90,250.00
00383657	07/02/15		JUNE 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	1,753.33
						CHECK TOTAL:	1,753.33
00383658	07/02/15	JENNIFER TONEY SPEECH	JUNE 2015	0104632900	5887	SPEECH THERAPY	2,380.00
						CHECK TOTAL:	2,380.00
00383659	07/02/15	Jun Shen	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	1,000.00
						CHECK TOTAL:	1,000.00
00383660	07/02/15	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	29.64
						CHECK TOTAL:	29.64
00383661	07/02/15	Kathleen Knott	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	103.68
						CHECK TOTAL:	103.68
00383662	07/02/15	KERNAN, AMY	MILEAGE REIMBURSEMENT	0109037150	5210	MILEAGE REIMBURSEMENT	196.65
						CHECK TOTAL:	196.65

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383663	07/02/15	Kristi Matheson	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	455.26
						CHECK TOTAL:	455.26
00383664	07/02/15	KRUGER TEAM SPORT	GENERAL SUPPLIES-NON INSTRUCT	0102094342	4340	GENERAL SUPPLIES-NON INS	1,574.37
						CHECK TOTAL:	1,574.37
00383665	07/02/15	Laguna Beach Water Dis	WATER - UTILITIES	0108477409	5530	WATER - UTILITIES	4,504.18
						CHECK TOTAL:	4,504.18
00383666	07/02/15	Laguna Digital Lab	OUTSIDE PRINTING	0108091005	5870	OUTSIDE PRINTING	124.20
						CHECK TOTAL:	124.20
00383667	07/02/15	LIGHTSPEED SYSTEMS INC	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	5,961.83
						CHECK TOTAL:	5,961.83
00383668	07/02/15	LIGHTSPEED TECHNOLOGIE	EQUIPMENT - NEW	0106015600	4410	EQUIPMENT - NEW	2,200.00
			EQUIPMENT - NEW	0106015040	4410	EQUIPMENT - NEW	918.45
						CHECK TOTAL:	3,118.45
00383669	07/02/15	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	500.31
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	261.01
						CHECK TOTAL:	761.32
00383670	07/02/15	MANNING, MELISSA	CONSULTANTS-OTHER	0102271550	5831	CONSULTANTS-OTHER	1,218.75
						CHECK TOTAL:	1,218.75
00383671	07/02/15		MAY 2015	0104602150	5877	PRESCHOOL TUITION	150.00
						CHECK TOTAL:	150.00
00383672	07/02/15	MESSINGER, DARLENE	MILEAGE REIMBURSEMENT	0109037150	5210	MILEAGE REIMBURSEMENT	209.88
						CHECK TOTAL:	209.88
00383673	07/02/15	OCDE	OTHER LOCAL AGENCY FEES	0104072000	5852	OTHER LOCAL AGENCY FEES	15,051.00
						CHECK TOTAL:	15,051.00
00383674	07/02/15	OCDE	TRAVEL & CONFERENCE	0102013045	5220	TRAVEL & CONFERENCE	30.00
						CHECK TOTAL:	30.00
00383675	07/02/15	Ocean View School	JUNE 2015	0104632210	5875	TUITION	10,978.00
						CHECK TOTAL:	10,978.00
00383676	07/02/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	227.61
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	11.92
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	53.99

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070215

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	65.28
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	7.55
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	445.96
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	215.99
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	16.72
						CHECK TOTAL:	1,045.02
00383677	07/02/15	Practi-Cal Inc.	CONSULTANTS-OTHER	0104292600	5831	CONSULTANTS-OTHER	135.00
						CHECK TOTAL:	135.00
00383678	07/02/15	ProGroup	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	8,058.80
						CHECK TOTAL:	8,058.80
00383679	07/02/15		JUNE 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,083.33
			JUNE 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	1,608.33
						CHECK TOTAL:	3,691.66
00383680	07/02/15	SimplexGrinnell	ALARM MONITORING	0106477408	5560	ALARM MONITORING	2,199.91
						CHECK TOTAL:	2,199.91
00383681	07/02/15	Southern Calif Gas Co.	UTILITIES - HEAT	0108477409	5510	UTILITIES - HEAT	38.03
			UTILITIES - HEAT	0106477409	5510	UTILITIES - HEAT	77.50
						CHECK TOTAL:	115.53
00383682	07/02/15	Tangram Interiors	EQUIPMENT - NEW	0106011008	4410	EQUIPMENT - NEW	590.05
						CHECK TOTAL:	590.05
00383683	07/02/15	Teacher's Discovery	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	220.55
						CHECK TOTAL:	220.55
00383684	07/02/15	The LifeTrends Group T	GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	40.16
						CHECK TOTAL:	40.16
00383685	07/02/15	Tomark Sports Inc	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	17,598.20
						CHECK TOTAL:	17,598.20
00383686	07/02/15	TPRS Publishing Inc	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	277.00
						CHECK TOTAL:	277.00
00383687	07/02/15	Vavrinek Trine Day & C	AUDITS	0101377100	5840	AUDITS	9,020.00
						CHECK TOTAL:	9,020.00
00383688	07/02/15	WEBBER, VICTORIA	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	72.62
						CHECK TOTAL:	72.62

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070215

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383689	07/02/15	West Shield Adolescent	NPS TRANSPORTATION-IN LIEU	0104256700	5881	NPS TRANSPORTATION-IN LI	5,736.80
						CHECK TOTAL:	5,736.80
00383690	07/02/15	WINSTON, LEISA	GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	42.76
						CHECK TOTAL:	42.76
00383691	07/02/15	WU, JEAN S.	CONSULTANTS-INSTRUCTIONAL	0109015915	5830	CONSULTANTS-INSTRUCTIONA	7,520.00
						CHECK TOTAL:	7,520.00
00383692	07/02/15	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	38.23
						CHECK TOTAL:	38.23
00383693	07/02/15	Division of State Arch	PUBLIC AGENCY FEES	2505498410	6268	PUBLIC AGENCY FEES	55.23
						CHECK TOTAL:	55.23
00383694	07/02/15	LPA Incorporated	BUILDING CAPITAL OUTLAY	2505498410	6210	BUILDING CAPITAL OUTLAY	2,400.00
						CHECK TOTAL:	2,400.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	237,132.21
			GRAND TOTAL				237,132.21

8.g.27

SELECT Check ID's and Numbers: 766 ; Check Dates: 070615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383695	07/06/15	ALL CITY MANAGEMENT SE	JUNE 7 - JUNE 20	0106098040	5860	MISC OUTSIDE VENDOR	617.04
						CHECK TOTAL:	617.04
00383696	07/06/15	BROWN, DAWN	REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	96.71
						CHECK TOTAL:	96.71
00383697	07/06/15	Cory Day	MILEAGE REIMBURSEMENT	0102017165	5210	MILEAGE REIMBURSEMENT	39.49
						CHECK TOTAL:	39.49
00383698	07/06/15	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	11,616.21
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,550.69
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	1,081.40
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	22,937.09
			EQUIPMENT - NEW	0108497408	6410	EQUIPMENT - NEW	42,624.79
						CHECK TOTAL:	80,810.18
00383699	07/06/15	Donna Todd	REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	64.44
						CHECK TOTAL:	64.44
00383700	07/06/15	GILLINGER, MELINDA	APRIL - MAY 2015	0104632900	5889	OTHER THERAPY	2,400.00
			JUNE 2015	0104632900	5889	OTHER THERAPY	900.00
						CHECK TOTAL:	3,300.00
00383701	07/06/15	HAIKU LEARNING SYSTEMS	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	14,850.00
						CHECK TOTAL:	14,850.00
00383702	07/06/15	HIDDLESON LISTENING LA	JUNE 2015	0104632900	5889	OTHER THERAPY	2,175.00
						CHECK TOTAL:	2,175.00
00383703	07/06/15	Infinity Communication	CONSULTANTS-OTHER	0102395090	5831	CONSULTANTS-OTHER	9,450.00
						CHECK TOTAL:	9,450.00
00383704	07/06/15	Jonathan Todd	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	3,752.71
						CHECK TOTAL:	3,752.71
00383705	07/06/15	KYA SERVICES LLC	LANDSCAPE/IRRIGATION	0106015600	5680	LANDSCAPE/IRRIGATION	13,700.38
						CHECK TOTAL:	13,700.38
00383706	07/06/15		MARCH 2015 - MAY 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	6,249.99
						CHECK TOTAL:	6,249.99
00383707	07/06/15	Mardan Center of Educa	JUNE 2015	0104632210	5875	TUITION	1,204.00
						CHECK TOTAL:	1,204.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070615

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383708	07/06/15	MARTINEZ, LUISA	MILEAGE REIMBURSEMENT	0104132750	5210	MILEAGE REIMBURSEMENT	384.83
						CHECK TOTAL:	384.83
00383709	07/06/15	MERZ, ELAINE	MILEAGE REIMBURSEMENT	0102011200	5210	MILEAGE REIMBURSEMENT	154.90
						CHECK TOTAL:	154.90
00383710	07/06/15	National Construction	RENTAL EXPENSE	0102477408	5620	RENTAL EXPENSE	349.38
						CHECK TOTAL:	349.38
00383711	07/06/15	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	299.70
						CHECK TOTAL:	299.70
00383712	07/06/15	Prevention Partners	MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	298.35
						CHECK TOTAL:	298.35
00383713	07/06/15	SMITH, SHERINE	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	64.79
						CHECK TOTAL:	64.79
00383714	07/06/15	State of CA/Department	FINGER PRINTING	0110397140	5845	FINGER PRINTING	209.00
						CHECK TOTAL:	209.00
00383715	07/06/15	TOM PHILLIPS CONSTRUCT	ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	8,985.00
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	14,970.00
						CHECK TOTAL:	23,955.00
00383716	07/06/15	TOTAL RECALL CAPTIONIN	JUNE 2015	0104622510	5860	MISC OUTSIDE VENDOR	1,425.00
						CHECK TOTAL:	1,425.00
00383717	07/06/15	Zones Inc	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	25.50
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	274.39
						CHECK TOTAL:	299.89
00383718	07/06/15	LPA Incorporated	BUILDING CAPITAL OUTLAY	2505498410	6210	BUILDING CAPITAL OUTLAY	1,696.01
						CHECK TOTAL:	1,696.01

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 165,446.79

GRAND TOTAL 165,446.79

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383719	07/07/15	GMU Geotechnical Inc.	SITE IMPROVEMENT	0105498520	6110	SITE IMPROVEMENT	44,966.76
						CHECK TOTAL:	44,966.76
00383720	07/07/15	LOVELADY, MARY E.	MISC OUTSIDE VENDOR	0102397454	5860	MISC OUTSIDE VENDOR	10,008.00
						CHECK TOTAL:	10,008.00
00383721	07/07/15	Mountain & Sea Educati	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	45,592.75
						CHECK TOTAL:	45,592.75
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	100,567.51
			GRAND TOTAL				100,567.51

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383722	07/08/15	Durham School Services	6/10 BOYS & GIRLS CLUB	0104256700	5100	SUBAGREEMENTS FOR SERVIC	112.28
			6/12 - CITY HALL	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	146.19
			MAY 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	-295.20
			JUNE 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	-79.48
			FEBRUARY 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	-3,888.36
			FEBRUARY 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	-155.98
			JUNE 2015	0106015600	5855	CHARTER BUS-HOME TO SCHO	464.67
			FEBRUARY 2015	0106011008	5855	CHARTER BUS-HOME TO SCHO	36.56
			FEBRUARY 2015	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	36.56
			JUNE 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	14,281.32
			JUNE 2015	0108011005	5855	CHARTER BUS-HOME TO SCHO	90.79
			JUNE 2015	0106011008	5855	CHARTER BUS-HOME TO SCHO	464.67
			JUNE 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	74,752.88
			FEBRUARY 2015	0108011005	5855	CHARTER BUS-HOME TO SCHO	36.56
						CHECK TOTAL:	86,003.46
00383723	07/08/15	Kevin Yates	MILEAGE REIMBURSEMENT	0110397140	5210	MILEAGE REIMBURSEMENT	75.65
						CHECK TOTAL:	75.65
00383724	07/08/15	National Construction	RENTAL EXPENSE	0105477408	5620	RENTAL EXPENSE	170.60
						CHECK TOTAL:	170.60
00383725	07/08/15	Northcott-Williams Inc	PAINTING	0102477408	5675	PAINTING	3,850.00
						CHECK TOTAL:	3,850.00
00383726	07/08/15	OCDE	IAA-PAYMENTS TO COUNTY OFFICES	0104542110	7142	IAA-PAYMENTS TO COUNTY O	11,153.01
						CHECK TOTAL:	11,153.01
00383727	07/08/15	Providence Speech & He	JUNE 2015	0104632900	5887	SPEECH THERAPY	2,680.00
						CHECK TOTAL:	2,680.00
00383728	07/08/15	PT FOR KIDS	JUNE 2015	0104632900	5886	PHYSICAL THERAPY	1,687.50
						CHECK TOTAL:	1,687.50
00383729	07/08/15	RUSH, BRADLEY	MILEAGE REIMBURSEMENT	0104132750	5210	MILEAGE REIMBURSEMENT	64.80
						CHECK TOTAL:	64.80
00383730	07/08/15	SimplexGrinnell	ALARM MONITORING	0102477408	5560	ALARM MONITORING	186.00
			ALARM MONITORING	0106477408	5560	ALARM MONITORING	482.25
			ALARM MONITORING	0107477408	5560	ALARM MONITORING	327.25
			HVAC	0105477408	5660	HVAC	178.09
			HVAC	0108477408	5660	HVAC	272.25
			HVAC	0105477408	5660	HVAC	1,485.92
						CHECK TOTAL:	2,931.76

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383731	07/08/15	Speech & Language Deve	JUNE 2015	0104632210	5100	SUBAGREEMENTS FOR SERVIC	4,619.00
						CHECK TOTAL:	4,619.00
00383732	07/08/15	Tomark Sports Inc	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	5,397.60
						CHECK TOTAL:	5,397.60
00383733	07/08/15	Util-Locate, LLC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	675.00
						CHECK TOTAL:	675.00
00383734	07/08/15	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	165.00
						CHECK TOTAL:	165.00
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	119,473.38
			GRAND TOTAL				119,473.38

SELECT Check ID's and Numbers: 76@ ; Check Dates: 070915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383735	07/09/15		JUNE 2015 -	0104632900	5887	SPEECH THERAPY	750.00
			JUNE 2015 -	0104632900	5887	SPEECH THERAPY	250.00
						CHECK TOTAL:	1,000.00
00383736	07/09/15	Coyne & Associates Inc	JUNE 2015	0104602140	5894	IBI SUPERVISION	3,582.08
						CHECK TOTAL:	3,582.08
00383737	07/09/15		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	540.00
						CHECK TOTAL:	540.00
00383738	07/09/15	Home Depot	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	396.13
						CHECK TOTAL:	396.13
00383739	07/09/15	Kelly McKinnon & Assoc	JUNE 2015	0104632900	5889	OTHER THERAPY	280.00
						CHECK TOTAL:	280.00
00383740	07/09/15	Practi-Cal Inc.	CONSULTANTS-OTHER	0104292600	5831	CONSULTANTS-OTHER	1,537.54
						CHECK TOTAL:	1,537.54
00383741	07/09/15	Speech Pathology Assoc	JUNE 2015	0104632900	5887	SPEECH THERAPY	120.00
						CHECK TOTAL:	120.00
00383742	07/09/15	The LaunchPad Therapy	JUNE 2015	0104632900	5885	OCCUPATIONAL THERAPY	675.00
						CHECK TOTAL:	675.00
00383743	07/09/15		JUNE 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,083.33
						CHECK TOTAL:	2,083.33
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	10,214.08
			GRAND TOTAL				10,214.08

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071015

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383744	07/10/15	Boys & Girls Club of L	MISC OUTSIDE VENDOR	0104116100	5860	MISC OUTSIDE VENDOR	13,500.00
						CHECK TOTAL:	13,500.00
00383745	07/10/15	Orange County Therapy	JUNE 2015	0104632900	5100	SUBAGREEMENTS FOR SERVIC	1,360.00
			JUNE 2015	0104632900	5100	SUBAGREEMENTS FOR SERVIC	14,560.00
						CHECK TOTAL:	15,920.00
00383746	07/10/15	Debra Appel	TRAVEL & CONFERENCE	1302277426	5220	TRAVEL & CONFERENCE	159.93
						CHECK TOTAL:	159.93
00383747	07/10/15	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD	208.70
						CHECK TOTAL:	208.70
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	29,788.63
			GRAND TOTAL				29,788.63

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071315

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383748	07/13/15	Ganahl Lumber	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	142.59
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	91.05
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	28.51
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	153.74
						CHECK TOTAL:	415.89
00383749	07/13/15	Ocean View School	JUNE 2015	0104632210	5875	TUITION	900.00
						CHECK TOTAL:	900.00
00383750	07/13/15	Service Solutions Grou	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	632.82
						CHECK TOTAL:	632.82
00383751	07/13/15	Verizon Wireless LA	JUNE 2015	0102397400	5930	MOBILE COMMUNICATIONS	1,644.32
						CHECK TOTAL:	1,644.32
				TOTAL FOR STOCK 76 Laguna Beach's check stock ID			3,593.03
			GRAND TOTAL				3,593.03

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071415

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383752	07/14/15	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	131.48
						CHECK TOTAL:	131.48
00383753	07/14/15	Verizon Business Netwo	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	965.52
						CHECK TOTAL:	965.52
00383754	07/14/15	Verizon California	TELEPHONE SERVICE	0102477409	5920	TELEPHONE SERVICE	5.45
			TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	359.52
						CHECK TOTAL:	364.97
00383755	07/14/15	Waste Management of OC	TRASH - UTILITIES	0107477409	5540	TRASH - UTILITIES	558.69
			TRASH - UTILITIES	0108477409	5540	TRASH - UTILITIES	532.82
			TRASH - UTILITIES	0102477409	5540	TRASH - UTILITIES	275.33
			TRASH - UTILITIES	0106477409	5540	TRASH - UTILITIES	885.76
			TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	1,145.70
						CHECK TOTAL:	3,398.30
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	4,860.27
			GRAND TOTAL				4,860.27

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071515

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383756	07/15/15	AMERICAN LOGISTICS COM	JUNE 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	30,605.00
						CHECK TOTAL:	30,605.00
00383757	07/15/15	LBUSD Revolving Cash F	GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	19.71
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	346.14
			TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	45.20
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	115.06
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	52.20
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	84.47
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	475.00
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	102.23
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	297.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	4,725.00
			CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	-39.92
			REFRESHMENTS - NOT FOOD SERV	0102095060	4325	REFRESHMENTS - NOT FOOD	520.00
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	190.98
			MATERIALS & SUPPLIES-INSTRUCT	0104644575	4310	MATERIALS & SUPPLIES-INS	1,443.82
			GENERAL SUPPLIES-NON INSTRUCT	0104605040	4340	GENERAL SUPPLIES-NON INS	23.94
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	10.00
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	9.77
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	24.15
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	12.01
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	33.22
			GENERAL SUPPLIES-NON INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	18.22
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	94.05
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	35.00
			POSTAGE	0108091005	5910	POSTAGE	1.15
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	6.79
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	44.39
			CONSULTANTS-INSTRUCTIONAL	0104612310	5830	CONSULTANTS-INSTRUCTIONA	36.00
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	20.00
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	6.48
			REFRESHMENTS - NOT FOOD SERV	0104072000	4325	REFRESHMENTS - NOT FOOD	11.11
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	23.58
			REFRESHMENTS - NOT FOOD SERV	0102037165	4325	REFRESHMENTS - NOT FOOD	14.02
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	23.80
			REFRESHMENTS - NOT FOOD SERV	0104072000	4325	REFRESHMENTS - NOT FOOD	5.00
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	9.49
			JUNE 2015 - BANK SVC CHARGE	0102397400	5820	BANKING SERVICES	24.49
			POSTAGE	0102397406	5910	POSTAGE	14.03
			GENERAL SUPPLIES-NON INSTRUCT	0107011005	4340	GENERAL SUPPLIES-NON INS	26.90
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	69.35
			REFRESHMENTS - NOT FOOD SERV	0107011005	4325	REFRESHMENTS - NOT FOOD	103.17
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	25.41

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071515

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	99.82
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	71.29
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	8.92
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	9.71
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	4.31
			FUEL FOR VEHICLES	0106477408	4375	FUEL FOR VEHICLES	21.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	57.92
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	96.34
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	18.36
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	5.10
						CHECK TOTAL:	9,495.18
00383758	07/15/15	LBUSD Revolving Cash F	FOOD	1302277426	4700	FOOD	549.74
			FOOD	1302277426	4340	GENERAL SUPPLIES-NON INS	43.18
			FOOD	1302277426	4700	FOOD	395.38
			FOOD	1302277426	4700	FOOD	260.21
			FOOD	1302277426	4700	FOOD	421.22
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	4.31
			FOOD	1302277426	4700	FOOD	523.93
			REVOLVING CASH ACCOUNT	1300000000	9130	REVOLVING CASH ACCOUNT	1,295.00
						CHECK TOTAL:	3,492.97
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	43,593.15
			GRAND TOTAL				43,593.15

Laguna Beach Unified School District

8.h. CONSENT/ACTION **July 28, 2015**

Approval: **Ratification of Certificated Payroll 12A in the Amount of $1,894,892.16**
Ratification of Classified Payroll 12B in the Amount of $822,815.96
Ratification of Certificated Payroll 12C in the Amount of $140,650.82

Proposal

It is proposed that the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 12A in the amount of $1,894,892.16;
2. Classified Payroll 12B in the amount of $822,815.96; and,
3. Certificated Payroll 12C in the amount of $140,650.82 for the month of June 2015 totaling $2,858,358.94.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

It is recommended that the Board of Education approve:

1. Certificated Payroll 12A in the amount of $1,894,892.16;
2. Classified Payroll 12B in the amount of $822,815.96; and,
3. Certificated Payroll 12C in the amount of $140,650.82 for the month of June 2015 totaling $2,858,358.94.

Prepared by:

Chris Shea
Payroll

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.i. CONSENT/ACTION **July 28, 2015**

Approval: Closure of Central Offices from Wednesday, November 25, 2015 through Friday, November 27, 2015 and Monday, December 21, 2015 through Friday, January 1, 2016

Proposal

The Superintendent proposes closing the Central Support Offices from, November 25, 2015 through Friday, November 27, 2015 and Monday, December 21, 2015 through Friday, January 1, 2016.

Background

Central Office staff members have requested use of 7 vacation days between December 21 and December 31. November 25, 26, 27, and December 24 and 25 and January 1 are District paid holidays and the office is closed on those days as well.

Emergency contact numbers would be noted on the voicemail system and posted at all entries.

Many government offices schedule closure during this time; and this provides an excellent opportunity for staff members to use accrued vacation time.

To mitigate complication due to the closure, notices will be published in the local papers prior to the week of December 14, 2015, to provide advance public notice. Similar closures have been approved by the Board for the past several years, and it has worked well.

Budget Impact

There is no budget impact because employees would be using accrued vacation time.

There are minor utility cost savings.

Recommended Action

It is recommended that the Board of Education authorize closing the Central Support Offices from November 25, 2015 through Friday, November 27, 2015 and Monday, December 21, 2015 through Friday, January 1, 2016.

Prepared by:

Leisa Winston
Director, Human Resources
and Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.j. CONSENT/ACTION **July 28, 2015**

Approval: Fourth Quarter Report to County Superintendent of Schools on Williams Uniform Complaints (Required by Education Code Section 35186)

Proposal

It is proposed that the Board of Education approve the quarter #4 summary report to be submitted to the County Superintendent of Schools of summarized data on the nature and resolution of all complaints as required by the Williams Litigation Settlement.

Background

Education Code §35186 (d) requires "A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records."

The District's report is as follows:

Report Period:	Quarter #4 - April 1 to June 30, 2015
Number of Complaints Received:	None.
Nature of Complaints:	None.
Resolution of Complaints:	None.
Report to Board of Education:	July 28, 2015

Budget Impact

There is no budget impact to this item.

Recommended Action

It is recommended that the Board of Education approve the submission of the quarter #4 report to the County Superintendent of Schools of summarized data on the nature and resolution of all complaints as required by the Williams Litigation Settlement.

Prepared by:

Leisa Winston
Director, Human Resources
& Public Communications

Submitted by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.k. CONSENT/ACTION **July 28, 2015**

Approval: Declaration of Need for Fully Qualified Educators

Proposal

Staff requests that the Board approve the Declaration of Need for Fully Qualified Educators to the California Commission on Teacher Credentialing for Limited Term Assignments for the 2015-2016 school year.

Background

After reviewing master schedules at our secondary schools it was determined that designated teachers will need Limited Term Assignments to address the appropriateness of their credential for the subject matter being taught. The Declaration of Need for Fully Qualified Educators fulfills this need for a one year period, until the teachers complete the authorization or credential requirements. This declaration must be approved at a regularly scheduled public meeting before Limited Term Assignments are issued for certificated staff for the 2015-2016 school year.

Budget Impact

There is no impact to the District budget.

Recommended Action

It is recommended that the Board of Education approve the District's application of Declaration of Need for Fully Qualified Educators to the California Commission on Teacher Credentialing for Limited Term Assignments for the 2015-2016 school year.

Prepared by:

Leisa Winston
Director, Human Resources
and Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Telephone:
(888) 921-2682
Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original Declaration of Need for year: 2015-2016
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Laguna Beach Unified School District District CDS Code: 3066555

Name of County: Orange County Department of Education County CDS Code: 3010306

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 28 / 15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2015.

Submitted by (Superintendent, Board Secretary, or Designee):

Leisa Winston	[signature]	Director, Human Resources
Name	*Signature*	*Title*
(949) 497-7710	(949) 497-7700	7/28/2015
Fax Number	*Telephone Number*	*Date*

Laguna Beach USD, 550 Blumont St., Laguna Beach, CA 92651
Mailing Address

lwinston@lbusd.org
E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/ ____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

▶ ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
☐ CLAD/English Learner Authorization (applicant already holds teaching credential)	
☐ Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization.	
☐ Resource Specialist	
☐ Teacher Librarian Services	
☐ Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	3
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. We would utilize university internship programs.

Does your agency participate in a Commission-approved college or university internship program? ☐ Yes ☒ No

If yes, how many interns do you expect to have this year? 0

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

We have no interns for the 2015-16 school year.

Laguna Beach Unified School District

8.1. CONSENT/ACTION ITEM **July 28, 2015**

Approval: **Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of $28,000**

Proposal:

It is proposed that the Board approve the District's Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of $28,000 serving students at El Morro, Top of the World Elementary, and Thurston Middle School.

Background

The District has been able to provide additional social skills opportunities for LBUSD elementary and middle school students during lunchtime for the past three years. The program provides students with opportunities to develop stronger connections with peers and adults on campus. Boys and Girls Club staff come daily to create various opportunities for kids to stay engaged. This project started as a pilot during the 2012-13 school year and funding was provided through MEDI-CAL dollars. For the 2013-14 school year, the program was funded through the generosity of School Power and in 2014-15, the District funded the project and recommended expansion to include two middle school providers and three elementary providers to be shared at the three sites.

Budget Impact

Funding in the amount of $28,000 will be paid from the General Fund

Recommended Actions

It is recommended that the Board of Education approve the funding of the Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of $28,000.

Prepared by:	Submitted by:	
Irene White	Darlene Messinger	Sherine Smith
Irene White Director, Special Ed & Student Services	Darlene Messinger Assistant Superintendent Instructional Services	Sherine Smith, Ed.D. Superintendent of Schools

Laguna Beach Unified School District

8.m. CONSENT/ACTION **July 28, 2015**

Approval: Memorandum of Understanding (MOU) Between the Orange County Superintendent of Schools and the Laguna Beach Unified School District for the Provision of Special Education Students

Proposal

It is proposed that the Board of Education approve the Memorandum of Understanding Between the Orange County Superintendent of Schools and Laguna Beach Unified School District.

Background

The Orange County Superintendent of Schools operates the special education programs and services for eligible pupils of the District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the District and the Orange County Department of Education that the pupils' educational needs as specified in the IEP can be met appropriately by the Orange County Department of Education. These include such programs as severely disabled, medically fragile, and deaf/hard of hearing.

Districts may provide transportation or have pupils transported by Orange County Department of Education.

The Memorandum details formulas for deriving average cost per pupil and deducting revenues to arrive at the excess cost per pupil incurred by OCDE to operate these programs.

Laguna Beach Unified School District currently has three pupils enrolled in programs operated by the Orange County Department of Education; however, additional needs may arise during the school year.

Budget Impact

Estimated excess cost per pupil for the 2015-2016 school year is $44,306
Estimated per day/pupil excess cost for transportation is $56.83 per day

Recommended Action

It is recommended that the Board approve the attached Memorandum of Understanding agreeing to the terms detailed in the Memorandum for the provision of special education programs and services to students in the Laguna Beach Unified School District who may require such programs and services.

Prepared by:	Submitted by:	
Irene White	Dean West	Sherine Smith, Ed.D.
Director, Special Education/ Student Services	Assistant Superintendent Business Services	Superintendent of Schools

Memorandum of Understanding Between

The Orange County Superintendent of Schools

And

"Laguna Beach Unified School District"

2015-2016

The Orange County Superintendent of Schools, which operates the Division of Special Education Services within the Orange County Department of Education, hereinafter referred to as "OCDE" and the "Laguna Beach Unified School District," herein referred to as "District," and collectively referred to herein as the "Parties," mutually agree as follows (Agreement):

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, OCDE may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning July 1, 2015, and ending June 30, 2016.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA). It is further acknowledged that the SELPA base year calculations for special education funding under Assembly Bill 602 (AB 602) include a dollar amount that is transferred back to the SELPA of residence for pupils served in special education programs prior to implementation of AB 602. The Parties acknowledge that both the distribution of these special education funds and the District's fiscal responsibility for students served outside the SELPA of residence are determined by the Local Plan of the SELPA of residence.

4. Scope of Program and Referral Process to OCDE

OCDE shall conduct special education programs and services for those eligible pupils of the District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the District and OCDE that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by OCDE. Prior to offering placement in any OCDE Special Schools Program, the District shall contact the appropriate OCDE Special Schools Principal to discuss a possible referral and the appropriateness of the OCDE Special Schools Program placement. If the referral seems appropriate, the District shall obtain from the parent authorization to release information to OCDE and submit an OCDE referral packet to the appropriate OCDE Special Schools Principal

as well as schedule a visitation with the parent. OCDE referral packets are available on-line at http://www.ocde.us/sped/Pages/default.aspx.

Upon review of the referral packet and site visit by parent, the OCDE Special Schools Principal and District representative will coordinate an IEP team meeting for purposes of discussing possible placement in an OCDE Special Schools Program. OCDE shall maintain and provide special education programs for District pupils during the 2015-2016 school year within the administrative parameters established by the Special Education Fiscal Advisory Committee. Class size ranges and student-adult ratios shall be maintained in a manner which allows OCDE to meet the programmatic, health and safety needs of the pupils.

5. Responsibility of School District of Residence

The District and OCDE acknowledge that the District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in an OCDE Special Schools Program moves out of the District, the District shall immediately provide OCDE written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, OCDE shall immediately notify District in the event a parent reports a change in residence, including the new school district of residence, if known.

6. Annual and Triennial Reviews

The District shall be notified of annual reviews scheduled for its pupils participating in an OCDE Special Schools Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for

home instruction, or a change in eligibility or services specified on the current IEP, a District representative who is authorized to approve or disapprove the allocation of specified District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For pupils enrolled in an OCDE Special Schools Program who are participating in a general education program on the school site in the school district where the OCDE Special Schools Program is located ("Host District") OCDE will work with the Host District to provide a general education teacher at IEP team meetings. In the event the Host District is unable to provide a general education teacher for the IEP team meeting, the District agrees to provide a general education teacher unless otherwise waived in writing by the pupil's parent in accordance with the Individuals with Disabilities Education Act (IDEA) and State law. For all other pupils enrolled in an OCDE Special Schools Program, the District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by OCDE to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the District upon request. When requested by District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in OCDE is terminated.

7. Integration/Mainstreaming Opportunities

The Host District where OCDE Special Schools Programs operate often provide opportunities for pupils enrolled in an OCDE Special Schools Program to integrate with non-disabled typical peers during the school day. These opportunities are typically in non-core curriculum areas such as physical education, art, music, assemblies, recess and lunch. Some pupils enrolled in an OCDE Special Schools Program will participate in core curriculum activities for a portion of the school day in a program operated by the Host District, however, such pupils are supervised by OCDE staff at all times during such activities. In the event a pupil enrolled in an OCDE Special Schools Program is participating in core curriculum activities in a program operated by the Host District for more than 50% of the school day, the Host District will be reimbursed for any costs incurred resulting from such pupil's participation, upon OCDE's receipt of appropriate documentation of such costs.

8. Assessments/Independent Educational Evaluations

OCDE and District shall coordinate and collaborate in conducting assessments for pupils participating in an OCDE Special Schools Program. In the event OCDE staff is not available to conduct a requested assessment, OCDE shall notify the District and/or District's SELPA to assist in conducting such assessment(s).

In the event a request is made for an independent educational evaluation (IEE), OCDE shall immediately forward such request to the District and the District, in collaboration with OCDE, shall determine how to respond to the request for an IEE. If the District receives a request for assessment or IEE for a student referred to or enrolled in an OCDE Special Schools Program, the District shall immediately notify OCDE of the request and collaborate with OCDE as to how to

respond. OCDE and/or the District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

9. Pupil Count

A count shall be taken of the number of pupils enrolled in OCDE's Special Schools Program as of the first day of each calendar month, July 1, 2015 through June 1, 2016. A pupil shall be counted as "enrolled" in an OCDE Special Schools Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in an OCDE Special Schools Program, whichever occurs sooner. Pupils continuing in an OCDE Special Schools Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or district of residence. If a continuing pupil has not attended school by the eleventh (11^{th}) day of the first school month, OCDE shall notify the district of residence and a determination shall be made regarding continuing enrollment. In the event either OCDE or District are informed that a pupil has been withdrawn by the parent from an OCDE Special Schools Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from an OCDE Special Schools Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

10. Definitions

a. "Special Education Fiscal Advisory Committee" shall be a committee comprised of the Orange County Special Education Local Plan Area Directors, Chief Business Officials

representing each SELPA and OCDE representatives including the Chief of Special Education Services Division, Director of Special Schools and Programs, Business Administrator, and the Assistant Superintendent of Business Services, or designee.

b. "Regional Special Education Programs" are the special education classes and support services operated by OCDE for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

c. "Regional Deaf/Hard of Hearing (D/HH) Program" shall include classes and services operated by OCDE for Deaf and Hard of Hearing pupils who are learning through total communication, utilizing sign language, note-takers, oral speech and residual hearing.

d. "Regional Oral Deaf Program" shall include classes and services operated by OCDE for Deaf and Hard of Hearing pupils who are learning through oral and written communication using oral speech, speech reading, residual hearing, auditory devices and cochlear implants.

e. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by OCDE Special School Programs under this Agreement. For the purposes of this Agreement:

f. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of OCDE Special Schools Programs.

g. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program divided by the average number of pupils enrolled during the year.

h. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

11. Funding

In consideration of the enrollment of pupils in special education programs conducted by OCDE, the SELPA and/or the school district transferring pupils to the regional programs operated by OCDE agree to pay the average cost per pupil based on expenditure categories and ratios reviewed by the Special Education Fiscal Advisory Committee and shall provide for program funding as follows:

a. The District shall be responsible for the Average Cost per Pupil in an OCDE Special Schools Program, including the Regional Deaf/Hard of Hearing Program, multiplied by the average number of pupils enrolled, minus Special Education Program income received by OCDE for the purpose of educating said pupils including, but not limited to Revenue Limit, AB 602 funds, and Federal I.D.E.A. Local Assistance Grant funds. The District shall be responsible for the Average Cost Per Pupil in the Regional Oral Deaf Program multiplied by the average number of pupils enrolled, minus Special Education Program income received by OCDE for the purpose of educating said pupils including, but not limited to Revenue Limit, AB 602 funds, and Federal I.D.E.A. Local Assistance Grant funds.

b. Special Circumstance Assistant (SCA). The District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the District.

c. The following documents shall be used as a basis for all figures reported:

(1) Various Program Cost Reports

(2) State Form 01

(3) In-House Accounting Reports

d. OCDE Special Schools Program income and expenditures shall be listed in accordance with The California School Accounting Manual Standardized Account Code Structure for Special Education as of April 19, 1999, with a summary page as shown in Appendix A, incorporated herein.

e. Indirect cost for Special Education Programs operated by OCDE shall be at the State approved rate not to exceed 7.5% of total Program expenditures.

f. OCDE shall bill the District on a monthly basis and forward invoices to the District's accounting department.

12. Related Services/Designated Instructional Services (DIS)

OCDE provides the following related services as part of its Special Schools Programs: Speech-Language Pathology Services, Adapted Physical Education, Physical Therapy, Occupational Therapy, Health and Nursing, Specialized Physical Health Care, Vocational Counseling, Adult Transition, Assistive Technology, Vision Training, Orientation and Mobility, Behavior Management/Intervention and Psychological Counseling. In addition to the above, as part of its Regional D/HH Program and Regional Oral Deaf Program, OCDE provides Audiological services and Sign Language Interpreters. Any other related services necessary for the pupil to benefit from the special education program shall be provided by the District or as

otherwise agreed to by OCDE and the District, including translator services at IEP team meetings and/or translation of documents. In addition, OCDE shall separately bill the District for the services provided by an SCA as required by the pupil's IEP.

13. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A District representative who is authorized by the District's Director of Special Education to approve or disapprove the allocation of specified District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in–home instruction, including other related services, shall be provided by the District or as otherwise agreed to by OCDE and the District. In the event the pupil is hospitalized in a facility located outside of the District, it is the District's responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from OCDE in order for the District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event OCDE and the District agree that OCDE will provide

in-home or hospital instruction to the pupil, OCDE shall separately bill the District for such services.

14. Transportation

a. Transportation by the Orange County Department of Education

The District shall provide transportation for its pupils participating in an OCDE Special Schools Program unless otherwise agreed between the District and OCDE. In the event OCDE agrees to transport a pupil, the District shall be responsible for the difference between the Direct and Direct Support Cost of home-to-school transportation as shown on the annual State Transportation Report plus one percent (1%) indirect support costs and the State transportation allocation received by the OCDE on a per pupil basis pursuant to Appendix B, incorporated herein. The District shall pay for the full cost of one-on-one transportation assistants as specified in the pupil's IEP. In the event OCDE is transporting five or more District pupils from one Special Schools Program site, the District shall provide OCDE written notice on or before December 1 of each year of any proposed changes in the number of students requiring OCDE transportation for the following school year. Absent appropriate notice from the District of any proposed change in transportation for the following school year, the District may be solely responsible for funding the costs related to such change in transportation. Similarly, OCDE shall provide the District written notice on or before December 1 of each year of any proposed changes in OCDE's transportation services, not including cost projections, for the following school year.

b. Transportation by District

Districts transporting pupils to an OCDE Special Schools Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the District for additional costs incurred by OCDE related to such delays.

15. Due Process and Complaints

OCDE and District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in an OCDE Special Schools Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event OCDE is named as the sole LEA in a due process complaint, OCDE and District agree that District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

OCDE and District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

16. Estimated Billing

The estimated billing for 2015-2016 will be based on actual information for 2014-2015 plus COLA as set forth in the most current State Budget plus any budgeting projections for step and column, and salary and benefit increases.

17. Final Accounting

An accounting accompanied by completed Appendices A and B with appropriate supporting documentation shall be sent to each District by September 15 of the following year. In addition, OCDE shall provide a quarterly expenditure report to the District's Director of Special Education. Corrections to prior year OCDE Special Schools Program costs resulting from adjustments to income or expenditure calculations shall be credited or billed to the District affected by the correction or adjustments.

18. Projected Enrollment/Facilities and Staffing Needs

In order to assist OCDE in planning for both facilities and staffing needs for its programs, each District shall submit to OCDE, in writing, on or before December 1 of each year, the projected number of pupils expected to be transferred to OCDE programs for special education and support services in the following school year. Absent a projection, the number of District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by OCDE for the following school year. In the event the District intends to withdraw five (5) or more pupils from a specific OCDE Special Schools Program site or enroll five (5) or more pupils in a specific OCDE Special Schools Program site for the following school year, the District shall notify OCDE in writing of such intention on or before

December 1 of each year. OCDE shall forward such written notice to the Special Education Fiscal Advisory Committee for its review and consideration. Absent appropriate notice from the District of any proposed change in enrollment in an OCDE Special Schools Program site for the following school year, the District may be solely responsible for funding the costs related to such change in enrollment.

If the District is a Host District for any OCDE Special Schools Program, the District shall submit to OCDE, in writing, on or before December 1 of each year, notice of any proposed facilities projects, including but not limited to modernization or new construction projects at the school site where the OCDE Special Schools Program is located, as well as any potential impact such projects may have on the operation of an OCDE Special Schools Program, including opportunities for integration with typical peers at the Host District school site. In the event any such project would require relocation of an OCDE Special Schools Program, the District shall provide OCDE with at least one (1) year prior written notice to allow OCDE sufficient time to plan accordingly. OCDE shall forward such written notice to the Special Education Fiscal Advisory Committee for its review and consideration.

In the event OCDE intends to close an OCDE Special Schools Program in which District pupils are enrolled, OCDE shall notify the District in writing of such intention on or before December 1 of each year.

19. Program Cost for 2015-2016

On or before fifteen (15) days after the release of the May revise each year, the Orange County Superintendent of Schools shall compute the projected Special Education Program Income and Special Education Program Expenditures for the following year with an Average

Cost per Pupil for pupils enrolled in OCDE Special Schools Programs based on the Projected Enrollment data, and provide it to District Student Services and Business Directors.

20. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have be duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the Unities States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

OCDE: Orange County Department of Education
Special Education Division
200 Kalmus Drive
Costa Mesa, CA 92626
Attn: **Dennis Roberson**
Chief, Special Education Services
Fax: (714) 545-6312
Phone: (714) 966-4133

District: **Laguna Beach Unified School District**
550 Blumont Street
Laguna Beach, CA 92651
Attn: Irene White, Director, Special Education
Fax: (949) 497-3199
Phone: (949) 497-7700 x-206

21. No Waiver

The failure of OCDE in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

22. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the District, OCDE agrees to hold harmless, indemnify and defend the District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with OCDE's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of OCDE, the District agrees to hold harmless, indemnify and defend OCDE and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the District's performance of services during the term of this Agreement.

23. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

24. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

25. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
OCDE – [NAME]

BY: _____
(Authorized Agent)

DATE: _____

_____
DISTRICT – [NAME]

BY: _____
(Authorized Agent)

DATE: _____

DATE APPROVED BY COUNTY SUPERINTENDENT OR DISTRICT BOARD:

_____

cc: SELPA

APPROVED AS TO FORM:
DATE: 6/11/15
LYSA M. SALTZMAN, COUNSEL
ORANGE COUNTY DEPARTMENT OF EDUCATION
BY _____ ATTORNEY

	2015-16
1. Average number of pupils transported	282
2. Maximum number of billable days	202
3. Classified Salaries	85,165
4. Employee Benefits	27,678
5. Supplies	50
6. Travel/Conferences/Dues/Memberships	1,384
7. Other Expenses	-
8. Contracts with Private Contractors (5100)	4,713,980
9. Payments to Private Carriers (5830)	25,000
10. Other Services/Operating Expenses	156
11. Equipment/Replacement	-
12. Therapy Transportation	
Subtotal Costs	4,853,413
13. Direct Support costs	139,433
14. Indirect Support Costs @ 1%	1,394
15. Total Transportation Cost Allocation	4,854,807
16. State Transportation Entitlement	1,617,327
Total Revenue	1,617,327
18. Excess Transportation Cost	3,237,480
18a. *Per Pupil Excess Cost Line18/Line1	**11,480**
18b. *Per Day/Pupil Excess Cost Line18a/Line2	**56.83**

*Per Pupil cost is an estimate, actual cost is determined by average daily rate X # of days

Note: If we receive additional funding for transportation, the cost will be reduced.

Orange County Department of Education
Special Schools Program

Revised 2015-16 Adopted Budget 2014-15 average enrollment 453.27 2015-16 proj average enrollment 442	Object Code	2013-2014 Actuals	2014-15 Preliminary 1 Budget	2014-15 Estimated Actuals	2015-16 Adopted Budget
Restricted Fund Balance Low Incidence	9791	454,378.76	349,221	325,118	249,018
Reserve for Economic Uncertainty	9791	1,168,786.00	1,055,338	954,842	872,648
Adjustment to ending balance					
Total Beginning Balance	**9791**	**1,623,164.76**	**1,404,559**	**1,279,960**	**1,121,666**
Revenue					
Prin Apport State Aid-Prior Year	8019	(1,952.00)			
Revenue Limit	8091&8099				
AB602 Allocation	8097	1,615,467.00	1,705,870	1,616,506	1,644,060
AB602 Allocation		**1,613,515.00**	**1,705,870**	**1,616,506**	**1,644,060**
Prior Year Apportionment	8319	(42,952.00)	-	(46,021)	
Other State Revenue	8590	-	-		
Other State Revenue		***(42,952)***	**-**	***(46,021)***	**-**
Interagency Fees Bill Back to Districts	8677	18,418,809.27	19,852,224	18,820,955	19,583,465
Interagency Fees Special Circumstance Aids	8677	4,342,853.55	4,332,158	4,579,788	4,579,788
Other revenue	8631	3,611.75	-		
Other Local Revenue/EE contract	8699	3,259.26	3,175,335	200,416	193,665
Other Revenue/Tuition	8710	2,562,110.92		3,027,794	3,657,155
Other Local Revenue		**25,330,644.75**	**27,359,717**	**26,628,953**	**28,014,073**
Transfer in from Other Fund	8919				
Contribution from Unrestricted	8980				
Contribution for Indirect	8981	419,713.03	433,451	476,912	483,461
Contribution frm Special Ed/absence factor	8986	441,951.00		441,951	441,951
Contribution from Restricted	8990	(24,384.34)	-	83,106	86,888
Contribution to Restricted Routine Maint.	8991	(194,205.00)	(194,205)	(118,300)	(366,231)
Contribution to Food Services	8992	(138,997.24)	(135,855)	(153,148)	(162,032)
Contribution to Special Ed	8993	-	-		
Total Contributions		**504,077.45**	**103,391**	**730,521**	**484,037**
Total Revenue		***29,028,449.96***	***30,573,538***	***30,209,920***	***31,263,836***

Orange County Department of Education
Special Schools Program

Revised Exhibit A

Revised 2015-16 Adopted Budget 2014-15 average enrollment 453.27 2015-16 proj average enrollment 442	Object Code	2013-2014 Actuals	2014-15 Preliminary 1 Budget	2014-15 Estimated Actuals	2015-16 Adopted Budget
Expenditures					
Teachers Salaries	1100	5,951,109.79	5,974,555	5,834,116	6,004,563
Pupil Support Salaries	1200	1,182,547.80	1,214,602	1,184,636	1,382,359
Supervisor/Administrators	1300	921,675.87	1,002,414	951,625	981,982
Other Certificated	1900	1,127,821.35	1,154,504	1,227,776	1,272,668
Total Certificated		9,183,154.81	9,346,075	9,198,153	9,641,572
Instructional Assistants	2100	6,887,174.46	7,079,480	6,852,872	7,008,885
Classified Support Salaries	2200	591,681.92	634,464	625,373	641,270
Supervisors/Managers	2300	448,673.79	466,345	475,836	472,314
Clerical/Technical	2400	721,735.36	707,312	721,575	714,291
Short term Sub	2900	112.50	-	140	150
Total Classified		8,649,378.03	8,887,601	8,675,796	8,836,910
STRS/PERS	3100-3200	1,693,552.16	1,646,312	1,715,948	1,976,089
Medicare and PARS	3300	242,905.21	254,463	251,102	255,867
Health and Welfare	3400	4,430,908.28	4,839,103	4,519,744	4,941,773
Unemployment	3500	8,846.56	9,099	9,050	9,236
Worker's Comp	3600	298,651.23	365,272	366,294	365,799
PERS Reduction	3800	-	-		
Life Insurance/Other	3900	69,028.26	44,346	46,377	47,715
Total Benefits		6,743,891.70	7,158,595	6,908,515	7,596,479
Textbooks	4100	25,951.27	300	1,500	1,800
Other Books	4200	901.33	1,092	1,465	1,465
Materials and Supplies	4300	264,806.85	285,430	300,758	292,425
NonCapitalized Equipment	4400	22,151.60	53,352	32,473	45,752
Total Books and Supplies		313,811.05	340,174	336,196	341,442
Travel and Conference	5200	135,787.32	135,704	116,173	117,728
Dues and Membership	5300	1,129.50	1,245	800	1,000
Utilities	5500	160,046.91	152,405	170,368	168,517
Rents/Leases/Repairs	5640	341,331.68	382,493	408,795	410,631
Repairs/Maintenance	5600	184,463.90	84,466	219,549	62,025
Transfer of Direct Costs	5700	40,607.37	46,818	46,717	47,317
Professional/Consulting Services	5800	170,831.64	180,865	316,467	212,074
Communications	5900	71,494.19	69,660	59,267	64,974
Total		1,105,692.51	1,053,656	1,338,136	1,084,266
Improvement on Sites	6100	-	-		
Buildings	6200	88,253.00	195,675	159,599	106,203
Capitalized Equipment	6400/6500	7,427.16	11,000	15,243	6,000
Total		95,680.16	206,675	174,842	112,203
Support Costs	7340	1,943,288.58	2,000,585	1,979,704	2,015,141
Support Contributions	7341	419,713.03	433,451	476,912	483,461
IFT Out-Other Authorized IFT	7619	-			
Total Support		2,363,001.60	2,434,036	2,456,617	2,498,602
Total Expenditures		***28,454,609.86***	***29,426,812***	***29,088,255***	***30,111,474***
Restricted Fund Balance Low Incidence	9780/9740	325,118.08	263,921	249,018	249,018
Reserve for Economic Uncertainty	9780/9740	*954,842.30*	882,804	872,648	903,344
Ending Fund Balance		573,840.09	1,146,725	1,121,666	1,152,362
Total Bill Back		19,124,929.55	19,852,224.44	18,820,955	19,583,465
Average Enrollment		453.67	445.00	453.27	442.00
Estimated Bill Back per Pupil		42,156	44,612	41,523	44,306
Proposed Refund to District		1,556.46			
Actual Billing		40,599.58			

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8.n. CONSENT/ACTION **July 28, 2015**

Approval: Addendum One to Durham School Services for Bus Transportation Agreement for 2015/2016 with a Not-To-Exceed Amount of $1,350,000

Proposal

It is proposed the Board approve Addendum One to the agreement with Durham School Services for bus transportation and extend transportation services for the 2015/2016 school year with a not-to-exceed amount of $1,350,000.

Background

Durham School Services has provided home to school transportation to LBUSD for the past eighteen years. The District went out to bid for service in 2014-15 and awarded the contract to Durham School Services. This addendum continues that contract into the 2015-16 year with an increase of 0.5% based on the consumer price index in the April 2015 Los Angeles-Riverside-Orange County CPI.

Contract Components

Scope of Work: CONTRACTOR shall perform services for the DISTRICT per the following:

A) Contractor agrees that pupils are to be delivered to school not more than fifteen (15) minutes prior to or after the beginning of class and are not to be kept waiting more than then (10) minutes after dismissal time. The maximum time any pupil may be in transit one way shall be less than fifty (50) minutes. Any delay in the route schedule of more than thirty (30) minutes will require Contractor notification of all parents on the route and the school affected. A copy of each bus route list will be furnished to the Contractor as soon as all routes have been established, but prior to commencing services under this Agreement. No change will be made to route lists without District written approval.

B) Contractor agrees that school buses and all related equipment and services shall comply in all respects to applicable statutory or administrative codes, such as the California Education Code, California Vehicle Code, the regulations of the State Board of Education, and applicable city and county specifications. All statutory and regulatory provisions are hereby incorporated by reference as though fully set forth herein.

C) Regular preventive maintenance as approved by the bus manufacturer and the California Highway Patrol shall be practiced on all school buses. Buses shall be cleaned inside and out as necessary and repairs to visible body damage inside and out shall be made immediately after such damage occurs. The District may place out of service any bus for safety or repair reasons or buses that have out of service record due to mechanical failure or related factors.

D) Spare buses or appropriate sizes, and meeting all the requirements of this Agreement, shall be located by the Contractor at points close enough to the District so they may be substituted for regularly assigned buses, if needed, without undue delay.

E) The Contractor shall designate one person as its local representative to act as a dispatcher of the operations for the District. This person shall be available during all regular working hours of school days for the purpose of handling routing, schedules, assignments, discipline problems, and parental inquiries. He/she shall have the authority to act in all matters covered by established policies set by the District.

F) The District will prepare and furnish to the Contractor, upon request, such information as is reasonably necessary for the performance of the Contractor of this Agreement.

G) The District shall pay the Contractor for services rendered pursuant to this Agreement. Payment shall be made within twelve (12) working days after the end of each month that service is rendered. Contractor shall submit an invoice to the District twelve (12) working days in advance of each payment due date.

H) The Contractor will perform said services as an independent calling and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished, except as noted in the specifications.

Term: CONTRACTOR shall commence providing services under this AGREEMENT on September 1, 2015 and will diligently perform as required until August 31, 2016.

Compensation: DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a not-to-exceed amount of $1,350,000. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: The District shall pay the Contractor for services pursuant to this Agreement. Payment shall be made within twelve (12) working days after the end of each month that service is rendered. Contractor shall submit an invoice to the District twelve (12) working days in advance of each payment due date. The following rate schedules will apply:

A. For Daily Home-to-School and Special Education Transportation Service (Normal District School Year):

Bus Capacity	Daily Rate Per Bus to 4.0 Hours and 50 Miles	Daily Rate Per Bus Hour Over 4.0 Hours	Daily Rate Per Bus Mile Over 50 Miles
01-20	$290.19	$26.37	$0.67
21-47	$290.19	$26.37	$0.67
48-72	$371.08	$26.37	$0.75
73 +	$371.08	$26.37	$0.75

B. For Daily Home-to-School and Special Education Transportation Service (Extended District School Year):

Bus Capacity	Daily Rate Per Bus to 4.0 Hours and 50 Miles	Daily Rate Per Bus Hour Over 4.0 Hours	Daily Rate Per Bus Mile Over 50 Miles
01-20	$290.19	$26.37	$0.67
21-47	$290.19	$26.37	$0.67
48-72	$371.08	$26.37	$0.75
73 +	$371.08	$26.37	$0.75

C. For "Other" Transportation, Using Buses Assigned to Regular Morning or Afternoon School Day Runs or Buses Designated as Spares:

Bus Capacity	Rate Per Bus Hour	Rate Per Bus Mile
01-20	$35.37	$1.30
21-47	$35.37	$1.30
48-72	$35.37	$1.30
73 +	$35.37	$1.30

D. For "Other" Transportation Service Requiring Buses Not Assigned to District:

Bus Capacity	Minimum Flat Rate For The First 4.0 Hours and 50 Miles	Rate Per Bus Hour Over 4.0 Hours	Rate Per Bus Mile Over 50 Miles
01-20	$290.19	$26.37	$0.67

21-47	$290.19	$26.37	$0.67
48-72	$371.08	$26.37	$0.75
73 +	$371.08	$26.37	$0.75

Time and mileage for all schedules shall begin and end at the Customer Service Center, located at 2003 Laguna Canyon Road, Laguna Beach, California 92651, and shall include total driver's time, including time for bus pre-trip checkout, clean-up and layover time. For driver's time in excess of forty (40) hours per week, or eight (8) hours in any one (1) day, the charge will be one-and-one-half times the hourly rates stated above.

E. Bus Assistants: DISTRICT will compensate CONTRACTOR for Bus Assistants used on daily routes or "other: transportation at $24.57 per hour. Billable time is to be based on total driving time, including layover time. For time in excess of forty (40) hours per week, the charge will be one-and-a-half-times the hourly rate states for the assistant incurring overtime.

Budget Impact

The expenditure of $1,350,000 for both regular and special education Home-to-School Transportation is budgeted within the General Fund.

Recommended Action

It is proposed the Board approve Addendum One to the agreement with Durham School Services for bus transportation and extend transportation services for the 2015/2016 school year.

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

8.o. CONSENT/ACTION **July 28, 2015**

Approval: Annual Bus Pass Rates for Home to School Transportation Program

Proposal

It is proposed that the Board of Education continue with the existing rate for bus passes for the Home to School (HTS) Transportation for 2015/16.

Background

Due to the lack of adequate State funding, the HTS Transportation program has historically expended beyond what is received from all sources of transportation revenue. This creates a need for a contribution or an "encroachment" on unrestricted general operating funds for this program. The encroachment precludes the use of unrestricted funding for educational purposes.

While it is prudent to keep pace with annual cost of living increases and to mitigate the encroachment, LBUSD will continue to operate its HTS Transportation program in 2015/16 and has resources and options to do so with either/or other sources of new revenue, budget allocation revisions, or reserves.

Participants in the HTS Transportation program will continue to be entitled to apply for the Free or Reduced pricing established by State and Federal guidelines.

The effect of the existing rate on transportation revenue and encroachment would be as follows:

	2015/16 Budget/ Projection
Transportation fee revenue at current rates	$ 310,000
Expenditures	1,020,000
Encroachment / General Fund support	$ 710,000

The effect of the existing rates for bus passes would be as follows:

		Daily Rates
Bus Pass	Current Rates	Current
Annual Round Trip	$309	$2.16
Annual One-Way (AM)	$155	$0.86
Annual One-Way (PM)	$155	$0.86
Semester Round Trip	$168	$1.86
Semester One-Way (AM)	$88	$0.98
Semester One-Way (PM)	$88	$0.98
Occasional Use One Way:		
(Bundle of 50)	$87.50	$1.65
(Sold Individually)		$1.75

Budget Impact

Approval of this item would maintain the existing rates for bus passes.

Recommended Action

It is recommended that the Board of Education approve continuing with existing rate for bus passes for the Home to School (HTS) Transportation for 2015/16

Prepared by:

Shannon Soto
Director
Fiscal Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.p. CONSENT/ACTION **July 28, 2015**

Approval: Award of Contract for the Purchase of Frozen Foods and Canned Foods from Gold Star for 2015-16 with A Cost Not-to-Exceed $120,000

Proposal

It is proposed that the Board of Education authorize the award of contract for the purchase of frozen foods and canned foods to Gold Star Foods, with a cost not-to-exceed $120,000.

Background

The District has an opportunity to piggyback on a competitive bid awarded to Gold Star Foods as the lowest responsible and responsive Bidder for Bid No. 2009-10-113 by Temecula Valley Unified School District. The contract was annually renewable beginning August 2. The Temecula Valley Unified School District has already conducted the bid process that aligns with our program needs. Gold Star Foods has provided authorization per the agreement for Laguna Beach Unified School District to use this bid pricing. Therefore, to save the time and expense of replicating the bid process, the District can "piggyback" on this bid.

Budget Impact

The total not-to-exceed amount of $120,000 is budgeted in the Cafeteria Fund.

Recommended Action

It is recommended that the Board of Education authorize the award of contract for the purchase of frozen foods and canned foods to Gold Star Foods with a cost not-to-exceed $120,000.

Prepared by:

Shannon Soto,
Director
Fiscal Services

Submitted by:

Dean West,
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.q. CONSENT/ACTION **July 28, 2015**

Approval: Continuance of Current Meal Prices for the Nutrition Services Program for 2015-16

Proposal

It is proposed that the Board of Education approve continuance of current meal prices for the Nutrition Services program for 2015-16.

Background

The District has maintained current pricing for the last few years. Previous increases to lunch pricing above four dollars per meal had a negative impact on participation.

The current and proposed prices would be as follows:

Meal Prices	2014/15	2015/16
Breakfast	$2.90	$2.90
Lunch	$3.90	$3.90

Participants in the Nutrition Services program will continue to be entitled to apply for Free or Reduced pricing established by State and Federal guidelines.

Budget Impact

Approval of this item would maintain the existing prices. Consequently, revenue is also projected at prior year level.

Recommended Action

It is recommended that the Board of Education approve continuance of current meal prices for the Food Services program for 2015/16.

Prepared by:
Shannon Soto
Director, Fiscal Services

Submitted by:
Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.r. CONSENT/ACTION **July 28, 2015**

Approval: **Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the replacement of a distressed retaining wall along the northern side of Tennis Court No. 6 within the Laguna Beach High School campus with a soil nail reinforced slope by JC Baldwin Construction Company for Recording by The County Clerk-Recorder**

Proposal

It is proposed that the Board of Education approve the Assistant Superintendent of Business Services to file a Notice of Completion (NOC) for the replacement of a distressed retaining wall along the northern side of Tennis Court No. 6, within the Laguna Beach High School campus with a soil nail reinforced slope by JC Baldwin Construction Company for recording by the County Clerk-Recorder.

Background

The Notice of Completion (NOC), once executed and recorded by the Orange County Clerk-Recorder, serves to give formal notice to all subcontractors, manufacturers and material suppliers that they have 30 days in which to submit any claims to the District for payment due from any prime contractors. The filing of the NOC also generally serves to trigger the start of warranty/guarantee periods, including the extended period of applicable performance bonds by various contractors, which generally run for a period of one year from the recording date of NOC. While such action declares the project to be "completed," it does not require any retention funds to be automatically released to project engineers or contractors.

Budget impact

No budget impact will occur as a result of this action.

Recommended Action

It is recommended that the Board of Education approve the Assistant Superintendent of Business Services to file a Notice of Completion (NOC) for the replacement of the distressed retaining wall along the northern side of Tennis Court No. 6, within the Laguna Beach High School campus with a soil nail reinforced slope by JC Baldwin Construction Company for recording by the County Clerk-Recorder.

Prepared by:

Jeff Dixon
Director of Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

8.s. CONSENT/ACTION **July 28, 2015**

Approval: SELPA Community Advisory Council Members

Proposal

It is proposed that the Board of Education approve the appointment of the special education staff members designated below to serve as additional voting members of the South Orange County Special Education Local Plan Area (SOC SELPA) Community Advisory Committee (CAC) for the 2015/2016 school year.

Background

The California Education Code requires the establishment of a SELPA Community Advisory Committee, which serves only in an advisory capacity. The authority and responsibility of the CAC include but are not limited to:

- Advising the SELPA administration regarding the development of the Local Plan
- Making recommendations on annual priorities to be addressed under the Local Plan
- Assisting in parent education and recruiting of parents and other volunteers who may contribute to the implementation of the Local Plan
- Acting in support of individuals with exceptional needs

The members of the CAC must be appointed by and are responsible to the governing board of each participating district. Laguna Beach USD is entitled to four voting members, which include two parents of special education students, a student with exceptional needs, a special education staff member, and a general education participant that alternates terms from each district. Furthermore, each district is allowed to have two alternate voting members (one parent and one special educator).

Budget Impact

Funding for staff attendance is $1,120.

Recommended Action

It is recommended that the Board approve parents and staff below for the term indicated beginning September 1, 2015.

Parent Name	*Membership Designation*	*Term Expiration Date*
Lisa Griffin	*Voting Parent*	*August 2017*
Jennifer Bullington	*Voting Parent*	*August 2017*
Teacher Name	*Membership Designation*	*Term Expiration Date*
Nikki Romano	*Paraeducator*	*August 2017*
Tracey Slater	*Speech & Language Specialist*	*August 2016 (cont.)*
Student Name	*Membership Designation*	*Term Expiration Date*
William Griffin	*Voting Student*	*August 2017*

Prepared by:

Debby Nash
Special Education Specialist

Submitted by:

Irene White
Director, Special Education/
Student Services

Sherine Smith, Ed.D.
Superintendent of Schools

9. INFORMATION **July 28, 2015**

Board Policies – First Reading of Board Policies

		Name	Comments	Status
a.	BP 0460	Local Control Accountability Plan	Policy incorporates current Title 5 Regulations.	New Policy
b.	BP 1312.3	Uniform Complaint Procedures	Policy updated to reflect California Department of Education compliance requirements for 2015-16 school year.	Revise Policy
c.	BP 5125	Student Records	Mandated policy updated to reflect new laws (Assembly Bill 1442, Senate Bill 1177, and Assembly Bill 1584).	Revise Policy Replace and Delete 5012
d.	BP 6146.1	Graduation Requirements	Policy updated to reflect current District practices.	Revise Policy Replace and Delete 6015

Background

The Superintendent's Board Policy Committee met on July 16, 2015 to review and discuss adopting, revising, and/or replacing Board Policies and deleting Board Policies as necessary. As State and federal laws and regulations are enacted or revised, new polices must be implemented and affected policies already in place must be revised or updated.

Recommended Action

It is recommended that the Board review, discuss, and amend the policies as needed prior to moving them forward for a second reading.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

BP 0460
Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions and to facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP), following the template provided in 5 CCR 15497.5, that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and subsequent two fiscal years. (Education Code 52060; 5 CCR 15497.5)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals,

English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

The Superintendent or designee shall review the Single Plan for Student Achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

Any complaint that the District has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The District shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The District shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include at least one parent/guardian of an unduplicated student as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing.

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the Board shall file the LCAP with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Technical Assistance/Intervention

When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals

2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups

3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074

In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the district's LCAP

2. Revision of the district's budget in accordance with changes in the LCAP

3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:
EDUCATION CODE
305-306 English language education
17002 State School Building Lease-Purchase Law, including definition of good repair
41020 Audits
42127 Public hearing on budget adoption
42238.01-42238.07 Local control funding formula
44258.9 County superintendent review of teacher assignment
48985 Parental notices in languages other than English
51210 Course of study for grades 1-6
51220 Course of study for grades 7-12
52052 Academic Performance Index; numerically significant student subgroups
52060-52077 Local control and accountability plan
52302 Regional occupational centers and programs
52372.5 Linked learning pilot program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
60811.3 Assessment of language development
64001 Single plan for student achievement
99300-99301 Early Assessment Program

Dated Adopted by the Board: _____

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

UNIFORM COMPLAINT PROCEDURES

BP 1312.3
Community Relations

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The district shall investigate and seek to resolve any complaints alleging failure to comply with such laws and/or alleging unlawful discrimination, harassment, intimidation, or bullying in accordance with the uniform complaint procedures.

The district shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying in district programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, legal requirements related to the implementation of the local control and accountability plan per Education Code 52075, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs.

The Board prohibits any form of retaliation against any complainant in the complaint process. Participation in the complaint process shall not in any way affect the status, grades, or work assignments of the complainant.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with the uniform complaint procedures, whenever all parties to a complaint agree to try resolving the problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

In filing and investigating complaints, the confidentiality of the parties involved and the integrity of the process shall be protected. As appropriate for any complaint alleging discrimination, harassment, intimidation, or bullying, the Superintendent or designee may keep the identity of a complainant confidential to the extent that the investigation of the complaint is not obstructed.

The district's Williams uniform complaint procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to the following:

1. Sufficiency of textbooks or instructional materials

2. Emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff

3. Teacher vacancies and misassignments

4. Deficiency in the district's provision of instruction and/or services to any student who, by the completion of grade 12, has not passed one or both parts of the high school exit examination

When an allegation that is not subject to the UCP is included in a UCP complaint, the District shall refer the non-UCP allegation to the appropriate staff or agency and shall resolve the UCP-related allegation(s) through the District's UCP.

The Superintendent or designee shall provide training to District staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and district policy.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
8200-8498 Child care and development programs
8500-8538 Adult basic education
18100-18203 School libraries
32289 School safety plan, uniform complaint procedures
35186 Williams uniform complaint procedures
37254 Intensive instruction and services for students who have not passed exit exam

41500-41513 Categorical education block grants
48985 Notices in language other than English
49010-49013 Student fees
49060-49079 Student records
49490-49590 Child nutrition programs
52160-52178 Bilingual education programs
52300-52490 Career technical education
52500-52616.24 Adult schools
52800-52870 School-based program coordination
54000-54028 Economic impact aid programs
54100-54145 Miller-Unruh Basic Reading Act
54400-54425 Compensatory education programs
54440-54445 Migrant education
54460-54529 Compensatory education programs
56000-56867 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process

Date Policy Adopted by the Board: May 28, 2013
(Replaced BP 6009)

Date Policy Revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

STUDENT RECORDS

BP 5125
Students

The Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. The Superintendent or designee shall ensure that the district's administrative regulation and school site procedures for maintaining the confidentiality of student records are consistent with state and federal law.

The Superintendent or designee shall establish administrative regulations governing the identification, retention, and security of student records. These regulations shall ensure the rights of authorized persons to have timely access to student records and shall protect students and their families from invasion of privacy.

The Superintendent or designee shall designate a certificated employee to serve as custodian of records with responsibility for student records at the district level. At each school, the principal or a certificated employee shall be designated as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

Student Records from Social Media

The Superintendent or designee may gather and maintain information from the social media of any District student, provided that the district first notifies students and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled Board meeting, and gathers only information that directly pertains to school safety or student safety. (Education Code 49073.6)

Contract for Digital Storage, Management, and Retrieval of Student Records

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code 49073.1 and other applicable state and federal laws.

Legal Reference:
EDUCATION CODE
17604 Contracts
48201 Student records for transfer students who have been suspended/expelled
48853.5 Foster youth; placement, immunizations
48902 Notification of law enforcement of specified violations
48904-48904.3 Withholding grades, diplomas, or transcripts
48918 Rules governing expulsion procedures
48980 Parental notifications
48985 Notices in parent/guardian's primary language
49060-49079 Student records
49091.14 Parental review of curriculum
51747 Independent study
56041.5 Rights of students with disabilities
56050 Surrogate parents
56055 Foster parents
69432.9 Cal Grant program; notification of grade point average

Date Policy Adopted:
(Replaced BP 5012)

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

HIGH SCHOOL GRADUATION REQUIREMENTS

BP 6146.1
Instruction

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment.

Course Requirements

The Board has established the following requirements for high school graduation. To receive a diploma of graduation from the Laguna Beach Unified School District, a student must satisfactorily complete all graduation requirements.

A. A student shall earn a minimum of 230 units to qualify for graduation from the Laguna Beach High School.

B. The following courses and units shall be completed as part of the 230 units required for a diploma of graduation from the Laguna Beach High School:

COURSES	Unit Requirements
English	40 Units
Social Science	35 Units
Economics/Government	10 Units
U.S. History	10 Units
World History	10 Units
Global Studies and Study Skills	5 Units
Mathematics	30 Units
Algebra I	10 Units
Science	20 Units
Life Science	10 Units
Physical Science	10 Units
Physical Education	20 Units
(9th and 10th Grades)	
Visual & Performing Arts	10 Units
Foreign Language	10 Units
Human Ecology/Health	5 Units
Electives	60 Units
Total Units	230 Units
Community Service	40 Hours

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.1 and 49701.

Community Service

In order to promote civic awareness and volunteerism, Laguna Beach High School requires that all students participate in community service as a graduation requirement. Participation may include community/school volunteerism, city, youth and environmental projects, and student assistant and tutoring functions.

Legal Reference:
EDUCATION CODE
37252 Supplemental instructional programs
37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
37254.1 Required student participation in supplemental instruction
47612 Enrollment in charter school
48200 Compulsory attendance
48412 Certificate of proficiency
48430 Continuation education schools and classes
48645.5 Acceptance of coursework
48980 Required notification at beginning of term
49701 Interstate Compact on Educational Opportunity for Military Children
51224 Skills and knowledge required for adult life
51224.5 Algebra instruction
51225.1 Exemption from district graduation requirements
51225.2 Pupil in foster care defined; acceptance of coursework, credits, retaking of course
51225.3 High school graduation
51225.5 Honorary diplomas; foreign exchange students
51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51412 Diplomas
51420-51427 High school equivalency certificates
51450-51455 Golden State Seal Merit Diploma
51745 Independent study restrictions
56390-56392 Recognition for educational achievement, special education
60850-60859 High school exit examination
66204 Certification of high school courses as meeting university admissions criteria

Date adopted by the Board:
(Replaced BP 6015)

10. ACTION **July 28, 2015**

Approval: Award of contract for Tennis Court Renovation Project at Laguna Beach High School to Zaino Tennis Courts, Inc. in the amount of $611,038.00

Proposal

It is proposed that the Board of Education award the contract for Tennis Court Renovation Project at Laguna Beach High School to Zaino Tennis Courts, Inc. in the amount of $611,038.00.

Background

At the Joint Meeting on January 20, 2015 between Laguna Beach Unified School District and the City of Laguna Beach, it was determined that the Laguna Beach High School Tennis Courts be renovated and improved without pursuing the addition of post-tension concrete slabs. At the January 27, 2015 regular meeting, the Board authorized Dean West and Jeff Dixon to work with City staff to develop and implement a tennis court improvement project that does not include post-tension and repair the distressed retaining wall at court #6. Staff worked diligently with the City and some community members to identify the full scope of the improvements necessary to dramatically improve the existing tennis courts. LPA Architects, who designed the original post-tension improvements, was further retained on their existing contract to work with staff on developing plans and specifications that incorporated the scope as defined by district, city, and community feedback. The primary focus of the improvements were improved drainage, smoothing of the courts, and new furnishing and fixtures to enhance the playing experience and safety.

The bid documents were completed and first advertised on July 6, 2015. Thirteen (13) firms attended the mandatory pre-bid job walk and three (3) firms submitted bids on the due date of July 21, 2015:

Firm	Base Bid	Add Alternate #2*	Total Bid
Zaino Tennis Courts	$562,614.00	$48,424.00	$611,038.00
CS Legacy	$615,357.00	$96,124.00	$711,481.00
Future DB International	$698,914.75	$76,000.00	$774,914.75

* Add Alternate #2 is to replace existing light poles and provide new. The bid included replacing the light fixtures and extension arms; however, upon investigation of the existing poles staff is recommending including the full replacement as part of this project.

After careful review of the bid documents received, including verifying DIR compliance and license status, it was determined that Zaino Tennis Courts, Inc. was the lowest responsive and responsible bidder for the Tennis Court Renovation Project at Laguna Beach High School.

Budget Impact

The project costs are split between the City (70%) and the District (30%) resulting in the fiscal impact to the District of $183,311.40 which is expended from the General Fund.

Recommended Action

It is recommended that the Board of Education award the contract for Tennis Court Renovation Project at Laguna Beach High School to Zaino Tennis Courts, Inc. in the amount of $611,038.00.

Prepared by:

Jeff Dixon
Director of Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

11. ACTION **July 28, 2015**

Approval: Houghton Mifflin Harcourt (HMH) Professional Learning Service for LBUSD Teachers

Proposal

It is proposed that the Board of Education approve professional development services provided by HMH for all K-5 teachers. HMH will provide a total of 3.5 training days for each teacher, as well as a Grade Level Chair articulation day for teachers leaders from both El Morro and Top of the World.

Background

LBUSD K-5 teachers piloted the HMH Expressions Math Textbook materials during the 2014-15 school year. At a meeting of grade level representatives and principals from both schools, it was determined that teachers would like to continue the pilot of the materials, with implementation assistance offered by the HMH representative.

HMH has offered to provide LBUSD with all instructional materials for the pilot as part of the professional learning services. The cost of these materials would be approximately $78,000. In lieu of purchasing the textbook materials, HMH has proposed on-going professional development to be provided by teacher experts familiar with the materials. This professional development service will consist of training modules to assist teachers with the use of the materials, as well as classroom coaching and demonstration lessons. The cost of this training is $75,600. In short, LBUSD will receive both materials and professional development for the cost of the materials alone.

The training sessions will occur during the first semester of the school year in order to ensure full implementation and give students full benefit of the teacher learning.

Budget Impact

The projected cost for this professional development is $75,600.

Recommended Action

It is recommended that the Board of Education approve the proposal for Professional Learning Service from Houghton Mifflin Harcourt for K-5 teachers.

Prepared by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Professional Learning Service

PROPOSAL

Laguna Beach USD

El Morro & Top of the World Elementary Schools

Laguna Beach, CA

July 1, 2015

Schools are busy places. As educators, we are propelled by our good intentions to foster student achievement. We focus on what to teach, how to teach it, and how to meet individual student needs. We must develop strategies, lay plans, and make decisions to facilitate learning and improve our schools—a considerable mission.

In order to fulfill these responsibilities effectively, we must foster a complement of knowledge, tools, and skills as strengths that over time become honed and instilled in our educator teams. Keeping our professional colleagues immersed in stimulating ideas and charged with the best in educational practices allows our schools to become places where achievement is infectious and enthusiasm for learning is what's on the menu.

Professional learning is the bedrock practice for realizing this mission. Comprehensive and effective professional development is how educators convert their good intentions into good results.

We propose that the skilled practitioners at Houghton Mifflin Harcourt Education Services—experienced former teachers and administrators—bring the Advanced Implementation Workshops: *Math Expressions* Five Core Classroom Structures, *Math Expressions* and the Common Core Standards, Math Talk and *Math Expressions*, Problem Solving in *Math Expressions*, *Math Expressions* and Differentiation, and Math Models and *Math Expressions* to your educators. When effective professional development offerings are included as intrinsic components of a school improvement plan, that plan becomes both achievable and sustainable.

OVERVIEW

Helping your educators proactively recognize emerging student needs and adjust their practices in response to those needs is a high priority for creating a culture of achievement. We understand that your organization wants to Advanced Implementation Workshops: *Math Expressions* Five Core Classroom Structures, *Math Expressions* and the Common Core Standards, Math Talk and *Math Expressions*, Problem Solving in *Math Expressions*, *Math Expressions* and Differentiation, and Math Models and *Math Expressions*.

The Advanced Implementation Workshops: *Math Expressions* Five Core Classroom Structures, *Math Expressions* and the Common Core Standards, Math Talk and *Math Expressions*, Problem Solving in *Math Expressions*, *Math Expressions* and Differentiation, and Math Models and *Math Expressions* will help your educators understand the value and power of professional practices that focus on transforming school culture and improving student outcomes.

With student achievement as the core mission, schools should continuously hone the skills and improve the practices of their educator teams. The connection between student learning and educator learning has been well documented in professional research. A plan for professional development that teaches and coaches new methods, aligns and assesses educator learning, guides and supports praxis, and leads and transforms school cultures can dramatically affect that mission.

A professional development plan that builds from research-based theory, to demonstration, to practice supported by feedback and reinforced by follow-up coaching, can yield significant results for your school system.

PROPOSAL PLAN

The Advanced Implementation Workshops: *Math Expressions* Five Core Classroom Structures, *Math Expressions* and the Common Core Standards, Math Talk and *Math Expressions*, Problem Solving in *Math Expressions*, *Math Expressions* and Differentiation, and Math Models and *Math Expressions* provide a comprehensive solution for any school system with the goal of improving instructional practices to yield increased student achievement.

Math Expressions Five Core Classroom Structures

Explore the five crucial core classroom structures necessary to develop deep conceptual understanding, practice, application, and discussion.

Math Expressions and the Common Core Standards

Gain a deeper understanding of the standards and practices and explore specific units of instruction, daily lessons, and additional instructional resources.

Math Talk and *Math Expressions*

Examine collaborative structures, the strong correlation to the Mathematical Practices, and the benefits of conversation, collaboration, and student knowledge exchange within the mathematics classroom.

Problem Solving in *Math Expressions*

Explore guided and independent learning activities that demonstrate the ongoing development of problem-solving skills expected from the Common Core Mathematical Practices.

Math Expressions and Differentiation

Engage in hands-on activities to enhance your knowledge and understanding of differentiation including flexible grouping, high-level questioning, and RtI.

Math Models in *Math Expressions*

Gain a clear picture of the K–6 progression of how students acquire math models and apply them as they progress in their mathematical learning.

Coaching and/or Demonstration Lessons

Choose a full-day of product coaching or demonstration lessons and focus on deeper understanding, interpretation, and application of your *Math Expressions* program components. Professional Development Specialists provide immediate feedback on instructional practices, climate, delivery, and impact.

Appendix A details your investment schedule for these services.

SUMMARY

If improved learning for all students is the goal, then a comprehensive plan of professional learning for your educator teams is the precursor to sustained student achievement. The Advanced Implementation Workshops: *Math Expressions* Five Core Classroom Structures, *Math Expressions* and the Common Core Standards, Math Talk and *Math Expressions*, Problem Solving in *Math Expressions*, *Math Expressions* and Differentiation, and Math Models and *Math Expressions* deliver the nuts and bolts of this transformative educational paradigm.

Please contact us with any questions you may have as you consider bringing Houghton Mifflin Harcourt Education Services professional practices to your schools.

Danna Young
Account Executive – Education Services
310.491.8699
danna.young@hmhco.com

Michael Gruber
Account Executive
Southern California
951.515.1790
michael.gruber@hmhco.com

APPENDIX A

Investment Schedule

Date	Description	Investment
TRAINING DELIVERY AND INVESTMENT		
Proposed Engagement Dates: Top of the World/El Morro Combined Training by Grade Level: • October 6th (Grade K) • October 7th (Grade 1) • October 8th (Grade 2) • October 13th (Grade 3) • October 14th (Grade 4) • October 15th (Grade 5) Top of the World Demo/Coaching Days: • November 3rd (K/1) • November 5th (2/3) • November 12th (4/5) El Morro Elementary Demo/Coaching Days: • November 4th (K/1) • November 6th (2/3) • November 13th (4/5) Top of the World Demo/Coaching Days: • January 5th (Grade K) • January 7th (Grade 1) • January 13th (Grade 2) • January 15th (Grade 3) • January 19th (Grade 4) • January 21st (Grade 5)	**Advanced Implementation Workshops (12 Days)** • Each workshop below is 3 hours and two workshops make up one full day of Professional Development. • Advanced Workshop and Coaching/Demo days can be combined to make up one full day of PD as well. ***Math Expressions*** **Five Core Classroom Structures** Explore the five crucial core classroom structures necessary to develop deep conceptual understanding, practice, application, and discussion. ***Math Expressions*** **and the Common Core Standards** Gain a deeper understanding of the standards and practices and explore specific units of instruction, daily lessons, and additional instructional resources. **Math Talk and *Math Expressions*** Examine collaborative structures, the strong correlation to the Mathematical Practices, and the benefits of conversation, collaboration, and student knowledge exchange within the mathematics classroom.	$5,600 $5,600 $5,600

Date	Description	Investment
El Morro Demo/Coaching Days: • January 6th (Grade K) • January 8th (Grade 1) • January 12th (Grade 2) • January 14th (Grade 3) • January 20th (Grade 4) • January 22nd (Grade 5) Grade Level Committee District Wide Recommendation Day: • January 23rd (Grades K-5 Leaders) Top of the World End of the Pilot Training • February 9th (TBD – As needed per school) El Morro End of Pilot Training • February 10th (TBD – As needed per school)	**Problem Solving in *Math Expressions*** Explore guided and independent learning activities that demonstrate the ongoing development of problem-solving skills expected from the Common Core Mathematical Practices. ***Math Expressions* and Differentiation** Engage in hands-on activities to enhance your knowledge and understanding of differentiation including flexible grouping, high-level questioning, and RtI. **Math Models in *Math Expressions*** Gain a clear picture of the K–6 progression of how students acquire math models and apply them as they progress in their mathematical learning. **Coaching and/or Demonstration Lessons (15 days)** Choose a full-day of product coaching or demonstration lessons and focus on deeper understanding, interpretation, and application of your *Math Expressions* program components. Professional Development Specialists provide immediate feedback on instructional practices, climate, delivery, and impact. **** Price includes all necessary MATERIALS and travel expenses ****	$5,600 $5,600 $5,600 $42,000 Included
	El Morro Elementary Subtotal	$37,800
	Top of the World Elementary Subtotal	$37,800
	Laguna Beach USD Total Proposed Investment	$75,600

APPENDIX B

The Efficacy of Professional Development When Supported by Peer Coaching

Dollars spent on professional development will have a greater impact on student learning than any other dollars spent. Help every teacher be a better teacher and you will help every student be a more successful learner.

> The Learning First Alliance notes that sustained and continuous professional growth over a period of time is every educator's and every school's responsibility toward fulfilling optimal student achievement (p. 2).
>
> Darling-Hammond found "that the effects of well-prepared teachers on student achievement can be stronger than the influences of student background factors, such as poverty, language background, and minority status" (p. 39).

The body of research accumulated over more than 40 years provides conclusions that can guide effective professional development. A well-regarded model for effective professional development includes the components of **theory**—for understanding the research base, **demonstration**—for an opportunity to observe what is being taught, **practice and feedback**—for understanding a new technique and receiving immediate feedback when practicing it, and **coaching and follow-up**—for making the new skill a lasting part of a classroom repertoire.

While each component plays a significant role in the process of professional development, the **coached practice** helps teachers internalize new techniques and allows follow-up discussions and any additional training meetings related to theory, demonstrations, and/or more practice.

The data in the following table shows that the application of skills is significantly higher when professional development includes theory, demonstration, practice with feedback, and peer coaching with follow-up (Joyce and Showers, 2002).

The Effectiveness of Professional Education*			
PROFESSIONAL TRAINING COMPONENT	COMPONENT'S EFFECTIVENESS IN		
	MASTERY OF KNOWLEDGE	ACQUISITION OF SKILLS	APPLICATION OF SKILLS
Study of Theory	10% Effective	5% Effective	0% Effective
Demonstration	30% Effective	20% Effective	0% Effective
Practice	60% Effective	60% Effective	5% Effective
Peer Coaching	95% Effective	95% Effective	95% Effective

Based on research by Joyce and Showers, 2002.

What Joyce and Showers observe is that "... large and dramatic increase in transfer of training occurs ... when coaching is added to an initial training experience comprised of theory explanation, demonstrations, and practice" (p. 77).

Our onsite consultants know that the most powerful way to facilitate the mastery of knowledge and the acquisition and application of professional skills is to follow up training with implementation days of coaching and feedback. Implementation days transform new learning into sustained and effective practices.

References

Darling-Hammond, L. (1999). *Teacher quality and student achievement: A review of state policy evidence*. Center for the Study of Teaching and Policy, University of Washington.

Learning First Alliance. (2000). *Every child reading: A professional development guide*. Alexandria, VA: Association for Supervision and Curriculum Development.

Joyce, B., & Showers, B. (2002). *Student achievement through staff development* (3rd ed.). Alexandria, VA: Association for Supervision and Curriculum Development.

Laguna Beach Unified School District

12. ACTION **July 28, 2015**

Approval: OCDE training in Project Based Learning (PBL) Summer Professional Development for LBUSD Teachers

Proposal

It is proposed that the Board of Education approve teacher training by OCDE experts in Project Based Learning (PBL) professional development. OCDE will provide a follow-up training day for the Cohort 1 teachers (trained last summer) on August 28, as well as a three-day training for the new Cohort 2 on August 11-13, 2015.

Background

The one-day follow-up is designed to give teachers the opportunity to share their successes with project-based learning, discuss strategies for assessing student progress, and helping students manage their projects, and begin planning for their next project.

The three-day PBL 101 Workshop engages participants in learning the principles for designing, assessing and managing standards-focused projects along with using performance assessment to evaluate student work. Through a combination of direct instruction, video analysis, and hands-on collaborative work, participants will have the opportunity to plan, design, and receive peer feedback.

With the District-wide move to 1:1 devices next year, this training will provide opportunities for teachers to learn about and begin developing relevant application activities into units of study that incorporate technology as a tool throughout the learning process.

Budget Impact

The projected cost for this professional development is $425 per teacher for 35 teachers for a total of $14,875.

Recommended Action

It is recommended that the Board of Education approve professional development by OCDE PBL Trainers. OCDE will provide a one-day follow-up session on August 28 and three days of professional development for designated teachers on August 11-13, 2015.

Prepared by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

13. ACTION **July 28, 2015**

Approval: **Resolution #15-07: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2015/16**

Proposal

It is proposed that the Board of Education approve Resolution #15-07: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2015/16.

Background

The adoption of the authority to levy special taxes is an annual requirement.

Budget Impact

Any cost associated with the Community Facilities District is funded through the tax levy.

Recommended Action

It is recommended that the Board of Education approve Resolution #15-07: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2015/16.

Prepared by:	Submitted by:	
Teri Holloway	Dean West	Sherine Smith, Ed.D.
Administrative Assistant	Assistant Superintendent	Superintendent of Schools
Business Services	Business Services	

RESOLUTION OF THE BOARD OF EDUCATION ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT AUTHORIZING THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 98-1 FOR FISCAL YEAR 2015/16.

Resolution #15-07
July 28, 2015

WHEREAS, the Laguna Beach Unified School District (the "District") previously established Community Facilities District No. 98-1 of the Laguna Beach Unified School District ("CFD No. 98-1") pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"); and,

WHEREAS, the Board of Education of the District acting as the legislative body of CFD No. 98-1 (the "Board of Education") is authorized pursuant to Resolution No. 99-43 (the "Resolution of Formation") to levy a special tax sufficient to pay principal, interest, other periodic costs and administrative expenses with respect to bonds of CFD No. 98-1 issued to finance certain public improvements and to pay all expenses incidental thereto; and,

WHEREAS, in accordance with the Act, adopted Ordinance No. 01-1 on April 24, 2001 (the "Ordinance"), levying the special tax within CFD No. 98-1; and,

WHEREAS, CFD No. 98-1 issued its special tax notes, Series 1999, Series A and Series B in the amounts of $3,828,000 and $3,830,626.93 respectively pursuant to Resolution No. 99-43, adopted by the Board of Education; and,

WHEREAS, CFD No. 98-1 issued its special tax bonds, Series 2004 in the amount of $9,970,000 pursuant to Resolution No. 04-10, adopted by the Board of Education; and,

WHEREAS, CFD No. 98-1 issued 2012 special tax refunding bonds in the amount of $9,330,000 pursuant to Resolution No. 12-18, adopted by the Board of Education; and,

WHEREAS, it is now necessary and appropriate that this Board of Education levy and collect the special taxes for Fiscal Year 2015/16 for the purpose specified in the Ordinance, by the adoption of a resolution as specified by the Act and that Ordinance; and,

WHEREAS, the special taxes being levied hereunder are at the same rate or at a lower rate than provided by the Ordinance;

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. The special tax ("Special Tax") is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within the District which are not otherwise exempt from taxation under the Act or the Ordinance the special taxes for Fiscal Year 2015/16 at the tax rates set forth in the report prepared by David Taussig and Associates for CFD No. 98-1 entitled "Annual Levy of Special Tax For Fiscal Year 2015/16" (the "Report") submitted herewith, which rates do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, the Assistant Superintendent of Business Services of the District, or his designee, may make any necessary modifications to these special taxes to correct any errors, omissions or inconsistencies in the listing of categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the tax applicable to any category of parcels and can only be made prior to the submission of the tax rolls to the Orange County Auditor.

Section 4. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

ADOPTED, SIGNED AND APPROVED this 28th day of July, 2015.

BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT

By: _____
President of the Board of Education of the Laguna Beach Unified School District

STATE OF CALIFORNIA

COUNTY OF ORANGE

I, William Landsiedel, Clerk of the Board of Education of the Laguna Beach Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the Board of Education of the Laguna Beach Unified School District at a regular meeting of said Board held on the 28th day of July, 2015.

_____
Clerk of the Board of Education

DAVID TAUSSIG & Associates, Inc.

Public Finance
Public Private Partnerships
Urban Economics

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT
No. 98-1

July 20, 2015

Newport Beach
Riverside
San Francisco
San Jose
Dallas

ADMINISTRATION REPORT
FISCAL YEAR 2015-2016

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 98-1

Prepared For

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
550 Blumont Street
Laguna Beach, California 92651

Prepared By

DAVID TAUSSIG & ASSOCIATES, INC.
5000 Birch Street, Suite 6000
Newport Beach, California 92660
(949) 955-1500

DAVID TAUSSIG & ASSOCIATES

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Exhibit A - Boundary Map
Exhibit B - Special Tax Roll Fiscal Year 2015-2016

DAVID TAUSSIG & ASSOCIATES

INTRODUCTION

This report provides an analysis of the financial and administrative obligations of Community Facilities District No. 98-1 ("CFD No. 98-1") of the Laguna Beach Unified School District (the "School District") resulting from the sale of $7,658,626.93 in Bond Anticipation Notes ("1999 BANs") in December 1999, the sale of $9,970,000 in Special Tax Bonds (the "Series 2004 Bonds") in September 2004, and the sale of $9,330,000 in Special Tax Refunding Bonds (the "Series 2012 Bonds") in August 2012.

CFD No. 98-1 is a legally constituted governmental entity established under the Mello-Roos Community Facilities Act of 1982 (the "Act"), as amended. The Act provides an alternative method for the financing of certain public capital facilities and services. Specifically, CFD No. 98-1 is authorized to issue up to $11,000,000 in bonds. The proceeds of the 1999 BANs were used to finance school facilities, land, rights-of-way and easements necessary for these facilities, as well as the costs associated with the planning and designing of these facilities, including environmental evaluation costs. The total cost of such facilities is expected to equal the mitigation obligation, as defined in the School Facilities and Funding Agreement, which is currently estimated at approximately $6.9 million. The proceeds of the Series 2004 Bonds were used to pay all remaining interest and principal on the Series 1999 BANs. The proceeds of the Series 2012 Bonds were used to pay all remaining interest and principal on the Series 2004 Bonds.

In 2000, an Amended and Restated Rate and Method of Apportionment was approved by the School District and the qualified electors in CFD No. 98-1. All references to the Rate and Method of Apportionment in this report refer to the Amended and Restated Rate and Method of Apportionment.

The bonded indebtedness of CFD No. 98-1 is both secured and repaid through the annual levy and collection of special taxes from all property subject to the tax within the community facilities district. In calculating the special tax liability for fiscal year 2015-2016, this report not only examines the financial obligations of the current fiscal year, but also analyzes the amount of new development which has occurred within the boundaries of the community facilities district, as well as the results of the prior year's special tax levy.

A map showing the property in CFD No. 98-1 is included in Exhibit A.

This report is organized into the following sections:

Section I
Section I provides an update of the development activity occurring within CFD No. 98-1.

Section II
Section II analyzes the previous fiscal year's special tax levy and includes a discussion of delinquent special taxes.

Section III
Section III determines the financial obligations of CFD No. 98-1 for fiscal year 2015-2016.

DAVID TAUSSIG & ASSOCIATES

Section IV

Section IV reviews the methodology used to apportion the special tax requirement between Developed Property and Undeveloped Property. A table of the 2015-2016 special taxes for each classification of property is included.

I. SPECIAL TAX CLASSIFICATIONS AND DEVELOPMENT UPDATE

Special Tax Classifications

The methodology employed to calculate and apportion the special tax is contained in a document entitled the Rate and Method of Apportionment. The Rate and Method of Apportionment defines four categories of property, namely "Developed Property," "Taxable Non-Residential Property," "Taxable Public Property" and "Undeveloped Property." The category of Developed Property is in turn divided into six separate special tax classifications based on the type of use, density, or assessable area of the structure built thereon. The Developed Property special tax classifications are shown in Table 1 below.

Table 1
Community Facilities District No. 98-1
Developed Property Classifications

Land Use Class	Description	Density or Assessable Area
1	Single Family Detached	0.00 – 2.99 du/acre
2	Single Family Detached	3.00 – 5.99 du/acre
3	Single Family Detached	6.00 – 7.99 du/acre
4	Single Family Detached	8.00 or more du/acre
5	Single Family Attached	≥ 2,400 sq. ft.
6	Single Family Attached	< 2,400 sq. ft.

Developed Property is distinguished from Undeveloped Property by the issuance of a building permit. Specifically, property for which a building permit was issued as of January 1 will be classified as Developed Property in the following fiscal year. For example, all property in CFD No. 98-1 for which building permits were issued prior to January 1, 2015, will be classified as Developed Property in fiscal year 2015-2016. Hence, the development research discussed below focuses on the twelve month period ending January 1, 2015.

Development Update

CFD No. 98-1 encompasses a portion of the Newport Coastal Local Coastal Program area that lies within the service boundaries of the Laguna Beach Unified School District. CFD No. 98-1 includes approximately 625 acres in the County of Orange located on Pacific Coast Highway. At buildout, it is expected that CFD No. 98-1 will consist of approximately 619 residential units.

Background research was conducted to determine the amount and type of development activity that occurred during the previous fiscal year. Review of the County of Orange's building permit records indicated that prior to January 1, 2015, 583 building permits had been issued within CFD No. 98-1. A total of 20 acres in the district remain undeveloped.

Table 2 below lists the aggregate amount of Developed Property by special tax classification.

Table 2
Community Facilities District No. 98-1
Cumulative Developed Property

Land Use Class	Description	Density or Assessable Area	Residential Units
1	Single Family Detached	0.00 - 2.99 du/acre	146
2	Single Family Detached	3.00 - 5.99 du/acre	278
3	Single Family Detached	6.00 - 7.99 du/acre	135
4	Single Family Detached	8.00 or more du/acre	0
5	Single Family Attached	≥ 2,400 sq. ft.	24
6	Single Family Attached	< 2,400 sq. ft.	0
Total	NA	NA	583

II. FISCAL YEAR 2014-2015 SPECIAL TAX LEVY

The total special tax levy for fiscal year 2014-2015 equaled $556,787. As of June 30, 2015, $551,750 in special taxes had been collected by the County. The remaining $5,037 in special taxes are delinquent, resulting in a delinquency rate of .90 percent.

As a participant in the Teeter Program, the School District will receive an apportionment from the County equal to the delinquent unpaid special taxes for fiscal year 2014-2015. This apportionment is anticipated to occur early in fiscal year 2015-2016.

III. FISCAL YEAR 2015-2016 SPECIAL TAX REQUIREMENT

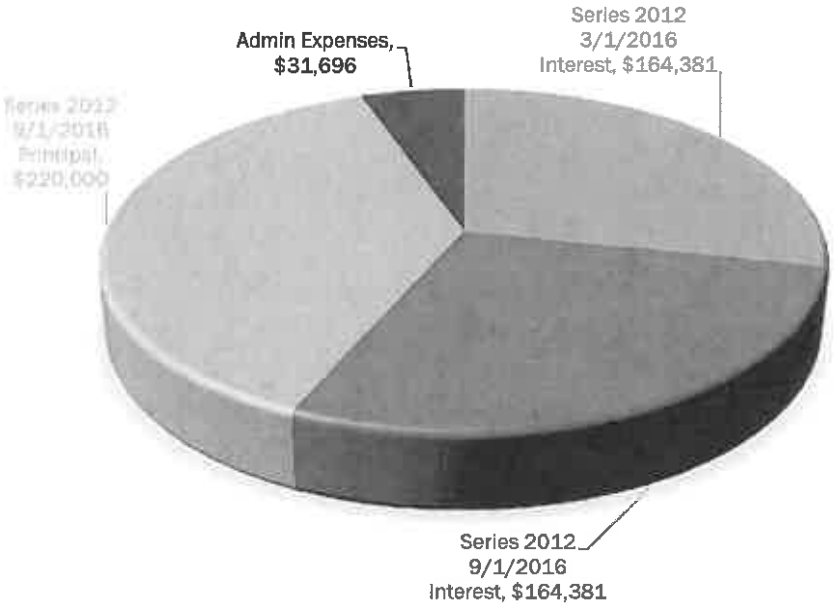
For fiscal year 2015-2016, the special tax requirement is equal to $565,477 and is calculated as follows:

Table 3
Community Facilities District No. 98-1
Fiscal Year 2015-2016 Special Tax Requirement

FY 2015-2016 Obligations:	
Interest Payment Due March 1, 2016	$164,381
Interest Payment Due September 1, 2016	$164,381
Principal Payment Due September 1, 2016	$220,000
Administrative Expense Budget FY 2015-2016	$31,696
Gross Special Tax Requirement	$580,459
FY 2014-2015 (Credit) / Shortfall	($14,982)
FY 2015-2016 Special Tax Requirement	*$565,477*

The components of the fiscal year 2015-2016 special tax requirement are shown graphically on the following page.

Community Facilities District No. 98-1 of the
Laguna Beach Unified School District
Fiscal Year 2015-2016 Gross Special Tax Requirement



Total Fiscal Year 2015-2016 Gross Special Tax Requirement: $580,459

IV. METHOD OF APPORTIONMENT

Maximum Special Taxes

The amount of special taxes that CFD No. 98-1 may levy is strictly limited by the maximum special taxes set forth in the Rate and Method of Apportionment. The initial maximum special taxes for each classification of Developed Property, or the "Assigned Special Taxes," are specified in Table 1 of Section C of the Rate and Method of Apportionment.[1] On each July 1, commencing on July 1, 2001, the maximum special tax shall be increased by an amount equal to two percent (2%) of the maximum special tax in effect for the previous fiscal year.

Apportionment of Special Taxes

The special tax that is apportioned to each parcel is determined through the application of Section E of the Rate and Method of Apportionment. Section E apportions the special tax requirement in four steps which prioritize the order in which Developed Property, Taxable Non-Residential Property, Taxable Public Property, and Undeveloped Property are taxed.

The first step states that the special tax shall be levied against each parcel of Developed Property (i) at 100 percent of the assigned special tax prior to the date at which the Board determines that no additional bonds will be sold, and (ii) up to 100 percent of the assigned special tax after the date on which it is determined by the Board that no additional bonds will be issued for CFD No. 98-1. If the special taxes raised pursuant to the first step are less than the special tax requirement, then the second step is applied. The second step states that the special tax shall be levied against all parcels of Undeveloped Property at up to 100 percent of the applicable maximum special tax per acre.

The third and fourth steps are designed to accommodate changes in land use and are intended to be used only as a last resort. Since actual land uses have not substantially deviated from the original projections, these steps are not necessary.

Application of the maximum special taxes under the first step generates special tax revenues of $1,131,695 from Residential Property, which is more than sufficient to meet all obligations for CFD No. 98-1 for fiscal year 2015-2016 as outlined in Section III. Therefore, the fiscal year 2015-2016 special tax for each parcel of developed property is equal to approximately 49.97% percent of the maximum special tax.

The fiscal year 2015-2016 special taxes are shown for each classification of Developed Property and Undeveloped Property in Table 4 and graphically on the following pages. The Special Tax Roll which lists the total special tax levy for each parcel is shown in Exhibit B.

1 Technically, Section C states that the maximum special tax for a parcel of Developed Property is equal to the greater of (i) the "Backup Special Tax" or (ii) the rate set forth for the applicable Developed Property classification in Table 1 of Section C; plus for certain property, the Supplemental Special Tax. In this report, all discussion of maximum tax rates focuses on the rates set forth for each classification of Developed Property in Section C of the Rate and Method of Apportionment.

DAVID TAUSSIG & ASSOCIATES
Public Finance and Urban Economics

Table 4
Community Facilities District No. 98-1
Fiscal Year 2015-2016 Special Taxes
For Developed Property and Undeveloped Property

Land Use Class	Description	Density or Assessable Area	FY 2015-2016 Maximum Special Tax	FY 2015-2016 Special Tax Levy	FY 2015-2016 Actual Levy as a Percentage of Maximum Special Tax
1	Single Family Detached	0.00 – 2.99 du/acre	$2,484.48 per unit	$1,241.42 per unit	49.97%
2	Single Family Detached	3.00 – 5.99 du/acre	$1,979.77 per unit	$989.24 per unit	49.97%
3	Single Family Detached	6.00-7.99 du/acre	$1,427.97 per unit	$713.52 per unit	49.97%
4	Single Family Detached	8.00 or more du/acre	$1,075.37 per unit	$0.00 per unit	0.00%
5	Single Family Attached	≥ 2,400 sq. ft.	$1,075.37 per unit	$537.34 per unit	49.97%
6	Single Family Attached	< 2,400 sq. ft.	$421.25 per unit	$0.00 per unit	0.00%
NA	Undeveloped Property	NA	$25,673.78 per acre	$0.00 per acre	0.00%
NA	Taxable Public Property	NA	$25,673.78 per acre	$0.00 per acre	0.00%
NA	Taxable Non-Residential Property	NA	$11,604.08 per acre	$0.00 per acre	0.00%

taussig-client/Laguna USD/CFD 98-1/admin/2015-16/981_ADM 01.doc

Community Facilities District No. 98-1 of the
Laguna Beach Unified School District
Fiscal Year 2015-2016 Special Tax Levy

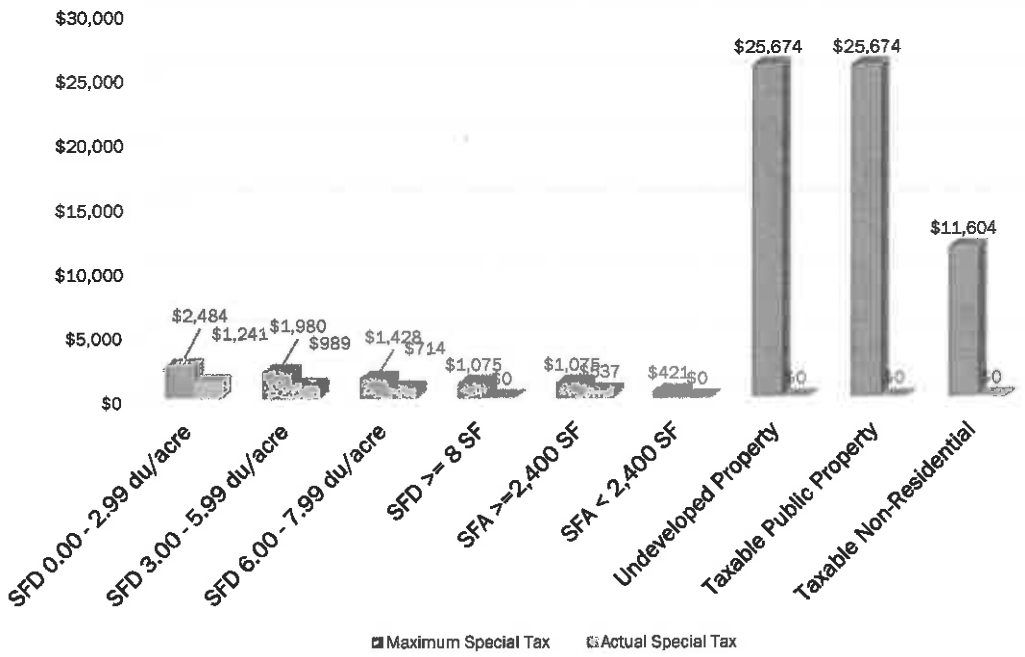


EXHIBIT A

CFD No. 98-1 of the
Laguna Beach Unified School District

Boundary Map

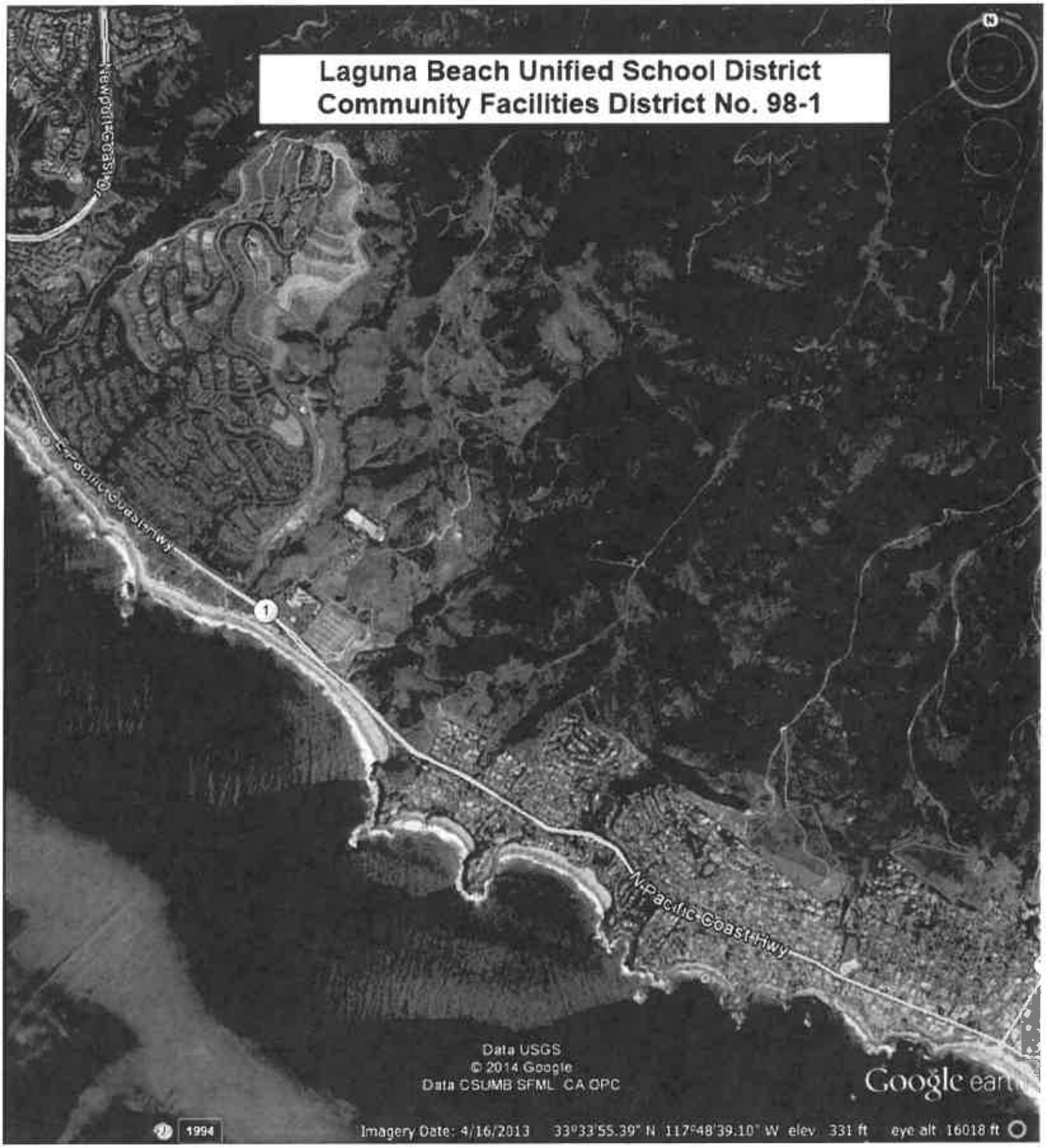

Laguna Beach Unified School District
Community Facilities District No. 98-1
Newport Coast Dr
N Pacific Coast Hwy
1
N Pacific Coast Hwy
Data USGS
© 2014 Google
Data CSUMB SFML CA OPC
Google earth
1994
Imagery Date: 4/16/2013 33°33'55.39" N 117°48'39.10" W elev 331 ft eye alt 16018 ft

EXHIBIT B

CFD No. 98-1 of the
Laguna Beach Unified School District

Special Tax Roll
Fiscal Year 2015-2016

Exhibit B

Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
477-102-01	16455	43			1	$1,241.42
477-102-02	16455	42			1	$1,241.42
477-102-08	16455	36			1	$1,241.42
477-102-09	16455	35			1	$1,241.42
477-102-10	16455	34			1	$1,241.42
477-102-11	16455	33			1	$1,241.42
477-102-14	16455	30			1	$1,241.42
477-102-15	16455	29			1	$1,241.42
477-102-18	16455	14			1	$1,241.42
477-102-19	16455	13			1	$1,241.42
477-102-20	16455	12			1	$1,241.42
477-102-21	16455	11			1	$1,241.42
477-102-22	16455	10			1	$1,241.42
477-102-25	16455	7			1	$1,241.42
477-102-26	16455	6			1	$1,241.42
477-102-27	16455	5			1	$1,241.42
477-102-28	16455	4			1	$1,241.42
477-102-29	16455	3			1	$1,241.42
477-102-30	16455	2			1	$1,241.42
477-102-31	16455	1			1	$1,241.42
477-102-49	16455	31, 32			1	$1,241.42
477-102-50	16455	40, 41			1	$1,241.42
477-102-53	16455	37,38,39			1	$1,241.42
477-171-09	15850	20			3	$713.52
477-171-10	15850	19			3	$713.52
477-171-11	15850	18			3	$713.52
477-171-12	15850	17			3	$713.52
477-171-13	15850	16			3	$713.52
477-171-14	15850	15			3	$713.52
477-171-15	15850	14			3	$713.52
477-171-16	15850	13			3	$713.52
477-171-17	15850	1			3	$713.52
477-171-18	15850	2			3	$713.52
477-171-19	15850	3			3	$713.52
477-171-20	15850	4			3	$713.52
477-171-21	15850	5			3	$713.52
477-171-22	15850	6			3	$713.52
477-171-23	15850	7			3	$713.52
477-171-24	15850	8			3	$713.52

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
477-171-25	15850	9			3	$713.52
477-171-26	15850	10			3	$713.52
477-171-27	15850	11			3	$713.52
477-171-28	15850	12			3	$713.52
477-171-29	15850	36			3	$713.52
477-171-30	15850	35			3	$713.52
477-171-31	15850	34			3	$713.52
477-171-32	15850	33			3	$713.52
477-171-33	15850	32			3	$713.52
477-171-34	15850	31			3	$713.52
477-171-35	15850	30			3	$713.52
477-171-36	15850	29			3	$713.52
477-171-37	15850	28			3	$713.52
477-171-38	15850	27			3	$713.52
477-171-39	15850	26			3	$713.52
477-171-40	15850	25			3	$713.52
477-171-41	15850	24			3	$713.52
477-171-42	15850	23			3	$713.52
477-171-43	15850	22			3	$713.52
477-171-44	15850	21			3	$713.52
477-181-01	15817	13			2	$989.24
477-181-02	15817	14			2	$989.24
477-181-03	15817	15			2	$989.24
477-181-04	15817	16			2	$989.24
477-181-05	15817	17			2	$989.24
477-181-06	15817	18			2	$989.24
477-181-08	15817	11			2	$989.24
477-181-09	15817	10			2	$989.24
477-181-10	15817	9			2	$989.24
477-181-11	15817	8			2	$989.24
477-181-12	15817	7			2	$989.24
477-181-13	15817	6			2	$989.24
477-181-18	15856	1			2	$989.24
477-181-19	15856	2			2	$989.24
477-181-20	15856	3			2	$989.24
477-181-21	15856	4			2	$989.24
477-181-22	15856	5			2	$989.24
477-181-23	15856	6			2	$989.24
477-181-24	15856	7			2	$989.24
477-181-25	15856	8			2	$989.24
477-181-31	15857	1			2	$989.24
477-181-32	15857	2			2	$989.24

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
477-181-33	15857	3			2	$989.24
477-181-34	15857	4			2	$989.24
477-181-35	15857	5			2	$989.24
477-181-36	15857	6			2	$989.24
477-181-37	15857	7			2	$989.24
477-181-38	15857	8			2	$989.24
477-181-39	15857	9			2	$989.24
477-181-40	15857	15			2	$989.24
477-191-01	15817	5			2	$989.24
477-191-02	15817	4			2	$989.24
477-191-03	15817	3			2	$989.24
477-191-04	15817	2			2	$989.24
477-191-05	15817	1			2	$989.24
477-191-08	15856	9			2	$989.24
477-191-09	15856	10			2	$989.24
477-191-10	15856	11			2	$989.24
477-191-11	15856	12			2	$989.24
477-191-12	15856	13			2	$989.24
477-191-13	15856	14			2	$989.24
477-191-14	15856	15			2	$989.24
477-191-20	15857	10			2	$989.24
477-191-21	15857	11			2	$989.24
477-191-22	15857	12			2	$989.24
477-191-23	15857	13			2	$989.24
477-191-24	15857	14			2	$989.24
477-202-01	15818	15			1	$1,241.42
477-202-02	15818	14			1	$1,241.42
477-202-03	15818	13			1	$1,241.42
477-202-04	15818	12			1	$1,241.42
477-202-05	15818	11			1	$1,241.42
477-202-06	15818	10			1	$1,241.42
477-202-07	15818	9			1	$1,241.42
477-202-08	15818	8			1	$1,241.42
477-202-09	15818	7			1	$1,241.42
477-202-10	15818	16			1	$1,241.42
477-202-11	15818	17			1	$1,241.42
477-202-12	15818	18			1	$1,241.42
477-202-13	15818	19			1	$1,241.42
477-202-14	15818	20			1	$1,241.42
477-202-15	15818	21			1	$1,241.42
477-202-16	15818	22			1	$1,241.42
477-202-17	15818	23			1	$1,241.42

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
477-202-18	15818	24			1	$1,241.42
477-202-19	15818	25			1	$1,241.42
477-202-20	15818	26			1	$1,241.42
477-202-21	15818	27			1	$1,241.42
477-202-22	15818	28			1	$1,241.42
477-202-23	15818	29			1	$1,241.42
477-202-24	15818	30			1	$1,241.42
477-202-25	15818	31			1	$1,241.42
477-202-26	15818	32			1	$1,241.42
477-202-27	15818	33			1	$1,241.42
477-203-01	15818	1			1	$1,241.42
477-203-02	15818	2			1	$1,241.42
477-203-03	15818	3			1	$1,241.42
477-203-04	15818	4			1	$1,241.42
477-203-05	15818	5			1	$1,241.42
477-203-06	15818	6			1	$1,241.42
477-211-01	15445	24			2	$989.24
477-211-02	15445	23			2	$989.24
477-211-03	15445	22			2	$989.24
477-211-04	15445	21			2	$989.24
477-211-05	15445	20			2	$989.24
477-211-06	15445	19			2	$989.24
477-211-07	15445	18			2	$989.24
477-211-08	15445	17			2	$989.24
477-211-09	15445	16			2	$989.24
477-211-10	15445	15			2	$989.24
477-211-11	15445	14			2	$989.24
477-211-12	15445	13			2	$989.24
477-211-13	15445	12			2	$989.24
477-211-14	15445	11			2	$989.24
477-211-15	15445	10			2	$989.24
477-211-16	15445	9			2	$989.24
477-211-17	15445	8			2	$989.24
477-211-18	15445	7			2	$989.24
477-211-19	15445	6			2	$989.24
477-211-20	15445	5			2	$989.24
477-211-21	15445	4			2	$989.24
477-211-22	15445	3			2	$989.24
477-211-23	15445	2			2	$989.24
477-211-24	15445	1			2	$989.24
477-221-01	15851	25			3	$713.52
477-221-02	15851	26			3	$713.52

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
477-221-03	15851	27			3	$713.52
477-221-04	15851	28			3	$713.52
477-221-05	15851	29			3	$713.52
477-221-06	15851	30			3	$713.52
477-221-07	15851	31			3	$713.52
477-221-08	15851	32			3	$713.52
477-221-09	15851	33			3	$713.52
477-221-10	15851	34			3	$713.52
477-221-11	15851	35			3	$713.52
477-221-12	15851	36			3	$713.52
477-221-13	15851	37			3	$713.52
477-221-14	15851	38			3	$713.52
477-221-15	15851	39			3	$713.52
477-221-16	15851	24			3	$713.52
477-221-17	15851	23			3	$713.52
477-221-18	15851	22			3	$713.52
477-221-19	15851	21			3	$713.52
477-221-20	15851	20			3	$713.52
477-221-21	15851	19			3	$713.52
477-221-22	15851	18			3	$713.52
477-221-23	15851	17			3	$713.52
477-221-24	15851	16			3	$713.52
477-221-25	15851	15			3	$713.52
477-221-26	15851	14			3	$713.52
477-221-27	15851	13			3	$713.52
477-221-28	15851	12			3	$713.52
477-221-29	15851	11			3	$713.52
477-221-30	15851	10			3	$713.52
477-221-31	15851	9			3	$713.52
477-221-32	15851	8			3	$713.52
477-221-33	15851	7			3	$713.52
477-221-34	15851	6			3	$713.52
477-221-35	15851	5			3	$713.52
477-221-36	15851	4			3	$713.52
477-221-37	15851	3			3	$713.52
477-221-38	15851	2			3	$713.52
477-221-39	15851	1			3	$713.52
477-261-04	16455	47			1	$1,241.42
477-261-05	16455	48			1	$1,241.42
477-261-10	16455	27			1	$1,241.42
477-261-11	16455	26			1	$1,241.42
477-261-12	16455	25			1	$1,241.42

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
477-261-13	16455	24			1	$1,241.42
477-261-14	16455	23			1	$1,241.42
477-261-15	16455	22			1	$1,241.42
477-261-16	16456	28			1	$1,241.42
477-261-17	16456	27			1	$1,241.42
477-261-19	16456	25			1	$1,241.42
477-261-22	16456	30			1	$1,241.42
477-261-23	16456	29			1	$1,241.42
477-261-24	16455	21			1	$1,241.42
477-261-25	16455	20			1	$1,241.42
477-261-26	16455	19			1	$1,241.42
477-261-27	16455	18			1	$1,241.42
477-261-28	16455	17			1	$1,241.42
477-261-31	16456	12			1	$1,241.42
477-261-32	16456	13			1	$1,241.42
477-261-33	16456	14			1	$1,241.42
477-261-34	16456	15			1	$1,241.42
477-261-35	16456	16			1	$1,241.42
477-261-37	16456	18			1	$1,241.42
477-261-38	16456	19			1	$1,241.42
477-261-39	16456	20			1	$1,241.42
477-261-47	16456	6			1	$1,241.42
477-261-48	16456	7			1	$1,241.42
477-261-50	16456	9			1	$1,241.42
477-261-51	16456	10			1	$1,241.42
477-261-83	16456	23,24			1	$1,241.42
477-261-84	16455	45,46			1	$1,241.42
489-041-08	15919	1			2	$989.24
489-041-09	15919	2			2	$989.24
489-041-10	15919	3			2	$989.24
489-041-11	15919	4			2	$989.24
489-041-12	15919	5			2	$989.24
489-041-13	15919	6			2	$989.24
489-041-14	15919	7			2	$989.24
489-041-15	15919	8			2	$989.24
489-041-16	15919	9			2	$989.24
489-041-17	15919	10			2	$989.24
489-041-18	15919	11			2	$989.24
489-041-19	15919	12			2	$989.24
489-041-20	15919	13			2	$989.24
489-041-21	15919	14			2	$989.24
489-041-22	15919	15			2	$989.24

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
489-041-40	16421	1			2	$989.24
489-041-41	16421	2			2	$989.24
489-041-42	16421	3			2	$989.24
489-041-43	16421	4			2	$989.24
489-041-44	16421	5			2	$989.24
489-041-46	16421	6			2	$989.24
489-041-47	16421	7			2	$989.24
489-041-48	16421	8			2	$989.24
489-041-49	16421	9			2	$989.24
489-041-50	16421	10			2	$989.24
489-041-51	16421	11			2	$989.24
489-041-52	16421	12			2	$989.24
489-041-53	16421	13			2	$989.24
489-041-54	16421	14			2	$989.24
489-041-55	16421	15			2	$989.24
489-041-56	16421	16			2	$989.24
489-041-57	16421	17			2	$989.24
489-041-58	16421	18			2	$989.24
489-041-59	16421	19			2	$989.24
489-041-60	16421	20			2	$989.24
489-041-61	16421	21			2	$989.24
489-041-62	16421	22			2	$989.24
489-041-63	16421	23			2	$989.24
489-052-01	16431	1			2	$989.24
489-052-02	16431	2			2	$989.24
489-052-03	16431	3			2	$989.24
489-052-04	16431	4			2	$989.24
489-052-05	16431	5			2	$989.24
489-052-06	16431	6			2	$989.24
489-052-07	16431	7			2	$989.24
489-052-08	16431	8			2	$989.24
489-052-09	16431	9			2	$989.24
489-052-10	16431	10			2	$989.24
489-052-11	16431	11			2	$989.24
489-052-12	16431	19			2	$989.24
489-052-13	16431	18			2	$989.24
489-052-14	16431	17			2	$989.24
489-052-15	16431	16			2	$989.24
489-052-16	16431	15			2	$989.24
489-052-17	16431	14			2	$989.24
489-052-18	16431	13			2	$989.24
489-052-19	16431	12			2	$989.24

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
489-052-20	16431	20			2	$989.24
489-052-21	16431	21			2	$989.24
489-052-22	16431	22			2	$989.24
489-052-23	16431	23			2	$989.24
489-052-24	16431	24			2	$989.24
489-052-25	16431	25			2	$989.24
489-052-26	16431	26			2	$989.24
489-052-27	16431	27			2	$989.24
489-052-28	16431	28			2	$989.24
489-052-35	16269	1			2	$989.24
489-052-36	16269	2			2	$989.24
489-052-37	16269	3			2	$989.24
489-052-38	16269	4			2	$989.24
489-052-39	16269	5			2	$989.24
489-052-40	16269	6			2	$989.24
489-052-41	16269	7			2	$989.24
489-052-42	16269	8			2	$989.24
489-052-43	16269	9			2	$989.24
489-052-44	16269	10			2	$989.24
489-052-45	16269	11			2	$989.24
489-052-46	16269	12			2	$989.24
489-052-47	16269	13			2	$989.24
489-052-48	16269	14			2	$989.24
489-061-01	16422	1			2	$989.24
489-061-02	16422	2			2	$989.24
489-061-03	16422	3			2	$989.24
489-061-04	16422	4			2	$989.24
489-061-05	16422	5			2	$989.24
489-061-06	16422	6			2	$989.24
489-061-07	16422	7			2	$989.24
489-061-08	16422	8			2	$989.24
489-061-09	16422	9			2	$989.24
489-061-10	16422	10			2	$989.24
489-061-11	16422	11			2	$989.24
489-061-12	16422	12			2	$989.24
489-061-13	16422	13			2	$989.24
489-061-14	16422	14			2	$989.24
489-061-15	16422	15			2	$989.24
489-061-16	16422	16			2	$989.24
489-061-17	16422	17			2	$989.24
489-061-18	16422	18			2	$989.24
489-061-19	16422	19			2	$989.24

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
489-061-20	16422	20			2	$989.24
489-061-21	16422	21			2	$989.24
489-061-22	16422	22			2	$989.24
489-061-23	16422	23			2	$989.24
489-061-24	16422	24			2	$989.24
489-071-01	16409	17			2	$989.24
489-071-02	16409	16			2	$989.24
489-071-03	16409	15			2	$989.24
489-071-04	16409	14			2	$989.24
489-071-05	16409	13			2	$989.24
489-071-06	16409	12			2	$989.24
489-071-07	16409	11			2	$989.24
489-071-08	16409	10			2	$989.24
489-071-09	16409	9			2	$989.24
489-071-10	16409	8			2	$989.24
489-071-11	16409	7			2	$989.24
489-071-12	16409	6			2	$989.24
489-071-13	16409	5			2	$989.24
489-071-14	16409	4			2	$989.24
489-071-15	16409	3			2	$989.24
489-071-16	16409	2			2	$989.24
489-071-17	16409	1			2	$989.24
489-071-18	16407	5			2	$989.24
489-071-19	16407	4			2	$989.24
489-071-20	16407	3			2	$989.24
489-071-21	16407	2			2	$989.24
489-071-22	16407	1			2	$989.24
489-071-23	16408	1			2	$989.24
489-071-24	16408	2			2	$989.24
489-071-25	16408	3			2	$989.24
489-071-26	16408	4			2	$989.24
489-071-27	16408	5			2	$989.24
489-071-28	16408	6			2	$989.24
489-071-29	16408	7			2	$989.24
489-071-30	16408	8			2	$989.24
489-071-31	16408	9			2	$989.24
489-071-32	16408	10			2	$989.24
489-071-33	16408	11			2	$989.24
489-071-34	16408	12			2	$989.24
489-071-35	16408	13			2	$989.24
489-071-36	16408	14			2	$989.24
489-071-37	16408	15			2	$989.24

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Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
489-071-38	16408	16			2	$989.24
489-071-39	16408	17			2	$989.24
489-071-40	16408	18			2	$989.24
489-071-62	16427	8			2	$989.24
489-071-63	16427	9			2	$989.24
489-071-64	16427	10			2	$989.24
489-071-65	16427	11			2	$989.24
489-071-66	16427	12			2	$989.24
489-071-67	16427	13			2	$989.24
489-071-68	16427	14			2	$989.24
489-071-69	16427	15			2	$989.24
489-071-70	16427	16			2	$989.24
489-081-01	16427	1			2	$989.24
489-081-02	16427	2			2	$989.24
489-081-03	16427	3			2	$989.24
489-081-04	16427	4			2	$989.24
489-081-05	16427	5			2	$989.24
489-081-06	16427	6			2	$989.24
489-081-07	16427	7			2	$989.24
489-081-08	16427	17			2	$989.24
489-081-09	16428	10			2	$989.24
489-081-10	16428	9			2	$989.24
489-081-11	16428	8			2	$989.24
489-081-12	16428	7			2	$989.24
489-081-13	16428	6			2	$989.24
489-081-14	16428	5			2	$989.24
489-081-15	16428	4			2	$989.24
489-081-16	16428	3			2	$989.24
489-081-17	16428	2			2	$989.24
489-081-18	16428	1			2	$989.24
489-091-01	16425	1			2	$989.24
489-091-02	16425	2			2	$989.24
489-091-03	16425	3			2	$989.24
489-091-04	16425	4			2	$989.24
489-091-05	16425	5			2	$989.24
489-091-06	16425	6			2	$989.24
489-091-07	16425	7			2	$989.24
489-091-08	16425	8			2	$989.24
489-091-09	16425	9			2	$989.24
489-091-10	16425	10			2	$989.24
489-091-11	16425	11			2	$989.24
489-091-12	16425	12			2	$989.24

Exhibit B

Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
489-091-13	16425	13			2	$989.24
489-091-14	16425	14			2	$989.24
489-091-15	16425	15			2	$989.24
489-091-16	16425	16			2	$989.24
489-091-17	16425	17			2	$989.24
489-091-18	16425	18			2	$989.24
489-091-19	16425	19			2	$989.24
489-091-20	16424	1			2	$989.24
489-091-21	16424	2			2	$989.24
489-091-22	16424	3			2	$989.24
489-091-23	16424	4			2	$989.24
489-091-24	16424	5			2	$989.24
489-091-25	16424	6			2	$989.24
489-091-26	16424	7			2	$989.24
489-091-27	16424	8			2	$989.24
489-091-28	16424	9			2	$989.24
489-091-29	16424	10			2	$989.24
489-091-30	16424	11			2	$989.24
489-091-31	16424	12			2	$989.24
489-091-32	16424	13			2	$989.24
489-091-33	16424	14			2	$989.24
489-091-34	16424	15			2	$989.24
489-091-35	16424	16			2	$989.24
489-091-36	16424	17			2	$989.24
489-101-01	16482	1			1	$1,241.42
489-101-02	16482	2			1	$1,241.42
489-101-03	16482	3			1	$1,241.42
489-101-04	16482	4			1	$1,241.42
489-101-05	16482	5			1	$1,241.42
489-101-06	16482	6			1	$1,241.42
489-101-07	16482	7			1	$1,241.42
489-101-08	16482	8			1	$1,241.42
489-101-09	16482	9			1	$1,241.42
489-101-10	16482	10			1	$1,241.42
489-101-11	16482	11			1	$1,241.42
489-101-12	16482	12			1	$1,241.42
489-101-13	16482	13			1	$1,241.42
489-101-14	16482	14			1	$1,241.42
489-101-16	16482	16			1	$1,241.42
489-101-17	16482	17			1	$1,241.42
489-101-18	16482	18			1	$1,241.42
489-101-19	16482	19			1	$1,241.42

Exhibit B

Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
489-101-20	16482	20			1	$1,241.42
489-101-21	16482	21			1	$1,241.42
489-101-22	16482	22			1	$1,241.42
489-101-23	16482	23			1	$1,241.42
489-101-24	16482	24			1	$1,241.42
489-101-25	16482	25			1	$1,241.42
489-101-26	16482	26			1	$1,241.42
489-101-27	16482	27			1	$1,241.42
489-101-28	16482	28			1	$1,241.42
489-101-29	16482	29			1	$1,241.42
489-101-45	16482	15			1	$1,241.42
489-111-01	15918	30			1	$1,241.42
489-111-02	15918	29			1	$1,241.42
489-111-03	15918	28			1	$1,241.42
489-111-04	15918	27			1	$1,241.42
489-111-05	15918	26			1	$1,241.42
489-111-06	15918	25			1	$1,241.42
489-111-07	15918	24			1	$1,241.42
489-111-08	15918	23			1	$1,241.42
489-111-09	15918	22			1	$1,241.42
489-111-10	15918	21			1	$1,241.42
489-111-11	15918	20			1	$1,241.42
489-111-12	15918	19			1	$1,241.42
489-111-13	15918	18			1	$1,241.42
489-111-14	15918	17			1	$1,241.42
489-111-15	15918	16			1	$1,241.42
489-111-16	15918	15			1	$1,241.42
489-111-17	15918	14			1	$1,241.42
489-111-18	15918	13			1	$1,241.42
489-111-19	15918	12			1	$1,241.42
489-111-20	15918	11			1	$1,241.42
489-111-21	15918	10			1	$1,241.42
489-111-22	15918	9			1	$1,241.42
489-111-23	15918	8			1	$1,241.42
489-111-24	15918	7			1	$1,241.42
489-111-25	15918	6			1	$1,241.42
489-111-28	15918	3			1	$1,241.42
489-111-29	15918	2			1	$1,241.42
489-111-30	15918	1			1	$1,241.42
489-181-68	16457	23			1	$1,241.42
935-348-14	15810	1	1	1	3	$713.52
935-348-15	15810	1	2	2	3	$713.52

Exhibit B

Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
935-348-16	15810	1	3	3	5	$537.34
935-348-17	15810	1	3	4	5	$537.34
935-348-18	15810	1	4	5	3	$713.52
935-348-19	15810	1	5	6	3	$713.52
935-348-20	15810	1	68	79	3	$713.52
935-348-21	15810	1	69	80	3	$713.52
935-348-22	15810	1	70	81	5	$537.34
935-348-23	15810	1	70	82	5	$537.34
935-348-24	15810	1	72	83	3	$713.52
935-348-25	15810	1	71	84	3	$713.52
935-348-26	15810	5	11	13	3	$713.52
935-348-27	15810	5	12	14	3	$713.52
935-348-28	15810	5	13	15	3	$713.52
935-348-29	15810	5	14	16	3	$713.52
935-348-30	15810	5	15	17	3	$713.52
935-348-31	15810	5	16	18	3	$713.52
935-348-32	15810	7	54	63	3	$713.52
935-348-33	15810	7	55	64	3	$713.52
935-348-34	15810	7	56	65	5	$537.34
935-348-35	15810	7	56	66	5	$537.34
935-348-36	15810	7	58	67	3	$713.52
935-348-37	15810	7	57	68	3	$713.52
935-348-38	15810	7	59	69	3	$713.52
935-348-39	15810	7	60	70	3	$713.52
935-348-40	15810	7	62	71	3	$713.52
935-348-41	15810	7	61	72	3	$713.52
935-348-42	15810	3	63	73	3	$713.52
935-348-43	15810	3	64	74	3	$713.52
935-348-44	15810	3	65	75	5	$537.34
935-348-45	15810	3	65	76	5	$537.34
935-348-46	15810	3	67	77	3	$713.52
935-348-47	15810	3	66	78	3	$713.52
935-348-48	15810	2	6	7	3	$713.52
935-348-49	15810	2	7	8	3	$713.52
935-348-50	15810	2	8	9	5	$537.34
935-348-51	15810	2	8	10	5	$537.34
935-348-52	15810	4	9	11	3	$713.52
935-348-53	15810	4	10	12	3	$713.52
935-348-68	15810	6	17	19	3	$713.52
935-348-69	15810	6	18	20	5	$537.34
935-348-70	15810	6	18	21	5	$537.34
935-348-71	15810	6	19	22	5	$537.34

Exhibit B

Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
935-348-72	15810	6	19	23	5	$537.34
935-348-73	15810	6	21	24	3	$713.52
935-348-74	15810	6	20	25	3	$713.52
935-348-75	15810	8	49	57	3	$713.52
935-348-76	15810	8	50	58	3	$713.52
935-348-77	15810	8	51	59	5	$537.34
935-348-78	15810	8	51	60	5	$537.34
935-348-79	15810	8	53	61	3	$713.52
935-348-80	15810	8	52	62	3	$713.52
935-348-81	15810	11	22	26	3	$713.52
935-348-82	15810	11	23	27	3	$713.52
935-348-83	15810	11	24	28	5	$537.34
935-348-84	15810	11	24	29	5	$537.34
935-348-85	15810	11	25	30	3	$713.52
935-348-86	15810	11	26	31	3	$713.52
935-348-87	15810	11	27	32	3	$713.52
935-348-88	15810	9	41	47	5	$537.34
935-348-89	15810	9	41	48	5	$537.34
935-348-90	15810	9	42	49	3	$713.52
935-348-91	15810	9	43	50	3	$713.52
935-348-92	15810	9	44	51	3	$713.52
935-348-93	15810	9	45	52	3	$713.52
935-348-94	15810	9	46	53	5	$537.34
935-348-95	15810	9	46	54	5	$537.34
935-348-96	15810	9	47	55	3	$713.52
935-348-97	15810	9	48	56	3	$713.52
935-348-98	15810	12	28	33	3	$713.52
935-348-99	15810	12	29	34	3	$713.52
935-349-00	15810	12	30	35	5	$537.34
935-349-01	15810	12	30	36	5	$537.34
935-349-02	15810	12	31	37	3	$713.52
935-349-03	15810	12	32	38	3	$713.52
935-349-04	15810	10	33	39	3	$713.52
935-349-05	15810	10	34	40	3	$713.52
935-349-06	15810	10	35	41	3	$713.52
935-349-07	15810	10	36	42	3	$713.52
935-349-08	15810	10	37	43	3	$713.52
935-349-09	15810	10	38	44	3	$713.52
935-349-10	15810	10	39	45	3	$713.52
935-349-11	15810	10	40	46	3	$713.52

Exhibit B

Laguna Beach Unified School District CFD No. 98-1
FY 2015-2016 Special Tax Levy

APN	Tract No.	Lot No.	Building	Unit	Tax Class	FY 2015-2016 Special Tax
Total Number of Parcels Taxed						**583**
Total FY 2014-2015 Special Tax						**$565,477.40**

14. ACTION **July 28, 2015**

Board Policies – Second Reading of Board Policies

Proposal

It is proposed that the Board approve the adoption of the Board Policies as listed.

Background

The Board of Education conducted a first reading of the Board Policies listed below at the June 23, 2015 Board meeting. As State and federal laws and regulations are enacted or revised, new polices must be implemented and affected policies already in place must be revised or updated. The policies are presented for a second reading and consideration for Board approval.

		Name	Description	Status
a.	BP 5131	Student Conduct	Policy includes requirements of Assembly Bill 9 and Assembly Bill 1156.	New District Policy for Approval Replace and Delete 5033
b.	BP 5145.7	Sexual Harassment-Students	Education Code 231.5 mandates the District to have written policies on sexual harassment. Mandated policy has been revised to provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student.	New District Policy for Approval Replace and Delete 5002 and 5003
c.	BP 5145.12	Search and Seizure	Policy updated to reflect current procedures and legal requirements for administrative searches.	New District Policy for Approval Replace and Delete 5029
d.	BP 6145.2	Athletic Competition	Policy updated to reflect CIF eligibility requirements.	New Policy for Approval

Recommended Action

It is recommended that the Board approve the adoption of the Board Policies as listed.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

CONDUCT

BP 5131
Students

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school, at school activities, or using district transportation.

The Superintendent or designee shall ensure that each school develops standards of conduct and discipline consistent with Board policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats

2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption

3. Conduct that disrupts the orderly classroom or school environment

4. Willful defiance of staff's authority

5. Damage to or theft of property belonging to students, staff, or the district

   The district shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.

6. Obscene acts or use of profane, vulgar, or abusive language

7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs

8. Possession or use of a laser pointer, unless for a valid instructional or other school-related purpose

   Prior to bringing a laser pointer on school premises for a valid instructional or school-related purpose, a student shall obtain permission from the principal or designee.

9. Use of a cellular/digital telephone, pager, or other mobile communications device *during instructional time*

Such devices shall be turned off in class, *except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee.* Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

10. Plagiarism or dishonesty on school work or tests

11. Inappropriate attire according to school dress code policy

12. Tardiness or unexcused absence from school

13. Failure to remain on school premises in accordance with school rules

Employees are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or receive a report of a violation of these standards, to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or an administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or cocurricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
32280-32289 Comprehensive safety plan
35181 Governing board authority to set policy on responsibilities of students
35291-35291.5 Rules
44807 Duty concerning conduct of students
48900-48925 Suspension and expulsion
51512 Prohibition against electronic listening or recording device in classroom without permission

Date Policy Adopted by the Board:

(Replaces BP 5033)

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

SEXUAL HARASSMENT

BP 5145.7
Students

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer.

Complaints regarding sexual harassment shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence

2. A clear message that students do not have to endure sexual harassment under any circumstance

3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained

4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved

5. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

6. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable

Disciplinary Actions

Any student who engages in sexual harassment or sexual violence at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Any staff member found to have engaged in sexual harassment or sexual violence toward any student shall be subject to discipline up to and including dismissal in accordance with applicable policies, laws, and/or collective bargaining agreements.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination on the basis of sex
48900 Grounds for suspension or expulsion
48900.2 Additional grounds for suspension or expulsion; sexual harassment
48904 Liability of parent/guardian for willful student misconduct
48980 Notice at beginning of term
CIVIL CODE
51.9 Liability for sexual harassment; business, service and professional relationships
1714.1 Liability of parents/guardians for willful misconduct of minor
GOVERNMENT CODE
12950.1 Sexual harassment training

Date Policy Adopted by the Board:

(Replaces BP 5002 and BP 5003)

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

SEARCH AND SEIZURE

BP 5145.12
Students

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

Individual Searches

School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

Any search of a student, his/her property, or district property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

Legal Reference:
EDUCATION CODE
32280-32289 School safety plans
35160 Authority of governing boards
35160.1 Broad authority of school districts
48900-48927 Suspension and expulsion
49050-49051 Searches by school employees
49330-49334 Injurious objects

Date Policy Adopted by the Board:

(Replaces BP 5029)

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

ATHLETIC COMPETITION

BP 6145.2
Instruction

The Governing Board recognizes that the district's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

The Board encourages business and community support for district athletic programs, subject to applicable district policies and regulations governing advertisements and donations.

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The District's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females.

Any complaint regarding the district's athletic program shall be filed in accordance with the District's uniform complaint procedures.

California Interscholastic Federation

The Board maintains membership in the California Interscholastic Federation (CIF) and requires that interscholastic athletic activities be conducted in accordance with Board policy, administrative regulations, and CIF bylaws and rules. The Superintendent or designee shall have responsibility for the district's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

Upon recommendation of the Superintendent, the Board shall annually designate an employee from each high school to serve as a representative to the local CIF league. Appointees shall represent the district in performing all duties required by the CIF league. In making this selection, the Board shall consider the employee's understanding of the district's goals for student learning and interscholastic and extracurricular activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and individual interpersonal communication and leadership skills.

The Superintendent or designee shall ensure that the district representatives to CIF report regularly to the Board on league, section, and statewide issues, as well as activities and prospective actions related to athletic programs.

Student Eligibility

Eligibility requirements for participation in the district's interscholastic athletic program, including requirements pertaining to academic achievement and residency, shall be the same as those set by the district for participation in extracurricular and cocurricular activities.

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Students shall not be charged a fee to participate in an athletic program.

Sportsmanship

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship and the Codes of Conduct adopted by CIF.

Students and staff may be subject to disciplinary action for improper conduct.

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Students shall have a medical clearance before participating in interscholastic athletic programs. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

In the event that an injury occurs, the coach or other appropriate district employee shall observe universal precautions and shall remove the student athlete from the activity and/or seek medical treatment for the student as appropriate.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
270-271 Athletes' Bill of Rights
17578 Cleaning and sterilizing of football equipment
17580-17581 Football equipment
32221.5 Required insurance for athletic activities
33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program
33354 California Department of Education authority over interscholastic athletics
35160.5 District policies; rules and regulations
35179 Interscholastic athletics
35179.5 Interscholastic athletics; limitation on full-contact practices
48850 Interscholastic athletics; students in foster care
48900 Grounds for suspension and expulsion
48930-48938 Student organizations
49020-49023 Athletic programs; legislative intent, equal opportunity
49030-49034 Performance-enhancing substances
49458 Health examinations, interscholastic athletic program
49475 Health and safety, concussions and head injuries
49700-49701 Education of children of military families
51242 Exemption from physical education for high school students in interscholastic athletic program

Date Policy Adopted by the Board:

15. ACTION **July 28, 2015**

Approval: Revised Job Descriptions and Re-classifications of CSEA Positions

Proposal

It is proposed that the Board of Education approve revisions to job descriptions and titles along with the re-classification of CSEA positions.

Background

The LBUSD Re-Classification Committee convened in October 2014, to review four series of job classifications (School Aide Series, Special Education Series, Secretarial Series, and General Clerical Series) and individual re-classification requests from employees in the CSEA bargaining group, in accordance with the provisions in the collective bargaining agreement. The Committee consists of three representatives from CSEA and three District management representatives. The Committee determined it should review several job classification series to consider whether or not the job descriptions, titles, pay ranges, and organizational structures were clear and comparable to like districts. On June 23, 2015, the Board approved several revisions to job descriptions and titles. At this time, staff proposes three additional changes for the Board to consider.

The Committee made the following additional recommendations:

Current Position Title	Proposed Position Title	Current Salary Range	Proposed Salary Range	Revisions to Job Description
a. Administrative Assistant to the Principal	No change	No change	No change	Yes
b. Administrative Secretary II	Administrative Assistant, High School Support	No change	No change	Yes
c. Central Office Assistant	No change	No change	No change	Yes

Budget Impact

These changes would have no impact on the District budget.

Recommended Action

It is recommended that the Board of Education approve revisions to the job descriptions and titles of the specified positions.

Prepared by:

Leisa Winston
Director, Human Resources
& Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District
Job Description: Administrative Assistant to the Principal

~~DEFINITION~~BASIC FUNCTION:

The Administrative Assistant to the Principal position is unique, primarily because of the range of activities handled in an atmosphere of continual interruptions and pressure. Under general supervision of the ~~location~~ site administrator, serves as office manager, performs a variety of managerial and secretarial duties including those responsibilities of a confidential nature dealing with employee/employer relations and related personnel matters. Duties performed are designed to relieve administrator of office and routine responsibilities by planning, organizing, supervising, and participating in the school office administrative operation.

ESSENTIAL ~~FUNCTIONS~~DUTIES:

- Performs diverse managerial responsibilities within areas and limits of authority as delegated by school principal.
- Handles emergency situations~~ies~~ concerning students, parents, and/or employees ~~and/or students~~, making decisions independently or recommending action as appropriate.
- Performs a wide variety of ~~secretarial~~ clerical work, including typing/word processing, proofreading, filing, recording information, and processing and distribution of all correspondence, ~~much of which is~~which may be of a confidential nature.
- Orient substitute employees and coordinate substitute coverage with Central Office Assistant as necessary.
- Assist with coordination of custodial coverage for school and non-school related events.
- Maintains a high degree of confidentiality regarding all aspects of the school site operation.
- Schedules, organizes and expedites the workflow of the school site, and offers guidance and direction to other school personnel as needed.
- Serves as a major program information resource person, acting as liaison between schools, departments, district office, and other locations. Dispenses pertinent information and direction to students, parents, staff, and visitors.
- Establishes, maintains, and insures proper use of confidential files, which may include student, personnel, and payroll records.
- Composes independently or in accordance with general instruction, correspondence on a wide range of subjects requiring knowledge of procedures and policies of the school, district, or assigned area.
- Attends meetings as recorder, preparing minutes from notes. Types and composes a variety of materials from brief verbal or written instruction.
- ~~Takes or transcribes dictation (or uses dictation equipment) for~~Drafts letters, memos, and reports including information of a confidential or sensitive nature.
- Screens correspondence and telephone calls for administrator and staff. Maintains multiple calendars.
- –Organizes appointments and staff meetings, and makes arrangements for school visitations and facility use.
- Exercises diplomacy in answering questions and resolves situations involving students, parents, public, location staff and district personnel through knowledge of school policies and general district rules and regulations.
- Performs first aid and cares for injured/ill students, taking full responsibility for student's welfare in the absence of school nurse or administrator. Dispenses medicine to students according to physician's orders.
- Maintains and retrieves financial records, such as school budget, student body accounts, or other school accounts.
- Compiles, develops, and designs reports, handbooks, newsletters and special projects from a variety of sources.

- Requisitions, orders, and maintains an adequate inventory of supplies and instructional materials.
- Plan follow-up activities to ensure timelines are met.
- Prepares input data for a computerized record management, storage, and retrieval system, and utilizes the output reports in the office operational functions.
- Prepares all site purchase orders for the purchase of goods, materials, supplies, and equipment via the ~~Bi-Tech/IFAS~~District financial system.
- Maintain office equipment in proper working condition and arrange for repairs or supplies as needed.

OTHER REPRESENTATIVE DUTIES:

- May receive and distribute mail and identify and refer matters in order of priority.
- Monitor and restock Disaster Preparedness containers as needed.
- Engage in cross training on school or district functions and demonstrate use of knowledge to support office needs.
- Participates in job-related or District trainings as required.
- Perform related duties as assigned.

~~QUALIFICATIONS GUIDE~~KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Correct English usage, grammar, spelling, punctuation, vocabulary, and fundamental mathematical calculation.
- Current office methods, procedures, and equipment, including automated data management, storage, retrieval systems, receptionist and telephone techniques, and correspondence and report writing, and proof reading.
- District policies, rules, and regulations applicable to the school site.
- Numerical, alphabetical, and subject matter filing systems.
- Communication techniques, strategies, and procedures.
- First aid, CPR, and emergency preparedness.

Ability to:

- Perform a variety of ~~secretarial~~ clerical work involving use of independent judgment, accuracy, speed, and confidentiality.
- Knowledge of legal mandates, policies, regulations, and operational procedures.
- Relate well to a variety of individuals, including students, parents, staff, and the community.
- Proficiently operate and maintain office equipment.
- Learn, interpret, and apply complex policies, administrative regulations, and operational procedures.
- Perform ~~secretarial~~ clerical work without continuous supervision and coordinate the work of others.
- Maintain a professional demeanor at all times.
- Understand and carry out oral and written instructions.
- Maintain cooperative-working relationships with those contacted in the course of work, maintaining confidentiality of specified information.
- Set up and maintain filing systems.
- Make arithmetical calculations with speed and accuracy.

~~TRAINING AND EXPERIENCE~~MINIMUM QUALIFICATIONS:

Education:

Equivalent to the completion of the 12th grade, supplemented by additional training in office organization and ~~secretarial~~ clerical skills.

Experience:

Three years of experience in increasingly responsible ~~secretarial~~ clerical experience, which has included the exercise of independent judgment, preferably including experience in a public school system, or any combination of training and experience that could likely provide the desired knowledge and abilities.

Personal Qualities:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Belief in high standards
- Commitment to professional responsibility
- High intrinsic motivation

WORKING CONDITIONS:

Environment:

- Indoor office environment.
- Constant interruptions.

Physical Requirements:

- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and on the telephone.
- Ability to operate computer, typewriter, calculator, copy machine, telephone, and other office equipment with dexterity and in a safe and efficient manner.
- Ability to frequently lift and move items weighing up to 20 pounds, including office supplies and printed materials.
- Ability to climb stairs.

~~**Physical Ability to Meet the Following Requirements:**~~

- ~~Stand, sit, reach, grasp, stoop, bend, push, pull, kneel, squat, and twist.~~
- ~~Lift or move more than 15 pounds.~~
- ~~Some locations and stairs and may not have elevators.~~

Operation of Vehicles, Machinery, and Equipment Requirements:

- Ability to travel to a variety of locations within reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

Mental and Emotional Requirements:

- Ability to understand and follow oral and written directions.
- Ability to work independently with little direction.
- Ability to concentrate to meet numerous deadlines.
- Ability to establish and maintain effective working relationships with others.
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- Ability to exchange information.

- Ability to monitor student activities.
- Ability to learn the procedures, function and limitations of assigned duties.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Job Description: Administrative ~~Secretary II~~Assistant, High School Support

~~DEFINITION~~BASIC FUNCTION:

Under general supervision of the assigned administrator(s), to perform responsible and responsible secretarial and clerical functions; to relieve supervisor of clerical detail and to perform routine administrative aide functions; and to do other related work as required.

~~EXAMPLES OF~~ESSENTIAL DUTIES:

- *Serves as an administrative ~~confidential~~ assistant to the Assistant Principals of the High School.
- *Performs highly responsible administrative, secretarial/clerical, and office functions; assists in arranging and coordinating department assignments and activities (which include testing program coordination, student discipline, school site council, safety and security issues.)
- *Serves as a major program information resource person, acting as liaison between schools, departments, central office, and other locations. Dispenses pertinent information and direction to students, parents, staff, and visitors.
- *Attends meetings as recorder, preparing minutes from notes. Types and composes a variety of materials from brief verbal and written instruction.
- *Compiles, develops, and designs reports, handbooks, newsletters, and special projects from a variety of sources.
- *Schedules meetings and appointments; reserve meeting sites; contacts and confirms appointments and meetings.
- *Maintain a variety of complex personnel records, time sheets, lists, files and records, including confidential materials.
- *Reviews and screens incoming correspondence and communications routed to supervisor.
- *Refers specific communications or correspondence to appropriate staff members for the gathering of data or for a response.~~;~~
- *Plans follow-up activities to ensure that the time lines are met; arranges correspondence for supervisor's personal reply in the order of a predetermined priority with appropriate background materials available for reference.
- *Independently or in accordance with general instructions, composes correspondence concerning a wide range of subjects requiring a thorough knowledge of policies, regulations, and operational procedures.
- *Reviews outgoing correspondence and other materials for consistency with policies, regulations, operational procedures, formatting, grammatical construction, and punctuation.
- *~~Takes and transcribe dictation~~Drafts documents pertaining to a wide variety of subject areas, including materials that may be of a privileged or sensitive mature.
- *Serves as an administrative aide by receiving and responding to inquiries from either office visitors or from telephone contacts.
- *May prepare input data for a computerized record management, storage, and retrieval system, and utilizes the output reports on the office operational functions.
- *Maintains a variety of records and files, which may include student, personnel, expenditure and a variety of other related records and files.
- ~~*May schedule and organize the clerical functions of the office to which assigned and may provide input concerning the technical evaluation of the other clerical staff.~~
- ~~*May assist with budget planning and expenditure control.~~
- ~~*May administer first aid to students and determine when to seek appropriate emergency assistance.~~

- ~~*May perform a variety of functions and tasks related to the enrollment of students and in preparing material and records for students who are leaving the District.~~

OTHER REPRESENTATIVE DUTIES:

- May schedule and organize the clerical functions of the office to which assigned.
- May assist with budget planning and expenditure control.
- May administer first aid to students and determine when to seek appropriate emergency assistance.
- May perform a variety of functions and tasks related to the enrollment of students and in preparing material and records for students who are leaving the District.
- Engage in cross training on school or district functions and demonstrate use of knowledge to support office needs.
- Participates in job-related or District trainings as required.
- Performs other related duties as assigned.

~~QUALIFICATIONS~~KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- Organization and coordination of above average clerical functions
- Basic techniques and strategies of function organization and follow-through
- Modern office practices and equipment, including automated record management, filing systems, receptionist and telephone techniques, and correspondence and report writing
- Basic methods and techniques of organization and planning
- Appropriate English usage, spelling, punctuation, and grammar, and arithmetical concepts

Ability to:

- Learn, interpret, and apply legal mandates, policies, rules and regulations, and operational procedures
- Assume responsibility for routine administrative detail
- Analyze situations correctly and adopt an effective course of action
- Assure efficient and timely and accurate completion of projects and activities
- Perform duties effectively with many demands on time and constant interruptions
- Compose correspondence independently; compile data and prepare reports
- Establish and maintain comprehensive and accurate files and records, and prepare concise and complete reports as required
- Perform complex and technical clerical work requiring accuracy and attention to detail
- Work confidentially with discretion
- Make arithmetical calculations with speed and accuracy;
- Understand and carry out oral and written directions;
- Establish and maintain cooperative working relationships.

MINIMUM QUALIFICATIONS:

~~Experience:~~

~~Two years of responsible and varied secretarial and clerical experience, including some experience in organizing and coordinating clerical functions.~~

Education:

Equivalent to the completion of the twelfth grade, supplemented by coursework or training in business office management, ~~shorthand, typing,~~clerical, or related technical skill areas.

Valid CPR and First Aid certifications issued by an authorized agency and on file in the Human Resources Office.

Experience:
Two years of responsible and varied secretarial and clerical experience, including some experience in organizing and coordinating clerical functions.

Personal Qualities:
- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Belief in high standards
- Commitment to professional responsibility
- High intrinsic motivation

WORKING CONDITIONS:
Environment:
- Indoor office environment.
- Constant interruptions.

Physical Requirements:
- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and on the telephone.
- Ability to operate computer, typewriter, calculator, copy machine, telephone, and other office equipment with dexterity and in a safe and efficient manner.
- Ability to frequently lift and move items weighing up to 20 pounds, including office supplies and printed materials.
- Ability to climb stairs.

~~**Physical Ability to Meet the Following Requirements:**~~
~~•Stand, sit, reach, grasp, stoop, bend, push, pull, kneel, squat, and twist.~~
~~•Move up to 20 pounds.~~
~~•Some locations may have stairs and may not have elevators.~~

Operation of Vehicles, Machinery, and Equipment Requirements:
- Ability to travel to a variety of locations within a reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

Mental and Emotional Requirements:
- Ability to understand and follow oral and written directions.
- Ability to work independently with little direction.

- Ability to concentrate to meet numerous deadlines.
- Ability to establish and maintain effective working relationships with others.
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- Ability to exchange information.
- Ability to monitor student activities.
- Ability to learn the procedures, functions and limitations of assigned duties.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Job Description: Central Office Assistant

~~DEFINITION~~BASIC FUNCTION:
Under general supervision of the Director, Human Resources and Public Communications, to perform a variety of technical and complex clerical tasks in an administrative office, including the recruitment, processing, and placement of substitute teachers and classified substitutes, ~~the coordination of the District's Bus Pass Program;~~ to assist in the ~~purchase~~ procurement of goods, materials, supplies, and equipment for the Central Office; and to be responsible for providing routine information to the public and to act as the District's telephone operator and receptionist; and to do other related work as required.

~~EXAMPLES OF~~ESSENTIAL DUTIES:

- ~~•~~ Operate a multi-line telephone system in receiving, transferring and placing telephone calls.
- ~~•~~ Answer ~~routine~~ questions in response to inquiries related to routine policies, regulations, and operational procedures or ~~and~~ by referring those making inquiries to appropriate ~~administrator or central office as necessary~~offices or personnel.
- ~~•~~ Greet and direct District visitors to the appropriate person or office.
- ~~o~~ Responds to routine inquiries from prospective and current substitute employees.
- Processes required paperwork for prospective and current substitute employees, including data entry of employee information into the human resources management system.
- Plans, organizes and presents substitute orientation for new substitute employees.
- Uses, maintains, and district-adopted online substitute management system to effectively place substitute employees in assigned positions.
- ~~• Assist in the coordination of the Bus Pass Program by providing all necessary clerical support, by preparing mailing, processing purchased passes, and maintaining files.~~
- ~~• Collection of District fees, such as developer fees, bus pass fees.~~
- ~~o Log in checks received, verify cash received, prepares report for Business Services Office.~~
- ~~• Act as backup to Business Services by printing and mailing District purchase orders, as needed.~~
- ~~• Coordinates~~Works with site clerical, administrative staff, and employees to resolve placement issues with~~of~~ substitute ~~teachers and classified substitutes~~employees ~~in locations needed~~ in a timely and judicial manner.
- Monitor central office room reservations and assist with posting notices, room preparation and set up as assigned.
- ~~•~~ Initiates and collects ~~teacher~~ staff evaluations of substitute ~~teachers~~ employees providing feedback to site principals and the Human Resources Office.
- ~~•~~ Performs complex and technical clerical work involving a review and audit of a variety of materials and a thorough familiarity with policies, practices, and procedures.
- ~~•~~ Reviews, audits, and monitors the development of a variety of technical reports and statistical Data.
- Generates reports, ~~•~~ Locates and abstracts data from a variety of informational sources.
- ~~o~~ Devises forms to compile and abstract data, and determines report formatting.
- ~~o~~ Prepares correspondence in response to technical questions following a specific response format.

- Establishes and maintains alphabetical, numerical, subject matter, and other classification —files and catalogues.
- Types from rough drafts and notes ~~using transcription and~~ word processing ~~equipment~~software.
- Organizes and coordinates the preparation of documents and records, which may include —forms, bulletins, questionnaires, purchase requisitions, calendars, and a variety of other —material.
- Prepares and maintains simple financial or statistical records.
- Operates a computer and related software ~~terminal~~ to input and extract data from an automated information —management, storage, and retrieval system.
- Maintains office equipment and stocks with appropriate supplies.

OTHER REPRESENTATIVE DUTIES:

- Engage in cross training on district functions and demonstrate use of knowledge to support office needs.
- Participates in job-related or District trainings as required.
- Performs other related duties as assigned.

QUALIFICATIONS:

Knowledge of:

- Modern office practices, methods, and procedures.
- Appropriate English usage, spelling, grammar, punctuation, and arithmetical concepts.
- Basic techniques and strategies of function organization and follow-through.
- Standard office machines and equipment, including computer ~~terminal, transcription~~, ~~and~~ word processing equipment, and web-based software for data entry.
- Applicable District policies, procedures, rules and regulations.
- Operational procedures, policies, rules, and regulations specific to the assignment.

Ability to:

- Perform complex and technical clerical work requiring accuracy and attention to detail.
- Prepare clear and concise reports.
- Accurately interpret legal mandates, District policies, rules and regulations, and apply them to a variety of operational procedures.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative working relationships.

MINIMUM QUALIFICATIONS:

Experience:

Two years of responsible and technical clerical experience, including experience in organizing and coordinating clerical functions.

Education:

Equivalent to the completion of the twelfth grade, including coursework or training in business practices, automated record management, storage, and retrieval systems, and other related functional areas.

Personal Qualities:

- Independent worker
- Maturity and good judgment

- Personal appearance which establishes a desirable example for students.
- Willingness to assume a wide range of responsibilities
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Belief in high moral standards
- Commitment to professional responsibility
- High intrinsic motivation

WORKING CONDITIONS:

Environment:

- Indoor office environment.
- Constant interruptions.

Physical Requirements:

- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and on the telephone.
- Ability to operate computer, typewriter, calculator, copy machine, telephone, and other office equipment with dexterity and in a safe and efficient manner.
- Ability to frequently lift and move items weighing up to 20 pounds, including office supplies and printed materials.
- Ability to climb stairs.

~~**Physical Ability to Meet the Following Requirements:**~~

~~•Stand, sit, reach, grasp, stoop, bend, push, pull, kneel, squat, and twist~~

~~•Move up to 15 pounds~~

~~•Some locations may have stairs and may not have elevators~~

Operation of Vehicles, Machinery and Equipment Requirements:

- Ability to travel to a variety of locations within a reasonable time frame
- Must be able to operate office, multimedia, and computer equipment

Mental and Emotional Requirements:

- Ability to understand, and follow oral and written directions
- Ability to work independently with little direction
- Ability to concentrate to meet numerous deadlines
- Ability to establish and maintain effective wording relationships with others
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments
- Ability to exchange information
- Ability to learn the procedures functions and limitations of assigned duties

16. ACTION **July 28, 2015**

Approval: Approve Personnel to Support Video Broadcasting of Board Meetings

Proposal

It is proposed that the Board approve personnel support to video stream and archive videos of Board of Education meetings on the District website.

Background

Laguna Beach Unified School District is committed to open and transparent discussions with our community to enhance learning for students in our high-performing school district and assure efficient operations. According to research, school boards, superintendents, teachers and staff, and influential stakeholders in the community must have the capacity to develop and articulate both a vision and a set of practices that establish a clear message defining the focus of the local education system. This is a message not only for educators, but for the community at large. It creates public understanding of what the school system is doing to prepare students from elementary through high school for college and careers in the 21st Century.

This message is affirmed through the District's strategic plan, which manifests the vision, followed by District actions that establish the conditions necessary for principals and teacher leaders to create deep and meaningful learning experiences for students in our schools. These conditions include aligning all policies and resources to the District strategic plan and LCAP; creating a collaborative and supportive working relationship with employees; expecting and supporting the principal as the school's instructional leader; and communicating the vision and strategic plan to the public in a highly visible way that provides the context for principals to make decisions supported by parents and the larger community.

At the January 27, 2015 Board meeting, the Board directed staff to research various public engagement tools to provide more communication and outreach to the public, specifically broadcasting Board of Education meetings to the public. Staff researched the request, and brought information regarding details and costs to the Board. At the May 12, 2015 Board meeting, the Board directed staff to proceed with the acquisition of equipment to video stream and archive meetings but postpone personnel-related decisions until a later date. Staff anticipates the video streaming and archiving equipment will be installed this fall in time to start broadcasting meetings at the beginning of the school year.

Currently, the Human Resources/Public Relations Department has a Public Communications and Relations Liaison position of 28.75 hours per week that could be assigned the responsibility of video broadcasting support. The position already comprises a myriad of responsibilities. These include planning, coordinating, and executing public relations events and activities at District functions; gathering information, writing, and distributing news releases about District events, programs, meetings, and recognitions; responding to routine requests for information from the media, public, and employees; updating and maintaining a District calendar of events; photographing District events; assisting schools and District departments with the production and distribution of programs, brochures, and other publications; and attending Board meetings to strengthen communications outreach. The District was obligated to schedule overtime service on multiple occasions over the years because of the demands of the workload, but was not prepared to increase the position's work hours. However, by adding responsibility for video streaming and archiving of Board meetings, it is necessary to consider increasing the weekly hours for the position. The District needs additional classified support to conduct

preparation for meetings, run and switch cameras at meetings, and complete any post-meeting production and archival. It is estimated these additional duties will take an average of five to 10 hours per week, depending on the length and complexity of the meetings.

Staff evaluated three potential options:

1. Increasing hours, work year, and duties of the Public Communications and Relations Liaison (vacant position as of July 1) from 28.75 hours per week to 35 hours per week and from 11 months per year to 12 months per year. The cost of this option is $12,569 to $21,778 per year, depending on the experience and qualifications of the candidate and the selected benefits.

2. Create a new part-time position at 15 hours per week, 12 months per year. The cost of this option is $18,358 to $22,319 per year, depending on the experience and qualifications of the candidate and the selected benefits.

3. Pay overtime to existing employees. The cost for this option is dependent upon the employee's pay range, but could cost $750 to $1,500 per meeting.

Staff evaluated the costs, benefits, and drawbacks of each option, and recommends the first option. This will ensure continuity and consistent, timely follow through. Recruiting for a part-time position at 15 hours per week would be difficult given the technical skill set and evening hours required. Overtime for existing employees is not a recommended option, because there would not be continuity in process and the District could not guarantee coverage of the assignment.

Budget Impact

The cost of additional hours for the position is approximately $12,569 to $21,778 per year, depending on the experience and qualifications of the candidate.

Recommended Action

It is recommended that the Board of Education approve Option 1 of the three personnel options to support video streaming Board of Education meetings and archiving meeting videos on the District website. If the Board selects Option 1, staff recommends the Board approve the attached changes to the job description for the Public Communications and Relations Liaison.

Prepared by:

Leisa Winston
Director, Human Resources
and Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Job Description: Public Communications & Relations Liaison

BASIC FUNCTION:

Under the general direction of the Director, Human Resources and Public Communications, coordinate public relations activities including press releases, publication production, photography, Board meeting communications and special events; assist in establishing and maintaining a positive and consistent image of the district; perform other related work and duties as assigned.

ESSENTIAL DUTIES:

- Assist with the efficient operation of the Public Communications office in connection with and under the supervision of the Director.
- Plan, coordinate and execute public relations activities and events.
- Plan and coordinate video streaming of Board of Education meetings, including but not limited to, preparation of materials, operating and switching cameras, completing post-meeting production, and archival of broadcasts.
- Gather information and prepare and distribute news releases regarding special events, programs, meetings, and recognitions under guidance of Director.
- Establish and maintain files of news releases, articles, and other public information documents as required.
- Respond to routine requests for information from officials, employees, members of the public, media, or other individuals.
- Update and maintain district master calendar of events.
- Provide digital photography for publications and for district personnel; provide photography to record special events.
- Assist schools and other District departments with the production and distribution of district publications, such as printed programs, brochures, and publications.
- Attend staff, committee, and Board meetings as deemed necessary by Director for communication purposes.

OTHER REPRESENTATIVE DUTIES:

- Assist with supporting district social media communication.
- Participates in job-related or District trainings as required.
- Other duties as assigned which are consistent with the general requirements and qualifications of the position.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Principles of public relations and communication strategies.
- Principles of effective two-way communication.

- Principles of techniques of digital photography, video broadcasting, and graphic effects;
- Correct English usage, spelling, punctuation, and vocabulary;
- Operation of computers and web-based video streaming processes;
- Operation of communications/publication related software such as InDesign, Word, Excel, Publisher, etc.

Ability to:

- Assist in developing, implementing, and evaluating public relations goals.
- Establish priorities and work under pressure to meet deadlines
- Organize and handle a variety of projects simultaneously.
- Coordinate production and printing of publications and promotional materials in an effective and appropriate manner within designated timelines.
- Write creatively and clearly for broad public appeal and specialized audiences.
- Edit and proof written copy for publication in a variety of media outlets.
- Operate and use photographic equipment.
- Operate and use video streaming equipment and software.
- Communicate effectively in English.
- Establish and maintain cooperative relationships with district stakeholders and employees.
- Demonstrate an understanding of, sensitivity to, and respect for, employees, community members, and the general public at large.
- Speak within careful bounds of stated or implied policy.
- Work flexible hours that may include evening and weekend events.

Personal Qualities:

- Independent worker
- Maturity and good judgment
- Neat, professional, and polished appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional responsibility
- React to change productively

MINIMUM REQUIREMENTS:

Experience:

Two years of clerical and/or public relations experience. Experience in a school district setting is preferred.

Education:

High School diploma or equivalent. Bachelor's degree in public relations, communications, or a related field with appropriate experience preferred. Certification or association accreditation desired but not required.

Licenses:

- Valid California Driver's License
- Evidence of insurability

WORKING CONDITIONS:

Environment:

- Indoor office work environment.
- Outdoor environment for photography and special event purposes.
- Constant interruptions.

Physical Requirements:

- Ability to frequently stand, reach, grasp, stoop, bend, push, pull, kneel, squat, and twist.
- Ability to frequently bend at the waist, kneel or crouch to retrieve and file materials and equipment.
- Ability to sit for extended periods of time.
- Ability to frequently lift and move items weighing up to 25 pounds, including office supplies, printed materials, and equipment.
- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and on the telephone.
- Ability to operate computer, typewriter, calculator, copy machine, telephone, and other office equipment with dexterity and in a safe and efficient manner.

Operation of Vehicles, Machinery, and Equipment Requirements:

- Ability to travel to a variety of locations within a reasonable timeframe
- Must be able to perform basic office skills as well as publications software which may include office, multimedia, photography and computer equipment

Mental and Emotional Requirements:

- Ability to understand and follow oral and written directions
- Ability to work independently with little direction
- Ability to concentrate on and meet numerous deadlines
- Ability to establish and maintain effective working relationships with others
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments
- Ability to exchange information

- Ability to learn the procedures, functions, and limitations of assigned duties

17. ACTION **July 28, 2015**

Approval: Create Position of College and Career Specialist, eight (8) hours/day, 10 months per year, at Laguna Beach High School

Proposal

It is recommended the Board approve a College and Career Specialist position at Laguna Beach High School for eight (8) hours per day, 10 months per year.

Background

In December, 2014, Capistrano Unified School District notified Laguna Beach Unified School District of their intent to restructure the South Coast ROP program and operations to reduce the amount of funding they dedicate to the program each year by approximately $1.65 million. As a result, the ROP Career Guidance Specialist positions at each high school were eliminated. Before the positions were eliminated through restructuring, a 3.5 hour ROP Career Guidance Specialist had been assigned to LBHS annually to provide coordination and support of ROP classes at LBHS. LBUSD has continued funding the ROP Career Guidance Specialist at LBHS to ensure the delivery of high quality ROP services to students. LBUSD contributed $138,908 to ROP to cover four teaching sections at $79,564 and the balance of $59,344 available for ROP administrative cost and ROP Career Guidance Specialist at LBHS in 2014-15.

The employee serving in the ROP position was recently promoted and hired as an LBHS teacher. In light of the restructuring of the ROP program, the strong State emphasis on Career Technology Education (CTE), and the vacant ROP position, staff reviewed the school and program's current needs and recommends the position be enhanced to provide additional support for CTE at LBHS. The State of California has recently dedicated millions of grant dollars to prospective CTE programs. The academic, technical, and workplace skills offered through ROP/CTE are essential to success for all working adults and society to address the challenges posed not only by a changing economy, but also by a changing world.

The mission of ROP/CTE is to provide industry-linked programs and services that enable all individuals to reach their career goals, achieve economic self-sufficiency, compete in the global marketplace, and contribute to California's economic prosperity. CTE can no longer exist as a separate educational alternative; it must be woven into the fabric of our educational delivery system. Access must therefore be assured for all students through a system that aligns programs, curricula, and services across educational segments, programs, and disciplines. Given the additional needs related to CTE and the need to recruit a highly qualified employee for the position, staff recommends creating an eight hour per day position.

Budget Impact

The annual cost of the position varies from approximately $42,440 to $51,560 per year in salary, depending upon the experience and step placement of the employee recruited for the position. The position is eligible for District health and welfare benefits. Costs vary depending on the plan selected and number of dependents.

Recommended Action

It is recommended that the Board of Education authorize the creation of a College and Career Specialist position at Laguna Beach High School for eight (8) hours per day, 10 months per year.

Prepared by:

Leisa Winston
Director, Human Resources
and Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Job Description: College and Career Specialist

BASIC FUNCTION:
Under general supervision of an assigned site administrator, to assist students with post high school options; coordinate overall operations of the College and Career Center and its programs; provide college and career-planning resources; perform related work as required.

ESSENTIAL DUTIES:
- Create an inviting atmosphere in the College and Career Center; welcome and direct students, staff and visitors; maintain career center resources.
- Orient students, individually or in groups, to the College and Career Center and its activities; conduct tours of the Center.
- Provide career and college entrance information and assistance to students, teachers, parents, and counselors.
- Schedule college visits, including community colleges, military branches, and technical schools.
- Support counseling staff by assisting seniors in filling out college applications and financial aid applications.
- Provide information and support materials for students related to college and career planning and assessments.
- Provide information to students and enroll students in career-technical courses (i.e. CTE, ROP).
- Serve as liaison to agencies such as Regional Occupation Center (ROP) and maintain related records as required.
- Provide support to students struggling in career-technical education courses.
- Promote career-technical courses using a variety of methods, including electronic notices, posters, flyers, PTA, information sessions, classroom presentations, attending back to school night, etc.
- Assist at high school registration, maintain current records of students enrolled in career-technical courses, update course titles and codes for guidance.
- Maintain current collection of college and technical school resources.
- Obtain, organize, file and display guidance materials; catalog and prepare for use by students; maintain displays and bulletin boards.
- Maintain records of College and Career Center activities and programs; maintain inventory records of materials and equipment and assist in determining purchasing priorities.
- Assist counseling department with scheduling and hosting visits from college admission representatives, college parent nights, classroom presentations, registration, junior college matriculation testing, and other counseling department activities.
- Coordinate annual College-Round Up.
- Provide services to career-technical education instructors; monitor attendance reports; encourage students to attend regularly; maintain attendance records; record students' grades and credits for high school related to career-technical education courses; initiate progress reports; facilitate problem solving between student and career-technical education instructors.
- Provide materials, attendance sheets, and information to substitute career-technical teachers.
- Process all work permits.
- Maintain positive and ongoing community relations particularly in support of job shadowing activities, youth in business days, internships, community mentorship projects, and classroom speakers programs.
- Maintain an atmosphere of support, helpfulness, and acceptance in the career center that communicates that the program and center are customer-centered.

OTHER REPRESENTATIVE DUTIES:

- Attend college information sessions, breakfasts, conferences, and fly-ins to maintain updated information on colleges.
- Attend and participate in counseling meetings regularly.
- Assist with senior interviews and scholarship meeting.
- May supervise students as required.
- Participates in job-related or District trainings as required.
- Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- College entrance requirements and procedures, changing trends in college admissions, characteristics and cultures of individual campuses, and financial aid information.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Modern office practices, procedures and equipment, record-keeping techniques and effective use of computer applications.
- Student behavior and characteristics.

Ability to:

- Create a positive and warm atmosphere of concern and helpfulness in the College and Career Center.
- Organize, maintain and operate a high school College and Career Center.
- Provide specialized assistance and information concerning college planning and college entrance to students, parents, faculty and others.
- Maintain an effective and supportive relationship with on-site high school counseling staff in providing college/career services to students.
- Develop and provide information and materials related to college opportunities for high school students.
- Work independently and analyze situations accurately adopting an effective course of action.
- Interview students effectively in order to determine their interests and priorities with respect to the college selection process.
- Work confidentially with discretion.
- Deal effectively with a wide variety of personalities and situations requiring tact and judgment.

MINIMUM QUALIFICATIONS:

Experience:

Five years of recent experience working with the public, preferably in an educational setting. Two years of prior career-technical guidance experience desired.

Education:

Equivalent to completion of the twelfth grade, including or supplemented by two years of college coursework related to college and career planning or a related field.

Personal Qualities:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy

- Belief in high standards
- Commitment to professional responsibility
- High intrinsic motivation

WORKING CONDITIONS:

Environment:

- Indoor office environment and school environment.
- Constant interruptions.

Physical Requirements:

- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and/or on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and/or on the telephone.
- Ability to operate a computer, typewriter, calculator, copy machine, telephone and other office equipment with dexterity and in a safe and efficient manner.
- Ability to routinely lift/carry office supplies and printed materials weighing up to 25 pounds.
- Ability to sit for long periods of time, bend, crouch, or kneel to access information from ground level to desk height and/or to assist students; push and/or pull and lift instructional equipment and supplies; reach in all directions and work at a computer and/or telephone for prolonged periods of time.

Operation of Vehicles, Machinery, and Equipment Requirements:

- Ability to travel to a variety of locations within a reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

Mental and Emotional Requirements:

- Ability to understand and follow oral and written directions.
- Ability to work independently with little direction.
- Ability to concentrate to meet numerous deadlines.
- Ability to establish and maintain effective working relationships with others.
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- Ability to exchange information.
- Ability to monitor student activities.
- Ability to learn the procedures, functions and limitations of assigned duties.

18. ACTION **July 28, 2015**

Approval: Revised Job Description and Title: Textbook Clerk to Library Media Assistant

Proposal

It is proposed that the Board of Education approve recommended revisions to the title and job description of Textbook Clerk, which will be retitled to Library Media Assistant.

Background

In the field of personnel, it is a best practice to review a job description whenever a vacant position develops to determine if it needs to be updated or modified. The proposed revisions reflect updated duties and requirements of the position.

Budget Impact

There is no budget impact for this item.

Recommended Action

It is recommended that the Board of Education revise the title of Textbook Clerk to Library Media Assistant, along with the revisions to the job description.

Prepared by:

Leisa Winston
Director, Human Resources
& Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Job Description: ~~TEXTBOOK CLERK~~LIBRARY ASSISTANT

~~DEFINITION~~BASIC FUNCTION:
Under supervision of an assigned site administrator, to perform clerical functions pertaining to the acquisition, processing, cataloguing, storage, circulation, and recovery of library, reference books, textbooks, and a variety of other instructional materials and media including computers and software; and to do other related work as required.

~~EXAMPLES OF~~ESSENTIAL DUTIES:
- *Receives and processes books, periodicals, instructional materials, textbooks and media.
- *Maintains circulation and distribution records.
- *Prepares and maintains a variety of the file and record systems, and other files and records.
- *Collects and circulates books, periodical, textbooks and instructional media.
- *Assists in locating materials for classroom use.
- *Assist students and instructional personnel in locating materials pertaining to specific subject
- –matter areas.
- *Assists in monitoring student behavior.
- *Lifts, transports, arranges, shelves, boxes, and packages books, instructional materials~~;~~ and
- –textbooks.
- ~~*May p~~*Provides direction and assistance to student library assistants.
- *Performs minor housekeeping functions in maintaining a neat and orderly library media center
- –environment.
- *Assist in the preparation of requisitions and orders for books, software, instructional materials
- –and textbooks.
- ~~*May r~~*Repair and mend damaged books, textbooks, and other instructional material.
- ~~*May m~~*Maintain simple cash receipts records.
- *Input data into an automated library and textbook collection inventory process.

OTHER REPRESENTATIVE DUTIES:
- Assist with maintaining library equipment in proper working condition and arranging for repairs or supplies as needed.
- Engage in cross training on functions and demonstrate use of knowledge to support library needs.
- Participates in job-related or District trainings as required.
- Performs other related duties as assigned.

~~QUALIFICATIONS~~KNOWLEDGE, SKILLS, AND ABILITIES:
Knowledge of:
- M~~m~~odern office methods, practices, and procedures.
- Ceorrect English usage, spelling, grammar, and punctuation.
- Sstandard library reference sources, books, and other library-related materials.
- Sstudent behavior management strategies and techniques.
- B~~b~~asic arithmetical concepts.

- Llibrary terminology and standard library practices, including knowledge of library media center classification systems.
- Uuse of computer applications~~, Internet research, and CD-ROM databases~~ and electronic research methods.

Ability to:
- Pperform library media clerical functions, including circulation and cataloguing functions.
- M~~m~~aintain a variety of records and filing systems pertaining to library media center.
- U~~u~~tilize a variety of reference resource guides.
- L~~l~~ead and coordinate the work of others.
- ~~type at a net corrected speed of 40 words per minute.~~
- Ceommunicate effectively in oral and written form.
- U~~u~~nderstand and carry out oral and written directions.
- Eestablish and maintain cooperative working relationships with students, staff, and public.

MINIMUM QUALIFICATIONS:

Experience:

One year of clerical experience, preferably including experience in a library or instructional materials center in an educational setting.

Education:

Equivalent to the completion of the twelfth grade, supplemented by coursework or training in library science and general clerical areas.

Personal Qualities:
- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Belief in high standards
- Commitment to professional responsibility
- High intrinsic motivation

WORKING CONDITIONS:

Environment:
- Indoor library and/or classroom environment.
- Moderate noise level.
- Constant interruptions.

Physical Requirements:
- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and on the telephone.

- Ability to operate computer, typewriter, calculator, copy machine, telephone, and other office equipment with dexterity and in a safe and efficient manner.
- Ability to frequently lift and move items weighing up to 30 pounds, and up to 50 pounds with assistance, including office supplies and printed materials.
- Ability to frequently bend, crouch or kneel at files or bookshelves, push and pull book trucks and library media carts, climb on step stools and ladders and twist in all directions to shelve and retrieve materials.
- Ability to climb stairs.

~~**Physical Ability to Meet the Following Requirements:**~~

- ~~Stand, sit, reach, grasp, stoop, bend, push, pull, kneel, squat, and twist.~~
- ~~Move up to 20 pounds.~~
- ~~Some locations may have stairs and may not have elevators.~~

Operation of Vehicles, Machinery, and Equipment Requirements:

- Ability to travel to a variety of locations within a reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

Mental and Emotional Requirements:

- Ability to understand and follow oral and written directions.
- Ability to work independently with little direction.
- Ability to concentrate to meet numerous deadlines.
- Ability to establish and maintain effective working relationships with others.
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- Ability to exchange information.
- Ability to monitor student activities.
- Ability to learn the procedures, functions and limitations of assigned duties.

Laguna Beach Unified School District

19. ACTION **July 28, 2015**

Approval: **Award of contract for Roofing Restoration at Top of the World Elementary to CI Services, Inc. in the amount of $180,000.00**

Proposal

It is proposed that the Board of Education award the contract for Roofing Restoration at Top of the World Elementary to CI Services, Inc. in the amount of $180,000.00.

Background

During the District's Facility Condition Assessment review of school roofs in 2014, it was determined that several roofs within the district are in need of repair or replacement.

The bid documents were completed and first advertised on June 13, 2015. Eight (8) firms attended the mandatory pre-bid job walk and eight (8) firms submitted bids on the due date of July 7, 2015:

- Waterproofing Experts, Inc.- $189,111
- Letner Roofing Co.- $320,000
- Best Contracting- $229,917
- Chapman Coast Roofing, Inc. - $282,279
- A Good Roofer, Inc. - $234,690
- Brazos Urethane.- $221,399
- Seacore Industrial Inc.- $279,125
- CI Services Inc. - $180,000

After careful review of the bid documents received, including verifying DIR compliance and license status, it was determined that CI Services, Inc. was the lowest responsive and responsible bidder for the roof restoration at Top of the World Elementary School.

Budget Impact

The fiscal impact to the District is $180,000, will be funded from the Restricted Routine Maintenance Account in the General Fund.

Recommended Action

It is recommended that the Board of Education award the contract for Roofing Restoration at Top of the World Elementary to CI Services, Inc. in the amount of $180,000.00

Prepared by:

Jeff Dixon
Director of Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

20. ACTION **July 28, 2015**

Approval: **Award of contract for Construction Administration Support Services to LPA Architects for the Tennis Court Renovation Project at Laguna Beach High School, Not-to-Exceed $14,000**

Proposal

It is proposed that the Board of Education award the contract for construction administration support services to LPA Architects for the Tennis Court Renovation Project at Laguna Beach High School, Not-to-Exceed $14,000.

Background

The Board originally approved LPA Architects to begin working on designing new post tension concrete tennis courts and other improvements at Laguna Beach High School at the October 8, 2013 Board meeting. The plans and specification were completed and the project was put out to bid in early October, 2014 and bids received on October 23, 2014. The lowest responsive and responsible bidder for the project was CS Legacy and their bid was $1,363,852. The bid did not include replacement of the existing distressed retaining wall along Court #6 or addressing the voids beneath courts 1-4. After review of the costs associated with the proposed new post tension tennis courts and other requirements for the project to obtain the Division of the State Architect's approval, the District and City both agreed that the project costs were too high. It was determined that a major renovation project on the existing tennis courts could be completed to address the drainage, aesthetic, and safety concerns in lieu of providing new post tension slabs for less cost.

Staff worked with the City to develop a revised scope to improve the tennis courts and had LPA develop the plans and specifications. Staff directed LPA to invoice the district for their revised services utilizing left-over funds from their October 8, 2013 agreement. Those funds have been exhausted and staff is recommending that additional funding be provided so that LPA can continue on the project and provide support in the construction observation of the renovation project. Staff believes that LPA can offer the greatest level of service and value for construction administration support because they developed the plans and specifications for the renovation project.

Budget Impact

The contract of would not exceed $14,000 and would breakdown to a 70%/30% with the City of Laguna Beach, which results in a maximum fee to the District of $4,200.

Recommended Action

It is recommended that the Board award the contract for construction administration support services to LPA Architects for the Tennis Court Renovation Project at Laguna Beach High School, Not-to-Exceed $14,000.

Prepared by:
Jeff Dixon
Director of Facilities

Submitted by:
Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

21. ACTION **July 28, 2015**

Approval: **Award of Contract for Purchase of Floor Coverings from Shaw Industries, Inc. based on contract number 4-13-72-0008C of the State of California Multiple Award Schedule**

Proposal

It is proposed that the Board approval award of a contract for purchase of floor coverings from Shaw Industries, Inc. based on contract number 4-13-72-0008C of the State of California Multiple Award Schedule.

Background

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. Pursuant to Public Contract Code Sections 10290 et seq. and 12101.5, the State of California establishes multiple award contracts that can be used by State and local government agencies, i.e. K-12 public school districts.

The CMAS contract for Shaw Industries, Inc. expires 06/30/2018. However, the district is not required to rely solely on this CMAS contract for all flooring replacement projects and may at any time solicit new quotes or bids for the same scope of work. As an approved CMAS contractor this insures all pricing and warranties have been fully vetted and proven to be fair and competitive. Awarding this contract will allow staff to pursue flooring replacement projects quickly, as well as provide a strong benchmark for comparison of alternative quotes for similar work.

Budget Impact

There is no financial impact to allowing this purchasing option.

Recommended Action

It is recommended that the Board of Education award a contract for purchase of floor coverings from Shaw Industries, Inc. based on contract number 4-13-72-0008C of the State of California Multiple Award Schedule.

Prepared by:	Submitted by:	
Jeff Dixon Director, Facilities	Dean West Assistant Superintendent Business Services	Sherine Smith, Ed.D. Superintendent of Schools

Shaw
Where Great Floors Begin

GSA Schedule

2010 Evergreen Award Winner

California Multiple Award Schedule
CMAS Schedule Price List
Authorized Federal Supply Schedule Price list
Contract End Date: June 30, 2018
Current as of Mod #: PA0014

FURNISHINGS AND FLOOR COVERINGS: CARPET, CARPET TILE, CARPET CUSHION
FSC 72 FSC CLASS 7220

WEBSITE: www.shawcontractgroup.com www.patcraft.com www.phillyqueencommercial.com

CONTRACT NUMBER: 4-13-72-0008C **CONTRACT PERIOD:** 7/19/13 to 6/30/18

FEDERAL TAX ID# 35-2162582 **CAGE CODE#** 4BU82 **DUNNS #** 78-637-1393 **BUSINESS SIZE:** Large

CONTRACTOR: Shaw Industries, Inc.	**VP Business Development:**	**VP Government Sales:**	**Contract Administration:**
616 East Walnut Ave.	Steve DeCarlo	Nick Peters	Randa Thayer
Dalton Ga. 30721	616 East Walnut Ave.	770 Joe Frank Harris Pkwy	770 Joe Frank Harris Pkwy
Phone: 800-356-7429	Dalton Ga. 30721	Cartersville GA 30120	Cartersville, GA 30120
Fax: 800-421-7429	Phone: 706-275-1217	Phone: 202-315-8162	Phone: 770-387-8247
	Fax: 706-275-1865	Fax: 770-387-8217	Fax: 770-387-8217

INFORMATION FOR ORDERING SIZE:

1a. Awarded special item number: **31-301** Broadloom Carpet and 6' **31-303** Carpet Tile
31-304 Special Use Carpet **31-401** Resilient (hard surface) tile
31-402 Resilient (hard surface) sheet flooring
31-601 Recycled Content **31-604** Ancillary Supplies and Services

1b. Lowest price for:
SIN 31-301 Franchise - $9.90
SIN 31-303 - Vim (24"x24") - $15.90
SIN 31-304 Potential III 26 - $9.51
SIN 31-401 – Native Origins - $1.33
SIN 31-402 – Solace - $18.30
SIN 31-601 Interplay TLK - $8.99
SIN 31-604 Ancillary Supplies and Services

2. Maximum order limitation – **SIN 31-301** - $500,000
SIN 31-303 - $500,000
SIN 31-304 - $500,000
SIN 31-401 - $500,000
SIN 31-402 - $500,000
SIN 31-601 - $500,000
SIN 31-604 - $150,000

3. Minimum order - $ 100

4. Geographic Coverage - 48 contiguous states, Washington D.C, Alaska, Hawaii, Puerto Rico, and US territories

5. Point of production: Shaw Industries, Inc.
616 E Walnut Ave
Dalton GA 30721
Whitfield County

6. Statement of Price: Net GSA pricing is listed in the pricing tables below

7. Quantity discounts – For Carpet Only, there is an additional discount for single orders $50,001 - $150,000 and $150,001 and greater

8. Payment terms – 0%, Net 30 Days ARO **9a.** Government credit cards: Yes, VISA / MASTER CARD

10. Foreign items -None **11a.** Time of Delivery - 14-56 Days ARO

11b. Expedited Delivery – Available, please contact Shaw Industries for details.

11c. Overnight Del. – Products may be available for urgent delivery. Urgent delivery is negotiated between contractor and ordering agency

11d. Urgent Requirements- Products may be available for urgent delivery. Urgent delivery time is negotiated between contractor and ordering agency.

12. F.O.B. Point - Destination -USA (Additional Freight to Alaska and Hawaii)

13a. Ordering Address: Shaw Industries, Inc.
P. O. Box 429
Cartersville, GA. 30120
Attn: GSA Customer Service

Phone: 800-356-7429
Fax: 800-421-7429

13b. Ordering procedures. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address: Shaw Industries, Inc
P.O. Box 630862
Cincinnati, Oh 45263-0862

Correspondence Address: Shaw Industries, Inc
616 East Walnut Ave.
Dalton, Ga. 30721
Attn. GSA

15. Warranty Provision: Shaw Industries, Inc. warrants from manufacturing defects for a period of 10 years, its carpet when installed and maintained in accordance with Shaw Industries' recommended installation and maintenance methods, subject to the following limitations: the warranty does not cover tears, burns, pulls, cuts or damage due to excessive pivoting; or other damage due to improper use, the application of improper cleaning agents or maintenance methods, or carpet installed on stairs. The warranty does not cover or imply protection against matting, pilling, color change or other characteristics of aesthetics or appearance retention.

16. Export Packing - none 17. Minimum purchase $100 (Visa / Discover/Master card)

18. Recommended maintenance and cleaning procedures - 800-441-7429

19. Recommended Installation methods - 800-471-7429 20. Repair Parts - N/A

20a. Please contact Shaw Industries at 800-356-7429

21. Distribution Points:

Shaw Industries, Inc.
DC South
Dug Gap Rd.
Dalton, GA. 30722

Shaw Industries, Inc.
Plant 15 X
Hwy. 411 SW
Cartersville, GA. 30120

22. Participating Dealers – N/A

23. Preventive Maintenance - 800-441-7429

24a. Shaw Industries is the world's largest carpet manufacturer, with products including rugs, hardwood, laminate and ceramic tile for residential and commercial applications. Shaw is an expert in numerous market segments with products positioned specifically for unique environments. A recognized leader in environmental stewardship, Shaw has implemented hundreds of sustainability initiatives and cradle-to-cradle design solutions, collectively termed the Shaw Green Edge™.

Through a closed-loop cycle, our carpet products are completely recyclable. It's a revolutionary design process that mimics nature, with carpet designed to be remade into carpet, preventing landfill waste. That's cradle-to-cradle design.

Our carpet's main components, Eco Solution Q nylon and EcoWorx backing, are completely recyclable into new carpet. This returns post consumer materials back to Shaw, in the process preserving raw materials and keeping carpet from landfills. Not only have we designed our carpet to be recycled, we've also developed a collections network, established an international environmental guarantee to recycle all EcoWorx products at no charge, and implemented processes to recycle nylon through our Evergreen Nylon Recycling Facility.

EcoWorx tile backing is a PVC-free, completely recyclable performance backing with 40 percent recycled content. EcoWorx is the strongest, most durable tile backing – 5 times the tensile strength, 8 times the tear strength and 2 times the delamination strength of traditional PVC-backed tiles. EcoWorx Broadloom and EcoWorx Performance Broadloom bring the performance and recyclability of EcoWorx to the larger broadloom market. With 20 percent recycled content, these backings are recyclable into new EcoWorx. All EcoWorx products are backed by Shaw's environmental guarantee stating that we will collect and recycle all EcoWorx products into more EcoWorx, at no charge to the customer. All of these products are Cradle to Cradle Certified and have a lifetime commercial warranty.

Eco Solution Q nylon fiber is the industry's only Cradle to Cradle Certified, completely recyclable fiber. Available in over 200 colors, Eco Solution Q delivers excellent cleanability, stain resistance and performance. Containing 25 percent recycled content, Eco Solution Q is recycled at the Evergreen Nylon Recycling Facility to be made into new nylon, which prevents carpet from being sent to landfills.

Shaw Environmental Awards and Recognitions

- 2010 GSA Evergreen Award in the Furnishings category
- 2008 Air & Waste Management Association-Georgia Chapter Corporate Environmental Award
- 2008 Interior Design NeoCon Green Stars Award for Design Lab
- 2008 Sherwin-Williams Vendor Green Steps Award
- 2007 Carpet America Recovery Effort's Large Recycler of the Year
- 2007 Carpet America Recovery Effort's Person of the Year – Russ Delozier, Shaw's post consumer carpet collection manager
- 2007 Sustainable Business Institute's Seal of Sustainability
- 2007 Greenbuild International Conference & Expo Green Exhibitor Award
- 2007 Green@Work magazine's "Greenbuild Top 25" list
- 2007 Fast Company "Fast 50" list which recognizes companies with profit driven solutions for what ails the planet
- 2006 Global Society of Plastic Engineers Design for Sustainability Award
- 2006 Global Plastics Environmental Conference Environmental Stewardship Award in the category of Design for Sustainability
- 2005, 2006, 2007 and 2008 California Waste Reduction Awards Program
- 2005 EPA Certificate for Cooperative Conservation
- 2005 GSA Evergreen Award in the Furnishings category
- 2005 North Carolina Sustainability Award in the category of Product Stewardship
- 2003 Environmental Protection Agency (EPA) Presidential Green Chemistry Award
- 1999 NeoCon Most Innovative Product Award
- 1999 Georgia Governor's Award of Pollution Prevention

24b. EIT. N/A **25.** DUNS# - 78-637-1393 **26.** System for Award Management. Cage Code #4BU82

SHAW INDUSTRIES, INC.

616 East Walnut Ave.

Dalton, Ga. 30721

Phone: 800-356-7429

Fax: 800-421-7429

CMAS Contract # 4-13-72-0008C

Contract Date : March 15, 2013 to March 14, 2018

Current as of mod: PS 0022, 11/10/14

SIN 31-301 Broadloom Carpet

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Textures	Density
Patcraft						
I0104	Best Foot Forward	$11.16	$10.98	$10.81	Pattern Loop	7886
I0165	Big Splash EPBL	$14.32	$14.10	$13.87	Pattern Loop	6545
I0164	Big Splash!	$11.65	$11.46	$11.28	Pattern Loop	6545
Z6510	Canc	$14.51	$14.28	$14.05	Multi-Level Pattern Loop	5727
I0132	Cohesive II	$22.91	$22.55	$22.19	Level Loop	7529
Z6403	Consider This	$15.99	$15.74	$15.49	Tufted Loop	6886
I0277	Cosmic EPBL	$14.09	$13.87	$13.65	Pattern Loop	8727
Z6398	Dash	$19.80	$19.49	$19.18	Tufted Loop	6141
I0037	Double Exposure	$20.43	$20.11	$19.79	Multi-Level Pattern Loop	7784
Z6400	Drive	$15.56	$15.32	$15.08	Tufted Loop	8720
I0061	Duality	$17.65	$17.37	$17.10	Pattern Loop	7770
I0078	Duet	$18.20	$17.91	$17.63	Pattern Loop	7890
I0077	Duplicity	$15.65	$15.41	$15.16	Pattern Loop	6720
Z6399	Energy	$20.21	$19.89	$19.58	Tufted Loop	5854
I0269	Epoch EPBL	$21.07	$20.74	$20.41	Multi-Level Pattern Loop	6803
I0327	Ethos EPBL	$24.42	$24.04	$23.66	Structured Loop	12500
I0147	Famous Last Words	$12.21	$12.02	$11.83	Pattern Loop	8195
I0339	Follow Through	$14.04	$13.81	$13.59	Multi-Level Pattern Loop	5250
I0278	Formula EPBL	$14.45	$14.22	$13.99	Pattern Loop	6968
I0270	Fugue EPBL	$21.42	$21.09	$20.75	Multi-Level Pattern Loop	6596
Z6506	Glo	$16.96	$16.69	$16.43	Multi-Level Pattern Loop	7049
I0333	Grata EPBL	$21.82	$21.46	$21.14	Multi-Level Pattern Loop	6448
I0131	Homeroom II 26	$10.37	$10.21	$10.05	Textured Loop	7932
I0132	Homeroom II 28	$11.09	$10.91	$10.73	Textured Loop	7814
Z6425	Modern Appeal	$16.21	$15.95	$15.70	Graphic Loop	6164
Z6509	Nino	$14.55	$14.32	$14.10	Pattern Loop	6184
Z6375	Options	$15.03	$14.80	$14.56	Graphic Loop	7521
I0338	Own It	$15.07	$14.84	$14.60	Multi-Level Pattern Loop	5617
Z6376	Platform	$17.63	$17.36	$17.08	Tufted Loop	7680
I0271	Resonate	$16.51	$16.26	$16.00	Pattern Loop	7814
I0326	Resonate EPBL	$19.23	$18.93	$18.63	Level Loop	7814
I0332	Rotate EPBL	$21.82	$21.46	$21.14	Multi-Level Pattern Loop	6448
I0050	Sound Investment	$10.64	$10.47	$10.31	Pattern Loop	8750
I0060	Splash BL	$11.65	$11.46	$11.28	Pattern Loop	6545
Z6367	Standout	$14.95	$14.71	$14.48	Tufted Loop	7200
I0139	Strut Your Stuff	$11.36	$11.18	$11.00	Pattern Loop	7672
I0268	Sustain EPBL	$21.40	$21.07	$20.73	Multi-Level Pattern Loop	6595
I0049	Sweet	$13.32	$13.11	$12.90	Pattern Loop	7200
I0337	Tessa EPBL	$20.51	$20.19	$19.87	Multi-Level Pattern Loop	6448
Z6466	Understated	$16.41	$16.15	$15.90	Pattern Loop	7291
I0124	Work It	$10.09	$9.92	$9.77	Textured Loop	7036

SIN 31-303 Carpet Tile

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I0293	Alibi Tile (24" X 24")	$26.35	$25.94	$25.53	Multi-Level Pattern Loop	7615
I0166	Big Splash! Modular (24" X 24")	$21.56	$21.22	$20.88	Pattern Loop	9360
I0220	Cell Structure EW24 (24" X 24")	$22.26	$21.9[illegible]	$21.56	Multi-Level Pattern Loop	5957
I0221	Cell Structure Small EW24 (24" X 24"	$22.08	$21.73	$21.39	Multi-Level Pattern Loop	5957
I0285	City Flora Tile (24" X 24")	$20.23	$19.9[illegible]	$19.60	Multi-Level Pattern Loop	7125
I0284	Clear Lines Tile (24" X 24")	$20.42	$20.10	$19.78	Multi-Level Pattern Loop	7125
I0234	Color Choice Tile (24" X 24")	$22.96	$22.60	$22.24	Level Loop	16[illegible]
I0110	Color Your World Tile (24" X 24")	$18.84	$18.54	$18.25	Level Loop	9900
I0218	Conundrum Tile (24" X 24")	$19.14	$18.84	$18.54	Multi-Level Pattern Loop	4755
I0283	Cool Rain Tile (24" X 24")	$20.27	$19.95	$19.63	Multi-Level Pattern Loop	7125
I0346	Dart Tile (24" X 24")	$22.87	$22.5[illegible]	$22.16	Multi-Level Pattern Loop	6300
I0119	Dazzle Tile (24" X 24")	$21.85	$21.5[illegible]	$21.17	Multi-Level Pattern Loop	6729
I0329	Deflect Tile (18" X 36")	$25.93	$25.53	$25.12	Multi-Level Pattern Loop	8250
I0330	Diverge Tile (18" X 36")	$25.93	$25.53	$25.12	Multi-Level Pattern Loop	7842
Z6473	Dwell Tile (24"X24")	$19.13	$18.42	$19.12	Multi-Level Pattern Loop	5358
I0286	Leather Weave Tile (24" X 24")	$20.19	$19.88	$19.56	Multi-Level Pattern Loop	7125
I0227	Easy on the Eyes Tile (24" X 24")	$17.44	$17.17	$16.89	Graphic Loop	5735
I0342	Enfection Tile (24" X 24")	$27.55	$27.12	$26.69	Multi-Level Pattern Loop	5739
I0340	Enform Tile (24" X 24")	$25.46	$25.06	$24.67	Multi-Level Pattern Loop	6236
I0341	Enverse Tile (24" X 24")	$25.46	$25.06	$24.67	Multi-Level Pattern Loop	6092
Z6406	Exhilaration EW24 (24" X 24")	$20.75	$20.43	$20.13	Graphic Loop	6646
I0291	Experience EW24 (24" X 24")	$17.97	$17.69	$17.41	Multi-Level Pattern Loop	6442
I0279	Flex Tile (24" X 24")	$18.05	$17.76	$17.48	Multi-Level Pattern Loop	5184
I0349	Flutter Tile (24" X 24")	$22.87	$22.51	$22.16	Multi-Level Pattern Loop	6300
I0127	Homecoming II Tile (24" X 24")	$19.78	$19.47	$19.16	Textured Loop	7256
I0296	Hue Tile (24" X 24")	$25.28	$24.89	$24.49	Level Loop	6968
I0294	Idea Tile (24" X 24")	$26.23	$25.82	$25.41	Multi-Level Pattern Loop	7615
I0350	In Flight Tile (24" X 24")	$23.39	$23.02	$22.66	Multi-Level Pattern Loop	6567
Z6374	Indulgence EW24 (24" X 24")	$21.19	$20.86	$20.53	Graphic Loop	7570
Z6474	Intrinsic Tile (24" X 24")	$19.08	$18.78	$18.48	Multi-Level Pattern Loop	5358
I0295	Jet Tile (24" X 24")	$26.24	$25.83	$25.42	Multi-Level Pattern Loop	7615
I0146	Lotus Tile (24" X 24")	$22.79	$22.44	$22.08	Pattern Loop	8333
Z6476	Liquid Tile (24" X 24")	$19.87	$19.56	$19.25	Multi-Level Pattern Loop	5358
Z6477	Loft Tile (24" X 24")	$20.30	$19.98	$19.66	Multi-Level Pattern Loop	5356
Z6447	Modern Geo Brite Tile (24" X 24")	$25.06	$24.67	$24.28	Multi-Level Pattern Loop	6500
Z6441	Modern Geometry Tile (24" X 24")	$22.80	$22.45	$22.09	Multi-Level Pattern Loop	6500
I0226	Moving on Up Tile (24" X 24")	$18.03	$17.74	$17.46	Graphic Loop	5735
I0253	Octave Tile (24" X 24")	$21.50	$21.16	$20.83	Multi-Level Pattern Loop	5739
I0316	Pasco Tile (24" X 24")	$33.87	$33.34	$32.82	Multi-Level Pattern Loop	8597
I0105	Pinstripe Tile (24" X 24")	$20.02	$19.71	$19.39	Pattern Loop	8118
I0254	Pitch Tile (24" X 24")	$21.46	$21.13	$20.79	Multi-Level Pattern Loop	5955
I0317	Prado Tile (24" X 24")	$35.34	$34.79	$34.24	Multi-Level Pattern Loop	8000
I0318	Razzle Tile (24" X 24")	$21.32	$20.99	$20.66	Multi-Level Pattern Loop	6316
I0288	Refract Light Tile (24" X 24")	$20.84	$20.51	$20.18	Multi-Level Pattern Loop	7266
I0287	Reveal Color Tile (24" X 24")	$20.85	$20.52	$20.19	Multi-Level Pattern Loop	7266
I0125	Scholastic II Tile (24" X 24")	$17.28	$17.01	$16.74	Textured Loop	6923
I0273	Science Tile (24" X 24")	$20.45	$20.13	$19.81	Multi-Level Pattern Loop	6873
I0244	Serene Tile (24" X 24")	$24.57	$24.18	$24.19	Multi-Level Pattern Loop	5176

SIN 31-303 Carpet Tile Cont...

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I0126	Socrates II Tile (24" X 24")	$20.03	$19.69	$19.36	Textured Loop	5887
I0239	Speak in Color Tile (24" X 24")	$19.62	$19.32	$19.01	Multi-Level Pattern Loop	7200
I0240	Speak in Design Tile (24" X 24")	$19.69	$19.36	$19.08	Multi-Level Pattern Loop	7200
I0074	Splash Tile (24" X 24")	$21.55	$21.22	$20.88	Pattern Loop	9360
Z6373	Splurge EW24 (24" X 24")	$21.48	$21.15	$20.81	Multi Loop	7586
Z6475	Studio Tile (24" X 24")	$19.33	$19.03	$18.72	Multi-Level Pattern Loop	5358
I0274	Technology Tile (24" X 24")	$20.45	$20.13	$19.81	Multi-Level Pattern Loop	6873
I0290	Thought Tile (24" X 24")	$17.96	$17.68	$17.40	Multi-Level Pattern Loop	6442
I0255	Timbre Tile (24" X 24")	$21.69	$21.35	$21.01	Multi-Level Pattern Loop	5245
I0243	Tranquil Tile (24" X 24")	$24.97	$24.58	$24.19	Multi-Level Pattern Loop	5176
I0096	Tweed Tile (24" X 24")	$18.39	$18.10	$17.80	Pattern Loop	5806
I0301	Vim Tile (24" X 24")	$15.84	$15.59	$15.44	Level Loop	6667
I0252	Vital Tile (24" X 24")	$25.02	$24.63	$24.24	Multi-Level Pattern Loop	5617
I0302	Vivid Tile (24" X 24")	$17.69	$17.41	$17.14	Multi-Level Pattern Loop	5586
I0280	Yield Tile (24" X 24")	$18.05	$17.76	$17.48	Multi-Level Pattern Loop	5184

SIN 31-304 SR Special Use Stain Resistant

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I0220	Cel Structure EW24 (24" X 24")	$22.26	$21.91	$21.56	Multi-Level Pattern Loop	5957
I0221	Cel Structure Small EW24 (24" X 24	$22.08	$21.73	$21.39	Multi-Level Pattern Loop	5957
I0204	Color Choice Tile (24" X 24")	$22.96	$22.60	$22.24	Level Loop	11613
I0277	Cosmic EPBL	$14.09	$13.87	$13.65	Pattern Loop	8727
I0348	Dart Tile (24" X 24")	$22.87	$22.51	$22.16	Multi-Level Pattern Loop	6000
I0119	Dazzle Tile (24" X 24")	$21.85	$21.51	$21.17	Multi-Level Pattern Loop	6729
I0329	Deflect Tile (18" X 36")	$25.93	$25.53	$25.12	Multi-Level Pattern Loop	8250
I0330	Diverge Tile (18" X 36")	$25.93	$25.53	$25.12	Multi-Level Pattern Loop	7842
I0037	Double Exposure	$20.43	$20.11	$19.79	Multi-Level Pattern Loop	7784
I0286	Earthen Weave (24" X 24")	$20.19	$19.88	$19.56	Multi-Level Pattern Loop	7125
I0227	Easy on the Eyes (24" X 24")	$17.44	$17.17	$16.89	Graphic Loop	5735
I0269	Ember EPBL	$21.07	$20.74	$20.41	Multi-Level Pattern Loop	6803
I0341	Enverse Tile (24" X 24")	$25.46	$25.06	$24.67	Multi-Level Pattern Loop	6092
I0281	Experience EW24 (24" X 24")	$17.97	$17.69	$17.41	Multi-Level Pattern Loop	6442
I0279	Flex (24" X 24")	$18.05	$17.76	$17.48	Multi-Level Pattern Loop	5184
I0349	Flutter Tile (24" X 24")	$22.87	$22.51	$22.16	Multi-Level Pattern Loop	6000
I0339	Follow Through	$14.04	$13.81	$13.59	Multi-Level Pattern Loop	5250
I0278	Formula EPBL	$14.45	$14.22	$13.99	Pattern Loop	6968
I0270	Fulfill EPBL	$21.42	$21.09	$20.75	Multi-Level Pattern Loop	6696
I0101	Homeroom II 26	$10.37	$10.21	$10.05	Textured Loop	7932
I0102	Homeroom II 28	$11.08	$10.91	$10.73	Textured Loop	7814
I0127	Homeroom II Tile (24" X 24")	$19.78	$19.47	$19.16	Textured Loop	7256
I0350	In Sight Tile (24" X 24")	$23.39	$23.02	$22.66	Multi-Level Pattern Loop	6667
Z6474	Intrinsic Tile (24" X 24")	$19.08	$18.78	$18.48	Multi-Level Pattern Loop	5358
I0146	Linea Tile (24" X 24")	$22.78	$22.44	$22.08	Pattern Loop	8333
Z6476	Liquid Tile (24" X 24")	$19.87	$19.56	$19.25	Multi-Level Pattern Loop	5358
Z6477	Loft Tile (24" X 24")	$20.30	$19.96	$19.66	Multi-Level Pattern Loop	5358
Z6442	Modern Geo Brite Tile (24" X 24")	$25.06	$24.67	$24.28	Multi-Level Pattern Loop	6500
Z6441	Modern Geometry Tile (24" X 24")	$22.80	$22.45	$22.09	Multi-Level Pattern Loop	6500
Z6509	Nino	$14.55	$14.32	$14.10	Pattern Loop	6184
Z6375	Options	$15.03	$14.80	$14.56	Graphic Loop	7827
I0316	Paseo Tile (24" X 24")	$33.87	$33.34	$32.82	Multi-Level Pattern Loop	8597
I0105	Pinstripe Tile (24" X 24")	$20.02	$19.71	$19.39	Pattern Loop	8176
Z6376	Platform	$17.63	$17.36	$17.08	Tufted Loop	7680
I0317	Prado Tile (24" X 24")	$35.34	$34.79	$34.24	Multi-Level Pattern Loop	8000
I0118	Razzle Tile (24" X 24")	$21.32	$20.99	$20.66	Multi-Level Pattern Loop	8316

SIN 31-304 SR Special Use Stain Resistant Cont…

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I0271	Resonate	$16.51	$16.26	$16.00	Pattern Loop	7814
I0125	Schoolastic II Tile (24" X 24")	$17.28	$17.02	$16.74	Textured Loop	6923
I0275	Science Tile (24" X 24")	$20.45	$20.13	$19.81	Multi-Level Pattern Loop	6873
I0244	Serene Tile (24" X 24")	$24.97	$24.58	$24.19	Multi-Level Pattern Loop	5176
I0126	Socrates II Tile (24" X 24")	$20.00	$19.69	$19.38	Textured Loop	5867
I0050	Sound Investment	$10.64	$10.47	$10.31	Pattern Loop	6750
I0239	Speakin Color (24" X 24")	$19.62	$19.32	$19.01	Multi-Level Pattern Loop	7200
I0240	Speakin Design (24" X 24")	$19.69	$19.38	$19.08	Multi-Level Pattern Loop	7200
I0074	Splash Tile (24" X 24")	$21.55	$21.22	$20.88	Pattern Loop	9360
I0109	Strut Your Stuff	$11.36	$11.18	$11.00	Pattern Loop	7672
Z6475	Studio Tile (24" X 24")	$19.33	$19.03	$18.72	Multi-Level Pattern Loop	5358
I0268	Sustain EPBL	$21.40	$21.07	$20.73	Multi-Level Pattern Loop	6595
I0274	Technology Tile (24" X 24")	$20.45	$20.13	$19.81	Multi-Level Pattern Loop	6873
I0096	Tweed Tile (24" X 24")	$18.39	$18.10	$17.80	Pattern Loop	5806
I0280	Thought (24" X 24")	$17.98	$17.68	$17.40	Multi-Level Pattern Loop	6442
I0243	Tranquil Tile (24" X 24")	$24.97	$24.58	$24.19	Multi-Level Pattern Loop	5176
I0252	Vital Tile (24" X 24")	$25.02	$24.63	$24.24	Multi-Level Pattern Loop	5517
I0260	Yield (24" X 24")	$18.05	$17.76	$17.48	Multi-Level Pattern Loop	5184

SIN 31-401 Resilient (hard surface) tile

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I600V	Click Refresh	$2.92	$2.87	$2.83	SF	Vinyl Plank
I200V	Highland Forest 4"	$2.24	$2.20	$2.17	SF	Vinyl Plank
I206V	North Ridge 4"	$2.24	$2.20	$2.17	SF	Vinyl Plank

SIN 31-402 Resilient (hard surface) sheet flooring

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I400V	Brookwood	$22.14	$21.79	$21.44	SY	Hard Surfaces
I500V	Forge Ahead	$22.87	$22.51	$22.15	SY	Hard Surfaces

SIN 31-601 Recycled Content Carpet (Executive Order 13101)

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I0104	Best Foot Forward	$11.16	$10.98	$10.81	Pattern Loop	7886
I0165	Big Splash EPBL	$14.32	$14.10	$13.87	Pattern Loop	6545
I0164	Big Splash!	$11.65	$11.46	$11.28	Pattern Loop	6545
I0166	Big Splash! Modular (24" X 24")	$21.56	$21.22	$20.88	Pattern Loop	9360
Z6510	Cargo	$14.51	$14.26	$14.05	Multi-Level Pattern Loop	8727
I0220	Cell Structure LW24 (24" X 24")	$22.26	$21.91	$21.56	Multi-Level Pattern Loop	5957
I0221	Cell Structure Small LW24 (24" X 24"	$22.08	$21.73	$21.39	Multi-Level Pattern Loop	5957
I0204	Color Choice Tile (24" X 24")	$23.96	$23.60	$23.24	Level Loop	11613
I0110	Color Your World Tile (24" X 24")	$18.84	$18.54	$18.25	Level Loop	9900
Z6403	Consider This	$16.99	$16.74	$16.49	Tufted Loop	6886
I0218	Conundrum (24" X 24")	$19.14	$18.84	$18.54	Multi-Level Pattern Loop	4765
I0283	Cool Rain (24" X 24")	$20.27	$19.95	$19.63	Multi-Level Pattern Loop	7125
I0277	Cosmic EPBL	$14.09	$13.87	$13.65	Pattern Loop	8727
I0348	Dart Tile (24" X 24")	$22.87	$22.51	$22.16	Multi-Level Pattern Loop	6000
Z6398	Dash	$19.80	$19.49	$19.18	Tufted Loop	6147
I0119	Dazzle Tile (24" X 24")	$21.85	$21.51	$21.17	Multi-Level Pattern Loop	8729
I0329	Deflect Tile (18" X 36")	$26.83	$26.53	$26.12	Multi-Level Pattern Loop	8250
I0330	Diverge Tile (18" X 36")	$26.83	$26.53	$26.12	Multi-Level Pattern Loop	7842
I0037	Double Exposure	$20.43	$20.11	$19.79	Multi-Level Pattern Loop	7784
Z6400	Dress	$16.56	$16.32	$16.08	Tufted Loop	6720
I0061	Duality	$17.85	$17.57	$17.29	Pattern Loop	7770

SIN 31-601 Recycled Content Carpet (Executive Order 13101) Cont...

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
I0078	Duet	$16.20	$17.91	$17.63	Pattern Loop	7890
I0077	Duplicity	$15.65	$15.47	$15.16	Pattern Loop	8720
Z6473	Dwell Tile (24"X24")	$19.73	$19.42	$19.12	Multi-Level Pattern Loop	5056
I0286	Earthen Weave (24" X 24")	$20.19	$19.86	$19.56	Multi-Level Pattern Loop	7125
I0227	Easy on the Eyes (24" X 24")	$17.44	$17.17	$16.89	Graphic Loop	5735
Z6399	Energy	$20.21	$19.89	$19.58	Tufted Loop	5854
I0342	Enfection Tile (24" X 24")	$27.55	$27.12	$26.69	Multi-Level Pattern Loop	5739
I0340	Enform Tile (24" X 24")	$25.45	$25.06	$24.67	Multi-Level Pattern Loop	6236
I0269	Enrich EPBL	$21.07	$20.74	$20.41	Multi-Level Pattern Loop	6803
I0327	Entice EPBL	$24.42	$24.04	$23.66	Structured Loop	12600
I0341	Enverse Tile (24" X 24")	$25.46	$25.06	$24.67	Multi-Level Pattern Loop	6092
I0291	Experience EW24 (24" X 24")	$17.97	$17.69	$17.41	Multi-Level Pattern Loop	6442
I0147	Famous Last Words	$12.21	$12.02	$11.83	Pattern Loop	8195
I0279	Flex (24" X 24")	$18.05	$17.76	$17.48	Multi-Level Pattern Loop	5184
I0349	Flutter Tile (24" X 24")	$22.87	$22.51	$22.16	Multi-Level Pattern Loop	6300
I0278	Formula EPBL	$14.45	$14.22	$13.99	Pattern Loop	6968
I0270	Fulfill EPBL	$21.42	$21.09	$20.75	Multi-Level Pattern Loop	6696
Z6506	Geo	$16.96	$16.69	$16.43	Multi-Level Pattern Loop	7049
I0127	Homeroom II Tile (24" X 24")	$19.78	$19.47	$19.16	Textured Loop	7256
I0350	In Flight Tile (24" X 24")	$23.39	$23.02	$22.66	Multi-Level Pattern Loop	6667
Z6374	Indulgence EW24 (24" X 24")	$21.19	$20.86	$20.53	Graphic Loop	7510
Z6474	Intrinsic Tile (24" X 24")	$19.08	$18.78	$18.48	Multi-Level Pattern Loop	5056
I0145	Linea Tile (24" X 24")	$22.79	$22.44	$22.09	Pattern Loop	8033
Z6476	Liquid Tile (24" X 24")	$19.87	$19.56	$19.25	Multi-Level Pattern Loop	5056
Z6477	Loft Tile (24" X 24")	$20.30	$19.98	$19.66	Multi-Level Pattern Loop	5056
Z6425	Modern Appeal	$16.21	$15.95	$15.70	Graphic Loop	6184
Z6447	Modern Geo Brite Tile (24" X 24")	$25.06	$24.67	$24.28	Multi-Level Pattern Loop	6500
Z6446	Modern Geometry Tile (24" X 24")	$22.80	$22.45	$22.09	Multi-Level Pattern Loop	6500
Z6509	Nano	$14.55	$14.32	$14.10	Pattern Loop	6184
I0253	Octave Tile (24" X 24")	$21.50	$21.16	$20.83	Multi-Level Pattern Loop	5739
Z6375	Options	$15.03	$14.80	$14.56	Graphic Loop	7821
I0338	Own It	$15.07	$14.84	$14.60	Multi-Level Pattern Loop	5617
I0316	Paseo Tile (24" X 24")	$33.87	$33.34	$32.82	Multi-Level Pattern Loop	8597
I0135	Pinstripe Tile (24" X 24")	$20.02	$19.71	$19.39	Pattern Loop	8148
I0254	Pitch Tile (24" X 24")	$21.48	$21.13	$20.79	Multi-Level Pattern Loop	5955
Z6376	Platform	$17.83	$17.56	$17.08	Tufted Loop	7680
I0317	Prado Tile (24" X 24")	$35.34	$34.79	$34.24	Multi-Level Pattern Loop	8000
I0318	Razzle Tile (24" X 24")	$21.32	$20.99	$20.66	Multi-Level Pattern Loop	6316
I0288	Refract Light (24" X 24")	$20.84	$20.51	$20.18	Multi-Level Pattern Loop	7266
I0326	Resonate EPBL	$19.23	$18.93	$18.63	Level Loop	7814
I0287	Reveal Color (24" X 24")	$20.85	$20.52	$20.19	Multi-Level Pattern Loop	7266
I0332	Rotolo EPBL	$21.82	$21.46	$21.14	Multi-Level Pattern Loop	6446
I0273	Science Tile (24" X 24")	$20.45	$20.13	$19.81	Multi-Level Pattern Loop	6873
I0125	Scholastic II Tile (24" X 24")	$17.29	$17.01	$16.74	Textured Loop	6923
I0244	Serene Tile (24" X 24")	$24.97	$24.58	$24.19	Multi-Level Pattern Loop	5176
I0126	Socrates II Tile (24" X 24")	$20.03	$19.69	$19.38	Textured Loop	5987
I0050	Sound Investment	$10.64	$10.47	$10.31	Pattern Loop	6750
I0239	Speakin Color (24" X 24")	$19.62	$19.32	$19.03	Multi-Level Pattern Loop	7200
I0240	Speakin Design (24" X 24")	$19.69	$19.38	$19.08	Multi-Level Pattern Loop	7200
I0060	Splash BL	$11.65	$11.46	$11.28	Pattern Loop	8545
I0074	Splash Tile (24" X 24")	$21.55	$21.22	$20.89	Pattern Loop	9360
Z6367	Standout	$14.65	$14.42	$14.19	Tufted Loop	7200
I0139	Strut Your Stuff	$11.36	$11.18	$11.00	Pattern Loop	7672
Z6475	Studio Tile (24" X 24")	$19.33	$19.03	$18.72	Multi-Level Pattern Loop	5056
I0266	Sustain EPBL	$21.40	$21.07	$20.73	Multi-Level Pattern Loop	6595
I0049	Sweet	$13.32	$13.11	$12.90	Pattern Loop	7200
I0274	Technology Tile (24" X 24")	$20.45	$20.13	$19.81	Multi-Level Pattern Loop	6873

SIN 31-601 Recycled Content Carpet (Executive Order 13101) Cont…

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
Patcraft						
10331	Tessa EPBL	$20.51	$20.19	$19.87	Multi-Level Pattern Loop	6445
10290	Trough (24" X 24")	$17.96	$17.68	$17.40	Multi-Level Pattern Loop	6442
10256	Tribute Tile (24" X 24")	$21.69	$21.35	$21.01	Multi-Level Pattern Loop	5245
10243	Tranquil Tile (24" X 24")	$24.97	$24.58	$24.19	Multi-Level Pattern Loop	6776
10096	Tweed Tile (24" X 24")	$18.39	$18.10	$17.80	Pattern Loop	5535
Z6468	Understated	$16.41	$16.15	$15.90	Pattern Loop	7297
10301	Vim (24" X 24")	$15.94	$15.69	$15.44	Level Loop	6567
10252	Vital Tile (24" X 24")	$25.02	$24.63	$24.24	Multi-Level Pattern Loop	6567
10302	Vivid (24" X 24")	$17.69	$17.41	$17.14	Multi-Level Pattern Loop	5666
10280	Yield (24" X 24")	$18.03	$17.76	$17.48	Multi-Level Pattern Loop	6764

SIN 31-999 New Introduction of Products

Style #	Product Identification	$250 to $50,000	$50,001 to $150,000	$150,001 and Higher	Texture	Density
732V5	At Ease	$15.25	$15.01	$14.77	Textured Cut Pile	3791
732W6	At Ease 49	$17.79	$17.51	$17.24	Texture	3137
7P97b	Military Housing 34	$7.64	$7.52	$7.52	Textured Cut Pile	2350

SIN 31-604 Optional Installation

Style #	Product Identification	Tier 1, 1-5 units	Tier 2, 6-10 Units	Tier 3, 11 + Units
1000	Multi-Purpose Adhesive	$33.29	$33.29	$33.29
1200	Multi-Purpose Adhesive	$29.45	$29.45	$29.45
3500	Ecoworx Broadloom Adhesive	$40.49	$40.49	$40.49
3600	Broadloom Adhesive w/ Hotstep Antimicrobial	$43.34	$43.34	$43.34
4000	Broadloom Seal Sealer	$9.56	$9.56	$9.56
6300	Adhesive, Eco Broadloom Seam Sealer	$6.24	$6.24	$6.24
6100	Pressure Sensitive Adhesive	$86.22	$86.22	$86.22
[illegible]DA	LokDot Applicator	$57.74	$57.74	$57.74
[illegible]DR	LokDot Adhesive Dot Sleeve	$288.72	$288.72	$288.72
4100A	Adhesive [illegible] - 4100 4 Gal	$114.05	$114.05	$114.05
4100B	Adhesive [illegible] - 4100 4 Gal Re Copos	$114.05	$114.05	$114.05
AVSCC	Advantage System Polish	$255.69	$255.69	$255.69

SIN 31-604 Optional Installation

Standard	Variation	Price per SQ. Yard	
ClassicBac	TekLoc	$2.52	Backing Option
ClassicBac	SoftBac	$1.20	Backing Option
ClassicBac	Unitary	$1.75	Backing Option
ClassicBac	Ultraloc Pattern	$2.92	Backing Option
ClassicBac	Ecoworx BL	$4.62	Backing Option
ClassicBac	Ultra-Loc MPC	$7.25	Attached High Perform. Cushion
ClassicBac	ClassicBac PC	$6.40	Backing Option
ClassicBac	Ecoworx PBL	$5.35	Recycled High Perform. Backing
TekLoc/Loc	Ultra-Loc MPC	$9.42	Attached High Perform. Cushion
TekLoc/Loc	Ecoworx PBL	$9.55	Recycled High Perform. Backing
TekLoc/Loc	Ecoworx BL	$2.55	Backing Option
Ultra-Loc MP	Ultra-Loc MPC	$3.40	Attached High Perform. Cushion
Ultra-Loc MP	TekLoc	$3.50	Backing Option
Ecoworx BL	Ecoworx PBL	$1.67	Backing Option
Ecoworx BL	Ultra-Loc MPC	$3.42	Backing Option
Ecoworx PBL	Ecoworx BL	$3.50	Backing Option
EcoWorx	Ecoworx ES	$2.50	Peel and Stick self adhesive
ecoWorx	Eco Logic Ergoflex	$4.72	Polyurethane Recycled Cushion
EcoWorx	Eco Logic Ergoflex ES	$4.72	Attached Cushion Peel and Stick

Custom Color or Pattern — up to + $ 4.00 sq. yd — Custom Options

Minimums and overage requirements apply. Please contact your local Shaw representative for details

Shaw Vil pricing is based on [illegible] commercial office furniture — Min. order $250

** Note:

Prices are per square yard.
*** High Cost Areas - Boston, Chicago, Kansas City, St. Louis, Los Angeles, Miami, New York San Francisco, San Diego & Philadelphia, Washing DC.**
" Additional freight charges will apply for special delivery needs.

Contact your local Patcraft Represenative. or call 877-502-7429 for more details

Laguna Beach Unified School District

22. ACTION **July 28, 2015**

Citizen Request for Agenda Item Placement: Declaration of Vacancy on the Board of Education and Actions Regarding Filling the Vacancy

Proposal

Citizen David Flores has requested, pursuant to Board Bylaw 9322, that this issue be placed on the agenda for discussion and action. Mr. Flores stated, in an email to the Board: "It is appropriate and necessary that the Board inform the public about the facts and the Board's official actions in this case. It is important that the public be allowed to address the issue, and for the Board to explain whether not a vacancy now exists pursuant to California Government Code Section 1770(g). If so, the Board should declare the vacancy and make competent and timely decision in the public interest with respect to filling the vacancy. Specifically, in the event there is a vacancy the Board can decide whether to take steps to call an election, or take steps to begin the process for making a provisional appointment of a new Board member."

Background

Board member Carol Normandin has not been in attendance at Board meetings since April 21, 2015 based on personal hardship, specifically the illness of a family member.

During this time Member Normandin has performed other actions and duties related to her position on the Board, including attending several community events, receiving and reviewing regular Board correspondence, and communicating with staff regarding District/Board-related matters.

California Government Code section 1770 provides that the office of a Board member becomes vacant "on the happening" of several events and circumstances, including the member "ceasing to discharge the duties of his or her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law." (Government Code section 1770, subsection (g).) Staff's recommendation is based on the following:

1. Public policy in California weighs against declaring a vacancy in public office. The State Attorney General has said the "law traditionally disfavors forfeitures and statutes imposing them are to be strictly construed." In uncertain situations (and staff considers this situation uncertain) Government Code section 1770 should be interpreted broadly in favor of keeping those elected by the populace in office, rather than vacating the office.

2. It is not clear that Government Code section 1770(g) is applicable, because "prevented by sickness" is ambiguous. Whether it applies only to the office holder, or also applies to the illness of a member of the immediate family, is unclear. Recent trends in state and federal law have included absence authorizations to care for seriously ill family members.

3. The language in Government Code section 1770(g) referring to "ceasing to discharge the duties of his office" refers to an abandonment of the office, not an absence from certain duties and functions. The State Attorney General has stated there "is no cessation or abandonment where the incumbent is performing some of the duties of the office." Member Normandin has continued to perform some of her duties during her absences from Board meetings.

Budget Impact

If a vacancy is declared cost is uncertain. A declaration of a vacancy on the Board could lead to a special election, either through non-action by the Board to fill the vacancy or a successful petition for a special election following an appointment. The District would be required to fund a special election. Litigation is also possible given the uncertainty related to the Board's authority to declare a vacancy in these circumstances.

Recommended Action

For reasons described above it is proposed by staff that the Board of Education take no action with regard to the elected Board member at issue.

If the Board is inclined to consider declaring the seat vacant, staff recommends deferring this item to the next regular meeting in order to allow Member Normandin an opportunity to be heard, either in person or in writing, prior to a final decision.

Prepared by:

Dean West
Assistant Superintendent
Business Services

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools